# CITY OF NEWTON

ATTN: FOIA OFFICER
108 North Van Buren Street, Rm. A
Newton, Illinois 62448
www.cityofnewtonil.com
Phone (618) 783-8451 FAX (618) 783-8047
Incorporated City 1887


## REQUEST FOR COPIES OF PUBLIC RECORDS UNDER THE ILLINOIS FREEDOM OF INFORMATION ACT (FOIA)

Please print.
Name: _____
Address: _____
Telephone No: _____
Email Address: _____
Person or Entity Represented: _____

_____

Public record requested. Be specific. For example, if requesting a building permit, specify the address of the property and approximate date of issuance.

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Signature: _____ Date: _____

Unless otherwise notified, your request for public records will be compiled within five (5) business days after receipt of request.