

# **Violation of Zoning Code Complaint Form**

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Newton, Illinois  
Office of Zoning Administrator

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## **COMPLAINT ON VIOLATION**

### **Statement by Person Making Complaint:**

On the basis of my understanding of \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (cite specific zoning ordinance provision) of the Zoning Code, it is my belief that the property located at \_\_\_\_\_  
\_\_\_\_\_ (address) and being used by \_\_\_\_\_  
\_\_\_\_\_ (name of alleged violator) may be in violation of the Zoning Code because (cite reasons below):

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\_\_\_\_\_  
(Name of Person Making Complaint)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Zip Code)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Phone)

### **Action by Zoning Administrator:**

- A. Review of complaint filed indicates:
- No violation of provisions of Zoning Code.
  - The following provisions of the Zoning Code may be in violation:

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Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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### Action by Zoning Administrator:

B. Inspection of premises indicates:

- No violation of provisions of Zoning Code.
- Violations noted of the following provisions of Zoning Code (cite specific Zoning Code provisions):

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Dates of Inspection: \_\_\_\_\_

C. Action on Complaint:

- No violation was found.
- Action(s) taken as follows:

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- Person making complaint was informed of the following action(s):

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\_\_\_\_\_  
Zoning Administrator

\_\_\_\_\_, 20\_\_\_\_  
Date