

**Jasper County Board of Health**  
**Monday, February 26, 2024**

The Jasper County Board of Health held their meeting on Monday, February 26, 2024 at the health department. Members present were Scott Bloomberg, Jacy Ghast, Ron Heltsley, Trish Kessler-Bookhout, Jamee Mitchell, Debbie Rubsam and Michelle Braddy. Staff members present were Sandy Zumbahlen, Administrator, Jeannie Johnson, Director of Behavioral Health and Melanie Ochs. Guest speaker present was Shannon Woodard with Connor and Connor.

President Scott Bloomberg called the meeting to order at 5:32 pm.

Shannon Woodard gave an update on the renovation progress and discussed the process of moving forward on the next phase(s): The exterior is 75% complete. Grunloh will complete the exterior once the weather allows. A discussion was had by the building committee and JCHD staff regarding the Grunloh bid presented on January 18, 2024. The bid presented was for \$815,000 which was quite higher than expected. At that meeting it was discussed with Shannon that our budget was \$500,000. Shannon stated that he understands that the HD budget would have been higher had Grunloh's not ran into so many costly issues with the exterior renovation. Shannon presented ideas on how to move forward within the budget: see if there are any grants available, borrow the money, complete in phases as budget allows, let Grunloh go and hire individual contractors. Stayed for questions and left.

Jacy Ghast a motion to approve the minutes of the November 27, 2023 meeting and the motion was seconded by Ron Heltsley. Motion unanimously carried.

Jacy Ghast made a motion to approve the November and December 2023 bills, the motion was seconded by Ron Heltsley. Motion unanimously carried.

Budget – Reimbursement, grant/program fringe repayment, was made to the County by the HD for \$115,005.29 for the remaining portion of SS, IMRF, Unemployment & Work Comp as of 11/30/22. This is the 2021 & 2022 amounts of certain grants that are paid for by the county that were identified in Kemper's audit.

Kemper's also identified a discrepancy from 2017 with the health insurance payments from the HD to the county of \$33,155.00. Melanie has documentation that showed the HD was over charged and was credited each month until the balance was zero. Kemper's has received all of the documentation and will review the information and get back with the HD and the county when completed. The HD received a new 5-year grant, SIPA (Strengthening Illinois Public Health Assoc.), in July 2023 and received payment for the grant the end of December 2023. The grant requires reimbursement to them for any interest earned over \$500.00 per year. Talked to Clinton in the JC Treasurer's office and he stated that he could open a new account for the SIPA grant to avoid any interest reimbursement.

Board member reappointment and election of officers for the year – Mary Finley and Dr Ryan Jennings have both accepted a new 3-year term. Dr. Jillian Scherer is concluding her term with the JCHD BOH and Dr. Michelle Braddy has accepted the position. President-Scott Bloomberg, Vice-President-Tom Clark, Treasurer-Mary Finley and Secretary-Jacy Ghast have agreed to continue with their terms. Ron Heltsley made a motion to accept the continuation of officers for 2024 and the motion was seconded by Trish Kessler-Bookhout. Motion unanimously carried.

Building updates – Exterior is 75-80% completed. Interior bid – in 3 phases. Bid paperwork was included in the packet. Current money market and CD's included in packet. Discussed the bid of the interior remodel and the information that Shannon presented. The Olney office will be relocated after the remodeling has been completed to 117 N Boone St. The BOH discussed the different options that Shannon presented. After discussion the BOH members decided to table this decision, but are considering letting Grunloh go and hire local contractors to complete the renovations with Shannon being the General Contractor.

Division updates:

Behavioral Health – Jeannie presented the revised policies and procedures for behavioral health. Updates that were made were program requirements. Jacy Ghast made a motion to adopt the revised BH policies and procedures and the motion was seconded by Michelle Braddy. Motion unanimously carried. SAMSHA recognized BH staff Jeannie Johnson, Holly Harris and Emly Westfall during a town hall meeting focused on CETA-Common Elements Treatment Approach with a rare Coining Ceremony. In addition, all of Jasper Co BH staff were recognized as providing best practice services. Jeannie stated that this is a Nationwide Event.

Nursing division – JCHD sponsored a blood drive on February 8, 2024 at the KC Hall with 44 units given. This is less than we normally have, but many were turned away because of low hemoglobin levels and too soon to donate. The annual PSA and Lipid clinic was held on February 13, 2024 from 7 am to 1 pm. Funding for this event is from the Health Improvement Foundation. The JCHD Health Fair has been scheduled for May 22, 2024 at the West End Event Center. The Safe Sitter Class has been scheduled for May 23, 2024. Safe Sitter Class Forms will be dispersed through the schools, in the student packets, with registration information included. The Carrie Winters Trust Grant was awarded to JCHD-Richland Office in the amount of \$1500.00. This grant is used to provide diapers, pullups, underwear to infants and children on WIC who attend their appointments. The HD receives quarterly funds from The Mt. Gilead Women’s Group to provide diapers, pullups, underwear to infants and children, in Jasper or Richland Co., on WIC who attend their appointments.

Environmental division – Katelyn submitted a letter for maternity leave. EDC is beginning of June. Katelyn will have an intern student with her doing food inspections. Katelyn is working on coverage for her maternity leave. Multiple counties don’t have LEHP’s so it is getting hard to find coverage when needed.

Cybersecurity Grant Contract with the Illinois State DOIT-Dept of Innovation and Technology to provide CrowdStrike and Vulnerability scanning. They also provided the HD with a free information and security risk assessment.

2024 BOH meeting dates: March 25<sup>th</sup>, May 27<sup>th</sup> moved to June 3<sup>rd</sup> due to Memorial Day holiday, July 22<sup>nd</sup>, September 23<sup>rd</sup> and November 25<sup>th</sup>.

Closed session - a vote to keep the closed minutes closed or opened. Trisha Kessler-Bookhout made a motion to keep the closed minutes closed and Jacy Ghast seconded the motion. Motion unanimously carried.

Ron Heltsley made a motion to adjourn the meeting at 6:01 pm and Jacy Ghast seconded the motion. Motion unanimously carried.

Next meeting will be Monday, March 25, 2024 at 5:30 pm.

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Jacy Ghast, Secretary