



# DECEMBER 2024

Jasper County Board Meeting Packet

December 19, 2024

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# JASPER COUNTY BOARD AGENDA

COUNTY OF JASPER • NEWTON, ILLINOIS

Thursday, December 19, 2024, 6:00 P.M.

County Office Building • 204 W Washington St, Newton, IL 62448

Jasper County Website: [www.jaspercountyillinois.gov](http://www.jaspercountyillinois.gov)

Phone/Zoom Meeting ID: 821 348 1060 Passcode: 447765 Phone: 312-626-6799

**1. SHERIFF'S PROCLAMATION**

**2. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE**

**3. \*ROLL CALL**

**4. PUBLIC COMMENTS**

**5. ADOPTION OF AGENDA**

**6. REPORTS**

COUNTY DEPARTMENTS

- A. AMBULANCE SERVICE
- B. HIGHWAY DEPARTMENT
- C. HEALTH DEPARTMENT

COUNTY POSITIONS/SERVICES

- D. BUILDING MAINTENANCE
- E. JASPER COUNTY COURTHOUSE
- F. INFORMATION TECHNOLOGY CONSULTANT
- G. ANIMAL CONTROL

ELECTED OFFICIALS

- H. TREASURER
- I. OTHER ELECTED OFFICIALS/OFFICES

**7. CONSENT AGENDA – A single vote to approve the following items:**

- A. Approval of County Board November 21, 2024, and December 2, 2024, Minutes
- B. File County Reports
- C. Allow Claims

**8. OLD BUSINESS**

- A. Jasper County Flag Design Contest
- B. County Extension Service Levy Increase Proposal

**9. NEW BUSINESS**

- A. \*Adoption of Jasper County FY2025 Annual Levy Ordinance
- B. Adoption of Resolutions Increasing the Fees for the County Clerk & Recorder
- C. Adoption of Jasper County Personnel Policy Resolution
- D. 2025 Jasper County Employee Appreciation Luncheon

**10. BOARD COMMENTS**

**11. CHAIRMAN'S COMMENTS**

**12. \*EXECUTIVE/CLOSED SESSION**

- A. Discussion of Personnel 5 ILCS 120/2(c)(1)

**13. ADJOURNMENT**

Next Board Meeting Thursday, January 16, 2025, at 6:00 p.m.

*\*Roll Call: Except as otherwise stated, approval requires the voice vote of a majority of those County Board members present.*

**Jasper County Board Members**

Jason Warfel (Chairman) - Ron Heltsley (Vice-Chairman)

Austin Francis - Michael Geier - James Judson - A.C. Pickens - Jessica Schackmann - Eric Spiker - Doug Weddell

# REPORTS

Jasper County Ambulance Service

# Ambulance report:

## Incident disposition report:

911 transports-69

Transfers-31

Refusals-27

Mutal Aid-26

## Revenue Report:

Commercial Insurance- \$ 41,929.91

Patient PYMT- \$3,817.13

Medicare Elec PYMT- \$30,717.53

Category Pa PYMT- \$15,335.51

Received a grant from the Mary Heath Foundation to pay for a second Lifeline Arm XR. This is a device that will perform CPR in a cardiac arrest situation.

Had two employees drop to part-time and hire two full time to replace them.

# REPORTS

Highway Department

# JASPER COUNTY HIGHWAY DEPARTMENT REPORT

COUNTY BOARD MEETING: December 19, 2024

- We are in the process of taking bids on a mini excavator. Bids will be due on December 27, 2024, and will be reported at the January Board meeting.



## JASPER COUNTY SOLID WASTE DEPARTMENT

Andrew Deters, Solid Waste Coordinator  
12871 East State Highway 33, Newton, Illinois 62448

Phone 618-783-2915

The Newton site, which is the County Highway Building, is located 1¼ mile NE of Newton. The hours for the Newton site are **7 A.M. – 1:30 P.M.** All other sites will be open starting at 7:30 A.M. If a dumpster is filled before 10:30 A.M., another Dumpster will be brought to the site. These sites will be open until noon or when the Dumpster is filled after 10:30 A.M.

Appliances are being accepted at only the Newton site, the County Highway Building, on Saturdays the Newton site is open. The appliances, which are recycled, are to be placed in a dumpster reserved for appliances only. The compressor must be removed or the freon line opened to show freon has been properly removed from refrigerators, freezers, air conditioners, etc. Appliances are not being accepted at the other collection sites.

One Dumpster at the Newton site is reserved for metal only. The metal collected in it is recycled.

No yard waste (grass, leaves, and limbs) will be accepted at the dumpster, since these items were banned from Illinois landfills effective July 1, 1990.  
No tires or asbestos materials will be accepted.

No electronic items (televisions, monitors, printers, cable receivers, stereo equipment, electronic keyboards, facsimile machines, scanners, satellite receivers, speakers, video game consoles, electronic mice, small scale servers, computers, digital converter boxes, videocassette recorders, portable digital music players, digital video disc recorders & players) will be accepted in the Dumpster since these items were banned from Illinois landfills effective January 1, 2012.

### **2025**

<b>JANUARY</b>	4	Newton-Co. Highway	<b>FEBRUARY</b>	1	Newton-Co. Highway
	8	West Liberty		5	Ste. Marie
	11	Newton-Co. Highway		8	Newton-Co. Highway
	15	Rose Hill		12	South Muddy
	18	Newton-Co. Highway		15	Newton-Co. Highway
	22	Smallwood		19	Willow Hill
	25	Newton-Co. Highway		22	Newton-Co. Highway
	29	Gila	26	Yale	
<b>MARCH</b>	1	Newton-Co. Highway			
	5	Wheeler			
	8	Newton-Co. Highway			
	12	Rose Hill			
	15	Newton-Co. Highway			
	19	Gila			
	22	Newton-Co. Highway			
	26	Ste. Marie			
	29	Newton-Co. Highway			

**Please see the reverse side for April - December Solid Waste Schedule:**



## SOLID WASTE SCHEDULE – 2025

<b>APRIL</b>	1	Wheeler	<b>MAY</b>	3	Newton-Co. Highway	
	2	West Liberty		6	Wheeler	
	3	Rose Hill		7	West Liberty	
	5	Newton-Co. Highway		8	Rose Hill	
	8	Smallwood		10	Newton-Co. Highway	
	9	Gila		13	Smallwood	
	10	Ste. Marie		14	Gila	
	12	Newton-Co. Highway		15	Ste. Marie	
	15	South Muddy		17	Newton-Co. Highway	
	16	Willow Hill		20	South Muddy	
	17	Yale		21	Willow Hill	
	19	Newton-Co. Highway		22	Yale	
	26	Newton-Co. Highway		24	Newton-Co. Highway	
				31	Newton-Co. Highway	
<b>JUNE</b>			<b>JULY</b>	1	Wheeler	
	3	Wheeler		2	West Liberty	
	4	West Liberty		3	Rose Hill	
	5	Rose Hill		5	Newton-Co. Highway	
	7	Newton-Co. Highway		8	Smallwood	
	10	Smallwood		9	Gila	
	11	Gila		10	Ste. Marie	
	12	Ste. Marie		12	Newton-Co. Highway	
	14	Newton-Co. Highway		15	South Muddy	
	17	South Muddy		16	Willow Hill	
	18	Willow Hill		17	Yale	
20	Yale ***** <b>FRIDAY</b>	19	Newton-Co. Highway			
21	Newton-Co. Highway	26	Newton-Co. Highway			
28	Newton-Co. Highway					
<b>AUGUST</b>	2	Newton-Co. Highway	<b>SEPTEMBER</b>	2	Wheeler	
	5	Wheeler		3	West Liberty	
	6	West Liberty		4	Rose Hill	
	7	Rose Hill		6	Newton-Co. Highway	
	9	Newton-Co. Highway		9	Smallwood	
	12	Smallwood		10	Gila	
	13	Gila		11	Ste. Marie	
	14	Ste. Marie		13	Newton-Co. Highway	
	16	Newton-Co. Highway		16	South Muddy	
	19	South Muddy		17	Willow Hill	
	20	Willow Hill		18	Yale	
21	Yale	20	Newton-Co. Highway			
23	Newton-Co. Highway	27	Newton-Co. Highway			
30	Newton-Co. Highway					
<b>OCTOBER</b>	4	Newton-Co. Highway	<b>NOVEMBER</b>	1	Newton-Co. Highway	
	7	Wheeler		8	Newton-Co. Highway	
	8	West Liberty		15	Newton-Co. Highway	
	9	Rose Hill		22	Newton-Co. Highway	
	11	Newton-Co. Highway		29	Newton-Co. Highway	
	14	Smallwood				
	15	Gila		<b>DECEMBER</b>	6	Newton-Co. Highway
	16	Ste. Marie			13	Newton-Co. Highway
	18	Newton-Co. Highway			20	Newton-Co. Highway
	21	South Muddy			27	Newton-Co. Highway
22	Willow Hill					
23	Yale					
25	Newton-Co. Highway					

# REPORTS

Health Department

**Jasper County Board of Health**  
**Monday, November 25, 2024**

The Jasper County Board of Health held their meeting on Monday, November 25, 2024 at the health department. Members present were Scott Bloomberg, Tom Clark, Jacy Ghast, Jamee Mitchell, Debbie Rubsam, Ron Heltsley, Trish Kessler-Bookhout, Michelle Braddy and Ryan Jennings. Staff members present were Sandy Zumbahlen, Administrator, Jeannie Johnson, Director of Behavioral Health, and Melanie Ochs.

President Scott Bloomberg called the meeting to order at 5:30 pm.

Trish Kessler-Bookhout made a motion to approve the minutes of the September 23, 2024 meeting and the motion was seconded by Jacy Ghast. Motion unanimously carried.

Trish Kessler-Bookhout made a motion to approve the September and October 2024 bills, the motion was seconded by Ron Heltsley. Motion unanimously carried.

**Building Updates:**

Main office-update from Jason Wright, ADG. Exterior Remodeling: Grunloh Builders contacted me last week and said that all of the punch list items have been completed (but ADG and JCHD will need to verify this) and they have begun sending us their closeout documents which includes the following: Certificate of Substantial Completion, Lien Waivers, Release of Surety, Guarantees, Completed Punch List, Warranty Information, Operation and Maintenance Manuals and Record Drawings. Once we have verified that they have completed all of these items (and we print copies of everything for your records) and they send us their last pay request, then we can sign off on it and close the project out. ADG will also bill for our remaining fee.

Interior Remodeling: ADG visited the building last week to verify some remaining items for our plumbing, mechanical and electrical engineering consultants. We have given this information to them to finish their drawings and specifications. We should have their final drawings around the first of December, then complete a final review of everything, then plan on meeting with you and the health department prior to going out for bid. For bidding purposes and hopefully better pricing, if we can go out to bid prior to Christmas then open bids sometime in late January, there should be more interest in it from contractors.

The Olney office open house was on October 23<sup>rd</sup> with a very nice turnout.

The Olney office had 1<sup>st</sup> amendment auditors show up on October 28<sup>th</sup> during the lunch hour when the office was closed. Sandy has been in contact with other administrators to see how they are handling these individuals. Dupage County states that there is signage that they are posting. Sandy will be getting the signage from Dupage County and send to James Treccia, Jasper County States Attorney, to see if this is something that the health department can use.

**Division Updates:**

Behavioral Health – Jeannie went over the Quarterly Measurement and Management report. Scott asked if BH had enough providers? Jeannie stated no, but all the BH offices are full. Jeannie states that BH's accreditation is due, auditors should be here in December or January to complete.

Jacy Ghast made a motion to approve the Quarterly Measurement and Management Report and Tom Clark seconded the motion. Motion unanimously carried.

Nursing Division – October 3<sup>rd</sup> was the Health Departments annual bingo. Attendance increased again this year with all proceeds of a little over \$12,200 went to the Jasper County Cancer Support Fund. December 12<sup>th</sup> is the next Cancer Support Group meeting at JCHD from 5 to 6pm. Guest speaker on nutrition. The January 9<sup>th</sup> Cancer Support group meeting will have special speakers on lymphatic massage, post-surgery stretching, and scar camouflaging and rejuvenation.

Environmental Division – Completed 2 tick drags this fall. Several ticks were collected and sent to the state to be identified and examined for disease.

Sandy states that the HD has postponed the Staff and BOH Christmas Luncheon from December 2024 to January 2025, due to staff work schedules. The Christmas Luncheon will be held at the West End Event Center on January 16<sup>th</sup>, 2025 at 11:30 am. Lynn will be sending invites out in December 2024. Please let her know if you will be able to attend or not.

2025 BOH meeting dates –Next meeting January 27th, March 24th, May 26th is Memorial Day, proposed alternate date - TBD, July 28th, September 22nd and November 24th

Jacy Ghast made a motion to adjourn the meeting at 5:47 pm and Jamee Mitchell seconded the motion. Motion unanimously carried.

Next meeting will be Monday, January 27<sup>th</sup>, 2025 at 5:30 pm.

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Jacy Ghast, Secretary

# REPORTS

Animal Control



# JASPER COUNTY ANIMAL CONTROL

## Monthly Activity Report to the Jasper County Board

Month:	<u>Nov. 2024</u>	Dogs Impounded:	<u>7</u>
City Calls:	<u>2</u>	Public Service Events:	<u>—</u>
County Calls	<u>6</u>	Educational Events:	<u>—</u>
Mileage:	<u>763</u>	Pound Fees:	<u>\$50</u>
Reported Bites:	<u>0</u>	Tag Fees:	<u>—</u>
Pets Relinquished:	<u>1</u>	Other Fees:	<u>—</u>
Abuse/Neglect Reports:	<u>0</u>		

Notes: \_\_\_\_\_

Austin Ferguson  
Austin Ferguson, Jasper County Animal Control

11-30-24  
Date

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date

# MILEAGE

Employer Austin Ferguson

DATE	FROM - TO	PURPOSE	MILES	TOTAL MILES
11-1	Home to 211 E Harrison	Hidalgo <del>St</del> <sup>St</sup>		38
11-2	Feed Strays			24
11-3	8526 N 1100 <sup>th</sup> St	Stray dogs		26
11-4	5091 N 1300 <sup>th</sup> St	stray dog		35
11-5	Feed Strays			24
11-6	" "			24
11-7	407 liberty	Stray dog		26
11-8	4195 E 1000 <sup>th</sup> Ave	Kreppin Stray dog		36
11-9	Feed Strays			24
11-10	" "			24
11-11	Feed Strays			24
11-12	" "			24
11-13	" "			24
11-14	" "			24
11-15	Feed Strays			24
11-16	" "	Relinquished Stray to ERAS		24
11-17	Feed Strays			24
11-18	" "			24
11-19	" "			24
11-20	Barton St. (from MRP)	Stray dog		26
11-21	Feed Strays			24
11-22	" "			24
11-23	" "	" - Owner came to pickup dog		24
11-24	" "			24
11-25	" "			24
11-26	Feed Strays			24
11-27	" "			24
11-28	" "			24
11-29	" "			24
11-30	" "			24

Total 763

# REPORTS

Treasurer



# TREASURER'S REPORT

November 30, 2024

## **GENERAL FUND INCOME**

STATE INCOME	\$171,657.57
COUNTY OFFICES	\$22,445.80
INTEREST INCOME	\$20,403.68
MISC INCOME	\$1,454.37
PERSONAL PROPERTY	\$ -0-
REAL ESTATE TAXES	\$40,479.32
<b>TOTAL INCOME</b>	<b>\$256,440.74</b>

**GENERAL FUND EXPENSES** **- \$343,947.89**

***OVER/UNDER*** **- \$87,807.15**

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**FISCAL YEAR 2023/24**

STATE/GENERAL FUND INCOME	<b>\$2,803,397.03</b>
PERSONAL PROPERTY INCOME	<b>\$375,287.87</b>
REAL ESTATE TAXES	<b>\$782,640.96</b>
<b>GRAND TOTAL INCOME</b>	<b>\$3,961,325.86</b>
<b>LESS EXPENSES</b>	<b>- \$3,946,679.59</b>

***NET PROFIT/LOSS*** **\$14,646.27**

**General Fund State Income Report 11/30/2024**

<b>INCOME FROM STATE</b>	<b>Month/Year</b>	<b>Amount</b>	<b>Year to Date</b>
Supv. Of Assmts Salary Reimb.	Oct/2024	\$2,340.21	
			\$28,082.52
Public Defender Reimb.	Oct/2024	\$3,610.75	
			\$43,329.00
State's Attorney Salary Reimb.	Oct/2024	\$12,050.14	
			\$139,211.58
Probation Salary Reimb/Grant in Aid	Aug/2024	\$10,997.03	
Probation Salary Reimb/Grant in Aid	Sep/2024	\$10,497.17	
		\$21,494.20	\$138,055.33
Income Tax	Oct/2024	\$64,364.59	
			\$976,630.98
Sales Tax	Sep/2024	\$21,826.68	
	Sep/2024	\$28,488.51	
	Sep/2024	\$16,067.11	
		\$66,382.30	\$748,196.04
Personal Property Replacement Tax			
			\$375,287.87
Coroner's Grant		\$0.00	
			\$0.00
Sheriff Salary Reimb.	Oct/2024	\$7,114.83	
			\$82,503.54
Video Gaming Tax	Oct/2024	\$4,797.72	
			\$58,403.69
Pull Tab and Jar Games Act		\$0.00	
			\$0.00
Lexis - Sheriffs Department		\$0.00	
			\$0.00
EMA Grant		\$0.00	
			\$10,239.27
Lender Processing Service (Recorders)		\$0.00	
			\$0.00
Election Day Judge Reimbursement		\$0.00	
			\$3,120.00

**REPORT OF COUNTY FUNDS**  
**JASPER COUNTY, ILLINOIS**  
**November 30, 2024**

	Balance of Funds	Expenses to be Approved	Salaries
1 General Fund (pgs 1-12)			
Checking	\$ 12,822.78		\$212,753.29
Money Market	\$ 316,729.14		
Savings (Replaced Working Cash)	\$ 389,743.06		
Money Market (Civil Defense)	\$ 28,263.25		
Certificate of Deposits (9 CDs)	\$ 1,747,926.62		
American Rescue Plan Grant - Closed	\$ -		
Health Insurance Fund	\$ 118,764.34		
2 County Highway (pg 13-15)			
Money Market	\$ 205,533.82		\$ 18,100.60
Certificate of Deposit	\$ 55,133.16		
3 County Bridge (pg 16-18)			
Money Market	\$ 453,237.77		
4 Federal Aid Matching (pg 19-21)			
Money Market	\$ 577,217.01		
5 County Motor Fuel (pg 22-24)			
Money Market	\$ 810,927.04		\$ 9,039.32
6 Revolving (pg 25-27)			
Money Market	\$ 145,766.76		\$ 3,644.20
8 Senate Bill 1750 (pg 28-30)			
Money Market	\$ 36,003.29		
9 Township Motor Fuel (pg 31-33)			
Money Market	\$ 3,040,494.33		
Certificate of Deposit - #1071635	\$ 33,747.64		
Certificate of Deposit - #1073341	\$ 50,000.00		
Certificate of Deposit - #1079370	\$ 100,032.88		
25 Solid Waste/Recycling (pg 89-91)			
Money Market	\$ 382,787.52		\$ 6,020.00
36 Materials Fund (pg 110-112)			
Money Market	\$ 534,112.97		

10 County Health (pgs 35-49)		
Checking	\$ -	\$ 129,381.42
Money Market	\$ 362,387.60	
SIPA Grant Account	\$ 263,043.87	
Certificate of Deposit - 5030907064	\$ 216,179.30	
Certificate of Deposit - 1079695	\$ 37,466.50	
Certificate of Deposit - 1079696	\$ 107,306.29	
Certificate of Deposit - 5030448611	\$ 106,541.21	
Certificate of Deposit - 5030047901	\$ 108,049.84	
11 Emergency Ambulance (pg 50-52)		
Money Market	\$ 525,308.40	\$ 78,934.68
12 Court Automation (pg 53-55)		
Money Market	\$ 21,170.11	
13 County Law Library (pg 56-58)		
Checking	\$ 21,188.26	
14 Record Storage System (pg 59-61)		
Money Market	\$ 37,612.16	
16 I.M.R.F. (pg 62-64)		
Money Market	\$ 4,091,904.40	
17 Social Security (pg 65-67)		
Money Market	\$ 179,070.91	
18 Tort Judgment & General Liability (pg 68-70)		
Money Market	\$ 602,891.94	\$ 384.62
19 Unemployment Insurance (pg 71-73)		
Checking	\$ -	
Money Market	\$ 304,880.02	
20 Workman's Compensation (pg 74-76)		
Money Market	\$ 461,051.96	
21 Court Improvement (pg 77-79)		
Money Market	\$ 98,597.58	
22 Court Security (pg 80-82)		
Money Market	\$ 32,570.69	\$ -
23 Probation Services (pg 83-85)		
Checking	\$ 22,040.79	
Money Market	\$ 347,074.29	

24 Sheriff's Drug Enforcement (pg 86-88)		
Checking - Closed	\$	-
Money Market	\$	30,145.64
26 Treasurers Automation (pg 92-93)		
Money Market	\$	12,648.88
27 Heir Account (pg 94-95)		
Money Market	\$	39,522.19
29 Collectors Fund (pg 96-97)		
Checking		\$90.70
Money Market - PSB	\$	27.92
Money Market - SMSB	\$	1.76
Money Market - FFB	\$	7.02
Money Market - DIETERICH	\$	44.95
Money Market - FNB/OLNEY	\$	6.61
31 Personal Property Replacement (pg 98-99)		
Money Market	\$	790,319.86
Certificate of Deposit - 339539	\$	215,114.53
Certificate of Deposit - 310670	\$	214,899.16
Certificate of Deposit - 310689	\$	214,899.16
32 Added Tax (pg 100-102)		
Money Market	\$	69,424.93
33 Mobile Home Tax (pg 103-104)		
Checking	\$	633.84
Passbook	\$	21,486.06
34 Indemnity Fund (pg 105-107)		
Checking	\$	-
Money Market	\$	32,797.08
35 Payroll Fund (pg 108-109)		
Checking	\$	181,013.24
37 Electronic Monitoring		
Checking	\$	751.58
39 Sheriff Court Supervision (pg 113-114)		
Checking	\$	7,139.50
40 Sheriff Cannabis Enforcement		
Checking	\$	25,151.08

41 Court Document Storage (pg 115-117)			
Money Market	\$	140,121.97	
44 State's Attorney Drug Enforcement (pg118-120)			
Checking	\$	-	
Money Market	\$	3,737.08	
45 GIS Mapping (pg 121-123)			
Money Market	\$	128,557.45	\$ 192.30
46 Sheriff's DUI (pg 124-125)			
Passbook	\$	33,211.63	
47 Audit Fund (pg 126-128)			
Money Market	\$	19,943.41	
51 Victim Impact Panel (pg 133-135 )			
Checking	\$	16,252.78	
52 State's Atty Return Check Program (pg 136-138)			
Checking	\$	2,926.42	
53 Coroners Fee (pg 139-141)			
Checking	\$	37,715.94	
54 Sheriff's Sex Offender Account (pg 142-145)			
Checking	\$	6,194.13	
55 Sheriff Operation Assistance-FTA (pg 137-138)			
Checking	\$	28,284.22	
57 Sales Tax Reserve (pg 146-147)			
Money Market		\$0.00	
58 JC Deliquent Tax Agent Account			
Checking	\$	-	
59 Sheriff Contribution Account (pg 148-149)			
Checking	\$	35,502.93	
61 Sheriff E-Citations (pg 151)			
Checking	\$	2,659.70	
64 Sheriff Asset Forfeiture Account			
Checking	\$	10,053.44	

66 States Attorney Opium Account Checking	\$ 48,619.68		
68 Public Defender Services Checking	\$ 156,719.46		
70 ESDA Volunteer Fund	\$ 2,867.20		

**Total County Funds** \$ 19,515,072.63

**General Fund Operating Balance** \$ 3,930,717.56

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
<b>01</b>	<b><u>GENERAL FUND</u></b>						
	<b><u>REVENUES</u></b>						
	<b>00 NonDepartmental</b>						
01-00-00-0345	GF MISCELLANEOUS	\$0.00	\$0.00	\$368.72	\$0.00	(\$368.72)	
01-00-00-0346	GF INTEREST	\$10,000.00	\$768.93	\$114,824.51	\$0.00	(\$104,824.51)	1148.25%
01-00-00-0347	GF PERSONAL PROPERTY	\$300,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00	
01-00-00-0348	GF STATE RETAILER'S	\$800,000.00	\$0.00	\$748,196.04	\$0.00	\$51,803.96	93.52%
01-00-00-0349	GF STATE INCOME TAX	\$800,000.00	\$0.00	\$976,630.98	\$0.00	(\$176,630.98)	122.08%
01-00-00-0350	GF PROPERTY TAX	\$750,000.00	\$0.00	\$782,640.96	\$0.00	(\$32,640.96)	104.35%
	<b>Subtotal NonDepartmental:</b>	<b>\$2,660,000.00</b>	<b>\$768.93</b>	<b>\$2,622,661.21</b>	<b>\$0.00</b>	<b>\$37,338.79</b>	<b>98.60%</b>
	<b>01 TREASURER</b>						
01-01-00-0368	TRES-ADMINISTRATION FEE	\$3,750.00	\$0.00	\$0.00	\$0.00	\$3,750.00	
01-01-00-0380	TRES-POST. & PUBLISH REIMB	\$5,000.00	\$0.00	\$4,580.00	\$0.00	\$420.00	91.60%
	<b>Subtotal TREASURER:</b>	<b>\$8,750.00</b>	<b>\$0.00</b>	<b>\$4,580.00</b>	<b>\$0.00</b>	<b>\$4,170.00</b>	<b>52.34%</b>
	<b>02 COUNTY CLERK</b>						
01-02-00-0352	CO CLRK-FEES OF OFFICE	\$75,000.00	\$0.00	\$77,178.33	\$0.00	(\$2,178.33)	102.90%
01-02-00-0353	CO CLRK-REAL ESTATE STAMP	\$20,000.00	\$0.00	\$26,842.75	\$0.00	(\$6,842.75)	134.21%
01-02-00-0354	CO CLRK-ELECTION JUDGE REI	\$2,500.00	\$0.00	\$3,120.00	\$0.00	(\$620.00)	124.80%
01-02-00-0368	CO CLERK-ADMINISTRATION FE	\$3,750.00	\$0.00	\$0.00	\$0.00	\$3,750.00	
	<b>Subtotal COUNTY CLERK:</b>	<b>\$101,250.00</b>	<b>\$0.00</b>	<b>\$107,141.08</b>	<b>\$0.00</b>	<b>(\$5,891.08)</b>	<b>105.82%</b>
	<b>03 COUNTY BOARD</b>						
01-03-00-0303	CO BRD-UCCI REIMB	\$2,000.00	\$0.00	\$950.00	\$0.00	\$1,050.00	47.50%
	<b>Subtotal COUNTY BOARD:</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$950.00</b>	<b>\$0.00</b>	<b>\$1,050.00</b>	<b>47.50%</b>
	<b>06 ASSESSOR</b>						
01-06-00-0355	S of A-REIMB. FROM STATE	\$36,000.00	\$0.00	\$28,082.52	\$0.00	\$7,917.48	78.01%
01-06-00-0388	S of A-FIELD PERSON REIMB	\$45,000.00	\$0.00	\$43,033.38	\$0.00	\$1,966.62	95.63%
01-06-00-0390	S of A-REIMB TAX BODIES	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
01-06-00-0391	S of A-911 ADDRESSING REIMB	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	100.00%
	<b>Subtotal ASSESSOR:</b>	<b>\$86,500.00</b>	<b>\$0.00</b>	<b>\$71,615.90</b>	<b>\$0.00</b>	<b>\$14,884.10</b>	<b>82.79%</b>
	<b>07 MISCELLANEOUS</b>						
01-07-00-0358	GF MISC-HOTEL TAX	\$30,000.00	\$37.59	\$28,448.45	\$0.00	\$1,551.55	94.83%
01-07-00-0368	GF MISC-HEALTH DEPT ADMIN	\$0.00	\$0.00	\$7,500.00	\$0.00	(\$7,500.00)	
01-07-00-0370	GF MISC-VIDEO GAMING	\$60,000.00	\$0.00	\$58,403.69	\$0.00	\$1,596.31	97.34%
01-07-00-0371	GF MISC-PULL TAB & JAR GAME	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	



# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
<b>01</b>	<b><u>GENERAL FUND</u></b>						
	<b><u>REVENUES</u></b>						
	<b>07 MISCELLANEOUS</b>						
01-07-00-0387	GF MISC-911 SALARY REIMB.	\$10,000.00	\$0.00	\$17,000.04	\$0.00	(\$7,000.04)	170.00%
01-07-00-0395	GF MISC-AUDIT REIMB.	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	
01-07-00-0398	GF MISC-TECHNOLOGY	\$1,000.00	\$0.00	\$515.12	\$0.00	\$484.88	51.51%
	<b>Subtotal MISCELLANEOUS:</b>	<b>\$104,500.00</b>	<b>\$37.59</b>	<b>\$111,867.30</b>	<b>\$0.00</b>	<b>(\$7,367.30)</b>	<b>107.05%</b>
	<b>12 COUNTY SHERIFF</b>						
01-12-00-0360	SHERIFF-DISPATCHING	\$85,000.00	\$0.00	\$129,371.33	\$0.00	(\$44,371.33)	152.20%
01-12-00-0361	SHERIFF-SHERIFF FEES	\$15,000.00	\$10.00	\$6,798.85	\$0.00	\$8,201.15	45.33%
01-12-00-0362	SHERIFF-WORK RELEASE	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
01-12-00-0363	SHERIFF-STATE REIMB POLICE	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	
01-12-00-0364	SHERIFF-MISCELLANEOUS	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	
01-12-00-0365	SHERIFF-HOUSING INCOME	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	
01-12-00-0375	SHERIFF-COURT SECURITY	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
01-12-00-0379	SHERIFF-SALARY REIMB.	\$0.00	\$0.00	\$82,503.54	\$0.00	(\$82,503.54)	
01-12-00-0388	SHERIFF-SHERIFF SALES	\$5,000.00	\$0.00	\$3,600.00	\$0.00	\$1,400.00	72.00%
01-12-00-0392	SHERIFF-BONDING FEES	\$2,500.00	\$0.00	\$360.00	\$0.00	\$2,140.00	14.40%
01-12-00-0393	SHERIFF-INMATES MISC.	\$0.00	\$0.00	\$790.00	\$0.00	(\$790.00)	
01-12-00-0394	SHERIFF-EQUIPMENT SALES	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
01-12-00-0396	SHERIFF-GRANT INCOME	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	
	<b>Subtotal COUNTY SHERIFF:</b>	<b>\$150,000.00</b>	<b>\$10.00</b>	<b>\$223,423.72</b>	<b>\$0.00</b>	<b>(\$73,423.72)</b>	<b>148.95%</b>
	<b>14 CIVIL DEFENSE</b>						
01-14-00-0366	CIVIL DEF-REIMB FROM STATE	\$5,000.00	\$0.00	\$10,239.27	\$0.00	(\$5,239.27)	204.79%
01-14-00-0367	CIVIL DEF-REIMB FROM CITY	\$5,000.00	\$0.00	\$6,072.24	\$0.00	(\$1,072.24)	121.44%
01-14-00-0377	CIVIL DEF-INTEREST	\$0.00	\$5.59	\$58.14	\$0.00	(\$58.14)	
01-14-00-0391	CIVIL DEF-MISC.	\$500.00	\$0.00	\$750.00	\$0.00	(\$250.00)	150.00%
01-14-00-0395	CIVIL DEF-GRANT & DONATION	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	
	<b>Subtotal CIVIL DEFENSE:</b>	<b>\$20,500.00</b>	<b>\$5.59</b>	<b>\$17,119.65</b>	<b>\$0.00</b>	<b>\$3,380.35</b>	<b>83.51%</b>
	<b>16 CIRCUIT CLERK</b>						
01-16-00-0369	CIRC CLRK-FEES	\$40,000.00	\$0.00	\$47,943.43	\$0.00	(\$7,943.43)	119.86%
01-16-00-0370	CIRC CLRK-INTEREST	\$250.00	\$0.00	\$465.59	\$0.00	(\$215.59)	186.24%
01-16-00-0390	CIRC CLRK-TRAFFIC DISTRIB	\$0.00	\$0.00	\$40.61	\$0.00	(\$40.61)	
	<b>Subtotal CIRCUIT CLERK:</b>	<b>\$40,250.00</b>	<b>\$0.00</b>	<b>\$48,449.63</b>	<b>\$0.00</b>	<b>(\$8,199.63)</b>	<b>120.37%</b>

# Revenue and Expense Report

Jasper County

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 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
<b>01</b>	<b><u>GENERAL FUND</u></b>						
	<b><u>REVENUES</u></b>						
	<b>17 CIRCUIT COURT EXPENSES</b>						
01-17-00-0384	CIRC CRT-PUB.DEF. REIMB.	\$4,000.00	\$0.00	\$230.00	\$0.00	\$3,770.00	5.75%
01-17-00-0385	CIRC CRT-P.D. STATE REIMB	\$40,000.00	\$0.00	\$43,329.00	\$0.00	(\$3,329.00)	108.32%
01-17-00-0386	CIRC CRT-PUB. DEF. AUTOMATI	\$0.00	\$0.00	\$192.00	\$0.00	(\$192.00)	
	<b>Subtotal CIRCUIT COURT EXPENSES:</b>	<b>\$44,000.00</b>	<b>\$0.00</b>	<b>\$43,751.00</b>	<b>\$0.00</b>	<b>\$249.00</b>	<b>99.43%</b>
	<b>18 STATE'S ATTORNEY</b>						
01-18-00-0371	ST ATTY-SALARY REIMB	\$130,690.00	\$0.00	\$139,211.58	\$0.00	(\$8,521.58)	106.52%
01-18-00-0372	ST ATTY-FINES & FEES	\$75,000.00	\$0.00	\$60,833.11	\$0.00	\$14,166.89	81.11%
01-18-00-0374	ST ATTY-AUTOMATION FEE	\$0.00	\$0.00	\$565.97	\$0.00	(\$565.97)	
	<b>Subtotal STATE'S ATTORNEY:</b>	<b>\$205,690.00</b>	<b>\$0.00</b>	<b>\$200,610.66</b>	<b>\$0.00</b>	<b>\$5,079.34</b>	<b>97.53%</b>
	<b>19 PROBATION OFFICER</b>						
01-19-00-0374	PROB-REIMB FROM STATE	\$120,338.00	\$10,497.17	\$138,055.33	\$0.00	(\$17,717.33)	114.72%
01-19-00-0377	PROB-SHORT FALL	\$5,618.75	\$0.00	\$0.00	\$0.00	\$5,618.75	
	<b>Subtotal PROBATION OFFICER:</b>	<b>\$125,956.75</b>	<b>\$10,497.17</b>	<b>\$138,055.33</b>	<b>\$0.00</b>	<b>(\$12,098.58)</b>	<b>109.61%</b>
	<b>23 ANIMAL CONTROL</b>						
01-23-00-0302	ANIMAL CNTRL-FEES	\$3,000.00	\$0.00	\$6,677.00	\$0.00	(\$3,677.00)	222.57%
	<b>Subtotal ANIMAL CONTROL:</b>	<b>\$3,000.00</b>	<b>\$0.00</b>	<b>\$6,677.00</b>	<b>\$0.00</b>	<b>(\$3,677.00)</b>	<b>222.57%</b>
	<b>49 JC HEALTH INSURNACE FUND</b>						
01-49-00-0301	JC HEALTH INS FUND-COLLECT	\$0.00	\$0.00	\$454.79	\$0.00	(\$454.79)	
	<b>Subtotal JC HEALTH INSURNACE FUND:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$454.79</b>	<b>\$0.00</b>	<b>(\$454.79)</b>	<b>0.00%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$3,552,396.75</b>	<b>\$11,319.28</b>	<b>\$3,597,357.27</b>	<b>\$0.00</b>	<b>(\$44,960.52)</b>	<b>101.27%</b>
	<b><u>EXPENDITURES</u></b>						
	<b>TREASURER</b>						
01-01-00-0401	TRES-SALARIES	\$171,500.00	\$0.00	\$164,544.73	\$0.00	\$6,955.27	95.94%
01-01-00-0403	TRES-POSTAGE, BOX RENT	\$9,000.00	\$0.00	\$6,927.64	\$0.00	\$2,072.36	76.97%
01-01-00-0404	TRES-PUBLICAT. & PRINTING	\$5,000.00	\$0.00	\$2,568.04	\$0.00	\$2,431.96	51.36%
01-01-00-0405	TRES-EQUIPMENT PURCHASE	\$26,000.00	\$0.00	\$5,698.56	\$0.00	\$20,301.44	21.92%
01-01-00-0406	TRES-EQUIPMENT REPAIRS	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
01-01-00-0407	TRES-OFFICE SUPPLIES	\$1,700.00	\$0.00	\$1,301.95	\$0.00	\$398.05	76.59%
01-01-00-0408	TRES-DUES	\$500.00	\$0.00	\$156.00	\$0.00	\$344.00	31.20%
01-01-00-0409	TRES-CONTINGENCIES	\$1,000.00	\$0.00	\$387.23	\$0.00	\$612.77	38.72%

# Revenue and Expense Report

Jasper County

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Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
<b>01</b>	<b><u>GENERAL FUND</u></b>						
	<b><u>EXPENDITURES</u></b>						
	<b>TREASURER</b>						
01-01-00-0410	TRES-HEALTH INSURANCE	\$11,700.00	\$0.00	\$11,700.00	\$0.00	\$0.00	100.00%
01-01-00-0411	TRES-MEETINGS & MILEAGE	\$1,000.00	\$0.00	\$330.15	\$0.00	\$669.85	33.02%
01-01-00-0412	TRES-EQUIP MAINT CONTRACT	\$2,000.00	\$0.00	\$1,202.33	\$0.00	\$797.67	60.12%
	<b>Subtotal TREASURER:</b>	<b>\$230,400.00</b>	<b>\$0.00</b>	<b>\$194,816.63</b>	<b>\$0.00</b>	<b>\$35,583.37</b>	<b>84.56%</b>
	<b>COUNTY CLERK</b>						
01-02-00-0401	CO CLRK-SALARIES	\$147,280.00	\$0.00	\$128,004.68	\$0.00	\$19,275.32	86.91%
01-02-00-0403	CO CLRK-POSTAGE	\$1,500.00	\$0.00	\$760.84	\$0.00	\$739.16	50.72%
01-02-00-0404	CO CLRK-CONTINGENCIES	\$1,700.00	\$0.00	\$407.98	\$0.00	\$1,292.02	24.00%
01-02-00-0405	CO CLRK-OFFICE SUPPLY, PRI	\$2,700.00	\$0.00	\$711.25	\$0.00	\$1,988.75	26.34%
01-02-00-0410	CO CLRK-ASSN. DUES	\$500.00	\$0.00	\$640.00	\$0.00	(\$140.00)	128.00%
01-02-00-0411	CO CLRK-CONFERENCES	\$4,000.00	\$0.00	\$3,551.92	\$0.00	\$448.08	88.80%
01-02-00-0412	CO CLRK-SUPPLY FOR ELECTI	\$70,000.00	\$0.00	\$31,088.85	\$0.00	\$38,911.15	44.41%
01-02-00-0413	CO CLRK-ELECTION DEPUTY S	\$29,200.00	\$0.00	\$31,331.50	\$0.00	(\$2,131.50)	107.30%
01-02-00-0414	CO CLRK-ELECTION JUDGE SA	\$36,840.00	\$0.00	\$25,294.46	\$0.00	\$11,545.54	68.66%
01-02-00-0416	CO CLRK-RENT POLLING PLAC	\$2,000.00	\$0.00	\$1,800.00	\$0.00	\$200.00	90.00%
01-02-00-0424	CO CLRK-HEALTH INSURANCE	\$11,700.00	\$0.00	\$11,700.00	\$0.00	\$0.00	100.00%
	<b>Subtotal COUNTY CLERK:</b>	<b>\$307,420.00</b>	<b>\$0.00</b>	<b>\$235,291.48</b>	<b>\$0.00</b>	<b>\$72,128.52</b>	<b>76.54%</b>
	<b>COUNTY BOARD</b>						
01-03-00-0401	CO BRD-SALARIES	\$41,500.00	\$0.00	\$41,125.08	\$0.00	\$374.92	99.10%
01-03-00-0402	CO BRD-ASSOCIATION DUES	\$1,200.00	\$0.00	\$1,150.00	\$0.00	\$50.00	95.83%
01-03-00-0403	CO BRD-CONVENTION EXPENS	\$6,950.00	\$0.00	\$1,168.76	\$0.00	\$5,781.24	16.82%
01-03-00-0405	CO BRD-CONSULTATION FEES	\$1,300.00	\$0.00	\$0.00	\$0.00	\$1,300.00	
01-03-00-0409	CO BRD-CONTINGENCY	\$3,000.00	\$0.00	\$2,384.29	\$0.00	\$615.71	79.48%
01-03-00-0411	CO BRD-CLERICAL ASSISTANT	\$2,400.00	\$0.00	\$1,086.44	\$0.00	\$1,313.56	45.27%
01-03-00-0412	CO BRD-WEBSITE/COMM MARK	\$1,200.00	\$0.00	\$1,000.00	\$0.00	\$200.00	83.33%
	<b>Subtotal COUNTY BOARD:</b>	<b>\$57,550.00</b>	<b>\$0.00</b>	<b>\$47,914.57</b>	<b>\$0.00</b>	<b>\$9,635.43</b>	<b>83.26%</b>
	<b>BOARD OF REVIEW</b>						
01-04-00-0401	CO BRD REVW-SALARIES	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$0.00	100.00%
01-04-00-0402	CO BRD REVW-MILEAGE	\$350.00	\$0.00	\$105.86	\$0.00	\$244.14	30.25%
01-04-00-0403	CO BRD REVW-SUPPLIES	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	
01-04-00-0404	CO BRD REVW-PUBLICATIONS	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	

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Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
01	<b>GENERAL FUND</b>						
	<b>EXPENDITURES</b>						
	<b>BOARD OF REVIEW</b>						
01-04-00-0405	CO BRD REVW-SCHOOLING EX	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	
	<b>Subtotal BOARD OF REVIEW:</b>	<b>\$11,950.00</b>	<b>\$0.00</b>	<b>\$7,605.86</b>	<b>\$0.00</b>	<b>\$4,344.14</b>	<b>63.65%</b>
	<b>SUPT. OF ED. SERVICES REGION</b>						
01-05-00-0401	SUPT ED-SALARIES	\$23,772.09	\$0.00	\$23,788.76	\$0.00	(\$16.67)	100.07%
01-05-00-0402	SUPT ED-INSURANCE	\$8,273.56	\$0.00	\$5,732.52	\$0.00	\$2,541.04	69.29%
01-05-00-0405	SUPT ED-POSTAGE	\$159.00	\$0.00	\$159.00	\$0.00	\$0.00	100.00%
01-05-00-0406	SUPT ED-TELEPHONE	\$1,590.00	\$0.00	\$1,590.00	\$0.00	\$0.00	100.00%
01-05-00-0408	SUPT ED-SUP & PRINTIN	\$358.55	\$0.00	\$656.70	\$0.00	(\$298.15)	183.15%
01-05-00-0409	SUPT ED-REPAIR OFF EQ	\$636.00	\$0.00	\$337.90	\$0.00	\$298.10	53.13%
01-05-00-0411	SUPT ED-TRAVEL	\$397.50	\$0.00	\$397.52	\$0.00	(\$0.02)	100.01%
01-05-00-0413	SUPT ED-TRUANT OFFICE	\$1,542.30	\$0.00	\$1,542.32	\$0.00	(\$0.02)	100.00%
	<b>Subtotal SUPT. OF ED. SERVICES REGION:</b>	<b>\$36,729.00</b>	<b>\$0.00</b>	<b>\$34,204.72</b>	<b>\$0.00</b>	<b>\$2,524.28</b>	<b>93.13%</b>
	<b>ASSESSOR</b>						
01-06-00-0401	S of A-SALARIES	\$226,000.00	\$0.00	\$210,843.76	\$0.00	\$15,156.24	93.29%
01-06-00-0402	S of A-PUBLICATIONS	\$7,000.00	\$0.00	\$12,516.45	\$0.00	(\$5,516.45)	178.81%
01-06-00-0403	S of A-SUPV MEETING EXPENS	\$4,000.00	\$0.00	\$485.01	\$0.00	\$3,514.99	12.13%
01-06-00-0404	S of A-POSTAGE	\$7,000.00	\$0.00	\$1,359.61	\$0.00	\$5,640.39	19.42%
01-06-00-0405	S of A-ASSESSING MILEAGE	\$2,500.00	\$0.00	\$355.10	\$0.00	\$2,144.90	14.20%
01-06-00-0406	S of A-OFFICE SUPPLIES	\$4,000.00	\$0.00	\$4,759.49	\$0.00	(\$759.49)	118.99%
01-06-00-0407	S of A-FARM ASSM COMM SALA	\$300.00	\$0.00	\$200.00	\$0.00	\$100.00	66.67%
01-06-00-0408	S of A-CONTINGENCIES	\$2,000.00	\$0.00	\$658.17	\$0.00	\$1,341.83	32.91%
01-06-00-0410	S of A-CONSULTATION FEES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	
01-06-00-0411	S of A-OFFICE EQUIP PURCHAS	\$3,000.00	\$0.00	\$34.59	\$0.00	\$2,965.41	1.15%
01-06-00-0412	S of A-MAINTENANCE CONTRAC	\$1,000.00	\$0.00	\$847.92	\$0.00	\$152.08	84.79%
01-06-00-0414	S of A-EDUCATION-CIAO	\$1,000.00	\$0.00	\$275.00	\$0.00	\$725.00	27.50%
01-06-00-0415	S of A-FIELD PERSONNEL	\$45,000.00	\$0.00	\$43,033.38	\$0.00	\$1,966.62	95.63%
01-06-00-0416	S of A-HEALTH INSURANCE	\$13,920.00	\$0.00	\$16,215.00	\$0.00	(\$2,295.00)	116.49%
01-06-00-0417	S of A-DATA ENTRY	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	
	<b>Subtotal ASSESSOR:</b>	<b>\$342,720.00</b>	<b>\$0.00</b>	<b>\$291,583.48</b>	<b>\$0.00</b>	<b>\$51,136.52</b>	<b>85.08%</b>
	<b>MISCELLANEOUS</b>						

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All

AS OF : 11/30/2024

ACCOUNT RANGE : 0 - 999999999

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
01	<b>GENERAL FUND</b>						
	<b>EXPENDITURES</b>						
	<b>MISCELLANEOUS</b>						
01-07-00-0405	GF MISC-HOTEL TAX	\$30,000.00	\$0.00	\$31,112.17	\$0.00	(\$1,112.17)	103.71%
01-07-00-0407	GF MISC-CO EMPLOYEE LIFE IN	\$2,000.00	\$0.00	\$1,915.20	\$0.00	\$84.80	95.76%
01-07-00-0408	GF MISC-CONTINGENCIES	\$10,000.00	\$0.00	\$2,738.36	\$0.00	\$7,261.64	27.38%
01-07-00-0409	GF MISC-911 SALARIES	\$10,000.00	\$0.00	\$13,149.84	\$0.00	(\$3,149.84)	131.50%
01-07-00-0410	GF MISC-GATA	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	100.00%
01-07-00-0415	GF MISC-TAX COMP SYSTEM LE	\$30,000.00	\$0.00	\$33,390.17	\$0.00	(\$3,390.17)	111.30%
01-07-00-0421	GF MISC-TELEPHONE/INTERNE	\$50,000.00	\$0.00	\$54,719.03	\$0.00	(\$4,719.03)	109.44%
01-07-00-0422	GF MISC-DESIGNATED CONTIN	\$50,000.00	\$0.00	\$9,400.00	\$0.00	\$40,600.00	18.80%
01-07-00-0423	GF MISC-CEO CLASSES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	100.00%
01-07-00-0424	GF MISC-JEDI	\$10,000.00	\$0.00	\$1,500.00	\$0.00	\$8,500.00	15.00%
01-07-00-0425	GF MISC- KEMPER TECH	\$150,000.00	\$0.00	\$113,436.15	\$0.00	\$36,563.85	75.62%
01-07-00-0426	GF MISC-MITIGATION PLAN	\$8,600.00	\$0.00	\$0.00	\$0.00	\$8,600.00	
01-07-00-0427	MISC - COURT SECURITY	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	
01-07-00-0450	GF MISC-SCRIPT DC PAYMENT	\$1,600.00	\$0.00	\$6,545.29	\$0.00	(\$4,945.29)	409.08%
	<b>Subtotal MISCELLANEOUS:</b>	<b>\$385,700.00</b>	<b>\$0.00</b>	<b>\$271,406.21</b>	<b>\$0.00</b>	<b>\$114,293.79</b>	<b>70.37%</b>
	<b>COUNTY BUILDINGS</b>						
01-10-00-0402	CO BLDG-JAIL-BLDG REPAIR	\$10,000.00	\$0.00	\$4,500.83	\$0.00	\$5,499.17	45.01%
01-10-00-0403	CO BLDG-JAIL-MAINT SUPPLY	\$0.00	\$0.00	\$10,432.12	\$0.00	(\$10,432.12)	
01-10-00-0406	CO BLDG-C.H. BUILDING REPAI	\$45,000.00	\$0.00	\$4,976.07	\$0.00	\$40,023.93	11.06%
01-10-00-0407	CO BLDG-C.H. GAS REIMB	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	
01-10-00-0408	CO BLDG-C.H. MAIN. SALARIES	\$46,000.00	\$0.00	\$44,709.93	\$0.00	\$1,290.07	97.20%
01-10-00-0409	CO BLDG-C.H. CELL PHONE REI	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00	
01-10-00-0410	CO BLDG-OFFICE BUILD-REPAI	\$45,000.00	\$0.00	\$13,853.21	\$0.00	\$31,146.79	30.78%
01-10-00-0411	CO BLDG-CONTINGENCIES	\$6,000.00	\$0.00	\$5,723.79	\$0.00	\$276.21	95.40%
01-10-00-0412	CO BLDG-UTILITIES	\$54,000.00	\$0.00	\$65,115.94	\$0.00	(\$11,115.94)	120.59%
01-10-00-0413	CO BLDG-OFFICE BUILD-SUPPL	\$10,000.00	\$0.00	\$10,920.58	\$0.00	(\$920.58)	109.21%
01-10-00-0416	CO BLDG-C.H. TREE REMOVAL	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	
01-10-00-0417	CO BLDG-C.H. ELEVATOR EXP.	\$5,000.00	\$0.00	\$4,641.19	\$0.00	\$358.81	92.82%
01-10-00-0418	CO BLDG-C.H. CUSTODIAL MAIN	\$0.00	\$0.00	\$915.00	\$0.00	(\$915.00)	
01-10-00-0420	CO BLDG-C.H. LAWN CARE EXP	\$7,200.00	\$0.00	\$5,520.00	\$0.00	\$1,680.00	76.67%
01-10-00-0423	CO BLDG-C.H.-HEALTH INSURA	\$4,740.00	\$0.00	\$4,345.00	\$0.00	\$395.00	91.67%

# Revenue and Expense Report

Jasper County

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AS OF : 11/30/2024

ACCOUNT RANGE : 0 - 999999999

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
01	<u>GENERAL FUND</u>						
	<u>EXPENDITURES</u>						
	<u>COUNTY BUILDINGS</u>						
	Subtotal COUNTY BUILDINGS:	\$236,160.00	\$0.00	\$175,653.66	\$0.00	\$60,506.34	74.38%
	<u>COUNTY SHERIFF</u>						
01-12-00-0401	SHERIFF-SALARIES	\$1,171,000.00	\$0.00	\$1,076,311.30	\$0.00	\$94,688.70	91.91%
01-12-00-0402	SHERIFF-AUTOMOBILE PURCH	\$60,000.00	\$0.00	\$147,529.01	\$0.00	(\$87,529.01)	245.88%
01-12-00-0403	SHERIFF-AUTOMOBILE MAINT	\$35,000.00	\$0.00	\$45,967.43	\$0.00	(\$10,967.43)	131.34%
01-12-00-0404	SHERIFF-OFFICE SUPPLIES	\$7,000.00	\$0.00	\$6,580.12	\$0.00	\$419.88	94.00%
01-12-00-0405	SHERIFF-TRANSPORT OF PRIS	\$1,000.00	\$0.00	\$391.57	\$0.00	\$608.43	39.16%
01-12-00-0406	SHERIFF-OFFICERS EQUIPMEN	\$12,000.00	\$0.00	\$9,093.71	\$0.00	\$2,906.29	75.78%
01-12-00-0407	SHERIFF-POSTAGE	\$1,100.00	\$0.00	\$868.24	\$0.00	\$231.76	78.93%
01-12-00-0408	SHERIFF-SCHOOL FOR SHERIF	\$4,000.00	\$0.00	\$2,999.62	\$0.00	\$1,000.38	74.99%
01-12-00-0409	SHERIFF-SCHOOL FOR DEPUTI	\$5,000.00	\$0.00	\$2,128.95	\$0.00	\$2,871.05	42.58%
01-12-00-0410	SHERIFF-SCHOOL FOR JAILERS	\$5,000.00	\$0.00	\$405.00	\$0.00	\$4,595.00	8.10%
01-12-00-0411	SHERIFF-FOOD FOR PRISONER	\$25,000.00	\$0.00	\$28,477.91	\$0.00	(\$3,477.91)	113.91%
01-12-00-0412	SHERIFF-SUPPLIES FOR PRISO	\$5,000.00	\$0.00	\$3,141.40	\$0.00	\$1,858.60	62.83%
01-12-00-0413	SHERIFF- INMATE MEDICAL	\$105,000.00	\$0.00	\$97,036.83	\$0.00	\$7,963.17	92.42%
01-12-00-0414	SHERIFF-OUT-OF-CO HOUSING	\$6,000.00	\$0.00	\$11,284.98	\$0.00	(\$5,284.98)	188.08%
01-12-00-0415	SHERIFF-RADIO PURCHASE/MA	\$30,000.00	\$0.00	\$15,795.91	\$0.00	\$14,204.09	52.65%
01-12-00-0418	SHERIFF-TELEPHONE EXPENS	\$12,000.00	\$0.00	\$6,898.82	\$0.00	\$5,101.18	57.49%
01-12-00-0419	SHERIFF-OFFICE EQUIPMENT	\$12,000.00	\$0.00	\$15,648.33	\$0.00	(\$3,648.33)	130.40%
01-12-00-0421	SHERIFF-SCHOOL FOR DISPAT	\$1,000.00	\$0.00	\$604.38	\$0.00	\$395.62	60.44%
01-12-00-0424	SHERIFF-DUES FOR SHERIFF	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
01-12-00-0425	SHERIFF-CONTINGENCY	\$2,000.00	\$0.00	\$414.43	\$0.00	\$1,585.57	20.72%
01-12-00-0426	SHERIFF-BONDING EXPENSE	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	
01-12-00-0428	SHERIFF-HEALTH INSURANCE	\$105,908.64	\$0.00	\$131,790.64	\$0.00	(\$25,882.00)	124.44%
01-12-00-0430	SHERIFF-CONSULTATION FEES	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
01-12-00-0432	SHERIFF-DATA MAINTENANCE	\$30,000.00	\$0.00	\$22,545.22	\$0.00	\$7,454.78	75.15%
01-12-00-0433	SHERIFF-GRANT EXPENDITURE	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	
01-12-00-0434	SHERIFF-SPILLMAN CONTRACT	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	
01-12-00-0436	SHERIFF-BODY/CAR CAMERA	\$50,000.00	\$0.00	\$42,090.00	\$0.00	\$7,910.00	84.18%
01-12-00-0437	SHERIFF-CRT SECURITY SALAR	\$50,000.00	\$0.00	\$53,021.25	\$0.00	(\$3,021.25)	106.04%
01-12-00-0438	SHERIFF-SRO SALARY	\$31,000.00	\$0.00	\$16,781.47	\$0.00	\$14,218.53	54.13%
01-12-00-0439	SHERIFF-SRO EXPENSES	\$44,000.00	\$0.00	\$28,278.62	\$0.00	\$15,721.38	64.27%

# Revenue and Expense Report

Jasper County

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 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
01	<b>GENERAL FUND</b>						
	<b>EXPENDITURES</b>						
	<b>COUNTY SHERIFF</b>						
	<b>Subtotal COUNTY SHERIFF:</b>	<b>\$1,866,508.64</b>	<b>\$0.00</b>	<b>\$1,766,085.14</b>	<b>\$0.00</b>	<b>\$100,423.50</b>	<b>94.62%</b>
	<b>COUNTY CORONER</b>						
01-13-00-0401	CORONER-SALARY	\$30,000.00	\$0.00	\$26,600.04	\$0.00	\$3,399.96	88.67%
01-13-00-0403	CORONER-AUTOPSIES-CONTR	\$10,000.00	\$0.00	\$8,799.31	\$0.00	\$1,200.69	87.99%
01-13-00-0404	CORONER-TOXICOLOGY FEE	\$3,250.00	\$0.00	\$2,153.00	\$0.00	\$1,097.00	66.25%
01-13-00-0405	CORONER-TRANSP. TO MORGU	\$3,250.00	\$0.00	\$4,500.00	\$0.00	(\$1,250.00)	138.46%
01-13-00-0406	CORONER-PHONE,CELLULAR,P	\$3,000.00	\$0.00	\$2,900.00	\$0.00	\$100.00	96.67%
01-13-00-0407	CORONER-OFFICE SUPPLY, PO	\$2,250.00	\$0.00	\$2,225.00	\$0.00	\$25.00	98.89%
01-13-00-0408	CORONER-ILL CORONER ASSN	\$450.00	\$0.00	\$400.00	\$0.00	\$50.00	88.89%
01-13-00-0409	CORONER-MILEAGE	\$1,400.00	\$0.00	\$1,427.61	\$0.00	(\$27.61)	101.97%
01-13-00-0410	CORONER-EDUCATION	\$1,800.00	\$0.00	\$1,056.90	\$0.00	\$743.10	58.72%
01-13-00-0412	CORONER-RADIO, REPAIR,CAM	\$3,250.00	\$0.00	\$708.00	\$0.00	\$2,542.00	21.78%
01-13-00-0418	CORONER-CLOTH.,BODY BAGS,	\$2,500.00	\$0.00	\$109.67	\$0.00	\$2,390.33	4.39%
01-13-00-0419	CORONER-MORGUE & COOLER	\$1,000.00	\$0.00	\$415.00	\$0.00	\$585.00	41.50%
01-13-00-0424	CORONER-HEALTH INSURANCE	\$4,740.00	\$0.00	\$4,740.00	\$0.00	\$0.00	100.00%
01-13-00-0425	CORONER-INDIGENT EXPENSE	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
	<b>Subtotal COUNTY CORONER:</b>	<b>\$71,890.00</b>	<b>\$0.00</b>	<b>\$56,034.53</b>	<b>\$0.00</b>	<b>\$15,855.47</b>	<b>77.94%</b>
	<b>CIVIL DEFENSE</b>						
01-14-00-0401	CIVIL DEF-SALARIES	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$0.00	100.00%
01-14-00-0402	CIVIL DEF-EQUIP PURCHASE	\$2,000.00	\$0.00	\$349.56	\$0.00	\$1,650.44	17.48%
01-14-00-0403	CIVIL DEF-EQUIP REPAIRS	\$1,000.00	\$0.00	\$46.99	\$0.00	\$953.01	4.70%
01-14-00-0404	CIVIL DEF-RADIO REPAIR	\$1,000.00	\$0.00	\$62.50	\$0.00	\$937.50	6.25%
01-14-00-0405	CIVIL DEF-TRAINING & MILEA	\$500.00	\$0.00	\$106.24	\$0.00	\$393.76	21.25%
01-14-00-0406	CIVIL DEF-GAS, OIL, PARTS	\$1,000.00	\$0.00	\$563.58	\$0.00	\$436.42	56.36%
01-14-00-0407	CIVIL DEF-UTILITIES	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	
01-14-00-0408	CIVIL DEF-CONTINGENCIES	\$8,500.00	\$0.00	\$709.05	\$0.00	\$7,790.95	8.34%
01-14-00-0409	CIVIL DEF-STARCOM RADIO	\$1,800.00	\$0.00	\$6,480.00	\$0.00	(\$4,680.00)	360.00%
01-14-00-0410	CIVIL DEF-REFUND TO CITY	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
01-14-00-0411	CIVIL DEF-OFFICE SUPPLIES	\$250.00	\$0.00	\$38.71	\$0.00	\$211.29	15.48%
01-14-00-0414	CIVIL DEF-I AM RESPONDING	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	
	<b>Subtotal CIVIL DEFENSE:</b>	<b>\$30,250.00</b>	<b>\$0.00</b>	<b>\$20,356.63</b>	<b>\$0.00</b>	<b>\$9,893.37</b>	<b>67.29%</b>

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
01	<b>GENERAL FUND</b>						
	<b>EXPENDITURES</b>						
	<b>JUDGES' EXPENSES</b>						
01-15-00-0402	JUDGES-POSTAGE	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	
01-15-00-0403	JUDGES-OFF SUPP, LEXIS	\$3,300.00	\$0.00	\$6,113.06	\$0.00	(\$2,813.06)	185.24%
01-15-00-0404	JUDGES-DUPLICATING	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	
01-15-00-0405	JUDGES-CHIEF JUDGE MAI	\$1,480.00	\$0.00	\$789.19	\$0.00	\$690.81	53.32%
01-15-00-0406	JUDGES-DUES,SUBSCRIPT	\$1,200.00	\$0.00	\$477.26	\$0.00	\$722.74	39.77%
01-15-00-0407	JUDGES-SALARY OF JUDGE	\$840.00	\$0.00	\$0.00	\$0.00	\$840.00	
	<b>Subtotal JUDGES' EXPENSES:</b>	<b>\$6,920.00</b>	<b>\$0.00</b>	<b>\$7,379.51</b>	<b>\$0.00</b>	<b>(\$459.51)</b>	<b>106.64%</b>
	<b>CIRCUIT CLERK</b>						
01-16-00-0401	CIRC CLRK-SALARIES	\$186,500.00	\$0.00	\$175,866.90	\$0.00	\$10,633.10	94.30%
01-16-00-0402	CIRC CLRK-OFFICE SUPPLIES	\$1,500.00	\$0.00	\$3,250.86	\$0.00	(\$1,750.86)	216.72%
01-16-00-0404	CIRC CLRK-EQUIPMENT REPAI	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	
01-16-00-0405	CIRC CLRK-EQUIPMENT PURCH	\$1,000.00	\$0.00	\$142.06	\$0.00	\$857.94	14.21%
01-16-00-0406	CIRC CLRK-CONFERENCE FEES	\$750.00	\$0.00	\$440.00	\$0.00	\$310.00	58.67%
01-16-00-0407	CIRC CLRK-CONTINGENCIES	\$300.00	\$0.00	\$292.00	\$0.00	\$8.00	97.33%
01-16-00-0408	CIRC CLRK-DUES	\$350.00	\$0.00	\$325.00	\$0.00	\$25.00	92.86%
01-16-00-0409	CIRC CLRK-MILEAGE	\$1,000.00	\$0.00	\$670.00	\$0.00	\$330.00	67.00%
01-16-00-0411	CIRC CLRK-LODGING	\$1,000.00	\$0.00	\$1,340.29	\$0.00	(\$340.29)	134.03%
01-16-00-0412	CIRC CLRK-PUBLICATION	\$300.00	\$0.00	\$161.03	\$0.00	\$138.97	53.68%
01-16-00-0413	CIRC CLRK-OPIER SUPPLIES	\$500.00	\$0.00	\$359.92	\$0.00	\$140.08	71.98%
01-16-00-0414	CIRC CLRK-COPIER MAINT.	\$500.00	\$0.00	\$183.32	\$0.00	\$316.68	36.66%
01-16-00-0416	CIRC CLRK-HEALTH INSURANC	\$11,700.00	\$0.00	\$12,095.00	\$0.00	(\$395.00)	103.38%
01-16-00-0417	CIRC CLRK-GAVEL MAINTENAN	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
	<b>Subtotal CIRCUIT CLERK:</b>	<b>\$206,700.00</b>	<b>\$0.00</b>	<b>\$195,126.38</b>	<b>\$0.00</b>	<b>\$11,573.62</b>	<b>94.40%</b>
	<b>CIRCUIT COURT EXPENSES</b>						
01-17-00-0401	CIRC CRT-JURORS FEES	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
01-17-00-0402	CIRC CRT-WITNESS FEES	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	
01-17-00-0403	CIRC CRT-FOOD,LODGE,JUROR	\$275.00	\$0.00	\$0.00	\$0.00	\$275.00	
01-17-00-0404	CIRC CRT-BAILIFFS SALARY	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	
01-17-00-0405	CIRC CRT-PHYSICIAN FEES	\$4,400.00	\$0.00	\$4,331.25	\$0.00	\$68.75	98.44%
01-17-00-0406	CIRC CRT-REPORTER FEES	\$2,000.00	\$0.00	\$415.50	\$0.00	\$1,584.50	20.78%
01-17-00-0407	CIRC CRT-SALARY PUBLIC DE	\$65,000.00	\$0.00	\$65,000.00	\$0.00	\$0.00	100.00%



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 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
01	<b>GENERAL FUND</b>						
	<b>EXPENDITURES</b>						
	<b>CIRCUIT COURT EXPENSES</b>						
01-17-00-0408	CIRC CRT-EXPERT WIT. FEES	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	
01-17-00-0409	CIRC CRT-APPOINTED COUNSL	\$25,000.00	\$0.00	\$46,749.69	\$0.00	(\$21,749.69)	187.00%
01-17-00-0411	CIRC CRT-HEALTH INS	\$4,740.00	\$0.00	\$4,740.00	\$0.00	\$0.00	100.00%
	<b>Subtotal CIRCUIT COURT EXPENSES:</b>	<b>\$107,915.00</b>	<b>\$0.00</b>	<b>\$121,236.44</b>	<b>\$0.00</b>	<b>(\$13,321.44)</b>	<b>112.34%</b>
	<b>STATE'S ATTORNEY</b>						
01-18-00-0401	ST ATTY-SALARIES	\$302,985.00	\$0.00	\$249,931.04	\$0.00	\$53,053.96	82.49%
01-18-00-0403	ST ATTY-BOOKS,COMPUTER R	\$6,000.00	\$0.00	\$5,854.12	\$0.00	\$145.88	97.57%
01-18-00-0404	ST ATTY-EDUCATION & TRAIN	\$1,850.00	\$0.00	\$857.12	\$0.00	\$992.88	46.33%
01-18-00-0405	ST ATTY-EQUIP PURCHASE	\$11,000.00	\$0.00	\$2,076.53	\$0.00	\$8,923.47	18.88%
01-18-00-0407	ST ATTY-LEADS	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	
01-18-00-0409	ST ATTY-POSTAGE	\$600.00	\$0.00	\$394.68	\$0.00	\$205.32	65.78%
01-18-00-0410	ST ATTY-APPELATE MEMBERS	\$5,000.00	\$0.00	\$5,500.00	\$0.00	(\$500.00)	110.00%
01-18-00-0411	ST ATTY-DUES	\$700.00	\$0.00	\$371.00	\$0.00	\$329.00	53.00%
01-18-00-0412	ST ATTY-SUPPLIES	\$3,500.00	\$0.00	\$3,343.77	\$0.00	\$156.23	95.54%
01-18-00-0416	ST ATTY-WITNESS FEES COUR	\$10,000.00	\$0.00	\$863.35	\$0.00	\$9,136.65	8.63%
01-18-00-0417	ST ATTY-CONTINGENCIES	\$3,695.00	\$0.00	\$174.80	\$0.00	\$3,520.20	4.73%
01-18-00-0418	ST ATTY-EQUIP. REPAIR	\$700.00	\$0.00	\$137.15	\$0.00	\$562.85	19.59%
01-18-00-0421	ST ATTY-HEALTH INSURANCE	\$11,700.00	\$0.00	\$12,440.00	\$0.00	(\$740.00)	106.32%
01-18-00-0422	ST ATTY-GAVEL MAINTENANCE	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
01-18-00-0423	ST ATTY - VEHICLE PURCHASE	\$30,000.00	\$0.00	\$18,767.14	\$0.00	\$11,232.86	62.56%
	<b>Subtotal STATE'S ATTORNEY:</b>	<b>\$390,230.00</b>	<b>\$0.00</b>	<b>\$300,710.70</b>	<b>\$0.00</b>	<b>\$89,519.30</b>	<b>77.06%</b>
	<b>PROBATION OFFICER</b>						
01-19-00-0401	PROB-SALARY	\$134,060.00	(\$574.00)	\$134,060.16	\$0.00	(\$0.16)	100.00%
01-19-00-0402	PROB-TRAVEL EXPENSE	\$3,500.00	\$0.00	\$3,310.62	\$0.00	\$189.38	94.59%
01-19-00-0403	PROB-POSTAGE & SUPPLY	\$2,500.00	\$0.00	\$2,084.25	\$0.00	\$415.75	83.37%
01-19-00-0406	PROB - EQUIPMENT	\$5,000.00	\$0.00	\$1,285.58	\$0.00	\$3,714.42	25.71%
01-19-00-0409	PROB-HEALTH INSURANCE	\$9,480.00	\$0.00	\$11,330.00	\$0.00	(\$1,850.00)	119.51%
01-19-00-0410	PROB-CELL PH REIMB	\$2,100.00	\$0.00	\$1,850.00	\$0.00	\$250.00	88.10%
01-19-00-0411	PROB-OFF. EQUIP/SUPL	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
01-19-00-0413	PROB-SALARY SUPPORT STAF	\$36,400.00	\$574.00	\$32,696.00	\$0.00	\$3,704.00	89.82%
	<b>Subtotal PROBATION OFFICER:</b>	<b>\$194,040.00</b>	<b>\$0.00</b>	<b>\$186,616.61</b>	<b>\$0.00</b>	<b>\$7,423.39</b>	<b>96.17%</b>

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
01	<b>GENERAL FUND</b>						
	<b>EXPENDITURES</b>						
	<b>ANIMAL CONTROL</b>						
01-23-00-0401	ANIMAL CNTRL-SALARIES	\$25,000.00	\$0.00	\$24,791.74	\$0.00	\$208.26	99.17%
01-23-00-0402	ANIMAL CNTRL-VET EXPENSES	\$2,000.00	\$0.00	\$115.28	\$0.00	\$1,884.72	5.76%
01-23-00-0403	ANIMAL CNTRL-UTILITIES	\$1,500.00	\$0.00	\$1,471.24	\$0.00	\$28.76	98.08%
01-23-00-0404	ANIMAL CNTRL-MISC	\$2,000.00	\$0.00	\$805.72	\$0.00	\$1,194.28	40.29%
01-23-00-0406	ANIMAL CNTRL-INCNERATR RE	\$0.00	\$0.00	\$915.74	\$0.00	(\$915.74)	
01-23-00-0407	ANIMAL CNTRL-MILEAGE	\$6,000.00	\$0.00	\$5,118.11	\$0.00	\$881.89	85.30%
01-23-00-0408	ANIMAL CNTRL-CONTINGENCIE	\$500.00	\$0.00	\$238.75	\$0.00	\$261.25	47.75%
01-23-00-0409	ANIMAL CNTRL-CELL PHONE	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$0.00	100.00%
	<b>Subtotal ANIMAL CONTROL:</b>	<b>\$38,200.00</b>	<b>\$0.00</b>	<b>\$34,656.58</b>	<b>\$0.00</b>	<b>\$3,543.42</b>	<b>90.72%</b>
	<b>IL COURT TECH MODERN GRANT</b>						
01-29-00-0401	IL CRT TECH MOD - DISBURSEM	\$0.00	\$0.00	\$0.46	\$0.00	(\$0.46)	
	<b>Subtotal IL COURT TECH MODERN GRANT:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.46</b>	<b>\$0.00</b>	<b>(\$0.46)</b>	<b>0.00%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$4,521,282.64</b>	<b>\$0.00</b>	<b>\$3,946,679.59</b>	<b>\$0.00</b>	<b>\$574,603.05</b>	<b>87.29%</b>
	<b>YTD Revenue Less Expenses : GENERAL FUND</b>			<b>(\$349,322.32)</b>			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
<b>02</b>	<b><u>COUNTY HIGHWAY</u></b>						
	<b><u>REVENUES</u></b>						
	<b>00 NonDepartmental</b>						
02-00-00-0301	HWY-PROPERTY TAX LEVY	\$250,000.00	\$0.00	\$260,836.37	\$0.00	(\$10,836.37)	104.33%
02-00-00-0302	HWY-MOBILE HOME	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	
02-00-00-0304	HWY-SERVICES	\$90,000.00	\$0.00	\$111,457.89	\$0.00	(\$21,457.89)	123.84%
02-00-00-0305	HWY-INTEREST	\$2,000.00	\$91.96	\$4,952.97	\$0.00	(\$2,952.97)	247.65%
02-00-00-0306	HWY-MFT EQUIPMENT RENTAL	\$150,000.00	\$0.00	\$152,409.74	\$0.00	(\$2,409.74)	101.61%
02-00-00-0313	HWY-MISCELLANEOUS	\$0.00	\$0.00	\$2,598.30	\$0.00	(\$2,598.30)	
02-00-00-0321	HWY-FED AID MATCH	\$117,000.00	\$0.00	\$110,285.30	\$0.00	\$6,714.70	94.26%
02-00-00-0326	HWY-PAVEMENT PRESERVATI	\$580,000.00	\$0.00	\$383,163.71	\$0.00	\$196,836.29	66.06%
	<b>Subtotal NonDepartmental:</b>	<b>\$1,189,350.00</b>	<b>\$91.96</b>	<b>\$1,025,704.28</b>	<b>\$0.00</b>	<b>\$163,645.72</b>	<b>86.24%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$1,189,350.00</b>	<b>\$91.96</b>	<b>\$1,025,704.28</b>	<b>\$0.00</b>	<b>\$163,645.72</b>	<b>86.24%</b>
	<b><u>EXPENDITURES</u></b>						
	<b>NonDepartmental</b>						
02-00-00-0401	HWY-SALARIES	\$245,000.00	\$0.00	\$240,601.57	\$0.00	\$4,398.43	98.20%
02-00-00-0402	HWY-INSURANCE	\$32,000.00	\$0.00	\$28,444.20	\$0.00	\$3,555.80	88.89%
02-00-00-0403	HWY-AGGREGATE	\$3,000.00	\$0.00	\$3,105.00	\$0.00	(\$105.00)	103.50%
02-00-00-0406	HWY-PUBLICATIONS	\$500.00	\$0.00	\$305.35	\$0.00	\$194.65	61.07%
02-00-00-0407	HWY-EQUIPMENT RENTAL	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
02-00-00-0408	HWY-RADIO MAINENANCE	\$1,000.00	\$0.00	\$346.00	\$0.00	\$654.00	34.60%
02-00-00-0409	HWY-TOWELS & UNIFORMS	\$7,000.00	\$0.00	\$6,733.13	\$0.00	\$266.87	96.19%
02-00-00-0410	HWY-UTILITIES	\$5,500.00	\$0.00	\$4,467.39	\$0.00	\$1,032.61	81.23%
02-00-00-0411	HWY-WELDING	\$1,000.00	\$0.00	\$2,602.66	\$0.00	(\$1,602.66)	260.27%
02-00-00-0412	HWY-TRAINING & CONFERENC	\$2,000.00	\$0.00	\$200.00	\$0.00	\$1,800.00	10.00%
02-00-00-0413	HWY-DUES	\$850.00	\$0.00	\$807.89	\$0.00	\$42.11	95.05%
02-00-00-0415	HWY-BUILDING MAINTENANCE	\$2,000.00	\$0.00	\$840.00	\$0.00	\$1,160.00	42.00%
02-00-00-0416	HWY-EQUIPMENT PURCHASE	\$188,000.00	\$0.00	\$184,528.90	\$0.00	\$3,471.10	98.15%
02-00-00-0417	HWY-FUEL	\$78,000.00	\$0.00	\$58,696.72	\$0.00	\$19,303.28	75.25%
02-00-00-0418	HWY-CONTINGENCIES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
02-00-00-0419	HWY-PARTS	\$67,000.00	\$0.00	\$59,650.01	\$0.00	\$7,349.99	89.03%
02-00-00-0420	HWY-MISC.	\$2,000.00	\$0.00	\$1,953.00	\$0.00	\$47.00	97.65%
02-00-00-0427	HWY-PAVEMENT PRESERVATI	\$550,000.00	\$0.00	\$429,970.47	\$0.00	\$120,029.53	78.18%
	<b>Subtotal NonDepartmental:</b>	<b>\$1,186,850.00</b>	<b>\$0.00</b>	<b>\$1,023,252.29</b>	<b>\$0.00</b>	<b>\$163,597.71</b>	<b>86.22%</b>

# Revenue and Expense Report

Jasper County

YEAR : 2024    PERIOD : 13    FUND: All    DEPT: All    SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
02	<u>COUNTY HIGHWAY</u>						
	<u>EXPENDITURES</u>						
	TOTAL EXPENDITURES - :	\$1,186,850.00	\$0.00	\$1,023,252.29	\$0.00	\$163,597.71	86.22%
	YTD Revenue Less Expenses : COUNTY HIGHWAY			\$2,451.99			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
03	<b>COUNTY BRIDGE</b>						
	<b>REVENUES</b>						
	<i>00 NonDepartmental</i>						
03-00-00-0301	BRIDGE-PROPERTY TAX	\$130,000.00	\$0.00	\$130,444.73	\$0.00	(\$444.73)	100.34%
03-00-00-0302	BRIDGE-LOCAL GOVERNMENT	\$61,000.00	\$0.00	\$0.00	\$0.00	\$61,000.00	
03-00-00-0303	BRIDGE-INTEREST	\$2,000.00	\$259.70	\$3,128.24	\$0.00	(\$1,128.24)	156.41%
03-00-00-0306	BRIDGE-MISCELLANEOUS	\$2,000.00	\$0.00	\$1,933.70	\$0.00	\$66.30	96.68%
03-00-00-0307	BRIDGE-LOCAL GOV'T PIPE LE	\$75,000.00	\$0.00	\$40,665.84	\$0.00	\$34,334.16	54.22%
	<b>Subtotal NonDepartmental:</b>	<b>\$270,000.00</b>	<b>\$259.70</b>	<b>\$176,172.51</b>	<b>\$0.00</b>	<b>\$93,827.49</b>	<b>65.25%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$270,000.00</b>	<b>\$259.70</b>	<b>\$176,172.51</b>	<b>\$0.00</b>	<b>\$93,827.49</b>	<b>65.25%</b>
	<b>EXPENDITURES</b>						
	<i>NonDepartmental</i>						
03-00-00-0401	BRIDGE-LABOR-EQUIP RENTAL	\$10,000.00	\$0.00	\$6,475.00	\$0.00	\$3,525.00	64.75%
03-00-00-0404	BRIDGE-ENGINEERING	\$30,000.00	\$0.00	\$6,689.31	\$0.00	\$23,310.69	22.30%
03-00-00-0406	BRIDGE-CONSTRUCTION	\$100,000.00	\$0.00	\$73,955.86	\$0.00	\$26,044.14	73.96%
03-00-00-0408	BRIDGE-CULVERT REPLACEME	\$125,000.00	\$0.00	\$119,922.65	\$0.00	\$5,077.35	95.94%
	<b>Subtotal NonDepartmental:</b>	<b>\$265,000.00</b>	<b>\$0.00</b>	<b>\$207,042.82</b>	<b>\$0.00</b>	<b>\$57,957.18</b>	<b>78.13%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$265,000.00</b>	<b>\$0.00</b>	<b>\$207,042.82</b>	<b>\$0.00</b>	<b>\$57,957.18</b>	<b>78.13%</b>
	<b>YTD Revenue Less Expenses : COUNTY BRIDGE</b>			<b>(\$30,870.31)</b>			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
04	<b>FEDERAL AID MATCHING</b>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
04-00-00-0301	FED AID-PROPERTY TAX	\$130,000.00	\$0.00	\$130,444.73	\$0.00	(\$444.73)	100.34%
04-00-00-0302	FED AID-STATE REIMB	\$0.00	\$0.00	\$829.32	\$0.00	(\$829.32)	
04-00-00-0303	FED AID-INTEREST	\$2,000.00	\$425.45	\$5,075.59	\$0.00	(\$3,075.59)	253.78%
	Subtotal NonDepartmental:	\$132,000.00	\$425.45	\$136,349.64	\$0.00	(\$4,349.64)	103.30%
	TOTAL REVENUES - :	\$132,000.00	\$425.45	\$136,349.64	\$0.00	(\$4,349.64)	103.30%
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
04-00-00-0401	FED AID-CONSTRUCTION	\$3,000.00	\$0.00	\$8,027.33	\$0.00	(\$5,027.33)	267.58%
04-00-00-0402	FED AID-ENGINEERING	\$127,000.00	\$0.00	\$122,505.30	\$0.00	\$4,494.70	96.46%
04-00-00-0405	FED AID-CONTINGENCY	\$2,000.00	\$0.00	\$1,290.85	\$0.00	\$709.15	64.54%
	Subtotal NonDepartmental:	\$132,000.00	\$0.00	\$131,823.48	\$0.00	\$176.52	99.87%
	TOTAL EXPENDITURES - :	\$132,000.00	\$0.00	\$131,823.48	\$0.00	\$176.52	99.87%
	YTD Revenue Less Expenses : FEDERAL AID MATCHING			\$4,526.16			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
05	<u>COUNTY MOTOR FUEL</u>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
05-00-00-0301	CMF-ALLOTMENT	\$490,000.00	\$0.00	\$553,639.86	\$0.00	(\$63,639.86)	112.99%
05-00-00-0302	CMF-INTEREST	\$3,000.00	\$498.46	\$6,717.23	\$0.00	(\$3,717.23)	223.91%
05-00-00-0303	CMF-STP FUNDS	\$55,000.00	\$0.00	\$0.00	\$0.00	\$55,000.00	
	Subtotal NonDepartmental:	\$548,000.00	\$498.46	\$560,357.09	\$0.00	(\$12,357.09)	102.25%
	TOTAL REVENUES - :	\$548,000.00	\$498.46	\$560,357.09	\$0.00	(\$12,357.09)	102.25%
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
05-00-00-0401	CMF-SALARIES	\$117,000.00	\$0.00	\$115,883.64	\$0.00	\$1,116.36	99.05%
05-00-00-0402	CMF-MATERIAL, SUPPL	\$278,350.00	\$0.00	\$254,251.15	\$0.00	\$24,098.85	91.34%
05-00-00-0403	CMF-EQUIP RENTAL	\$150,000.00	\$0.00	\$152,409.74	\$0.00	(\$2,409.74)	101.61%
	Subtotal NonDepartmental:	\$545,350.00	\$0.00	\$522,544.53	\$0.00	\$22,805.47	95.82%
	TOTAL EXPENDITURES - :	\$545,350.00	\$0.00	\$522,544.53	\$0.00	\$22,805.47	95.82%
	YTD Revenue Less Expenses : COUNTY MOTOR FUEL			\$37,812.56			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
06	<u>REVOLVING</u>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
06-00-00-0301	REVLING-2010 MAINT. ENGINEE	\$30,000.00	\$0.00	\$40,431.97	\$0.00	(\$10,431.97)	134.77%
06-00-00-0302	REVLING-50% 2011 MAINT. ENG	\$40,000.00	\$0.00	\$50,618.59	\$0.00	(\$10,618.59)	126.55%
06-00-00-0303	REVLING-INTEREST	\$500.00	\$82.32	\$1,053.09	\$0.00	(\$553.09)	210.62%
	<b>Subtotal NonDepartmental:</b>	<b>\$70,500.00</b>	<b>\$82.32</b>	<b>\$92,103.65</b>	<b>\$0.00</b>	<b>(\$21,603.65)</b>	<b>130.64%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$70,500.00</b>	<b>\$82.32</b>	<b>\$92,103.65</b>	<b>\$0.00</b>	<b>(\$21,603.65)</b>	<b>130.64%</b>
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
06-00-00-0401	REVLING-SALARIES	\$47,500.00	\$0.00	\$46,982.60	\$0.00	\$517.40	98.91%
06-00-00-0402	REVLING-OFFICE SUPPLIES	\$5,000.00	\$0.00	\$3,139.15	\$0.00	\$1,860.85	62.78%
06-00-00-0405	REVLING-TELEPHONE	\$6,000.00	\$0.00	\$5,638.20	\$0.00	\$361.80	93.97%
06-00-00-0408	REVLING-CONTINGENCIES	\$2,000.00	\$0.00	\$1,043.98	\$0.00	\$956.02	52.20%
06-00-00-0411	REVLING-EQUIPMENT PURCHA	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
	<b>Subtotal NonDepartmental:</b>	<b>\$65,500.00</b>	<b>\$0.00</b>	<b>\$56,803.93</b>	<b>\$0.00</b>	<b>\$8,696.07</b>	<b>86.72%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$65,500.00</b>	<b>\$0.00</b>	<b>\$56,803.93</b>	<b>\$0.00</b>	<b>\$8,696.07</b>	<b>86.72%</b>
	<b>YTD Revenue Less Expenses : REVOLVING</b>			<b>\$35,299.72</b>			



# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
08	<u>SENATE BILL 1750</u>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
08-00-00-0301	SEN BILL-STATE OF ILL	\$0.00	\$0.00	\$345,003.79	\$0.00	(\$345,003.79)	
08-00-00-0302	SEN BILL-INTEREST	\$0.00	\$56.73	\$410.26	\$0.00	(\$410.26)	
	Subtotal NonDepartmental:	\$0.00	\$56.73	\$345,414.05	\$0.00	(\$345,414.05)	0.00%
	TOTAL REVENUES - :	\$0.00	\$56.73	\$345,414.05	\$0.00	(\$345,414.05)	0.00%
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
08-00-00-0402	SEN BILL-ENGINEERING	\$0.00	\$0.00	\$26,757.26	\$0.00	(\$26,757.26)	
08-00-00-0403	SEN BILL-CONSTRUCTION	\$0.00	\$0.00	\$295,823.44	\$0.00	(\$295,823.44)	
	Subtotal NonDepartmental:	\$0.00	\$0.00	\$322,580.70	\$0.00	(\$322,580.70)	0.00%
	TOTAL EXPENDITURES - :	\$0.00	\$0.00	\$322,580.70	\$0.00	(\$322,580.70)	0.00%
	YTD Revenue Less Expenses : SENATE BILL 1750			\$22,833.35			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
09	<u>TOWNSHIP MOTOR FUEL</u>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
09-00-00-0301	TMF--ALLOTMENT	\$0.00	\$0.00	\$1,960,093.60	\$0.00	(\$1,960,093.60)	
09-00-00-0302	TMF-INTEREST	\$0.00	\$2,729.47	\$49,486.26	\$0.00	(\$49,486.26)	
09-00-00-0303	TMF-MISCELLANEOUS	\$0.00	\$0.00	\$517.26	\$0.00	(\$517.26)	
	Subtotal NonDepartmental:	\$0.00	\$2,729.47	\$2,010,097.12	\$0.00	(\$2,010,097.12)	0.00%
	TOTAL REVENUES - :	\$0.00	\$2,729.47	\$2,010,097.12	\$0.00	(\$2,010,097.12)	0.00%
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
09-00-00-0401	TMF-MATERIAL	\$0.00	\$0.00	\$1,630,036.11	\$0.00	(\$1,630,036.11)	
09-00-00-0402	TMF-MAIN.& ENGINEER	\$0.00	\$0.00	\$91,050.56	\$0.00	(\$91,050.56)	
09-00-00-0403	TMF-EQUIP RENTAL	\$0.00	\$0.00	\$350,287.35	\$0.00	(\$350,287.35)	
09-00-00-0416	TMF - CAPITAL OUTLAY	\$0.00	\$0.00	\$333,327.82	\$0.00	(\$333,327.82)	
	Subtotal NonDepartmental:	\$0.00	\$0.00	\$2,404,701.84	\$0.00	(\$2,404,701.84)	0.00%
	TOTAL EXPENDITURES - :	\$0.00	\$0.00	\$2,404,701.84	\$0.00	(\$2,404,701.84)	0.00%
	YTD Revenue Less Expenses : TOWNSHIP MOTOR FUEL			(\$394,604.72)			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All

AS OF : 11/30/2024

ACCOUNT RANGE : 0 - 999999999

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
<b>10</b>	<b><u>COUNTY HEALTH</u></b>						
	<b><u>REVENUES</u></b>						
	<b>70 Agency</b>						
10-70-00-3010	JCHD MISC	\$0.00	\$0.00	(\$50.00)	\$0.00	\$50.00	
10-70-00-3020	JCHD-STATE GRANT	\$0.00	\$0.00	\$2,884.25	\$0.00	(\$2,884.25)	
10-70-00-3030	JCHD-FEES	\$10,000.00	\$0.00	\$146,888.00	\$0.00	(\$136,888.00)	1468.88%
10-70-00-3040	JCHD-TAX LEVY	\$181,478.00	\$0.00	\$181,540.80	\$0.00	(\$62.80)	100.03%
10-70-00-3050	JCHD-INTEREST	\$4,500.00	\$618.62	\$24,339.83	\$0.00	(\$19,839.83)	540.89%
10-70-35-3020	COVID CRISIS STATE GRANT	\$18,000.00	\$0.00	\$24,342.91	\$0.00	(\$6,342.91)	135.24%
10-70-37-3020	JCHD VAX - STATE GRANT	\$0.00	\$0.00	\$9,188.14	\$0.00	(\$9,188.14)	
10-70-40-3010	SIPA - FEDERAL GRANTS	\$87,500.00	\$0.00	\$0.00	\$0.00	\$87,500.00	
10-70-40-3020	SIPA - STATE GRANTS	\$0.00	\$0.00	\$350,000.00	\$0.00	(\$350,000.00)	
	<b>Subtotal Agency:</b>	<b>\$301,478.00</b>	<b>\$618.62</b>	<b>\$739,133.93</b>	<b>\$0.00</b>	<b>(\$437,655.93)</b>	<b>245.17%</b>
	<b>71 Nursing</b>						
10-71-01-3010	WIC-REVENUE	\$115,845.00	\$0.00	\$116,879.07	\$0.00	(\$1,034.07)	100.89%
10-71-01-3030	WIC-FEES	\$0.00	\$0.00	\$449.00	\$0.00	(\$449.00)	
10-71-02-3010	FCM-REVENUE	\$0.00	\$0.00	\$112,798.36	\$0.00	(\$112,798.36)	
10-71-02-3020	FCM-STATE GRANT	\$127,730.00	\$0.00	\$0.00	\$0.00	\$127,730.00	
10-71-03-3010	PEER-REV	\$19,822.00	\$0.00	\$17,013.09	\$0.00	\$2,808.91	85.83%
10-71-04-3030	HEALTHY KIDS FEES	\$0.00	\$0.00	\$46.90	\$0.00	(\$46.90)	
10-71-04-3060	HEALTHY KIDS INS	\$37,906.00	\$2,958.20	\$47,345.36	\$0.00	(\$9,439.36)	124.90%
10-71-05-3010	FEDERAL MATCH REVENUE	\$46,401.00	\$0.00	\$14,255.00	\$0.00	\$32,146.00	30.72%
10-71-05-3030	FEDERAL MATCH	\$0.00	\$0.00	\$16,251.89	\$0.00	(\$16,251.89)	
10-71-06-3030	PPV FEES	\$5,207.00	\$0.00	\$5,736.61	\$0.00	(\$529.61)	110.17%
10-71-06-3060	PPV INS	\$61,127.00	\$18,736.45	\$127,027.46	\$0.00	(\$65,900.46)	207.81%
10-71-07-3020	BASIC STATE GRANT	\$77,362.00	\$0.00	\$70,293.11	\$0.00	\$7,068.89	90.86%
10-71-07-3030	BASIC FEES	\$1,679.00	\$0.00	\$1,515.13	\$0.00	\$163.87	90.24%
10-71-07-3060	BASIC INSURANCE	\$13,970.00	\$814.83	\$9,576.15	\$0.00	\$4,393.85	68.55%
10-71-08-3020	NURSING STATE GRANT	\$0.00	\$0.00	\$140.00	\$0.00	(\$140.00)	
10-71-08-3030	NURSING FEES	\$17,000.00	\$30.00	\$12,609.00	\$0.00	\$4,391.00	74.17%
10-71-08-3060	NURSING INSURANCE	\$0.00	\$29.96	\$295.04	\$0.00	(\$295.04)	
10-71-09-3020	ITFC STATE GRANT	\$22,364.00	\$0.00	\$22,364.00	\$0.00	\$0.00	100.00%
10-71-11-3030	OT FEES	\$20,000.00	\$0.00	\$19,674.33	\$0.00	\$325.67	98.37%
10-71-12-3030	R.O.E.	\$100.00	\$0.00	\$66.37	\$0.00	\$33.63	66.37%
10-71-13-3020	VISION & HEARING STATE GRA	\$1,344.00	\$0.00	\$1,344.00	\$0.00	\$0.00	100.00%

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All

AS OF : 11/30/2024

ACCOUNT RANGE : 0 - 999999999

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
<b>10</b>	<b><u>COUNTY HEALTH</u></b>						
	<b><u>REVENUES</u></b>						
	<b>71 Nursing</b>						
10-71-13-3030	VISION & HEARING FEES	\$0.00	\$0.00	\$533.60	\$0.00	(\$533.60)	
10-71-14-3030	T.B. FEES	\$5,000.00	\$0.00	\$4,137.00	\$0.00	\$863.00	82.74%
10-71-14-3060	T.B. INS	\$0.00	\$16.64	\$373.72	\$0.00	(\$373.72)	
10-71-15-3030	LAB FEES	\$29,348.00	\$641.00	\$30,843.03	\$0.00	(\$1,495.03)	105.09%
10-71-15-3060	LAB INSURANCE	\$7,722.00	\$0.00	\$6,940.11	\$0.00	\$781.89	89.87%
10-71-16-3030	SCHOOL HEALTH FEES	\$3,500.00	\$0.00	\$5,448.24	\$0.00	(\$1,948.24)	155.66%
10-71-17-3020	LEAD SCREEN STATE GRANT	\$13,081.00	\$0.00	\$13,755.00	\$0.00	(\$674.00)	105.15%
10-71-17-3030	LEAD SCREEN FEES	\$1,264.00	\$0.00	\$2,251.26	\$0.00	(\$987.26)	178.11%
10-71-17-3060	LEAD SCREEN INSURANCE	\$1,841.00	\$70.42	\$1,094.04	\$0.00	\$746.96	59.43%
10-71-19-3020	TICKET FOR CURE STATE GRA	\$40,000.00	\$0.00	\$8,859.32	\$0.00	\$31,140.68	22.15%
10-71-21-3030	OUTAGE FEES	\$5,000.00	\$0.00	\$11,140.80	\$0.00	(\$6,140.80)	222.82%
10-71-22-3030	GENETICS FEES	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	100.00%
10-71-24-3030	DRUG SCREEN FEES	\$15,100.00	\$0.00	\$28,816.34	\$0.00	(\$13,716.34)	190.84%
10-71-25-3020	HEALTHWORKS-STATE GRANT	\$35,004.00	\$0.00	\$0.00	\$0.00	\$35,004.00	
10-71-25-3030	HEALTHWORKS-FEES	\$0.00	\$0.00	\$35,004.00	\$0.00	(\$35,004.00)	
10-71-27-3030	CIPS FEES	\$11,000.00	\$3,892.02	\$32,430.92	\$0.00	(\$21,430.92)	294.83%
	<b>Subtotal Nursing:</b>	<b>\$745,717.00</b>	<b>\$27,189.52</b>	<b>\$787,307.25</b>	<b>\$0.00</b>	<b>(\$41,590.25)</b>	<b>105.58%</b>
	<b>72 Behavioral Health</b>						
10-72-50-3020	DMHDD STATE GRANT	\$0.00	\$0.00	\$5,974.00	\$0.00	(\$5,974.00)	
10-72-50-3030	DMHDD FEES	\$6,320.00	\$455.00	\$13,676.65	\$0.00	(\$7,356.65)	216.40%
10-72-50-3040	DMHDDTAX LEVY	\$8,755.00	\$0.00	\$0.00	\$0.00	\$8,755.00	
10-72-50-3060	DMHDD INSURANCE	\$301,558.00	\$24,492.05	\$356,051.15	\$0.00	(\$54,493.15)	118.07%
10-72-51-3030	SCHOOL COUNSEL FEES	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$0.00	100.00%
10-72-52-3030	DIVORCE PARENT FEES	\$345.00	\$0.00	\$225.00	\$0.00	\$120.00	65.22%
10-72-53-3030	RICHLAND MI FEES	\$71,409.00	\$95.00	\$161,570.93	\$0.00	(\$90,161.93)	226.26%
10-72-53-3060	RICHLAND MI INSURANCE	\$130,000.00	\$15,245.36	\$195,181.48	\$0.00	(\$65,181.48)	150.14%
10-72-54-3030	DUI/REMDIAL ED FEES	\$7,906.00	\$110.00	\$8,764.00	\$0.00	(\$858.00)	110.85%
10-72-54-3060	JCHD-DUI/REMDIAL ED INS	\$0.00	\$0.00	\$100.00	\$0.00	(\$100.00)	
10-72-55-3010	CMHC FEDERAL GRANTS	\$0.00	\$0.00	\$34,395.00	\$0.00	(\$34,395.00)	
10-72-55-3020	CMHC STATE GRANTS	\$0.00	\$0.00	\$13,758.00	\$0.00	(\$13,758.00)	
10-72-56-3030	MEDCD PSYCH FEES	\$500.00	\$75.00	\$1,131.52	\$0.00	(\$631.52)	226.30%
10-72-56-3060	MEDCD PSYCH INSURANCE	\$26,289.00	\$2,827.16	\$29,184.49	\$0.00	(\$2,895.49)	111.01%

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
<b>10</b>	<b><u>COUNTY HEALTH</u></b>						
	<b><u>REVENUES</u></b>						
	<b>72 Behavioral Health</b>						
10-72-58-3010	SUBSTANCE ABUSE REVENUE	\$45,148.00	\$0.00	\$68,934.72	\$0.00	(\$23,786.72)	152.69%
10-72-58-3030	SUBSTANCE ABUSE FEES	\$8,154.00	\$540.00	\$13,033.84	\$0.00	(\$4,879.84)	159.85%
10-72-58-3040	SUB ABUSE-TAX LEVY	\$8,755.00	\$0.00	\$0.00	\$0.00	\$8,755.00	
10-72-58-3060	SUBSTANCE ABUSE INSURANC	\$118,002.00	\$2,394.09	\$36,285.04	\$0.00	\$81,716.96	30.75%
10-72-59-3010	JCHD-RICHLAND SA REV	\$29,525.00	\$0.00	\$0.00	\$0.00	\$29,525.00	
10-72-59-3030	RICHLAND SA FEES	\$72,843.00	\$90.00	\$159,655.34	\$0.00	(\$86,812.34)	219.18%
10-72-59-3060	RICHLAND SUB ABUSE INSURA	\$53,000.00	\$4,419.01	\$58,079.47	\$0.00	(\$5,079.47)	109.58%
10-72-60-3030	DRUG COURT - FEES	\$0.00	\$0.00	\$13,800.13	\$0.00	(\$13,800.13)	
10-72-64-3010	SUPR GAMBLING	\$0.00	\$0.00	\$4,875.00	\$0.00	(\$4,875.00)	
10-72-64-3020	STATE GRANT	\$8,920.00	\$0.00	\$7,982.00	\$0.00	\$938.00	89.48%
10-72-65-3030	RICHLAND PSYCH	\$500.00	\$0.00	\$35.00	\$0.00	\$465.00	7.00%
10-72-65-3060	RICHLAND MI-PSYCH	\$10,796.00	\$1,374.09	\$12,400.36	\$0.00	(\$1,604.36)	114.86%
10-72-66-3030	RICHLAND DUI/RISK ED FEES	\$7,014.00	\$0.00	\$6,116.00	\$0.00	\$898.00	87.20%
	<b>Subtotal Behavioral Health:</b>	<b>\$927,739.00</b>	<b>\$52,116.76</b>	<b>\$1,213,209.12</b>	<b>\$0.00</b>	<b>(\$285,470.12)</b>	<b>130.77%</b>
	<b>73 Environmental</b>						
10-73-75-3020	VECTOR SURV STATE GRANT	\$14,198.00	\$0.00	\$14,198.00	\$0.00	\$0.00	100.00%
10-73-76-3020	JCHD TICK SURVL - STATE GRA	\$0.00	\$0.00	\$4,125.00	\$0.00	(\$4,125.00)	
10-73-76-3030	JCHD TICK - FEES	\$4,125.00	\$0.00	\$0.00	\$0.00	\$4,125.00	
10-73-78-3010	IDPH REVENUE	\$0.00	\$0.00	\$75.00	\$0.00	(\$75.00)	
10-73-78-3020	IDPH STATE GRANT	\$0.00	\$0.00	\$175.00	\$0.00	(\$175.00)	
10-73-78-3030	IDPH FEES	\$1,750.00	\$0.00	\$0.00	\$0.00	\$1,750.00	
10-73-80-3020	BASIC 75% STATE GRANT	\$22,638.00	\$0.00	\$27,037.94	\$0.00	(\$4,399.94)	119.44%
10-73-80-3030	BASIC 75% FEES	\$9,500.00	\$0.00	\$9,480.00	\$0.00	\$20.00	99.79%
	<b>Subtotal Environmental:</b>	<b>\$52,211.00</b>	<b>\$0.00</b>	<b>\$55,090.94</b>	<b>\$0.00</b>	<b>(\$2,879.94)</b>	<b>105.52%</b>
	<b>74 PHEP</b>						
10-74-90-3020	BIO (PHEP) STATE GRANT	\$34,029.00	\$0.00	\$41,917.49	\$0.00	(\$7,888.49)	123.18%
	<b>Subtotal PHEP:</b>	<b>\$34,029.00</b>	<b>\$0.00</b>	<b>\$41,917.49</b>	<b>\$0.00</b>	<b>(\$7,888.49)</b>	<b>123.18%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$2,061,174.00</b>	<b>\$79,924.90</b>	<b>\$2,836,658.73</b>	<b>\$0.00</b>	<b>(\$775,484.73)</b>	<b>137.62%</b>

**EXPENDITURES**

Agency

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
10	<b>COUNTY HEALTH</b>						
	<b>EXPENDITURES</b>						
	<i>Agency</i>						
10-70-00-4010	JCHD-SALARIES	\$38,366.00	\$0.00	\$1,541,197.82	\$0.00	(\$1,502,831.82)	4017.09%
10-70-00-4030	JCHD-OFFICE SUPPLIES	\$2,800.00	\$0.00	\$2,416.17	\$0.00	\$383.83	86.29%
10-70-00-4040	JCHD-DUES & SUBSCRIPT	\$25.00	\$0.00	\$700.00	\$0.00	(\$675.00)	2800.00%
10-70-00-4050	JCHD-UTILITIES	\$19,975.00	\$0.00	\$20,382.37	\$0.00	(\$407.37)	102.04%
10-70-00-4060	JCHD-TELEPHONE	\$3,302.00	\$0.00	\$4,174.71	\$0.00	(\$872.71)	126.43%
10-70-00-4070	JCHD-TRAVEL	\$25.00	\$0.00	\$307.40	\$0.00	(\$282.40)	1229.60%
10-70-00-4080	JCHD-NURSING SUPPLIES	\$0.00	\$0.00	\$560.72	\$0.00	(\$560.72)	
10-70-00-4120	JCHD-CONTINGENCY	\$3,500.00	\$0.00	\$6,669.62	\$0.00	(\$3,169.62)	190.56%
10-70-00-4140	JCHD-BLDG/GROUNDS	\$7,500.00	\$0.00	\$8,678.80	\$0.00	(\$1,178.80)	115.72%
10-70-00-4160	JCHD-MISC. INS	\$105,000.00	\$0.00	\$106,886.00	\$0.00	(\$1,886.00)	101.80%
10-70-00-4180	JCHD-JANITOR SUPPLIES	\$1,500.00	\$0.00	\$1,769.52	\$0.00	(\$269.52)	117.97%
10-70-00-4200	JCHD-ADMIN FEES	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	
10-70-00-4220	JCHD-CONTRACTUAL	\$6,000.00	\$0.00	\$548,532.04	\$0.00	(\$542,532.04)	9142.20%
10-70-00-4240	JCHD-POSTAGE	\$460.00	\$0.00	\$190.20	\$0.00	\$269.80	41.35%
10-70-00-4250	JCHD-REPAIR/MAINT	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00	
10-70-35-4010	COVID CRISIS SALARY	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	
10-70-35-4030	COVID CRISIS OFFICE SUPPLY	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
10-70-35-4220	COVID CRISIS CONTRACTUAL	\$0.00	\$0.00	\$3,459.00	\$0.00	(\$3,459.00)	
10-70-36-4220	COVID RESPONSE CONTRACTU	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	
10-70-37-4030	JCHD VAX - OFFICE SUPPLIES	\$0.00	\$0.00	\$470.14	\$0.00	(\$470.14)	
10-70-37-4070	JCHD VAX - TRAVEL	\$0.00	\$0.00	\$17.48	\$0.00	(\$17.48)	
10-70-37-4080	JCHD VAX - NURSING SUPPLIE	\$0.00	\$0.00	\$423.25	\$0.00	(\$423.25)	
10-70-37-4220	JCHD VAX - CONTRACTUAL	\$0.00	\$0.00	\$293.00	\$0.00	(\$293.00)	
10-70-40-4010	SIPA - SALARY	\$48,436.00	\$0.00	\$54,300.00	\$0.00	(\$5,864.00)	112.11%
10-70-40-4020	SIPA - CONTINUING EDUCATIO	\$0.00	\$0.00	\$800.00	\$0.00	(\$800.00)	
10-70-40-4030	SIPA - OFFICE SUPPLIES	\$3,500.00	\$0.00	\$213.49	\$0.00	\$3,286.51	6.10%
10-70-40-4040	SIPA - MEMBERSHIP/DUES	\$0.00	\$0.00	\$1,200.00	\$0.00	(\$1,200.00)	
10-70-40-4060	SIPA - TELEPHONE	\$3,000.00	\$0.00	\$2,549.20	\$0.00	\$450.80	84.97%
10-70-40-4070	SIPA - TRAVEL	\$2,000.00	\$0.00	\$5,634.48	\$0.00	(\$3,634.48)	281.72%
10-70-40-4220	SIPA - CONTRACTUAL	\$28,989.00	\$0.00	\$19,108.97	\$0.00	\$9,880.03	65.92%
	<b>Subtotal Agency:</b>	<b>\$299,903.00</b>	<b>\$0.00</b>	<b>\$2,330,934.38</b>	<b>\$0.00</b>	<b>(\$2,031,031.38)</b>	<b>777.23%</b>

*Nursing*

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
10	<b>COUNTY HEALTH</b>						
	<b>EXPENDITURES</b>						
	<i>Nursing</i>						
10-71-01-4010	WIC-SALARIES	\$114,250.00	\$0.00	\$0.00	\$0.00	\$114,250.00	
10-71-01-4030	WIC-OFFICE SUPPLIES	\$500.00	\$0.00	\$215.02	\$0.00	\$284.98	43.00%
10-71-01-4060	WIC-TELEPHONE	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	
10-71-01-4070	WIC-TRAVEL	\$500.00	\$0.00	\$1,122.87	\$0.00	(\$622.87)	224.57%
10-71-01-4220	WIC-CONTRACTUAL	\$50.00	\$0.00	\$11.72	\$0.00	\$38.28	23.44%
10-71-01-4240	WIC-POSTAGE	\$245.00	\$0.00	\$134.45	\$0.00	\$110.55	54.88%
10-71-02-4010	FCM-SALARIES	\$125,155.00	\$0.00	\$0.00	\$0.00	\$125,155.00	
10-71-02-4030	FCM-OFFICE SUPPLIES	\$350.00	\$0.00	\$193.16	\$0.00	\$156.84	55.19%
10-71-02-4070	FCM-TRAVEL	\$2,000.00	\$0.00	\$795.03	\$0.00	\$1,204.97	39.75%
10-71-02-4220	FCM-CONTRACTUAL	\$0.00	\$0.00	\$11.73	\$0.00	(\$11.73)	
10-71-02-4240	FCM-POSTAGE	\$225.00	\$0.00	\$128.78	\$0.00	\$96.22	57.24%
10-71-03-4010	PEER-SALARIES	\$18,222.00	\$0.00	\$0.00	\$0.00	\$18,222.00	
10-71-03-4030	PEER-OFFICE SUPPLIES	\$500.00	\$0.00	\$86.26	\$0.00	\$413.74	17.25%
10-71-03-4060	PEER-TELEPHONE	\$1,100.00	\$0.00	\$720.00	\$0.00	\$380.00	65.45%
10-71-03-4240	PEER-POSTAGE	\$0.00	\$0.00	\$53.00	\$0.00	(\$53.00)	
10-71-04-4010	HEALTHY KIDS SALARIES	\$35,906.00	\$0.00	\$0.00	\$0.00	\$35,906.00	
10-71-04-4030	HEALTHY KIDS OFFICE SUPPLI	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	
10-71-04-4070	HEALTHY KIDS TRAVEL	\$0.00	\$0.00	\$32.16	\$0.00	(\$32.16)	
10-71-04-4080	HEALTHY KIDS NURSING SUPP	\$150.00	\$0.00	\$375.33	\$0.00	(\$225.33)	250.22%
10-71-04-4220	HEALTHY KIDS CONTRACTUAL	\$1,500.00	\$0.00	\$2,503.00	\$0.00	(\$1,003.00)	166.87%
10-71-04-4240	HEALTHY KIDS POSTAGE	\$0.00	\$0.00	\$0.90	\$0.00	(\$0.90)	
10-71-05-4010	FEDERAL MATCH SALARIES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
10-71-05-4030	FEDERAL MATCH OFFICE SUPP	\$200.00	\$0.00	\$57.40	\$0.00	\$142.60	28.70%
10-71-05-4050	FEDERAL MATCH UTILITIES	\$4,000.00	\$0.00	\$2,419.93	\$0.00	\$1,580.07	60.50%
10-71-05-4060	FEDERAL MATCH TELEPHONE	\$2,760.00	\$0.00	\$2,258.79	\$0.00	\$501.21	81.84%
10-71-05-4070	FEDERAL MATCH TRAVEL	\$250.00	\$0.00	\$525.56	\$0.00	(\$275.56)	210.22%
10-71-05-4140	FEDERAL MATCH BLDG/GROUN	\$2,691.00	\$0.00	\$3,032.32	\$0.00	(\$341.32)	112.68%
10-71-05-4150	FEDERAL MATCH OFFICE RENT	\$15,000.00	\$0.00	\$7,461.00	\$0.00	\$7,539.00	49.74%
10-71-05-4180	FEDERAL MATCH JANITOR SUP	\$500.00	\$0.00	\$295.29	\$0.00	\$204.71	59.06%
10-71-05-4220	FEDERAL MATCH CONTRACTU	\$20,000.00	\$0.00	\$23,530.71	\$0.00	(\$3,530.71)	117.65%
10-71-06-4010	PPV SALARIES	\$16,399.00	\$0.00	\$0.00	\$0.00	\$16,399.00	
10-71-06-4070	PPV TRAVEL	\$0.00	\$0.00	\$32.11	\$0.00	(\$32.11)	

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Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
10	<u>COUNTY HEALTH</u>						
	<u>EXPENDITURES</u>						
	<i>Nursing</i>						
10-71-06-4080	PPV NURSING SUPPLIES	\$48,000.00	\$0.00	\$110,507.60	\$0.00	(\$62,507.60)	230.22%
10-71-06-4220	PPV CONTRACTUAL	\$1,900.00	\$0.00	\$2,032.06	\$0.00	(\$132.06)	106.95%
10-71-06-4240	PPV POSTAGE	\$35.00	\$0.00	\$8.45	\$0.00	\$26.55	24.14%
10-71-07-4010	BASIC SALARIES	\$89,446.00	\$0.00	\$0.00	\$0.00	\$89,446.00	
10-71-07-4030	BASIC OFFICE SUPPLIES	\$200.00	\$0.00	\$106.89	\$0.00	\$93.11	53.44%
10-71-07-4060	BASIC TELEPHONE	\$700.00	\$0.00	\$429.11	\$0.00	\$270.89	61.30%
10-71-07-4070	BASIC TRAVEL	\$100.00	\$0.00	\$159.35	\$0.00	(\$59.35)	159.35%
10-71-07-4080	BASIC NURSING SUPPLIES	\$1,000.00	\$0.00	\$401.12	\$0.00	\$598.88	40.11%
10-71-07-4220	BASIC CONTRACTUAL	\$1,500.00	\$0.00	\$2,430.23	\$0.00	(\$930.23)	162.02%
10-71-07-4240	BASIC POSTAGE	\$65.00	\$0.00	\$0.00	\$0.00	\$65.00	
10-71-08-4010	NURSING SALARIES	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	
10-71-08-4030	NURSING OFFICE SUPPLIES	\$1,100.00	\$0.00	\$6.85	\$0.00	\$1,093.15	.62%
10-71-08-4070	NURSING TRAVEL	\$200.00	\$0.00	\$680.03	\$0.00	(\$480.03)	340.02%
10-71-08-4080	NURSING-NURSING SUPPLIES	\$2,000.00	\$0.00	\$23.72	\$0.00	\$1,976.28	1.19%
10-71-08-4120	NURSING CONTINGENCY	\$200.00	\$0.00	\$190.92	\$0.00	\$9.08	95.46%
10-71-08-4220	NURSING CONTRACTUAL	\$10,000.00	\$0.00	\$7,939.28	\$0.00	\$2,060.72	79.39%
10-71-09-4010	ITFC SALARIES	\$22,329.00	\$0.00	\$0.00	\$0.00	\$22,329.00	
10-71-09-4030	ITFC OFFICE SUPPLIES	\$10.00	\$0.00	\$43.94	\$0.00	(\$33.94)	439.40%
10-71-09-4070	ITFC TRAVEL	\$10.00	\$0.00	\$9.38	\$0.00	\$0.62	93.80%
10-71-09-4220	ITFC CONTRACTUAL	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00	
10-71-09-4240	ITFC POSTAGE	\$5.00	\$0.00	\$0.00	\$0.00	\$5.00	
10-71-10-4010	COUNTY HEALTH SALARIES	\$19,880.00	\$0.00	\$0.00	\$0.00	\$19,880.00	
10-71-10-4030	COUNTY HEALTH OFFICE SUPP	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00	
10-71-10-4070	COUNTY HEALTH TRAVEL	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	
10-71-10-4220	COUNTY HEALTH CONTRACTU	\$5.00	\$0.00	\$0.00	\$0.00	\$5.00	
10-71-10-4240	COUNTY HEALTH POSTAGE	\$5.00	\$0.00	\$0.00	\$0.00	\$5.00	
10-71-11-4030	OT OFFICE SUPPLIES	\$0.00	\$0.00	\$18.89	\$0.00	(\$18.89)	
10-71-11-4070	OT TRAVEL	\$0.00	\$0.00	\$159.49	\$0.00	(\$159.49)	
10-71-12-4010	R.O.E. SALARIES	\$95.00	\$0.00	\$0.00	\$0.00	\$95.00	
10-71-12-4070	R.O.E. TRAVEL	\$5.00	\$0.00	\$0.00	\$0.00	\$5.00	
10-71-13-4010	VISION & HEARING SALARIES	\$1,294.00	\$0.00	\$0.00	\$0.00	\$1,294.00	
10-71-13-4070	VISION & HEARING TRAVEL	\$50.00	\$0.00	\$22.63	\$0.00	\$27.37	45.26%



# Revenue and Expense Report

Jasper County

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Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
10	<b>COUNTY HEALTH</b>						
	<b>EXPENDITURES</b>						
	<i>Nursing</i>						
10-71-14-4010	T.B. SALARIES	\$4,045.00	\$0.00	\$0.00	\$0.00	\$4,045.00	
10-71-14-4070	T.B. TRAVEL	\$5.00	\$0.00	\$0.00	\$0.00	\$5.00	
10-71-14-4080	T.B. NURSING SUPPLIES	\$950.00	\$0.00	\$880.67	\$0.00	\$69.33	92.70%
10-71-15-4010	LAB SALARIES	\$21,915.00	\$0.00	\$0.00	\$0.00	\$21,915.00	
10-71-15-4030	LAB OFFICE SUPPLIES	\$100.00	\$0.00	\$145.99	\$0.00	(\$45.99)	145.99%
10-71-15-4220	LAB CONTRACTUAL	\$15,000.00	\$0.00	\$12,338.56	\$0.00	\$2,661.44	82.26%
10-71-15-4240	LAB POSTAGE	\$55.00	\$0.00	\$70.50	\$0.00	(\$15.50)	128.18%
10-71-16-4010	SCHOOL HEALTH SALARIES	\$3,345.00	\$0.00	\$0.00	\$0.00	\$3,345.00	
10-71-16-4030	SCHOOL HEALTH OFFICE SUPP	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	
10-71-16-4070	SCHOOL HEALTH TRAVEL	\$25.00	\$0.00	\$17.63	\$0.00	\$7.37	70.52%
10-71-16-4220	SCHOOL HEALTH CONTRACTU	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	
10-71-17-4010	LEAD SCREEN SALARIES	\$16,186.00	\$0.00	\$0.00	\$0.00	\$16,186.00	
10-71-17-4070	LEAD SCREEN TRAVEL	\$0.00	\$0.00	\$13.40	\$0.00	(\$13.40)	
10-71-17-4220	LEAD SCREEN CONTRACTUAL	\$0.00	\$0.00	\$522.06	\$0.00	(\$522.06)	
10-71-17-4240	LEAD SCREEN POSTAGE	\$0.00	\$0.00	\$18.65	\$0.00	(\$18.65)	
10-71-18-4030	OUTBREAK OFFICE SUPPLIES	\$0.00	\$0.00	\$249.98	\$0.00	(\$249.98)	
10-71-18-4220	OUTBREAK CONTRACTUAL	\$0.00	\$0.00	\$90.00	\$0.00	(\$90.00)	
10-71-19-4010	TICKET FOR CURE SALARIES	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	
10-71-19-4070	TICKET FOR CURE TRAVEL	\$0.00	\$0.00	\$309.25	\$0.00	(\$309.25)	
10-71-19-4220	TICKET FOR CURE CONTRACTU	\$0.00	\$0.00	\$270.00	\$0.00	(\$270.00)	
10-71-21-4010	OUTAGE SALARIES	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
10-71-22-4010	GENETICS SALARIES	\$9,900.00	\$0.00	\$0.00	\$0.00	\$9,900.00	
10-71-22-4070	GENETICS TRAVEL	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	
10-71-24-4010	DRUG SCREEN SALARIES	\$6,535.00	\$0.00	\$0.00	\$0.00	\$6,535.00	
10-71-24-4030	DRUG SCREEN OFFICE SUPPLI	\$250.00	\$0.00	\$880.16	\$0.00	(\$630.16)	352.06%
10-71-24-4070	DRUG SCREEN TRAVEL	\$65.00	\$0.00	\$73.70	\$0.00	(\$8.70)	113.38%
10-71-24-4080	DRUG SCREEN NURSING SUPP	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	
10-71-24-4220	DRUG SCREEN CONTRACTUAL	\$7,500.00	\$0.00	\$5,069.58	\$0.00	\$2,430.42	67.59%
10-71-24-4240	DRUG SCREEN POSTAGE	\$600.00	\$0.00	\$561.59	\$0.00	\$38.41	93.60%
10-71-25-4010	HEALTHWORKS-SALARIES	\$34,554.00	\$0.00	\$0.00	\$0.00	\$34,554.00	
10-71-25-4070	HEALTHWORKS-TRAVEL	\$350.00	\$0.00	\$266.52	\$0.00	\$83.48	76.15%
10-71-25-4240	HEALTHWORKS-POSTAGE	\$100.00	\$0.00	\$4.01	\$0.00	\$95.99	4.01%

# Revenue and Expense Report

Jasper County

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AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
<b>10</b>	<b><u>COUNTY HEALTH</u></b>						
	<b><u>EXPENDITURES</u></b>						
	<i>Nursing</i>						
10-71-27-4010	CIPS SALARIES	\$9,995.00	\$0.00	\$0.00	\$0.00	\$9,995.00	
10-71-27-4030	CIPS OFFICE SUPPLIES	\$100.00	\$0.00	\$298.29	\$0.00	(\$198.29)	298.29%
10-71-27-4060	CIPS TELEPHONE	\$450.00	\$0.00	\$462.98	\$0.00	(\$12.98)	102.88%
10-71-27-4070	CIPS TRAVEL	\$450.00	\$0.00	\$770.88	\$0.00	(\$320.88)	171.31%
10-71-27-4080	CIPS NURSING SUPPLIES	\$5.00	\$0.00	\$116.67	\$0.00	(\$111.67)	2333.40%
10-71-27-4220	CIPS CONTRACTUAL	\$0.00	\$0.00	\$650.00	\$0.00	(\$650.00)	
	<b>Subtotal Nursing:</b>	<b>\$745,717.00</b>	<b>\$0.00</b>	<b>\$195,247.53</b>	<b>\$0.00</b>	<b>\$550,469.47</b>	<b>26.18%</b>
	<i>Behaviorial Health</i>						
10-72-50-4010	DMHDD SALARIES	\$304,401.00	\$0.00	\$0.00	\$0.00	\$304,401.00	
10-72-50-4020	DMHDD CONTINUING ED	\$200.00	\$0.00	\$608.00	\$0.00	(\$408.00)	304.00%
10-72-50-4030	DMHDD OFFICE SUPPLIES	\$1,042.00	\$0.00	\$1,812.59	\$0.00	(\$770.59)	173.95%
10-72-50-4040	DMHDD DUES & SUBSCRIPT	\$368.00	\$0.00	\$416.75	\$0.00	(\$48.75)	113.25%
10-72-50-4050	DMHDD UTILITIES	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	
10-72-50-4060	DMHDD TELEPHONE	\$0.00	\$0.00	\$241.74	\$0.00	(\$241.74)	
10-72-50-4070	DMHDD TRAVEL	\$0.00	\$0.00	\$67.93	\$0.00	(\$67.93)	
10-72-50-4220	DMHDD CONTRACTUAL	\$10,251.00	\$0.00	\$13,522.41	\$0.00	(\$3,271.41)	131.91%
10-72-50-4240	DMHDD POSTAGE	\$271.00	\$0.00	\$446.77	\$0.00	(\$175.77)	164.86%
10-72-51-4010	SCHOOL COUNSEL SALARIES	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	
10-72-52-4010	DIVORCE PARENT SALARIES	\$320.00	\$0.00	\$0.00	\$0.00	\$320.00	
10-72-52-4240	DIVORCE PARENT POSTAGE	\$25.00	\$0.00	\$442.58	\$0.00	(\$417.58)	1770.32%
10-72-53-4010	RICHLAND MI SALARIES	\$167,623.00	\$0.00	\$0.00	\$0.00	\$167,623.00	
10-72-53-4020	RICHLAND MI CONTINUING ED	\$200.00	\$0.00	\$50.00	\$0.00	\$150.00	25.00%
10-72-53-4030	RICHLAND MI OFFICE SUPPLIE	\$1,268.00	\$0.00	\$997.56	\$0.00	\$270.44	78.67%
10-72-53-4040	RICHLAND MI DUES & SUBSCRI	\$0.00	\$0.00	\$341.75	\$0.00	(\$341.75)	
10-72-53-4050	RICHLAND MI UTILITIES	\$4,312.00	\$0.00	\$2,254.52	\$0.00	\$2,057.48	52.28%
10-72-53-4060	RICHLAND MI PAS SCRIN-TELE	\$1,358.00	\$0.00	\$2,065.71	\$0.00	(\$707.71)	152.11%
10-72-53-4070	RICHLAND MI TRAVEL	\$947.00	\$0.00	\$909.19	\$0.00	\$37.81	96.01%
10-72-53-4140	RICHLAND MI BLDG/GROUNDS	\$1,781.00	\$0.00	\$2,892.52	\$0.00	(\$1,111.52)	162.41%
10-72-53-4150	RICHLAND MI OFFICE RENT	\$18,000.00	\$0.00	\$7,144.50	\$0.00	\$10,855.50	39.69%
10-72-53-4180	RICHLAND MI JANITOR SUPPLIE	\$210.00	\$0.00	\$269.58	\$0.00	(\$59.58)	128.37%
10-72-53-4220	RICHLAND MI CONTRACTUAL	\$5,700.00	\$0.00	\$94,714.26	\$0.00	(\$89,014.26)	1661.65%
10-72-53-4240	RICHLAND MI POSTAGE	\$10.00	\$0.00	\$0.27	\$0.00	\$9.73	2.70%

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10	<b>COUNTY HEALTH</b>						
	<b>EXPENDITURES</b>						
	<b>Behavioral Health</b>						
10-72-54-4010	DUI/REMDIAL ED SALARIES	\$7,846.00	\$0.00	\$0.00	\$0.00	\$7,846.00	
10-72-54-4220	DUI/REMDIAL ED CONTRACTUA	\$0.00	\$0.00	\$87.35	\$0.00	(\$87.35)	
10-72-54-4240	DUI/REMDIAL ED POSTAGE	\$50.00	\$0.00	\$16.73	\$0.00	\$33.27	33.46%
10-72-54-4320	DUI/REMDIAL ED PGM MATERIA	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00	
10-72-55-4030	CMHC OFFICE SUPPLIES	\$0.00	\$0.00	\$23,317.40	\$0.00	(\$23,317.40)	
10-72-55-4220	CMHC CONTRACTUAL	\$0.00	\$0.00	\$3,176.00	\$0.00	(\$3,176.00)	
10-72-56-4010	MEDCD PSYCH SALARIES	\$8,864.00	\$0.00	\$0.00	\$0.00	\$8,864.00	
10-72-56-4220	MEDCD PSYCH CONTRACTUAL	\$17,925.00	\$0.00	\$20,550.00	\$0.00	(\$2,625.00)	114.64%
10-72-58-4010	SUBSTANCE ABUSE SALARIES	\$166,119.00	\$0.00	\$0.00	\$0.00	\$166,119.00	
10-72-58-4020	SUBSTANCE ABUSE CONTINUI	\$280.00	\$0.00	\$0.00	\$0.00	\$280.00	
10-72-58-4030	SUBSTANCE ABUSE OFFICE SU	\$1,000.00	\$0.00	\$142.14	\$0.00	\$857.86	14.21%
10-72-58-4040	COUNTY HEALTH DUES & SUBS	\$0.00	\$0.00	\$341.75	\$0.00	(\$341.75)	
10-72-58-4060	SUBSTANCE ABUSE TELEPHON	\$0.00	\$0.00	\$241.70	\$0.00	(\$241.70)	
10-72-58-4070	SUBSTANCE ABUSE TRAVEL	\$0.00	\$0.00	\$48.62	\$0.00	(\$48.62)	
10-72-58-4220	SUBSTANCE ABUSE CONTRAC	\$12,400.00	\$0.00	\$10,629.35	\$0.00	\$1,770.65	85.72%
10-72-58-4240	SUBSTANCE ABUSE POSTAGE	\$250.00	\$0.00	\$444.20	\$0.00	(\$194.20)	177.68%
10-72-58-4320	SUBSTANCE ABUSE PGM MATE	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00	
10-72-59-4010	RICHLAND SA SALARIES	\$121,842.00	\$0.00	\$0.00	\$0.00	\$121,842.00	
10-72-59-4020	RICHLAND SA CONTINUING ED	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	
10-72-59-4030	RICHLAND SA OFFICE SUPPLIE	\$1,194.00	\$0.00	\$282.61	\$0.00	\$911.39	23.67%
10-72-59-4040	RICHLAND SA DUES & SUBSCRI	\$140.00	\$0.00	\$341.75	\$0.00	(\$201.75)	244.11%
10-72-59-4050	RICHLAND SA UTILITIES	\$4,312.00	\$0.00	\$2,254.52	\$0.00	\$2,057.48	52.28%
10-72-59-4060	RICHLAND SA TELEPHONE	\$1,358.00	\$0.00	\$2,065.79	\$0.00	(\$707.79)	152.12%
10-72-59-4070	RICHLAND SA TRAVEL	\$379.00	\$0.00	\$658.97	\$0.00	(\$279.97)	173.87%
10-72-59-4140	RICHLAND SA CLEANING	\$1,781.00	\$0.00	\$2,892.52	\$0.00	(\$1,111.52)	162.41%
10-72-59-4150	RICHLAND SA RENT	\$18,000.00	\$0.00	\$7,144.50	\$0.00	\$10,855.50	39.69%
10-72-59-4180	RICHLAND SA-JANITOR SUPPLI	\$210.00	\$0.00	\$269.58	\$0.00	(\$59.58)	128.37%
10-72-59-4220	RICHLAND SA CONTRACTUAL	\$6,032.00	\$0.00	\$87,625.49	\$0.00	(\$81,593.49)	1452.68%
10-72-59-4240	RICHLAND SA POSTAGE	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00	
10-72-59-4320	RICHLAND SA PGM MATERIALS	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00	
10-72-60-4020	DRUG COURT - CONTINUING E	\$0.00	\$0.00	\$395.00	\$0.00	(\$395.00)	
10-72-60-4030	DRUG COURT - OFFICE SUPPLI	\$0.00	\$0.00	\$1,775.26	\$0.00	(\$1,775.26)	

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
<b>10</b>	<b><u>COUNTY HEALTH</u></b>						
	<b><u>EXPENDITURES</u></b>						
	<b>Behavioral Health</b>						
10-72-60-4060	DRUG COURT - TELEPHONE	\$0.00	\$0.00	\$471.62	\$0.00	(\$471.62)	
10-72-60-4070	DRUG COURT - TRAVEL	\$0.00	\$0.00	\$2,154.25	\$0.00	(\$2,154.25)	
10-72-60-4220	DRUG COURT - CONTRACTUAL	\$0.00	\$0.00	\$363.49	\$0.00	(\$363.49)	
10-72-63-4060	BASIC CRISIS TELEPHONE	\$0.00	\$0.00	\$85.96	\$0.00	(\$85.96)	
10-72-64-4010	SALARIES	\$8,920.00	\$0.00	\$0.00	\$0.00	\$8,920.00	
10-72-64-4070	TRAVEL	\$0.00	\$0.00	\$32.02	\$0.00	(\$32.02)	
10-72-64-4220	CONTRACTUAL	\$0.00	\$0.00	\$800.00	\$0.00	(\$800.00)	
10-72-65-4010	RICHLAND PSYCH SALARIES	\$6,284.00	\$0.00	\$0.00	\$0.00	\$6,284.00	
10-72-65-4030	OFFICE SUPPLIES	\$0.00	\$0.00	\$29.99	\$0.00	(\$29.99)	
10-72-65-4070	COUNTY HEALTH TRAVEL	\$0.00	\$0.00	\$53.60	\$0.00	(\$53.60)	
10-72-65-4220	RICHLAND PSYCH	\$5,012.00	\$0.00	\$9,562.99	\$0.00	(\$4,550.99)	190.80%
10-72-66-4010	RICHLAND DUI/RISK ED SALAR	\$6,954.00	\$0.00	\$0.00	\$0.00	\$6,954.00	
10-72-66-4070	RICHLAND DUI/RISK ED TRAVEL	\$0.00	\$0.00	\$17.13	\$0.00	(\$17.13)	
10-72-66-4220	RICHLAND DUI/RISK ED CONTR	\$0.00	\$0.00	\$87.34	\$0.00	(\$87.34)	
10-72-66-4240	RICHLAND DUI/RISK ED POSTA	\$0.00	\$0.00	\$1.40	\$0.00	(\$1.40)	
10-72-67-4240	COUNTY HEALTH POSTAGE	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00	
10-72-67-4320	COUNTY HEALTH PGM MATERI	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	
	<b>Subtotal Behavioral Health:</b>	<b>\$927,739.00</b>	<b>\$0.00</b>	<b>\$307,559.65</b>	<b>\$0.00</b>	<b>\$620,179.35</b>	<b>33.15%</b>
	<b>Environmental</b>						
10-73-75-4010	VECTOR SURV SALARIES	\$10,716.00	\$0.00	\$0.00	\$0.00	\$10,716.00	
10-73-75-4070	VECTOR SURV TRAVEL	\$532.00	\$0.00	\$478.99	\$0.00	\$53.01	90.04%
10-73-75-4100	VECTOR SURV ENV SUPPLIES	\$0.00	\$0.00	\$1,037.18	\$0.00	(\$1,037.18)	
10-73-75-4110	VECTOR SURV EQUIP EXPENS	\$2,900.00	\$0.00	\$0.00	\$0.00	\$2,900.00	
10-73-75-4240	VECTOR SURV POSTAGE	\$50.00	\$0.00	\$51.01	\$0.00	(\$1.01)	102.02%
10-73-76-4010	JCHD TICK-SURVLNCE-SALARIE	\$3,975.00	\$0.00	\$0.00	\$0.00	\$3,975.00	
10-73-76-4070	JCHD TICK SURVLNC-TRAVEL	\$50.00	\$0.00	\$122.60	\$0.00	(\$72.60)	245.20%
10-73-76-4100	JCHD TICK SURVLNCE-ENV SU	\$0.00	\$0.00	\$18.02	\$0.00	(\$18.02)	
10-73-76-4240	JCHD TICK SURVLNC-POSTAGE	\$0.00	\$0.00	\$21.10	\$0.00	(\$21.10)	
10-73-78-4010	IDPH SALARIES	\$1,750.00	\$0.00	\$0.00	\$0.00	\$1,750.00	
10-73-80-4010	BASIC 75% SALARIES	\$27,535.00	\$0.00	\$0.00	\$0.00	\$27,535.00	
10-73-80-4020	BASIC 75% CONTINUING ED	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	
10-73-80-4030	BASIC 75% OFFICE SUPPLIES	\$320.00	\$0.00	\$162.71	\$0.00	\$157.29	50.85%

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
10	<b>COUNTY HEALTH</b>						
	<b>EXPENDITURES</b>						
	<i>Environmental</i>						
10-73-80-4040	BASIC 75% DUES & SUBSCRIPT	\$55.00	\$0.00	\$0.00	\$0.00	\$55.00	
10-73-80-4060	BASIC 75% TELEPHONE	\$360.00	\$0.00	\$270.00	\$0.00	\$90.00	75.00%
10-73-80-4070	BASIC 75% TRAVEL	\$1,018.00	\$0.00	\$1,678.20	\$0.00	(\$660.20)	164.85%
10-73-80-4100	BASIC 75% ENV SUPPLIES	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	
10-73-80-4220	BASIC 75% CONTRACTUAL	\$2,000.00	\$0.00	\$2,553.50	\$0.00	(\$553.50)	127.68%
10-73-80-4240	BASIC 75% POSTAGE	\$50.00	\$0.00	\$78.11	\$0.00	(\$28.11)	156.22%
	<b>Subtotal Environmental:</b>	<b>\$52,111.00</b>	<b>\$0.00</b>	<b>\$6,471.42</b>	<b>\$0.00</b>	<b>\$45,639.58</b>	<b>12.42%</b>
	<i>PHEP</i>						
10-74-90-4010	BIO (PHEP) SALARIES	\$27,029.00	\$0.00	\$0.00	\$0.00	\$27,029.00	
10-74-90-4020	BIO (PHEP) CONTINUING ED	\$0.00	\$0.00	\$153.38	\$0.00	(\$153.38)	
10-74-90-4030	BIO (PHEP) OFFICE SUPPLIES	\$0.00	\$0.00	\$63.79	\$0.00	(\$63.79)	
10-74-90-4060	BIO (PHEP) TELEPHONE	\$2,500.00	\$0.00	\$1,819.10	\$0.00	\$680.90	72.76%
10-74-90-4070	BIO (PHEP) TRAVEL	\$2,000.00	\$0.00	\$1,332.29	\$0.00	\$667.71	66.61%
10-74-90-4220	BIO (PHEP) CONTRACTUAL	\$2,500.00	\$0.00	\$2,394.00	\$0.00	\$106.00	95.76%
	<b>Subtotal PHEP:</b>	<b>\$34,029.00</b>	<b>\$0.00</b>	<b>\$5,762.56</b>	<b>\$0.00</b>	<b>\$28,266.44</b>	<b>16.93%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$2,059,499.00</b>	<b>\$0.00</b>	<b>\$2,845,975.54</b>	<b>\$0.00</b>	<b>(\$786,476.54)</b>	<b>138.19%</b>
	<b>YTD Revenue Less Expenses : COUNTY HEALTH</b>			<b>(\$9,316.81)</b>			

# Revenue and Expense Report

Jasper County

YEAR : 2024

PERIOD : 13

FUND: All

DEPT: All

SUB-DEPT: All

AS OF : 11/30/2024

ACCOUNT RANGE : 0 - 999999999

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
11	<b>COUNTY AMBULANCE</b>						
	<b>REVENUES</b>						
	<b>00 NonDepartmental</b>						
11-00-00-0301	AMB-PROPERTY TAX	\$440,000.00	\$0.00	\$440,078.06	\$0.00	(\$78.06)	100.02%
11-00-00-0302	AMB-PRIVATE PAY	\$186,000.00	\$5,208.74	\$170,113.24	\$0.00	\$15,886.76	91.46%
11-00-00-0303	AMB-INTEREST	\$500.00	\$170.18	\$1,772.45	\$0.00	(\$1,272.45)	354.49%
11-00-00-0305	AMB-MISC.	\$0.00	\$0.00	\$2,500.00	\$0.00	(\$2,500.00)	
11-00-00-0311	AMB-HEATH FNDN COT GRANT	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	
11-00-00-0312	AMB-ORELL FARLEY GRANT	\$0.00	\$0.00	\$13,068.99	\$0.00	(\$13,068.99)	
11-00-00-0323	AMB-MEDICARE	\$360,000.00	\$31,001.41	\$365,334.91	\$0.00	(\$5,334.91)	101.48%
11-00-00-0324	AMB-PRIVATE INSURANCE	\$400,000.00	\$9,756.65	\$481,658.34	\$0.00	(\$81,658.34)	120.41%
11-00-00-0325	AMB-ST of IL-PUB AID-MEDICAID	\$86,000.00	\$2,691.13	\$157,839.46	\$0.00	(\$71,839.46)	183.53%
11-00-00-0326	AMB-COLLECTIONS	\$5,300.00	\$1,013.10	\$8,446.21	\$0.00	(\$3,146.21)	159.36%
11-00-00-0327	AMB-VETERAN AFFAIRS	\$68,000.00	\$0.00	\$31,119.67	\$0.00	\$36,880.33	45.76%
11-00-00-0328	AMB-CORONER REMOVAL	\$0.00	\$0.00	\$150.00	\$0.00	(\$150.00)	
	<b>Subtotal NonDepartmental:</b>	<b>\$1,560,800.00</b>	<b>\$49,841.21</b>	<b>\$1,672,081.33</b>	<b>\$0.00</b>	<b>(\$111,281.33)</b>	<b>107.13%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$1,560,800.00</b>	<b>\$49,841.21</b>	<b>\$1,672,081.33</b>	<b>\$0.00</b>	<b>(\$111,281.33)</b>	<b>107.13%</b>
	<b>EXPENDITURES</b>						
	<b>NonDepartmental</b>						
11-00-00-0401	AMB-SALARY	\$875,000.00	\$0.00	\$960,179.49	\$0.00	(\$85,179.49)	109.73%
11-00-00-0402	AMB-TELEPHONE	\$3,500.00	\$0.00	\$2,999.16	\$0.00	\$500.84	85.69%
11-00-00-0403	AMB-FUEL FOR VEHIC	\$55,000.00	\$0.00	\$47,883.87	\$0.00	\$7,116.13	87.06%
11-00-00-0404	AMB-RADIO PURCHASE	\$3,000.00	\$0.00	\$10,572.00	\$0.00	(\$7,572.00)	352.40%
11-00-00-0405	AMB-RADIO REPAIR	\$1,500.00	\$0.00	\$870.36	\$0.00	\$629.64	58.02%
11-00-00-0406	AMB-OFFICE SUPPLIES	\$7,500.00	\$0.00	\$7,801.24	\$0.00	(\$301.24)	104.02%
11-00-00-0407	AMB-CONTINGENCIES	\$3,500.00	\$0.00	\$2,098.67	\$0.00	\$1,401.33	59.96%
11-00-00-0408	AMB-UTILITIES	\$12,000.00	\$0.00	\$9,172.49	\$0.00	\$2,827.51	76.44%
11-00-00-0409	AMB-DISPATCH CONTR	\$25,000.00	\$0.00	\$20,833.30	\$0.00	\$4,166.70	83.33%
11-00-00-0410	AMB-AUTO MAINTENAN	\$30,000.00	\$0.00	\$33,980.20	\$0.00	(\$3,980.20)	113.27%
11-00-00-0411	AMB-HEALTH INSURAN	\$60,000.00	\$0.00	\$33,569.00	\$0.00	\$26,431.00	55.95%
11-00-00-0412	AMB-SUPPLIES	\$50,000.00	\$0.00	\$22,843.41	\$0.00	\$27,156.59	45.69%
11-00-00-0413	AMB-EQUIP PURCHASE	\$50,000.00	\$0.00	\$102,457.76	\$0.00	(\$52,457.76)	204.92%
11-00-00-0414	AMB-ED. & TRAINING	\$8,000.00	\$0.00	\$1,829.22	\$0.00	\$6,170.78	22.87%
11-00-00-0415	AMB-UNIFORM ALLOW.	\$2,000.00	\$0.00	\$3,503.21	\$0.00	(\$1,503.21)	175.16%

# Revenue and Expense Report

Jasper County

YEAR : 2024    PERIOD : 13    FUND: All    DEPT: All    SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
11	<u>COUNTY AMBULANCE</u>						
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
11-00-00-0416	AMB-AMBULANCE PURCHASE	\$50,000.00	\$0.00	\$227,224.00	\$0.00	(\$177,224.00)	454.45%
11-00-00-0417	AMB-DEBT SERVICE	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
11-00-00-0418	AMB-UNITEDLIFECARE-MNGT S	\$60,000.00	\$0.00	\$55,000.00	\$0.00	\$5,000.00	91.67%
11-00-00-0419	AMB-BLDG MAINTENANCE	\$10,000.00	\$0.00	\$9,295.25	\$0.00	\$704.75	92.95%
11-00-00-0421	AMB-INTERNET	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	
11-00-00-0422	AMB-ASOCIATION DUES	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	
11-00-00-0424	AMB-PETTY CASH	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	
11-00-00-0425	AMB-REFUNDS	\$4,000.00	\$0.00	\$12,787.89	\$0.00	(\$8,787.89)	319.70%
11-00-00-0427	AMB-POSTAGE	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	
11-00-00-0430	AMB - AIMS BILL SERVICE	\$80,000.00	\$0.00	\$74,331.31	\$0.00	\$5,668.69	92.91%
11-00-00-0431	AMB - EMPLOYEE BONUS	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	
11-00-00-0432	AMB - TECHNOLOGY	\$0.00	\$0.00	\$1,475.69	\$0.00	(\$1,475.69)	
	Subtotal NonDepartmental:	\$1,398,500.00	\$0.00	\$1,640,707.52	\$0.00	(\$242,207.52)	117.32%
	TOTAL EXPENDITURES - :	\$1,398,500.00	\$0.00	\$1,640,707.52	\$0.00	(\$242,207.52)	117.32%
	YTD Revenue Less Expenses : COUNTY AMBULANCE			\$31,373.81			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
12	<b>COURT AUTOMATION</b>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
12-00-00-0301	CRT AUTO-COLLECTIONS	\$15,000.00	(\$1,252.00)	\$11,994.50	\$0.00	\$3,005.50	79.96%
12-00-00-0302	CRT AUTO-INTEREST	\$20.00	\$2.55	\$33.77	\$0.00	(\$13.77)	168.85%
	<b>Subtotal NonDepartmental:</b>	<b>\$15,020.00</b>	<b>(\$1,249.45)</b>	<b>\$12,028.27</b>	<b>\$0.00</b>	<b>\$2,991.73</b>	<b>80.08%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$15,020.00</b>	<b>(\$1,249.45)</b>	<b>\$12,028.27</b>	<b>\$0.00</b>	<b>\$2,991.73</b>	<b>80.08%</b>
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
12-00-00-0401	CRT AUTO-COMPUTER PURC	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	
12-00-00-0402	CRT AUTO-SOFTWARE & MI	\$22,000.00	\$0.00	\$16,325.00	\$0.00	\$5,675.00	74.20%
12-00-00-0403	CRT AUTO-CABLING, NETW	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	
12-00-00-0404	CRT AUTO-TRAINING	\$500.00	\$0.00	\$300.00	\$0.00	\$200.00	60.00%
12-00-00-0405	CRT AUTO-REPAIRS & MAIN	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	
12-00-00-0406	CRT AUTO-PROG & EQUIP	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	
	<b>Subtotal NonDepartmental:</b>	<b>\$29,000.00</b>	<b>\$0.00</b>	<b>\$16,625.00</b>	<b>\$0.00</b>	<b>\$12,375.00</b>	<b>57.33%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$29,000.00</b>	<b>\$0.00</b>	<b>\$16,625.00</b>	<b>\$0.00</b>	<b>\$12,375.00</b>	<b>57.33%</b>
	<b>YTD Revenue Less Expenses : COURT AUTOMATION</b>			<b>(\$4,596.73)</b>			



# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
13	<u>COUNTY LAW LIBRARY</u>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
13-00-00-0301	LAW LIB-FEES	\$3,000.00	\$0.00	\$2,940.00	\$0.00	\$60.00	98.00%
13-00-00-0302	LAW LIB-GENERAL FUND	\$2,600.00	\$0.00	\$0.00	\$0.00	\$2,600.00	
	Subtotal NonDepartmental:	\$5,600.00	\$0.00	\$2,940.00	\$0.00	\$2,660.00	52.50%
	TOTAL REVENUES - :	\$5,600.00	\$0.00	\$2,940.00	\$0.00	\$2,660.00	52.50%
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
13-00-00-0401	LAW LIB-LAW BOOKS	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	
13-00-00-0402	LAW LIB-FEES	\$2,100.00	\$0.00	\$0.00	\$0.00	\$2,100.00	
13-00-00-0403	LAW LIB-CONTINGENCIES	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	
	Subtotal NonDepartmental:	\$3,800.00	\$0.00	\$0.00	\$0.00	\$3,800.00	0.00%
	TOTAL EXPENDITURES - :	\$3,800.00	\$0.00	\$0.00	\$0.00	\$3,800.00	0.00%
	YTD Revenue Less Expenses : COUNTY LAW LIBRARY			\$2,940.00			

# Revenue and Expense Report

Jasper County

YEAR : 2024    PERIOD : 13    FUND: All    DEPT: All    SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
14	<b>RECORD STORAGE</b>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
14-00-00-0301	REC STRG-AUTO-COLLECTION	\$21,000.00	\$0.00	\$21,414.00	\$0.00	(\$414.00)	101.97%
14-00-00-0302	REC STRG-AUTO-INTEREST	\$50.00	\$12.50	\$75.82	\$0.00	(\$25.82)	151.64%
	<b>Subtotal NonDepartmental:</b>	<b>\$21,050.00</b>	<b>\$12.50</b>	<b>\$21,489.82</b>	<b>\$0.00</b>	<b>(\$439.82)</b>	<b>102.09%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$21,050.00</b>	<b>\$12.50</b>	<b>\$21,489.82</b>	<b>\$0.00</b>	<b>(\$439.82)</b>	<b>102.09%</b>
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
14-00-00-0401	REC STRG-MICROFILMING	\$17,550.00	\$0.00	\$22,437.19	\$0.00	(\$4,887.19)	127.85%
14-00-00-0402	REC STRG-EQUIPMENT PURCH	\$3,500.00	\$0.00	\$3.33	\$0.00	\$3,496.67	.10%
	<b>Subtotal NonDepartmental:</b>	<b>\$21,050.00</b>	<b>\$0.00</b>	<b>\$22,440.52</b>	<b>\$0.00</b>	<b>(\$1,390.52)</b>	<b>106.61%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$21,050.00</b>	<b>\$0.00</b>	<b>\$22,440.52</b>	<b>\$0.00</b>	<b>(\$1,390.52)</b>	<b>106.61%</b>
	<b>YTD Revenue Less Expenses : RECORD STORAGE</b>			<b>(\$950.70)</b>			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
16	<u>I.M.R.F.</u>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
16-00-00-0301	IMRF-PROPERTY TAX	\$200,000.00	\$0.00	\$208,759.51	\$0.00	(\$8,759.51)	104.38%
16-00-00-0302	IMRF-PERSONAL PROPERTY TA	\$30,000.00	\$0.00	\$32,997.08	\$0.00	(\$2,997.08)	109.99%
16-00-00-0303	IMRF-INTEREST	\$10,000.00	\$6,729.84	\$73,892.61	\$0.00	(\$63,892.61)	738.93%
	<b>Subtotal NonDepartmental:</b>	<b>\$240,000.00</b>	<b>\$6,729.84</b>	<b>\$315,649.20</b>	<b>\$0.00</b>	<b>(\$75,649.20)</b>	<b>131.52%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$240,000.00</b>	<b>\$6,729.84</b>	<b>\$315,649.20</b>	<b>\$0.00</b>	<b>(\$75,649.20)</b>	<b>131.52%</b>
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
16-00-00-0401	IMRF-EMPLOYER CONTRIBUTIO	\$350,000.00	\$0.00	\$446,950.92	\$0.00	(\$96,950.92)	127.70%
16-00-00-0402	IMRF-CONTINGENCIES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
	<b>Subtotal NonDepartmental:</b>	<b>\$351,000.00</b>	<b>\$0.00</b>	<b>\$446,950.92</b>	<b>\$0.00</b>	<b>(\$95,950.92)</b>	<b>127.34%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$351,000.00</b>	<b>\$0.00</b>	<b>\$446,950.92</b>	<b>\$0.00</b>	<b>(\$95,950.92)</b>	<b>127.34%</b>
	<b>YTD Revenue Less Expenses : I.M.R.F.</b>			<b>(\$131,301.72)</b>			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
17	<b><u>SOCIAL SECURITY</u></b>						
	<b><u>REVENUES</u></b>						
	<i>00 NonDepartmental</i>						
17-00-00-0301	SOC SEC-PROPERTY TAX	\$351,000.00	\$0.00	\$366,262.31	\$0.00	(\$15,262.31)	104.35%
17-00-00-0302	SOC SEC-INTEREST	\$200.00	\$61.16	\$339.96	\$0.00	(\$139.96)	169.98%
	<b>Subtotal NonDepartmental:</b>	<b>\$351,200.00</b>	<b>\$61.16</b>	<b>\$366,602.27</b>	<b>\$0.00</b>	<b>(\$15,402.27)</b>	<b>104.39%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$351,200.00</b>	<b>\$61.16</b>	<b>\$366,602.27</b>	<b>\$0.00</b>	<b>(\$15,402.27)</b>	<b>104.39%</b>
	<b><u>EXPENDITURES</u></b>						
	<i>NonDepartmental</i>						
17-00-00-0401	SOC SEC-EMPLOYER CONTRIB	\$350,000.00	\$0.00	\$410,772.42	\$0.00	(\$60,772.42)	117.36%
17-00-00-0402	SOC SEC-CONTINGENCIES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
	<b>Subtotal NonDepartmental:</b>	<b>\$351,000.00</b>	<b>\$0.00</b>	<b>\$410,772.42</b>	<b>\$0.00</b>	<b>(\$59,772.42)</b>	<b>117.03%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$351,000.00</b>	<b>\$0.00</b>	<b>\$410,772.42</b>	<b>\$0.00</b>	<b>(\$59,772.42)</b>	<b>117.03%</b>
	<b>YTD Revenue Less Expenses : SOCIAL SECURITY</b>			<b>(\$44,170.15)</b>			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
18	<u>TORT JUDGMENT &amp; GENERAL LIAB.</u>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
18-00-00-0301	TORT-PROP TAX	\$337,000.00	\$0.00	\$351,652.38	\$0.00	(\$14,652.38)	104.35%
18-00-00-0302	TORT-INTEREST	\$500.00	\$195.53	\$1,566.36	\$0.00	(\$1,066.36)	313.27%
	<b>Subtotal NonDepartmental:</b>	<b>\$337,500.00</b>	<b>\$195.53</b>	<b>\$353,218.74</b>	<b>\$0.00</b>	<b>(\$15,718.74)</b>	<b>104.66%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$337,500.00</b>	<b>\$195.53</b>	<b>\$353,218.74</b>	<b>\$0.00</b>	<b>(\$15,718.74)</b>	<b>104.66%</b>
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
18-00-00-0401	TORT-INSURANCE	\$250,000.00	\$0.00	\$211,670.63	\$0.00	\$38,329.37	84.67%
18-00-00-0402	TORT-RISK MNGT/SALARY	\$6,000.00	\$0.00	\$5,000.06	\$0.00	\$999.94	83.33%
18-00-00-0405	TORT-EQUIP & MAINT	\$1,000.00	\$0.00	\$1,495.40	\$0.00	(\$495.40)	149.54%
18-00-00-0408	TORT-HEALTH INS/EMPLOYER	\$90,000.00	\$0.00	\$94,697.50	\$0.00	(\$4,697.50)	105.22%
18-00-00-0411	TORT-MEETINGS & MILEAGE	\$0.00	\$0.00	\$195.29	\$0.00	(\$195.29)	
18-00-00-0412	TORT-R.O.E. SHARE	\$0.00	\$0.00	\$178.89	\$0.00	(\$178.89)	
	<b>Subtotal NonDepartmental:</b>	<b>\$347,000.00</b>	<b>\$0.00</b>	<b>\$313,237.77</b>	<b>\$0.00</b>	<b>\$33,762.23</b>	<b>90.27%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$347,000.00</b>	<b>\$0.00</b>	<b>\$313,237.77</b>	<b>\$0.00</b>	<b>\$33,762.23</b>	<b>90.27%</b>
	<b>YTD Revenue Less Expenses : TORT JUDGMENT &amp; GENERAL LIAB.</b>			<b>\$39,980.97</b>			

# Revenue and Expense Report

Jasper County

YEAR : 2024    PERIOD : 13    FUND: All    DEPT: All    SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
19	<b><u>UNEMPLOYMENT INSURANCE</u></b>						
	<b><u>REVENUES</u></b>						
	<i>00 NonDepartmental</i>						
19-00-00-0301	UNEMP-PROPERTY TAX	\$10,000.00	\$0.00	\$10,434.69	\$0.00	(\$434.69)	104.35%
19-00-00-0302	UNEMP-INTEREST	\$100.00	\$100.23	\$1,198.33	\$0.00	(\$1,098.33)	1198.33%
	<b>Subtotal NonDepartmental:</b>	<b>\$10,100.00</b>	<b>\$100.23</b>	<b>\$11,633.02</b>	<b>\$0.00</b>	<b>(\$1,533.02)</b>	<b>115.18%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$10,100.00</b>	<b>\$100.23</b>	<b>\$11,633.02</b>	<b>\$0.00</b>	<b>(\$1,533.02)</b>	<b>115.18%</b>
	<b><u>EXPENDITURES</u></b>						
	<i>NonDepartmental</i>						
19-00-00-0401	UNEMP-INSURANCE	\$7,000.00	\$0.00	\$7,816.80	\$0.00	(\$816.80)	111.67%
	<b>Subtotal NonDepartmental:</b>	<b>\$7,000.00</b>	<b>\$0.00</b>	<b>\$7,816.80</b>	<b>\$0.00</b>	<b>(\$816.80)</b>	<b>111.67%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$7,000.00</b>	<b>\$0.00</b>	<b>\$7,816.80</b>	<b>\$0.00</b>	<b>(\$816.80)</b>	<b>111.67%</b>
	<b>YTD Revenue Less Expenses : UNEMPLOYMENT INSURANCE</b>			<b>\$3,816.22</b>			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
20	<b><u>WORKMAN'S COMPENSATION</u></b>						
	<b><u>REVENUES</u></b>						
	<i>00 NonDepartmental</i>						
20-00-00-0301	WORK COMP-PROPERTY TAX	\$123,000.00	\$0.00	\$128,367.40	\$0.00	(\$5,367.40)	104.36%
20-00-00-0302	WORK COMP-INTEREST	\$0.00	\$150.29	\$1,453.51	\$0.00	(\$1,453.51)	
	<b>Subtotal NonDepartmental:</b>	<b>\$123,000.00</b>	<b>\$150.29</b>	<b>\$129,820.91</b>	<b>\$0.00</b>	<b>(\$6,820.91)</b>	<b>105.55%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$123,000.00</b>	<b>\$150.29</b>	<b>\$129,820.91</b>	<b>\$0.00</b>	<b>(\$6,820.91)</b>	<b>105.55%</b>
	<b><u>EXPENDITURES</u></b>						
	<i>NonDepartmental</i>						
20-00-00-0401	WORK COMP-INSURANCE	\$140,000.00	\$0.00	\$102,281.44	\$0.00	\$37,718.56	73.06%
20-00-00-0403	WORK COMP-CONTINGENCIES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
20-00-00-0404	WORK COMP-EQUIPMENT	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
	<b>Subtotal NonDepartmental:</b>	<b>\$146,000.00</b>	<b>\$0.00</b>	<b>\$102,281.44</b>	<b>\$0.00</b>	<b>\$43,718.56</b>	<b>70.06%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$146,000.00</b>	<b>\$0.00</b>	<b>\$102,281.44</b>	<b>\$0.00</b>	<b>\$43,718.56</b>	<b>70.06%</b>
	<b>YTD Revenue Less Expenses : WORKMAN'S COMPENSATION</b>			<b>\$27,539.47</b>			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
21	<b>COURT IMPROVEMENT</b>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
21-00-00-0301	CRT IMPRV-FINES, SURCHARG	\$9,000.00	\$1,252.00	\$15,999.00	\$0.00	(\$6,999.00)	177.77%
21-00-00-0302	CRT IMPRV-INTEREST	\$100.00	\$16.11	\$179.74	\$0.00	(\$79.74)	179.74%
	<b>Subtotal NonDepartmental:</b>	<b>\$9,100.00</b>	<b>\$1,268.11</b>	<b>\$16,178.74</b>	<b>\$0.00</b>	<b>(\$7,078.74)</b>	<b>177.79%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$9,100.00</b>	<b>\$1,268.11</b>	<b>\$16,178.74</b>	<b>\$0.00</b>	<b>(\$7,078.74)</b>	<b>177.79%</b>
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
21-00-00-0401	CRT IMPRV-COURTROOM EXPE	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	
21-00-00-0402	CRT IMPRV-EQUIP PURCHASE	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	
21-00-00-0403	CRT IMPRV-CONTINGENCIES	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	
	<b>Subtotal NonDepartmental:</b>	<b>\$19,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$19,500.00</b>	<b>0.00%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$19,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$19,500.00</b>	<b>0.00%</b>
	<b>YTD Revenue Less Expenses : COURT IMPROVEMENT</b>			<b>\$16,178.74</b>			



# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
22	<b>COURT SECURITY</b>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
22-00-00-0301	CRT SEC-FEES	\$30,000.00	\$0.00	\$16,845.66	\$0.00	\$13,154.34	56.15%
22-00-00-0302	CRT SEC-INTEREST	\$100.00	\$5.25	\$40.43	\$0.00	\$59.57	40.43%
	<b>Subtotal NonDepartmental:</b>	<b>\$30,100.00</b>	<b>\$5.25</b>	<b>\$16,886.09</b>	<b>\$0.00</b>	<b>\$13,213.91</b>	<b>56.10%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$30,100.00</b>	<b>\$5.25</b>	<b>\$16,886.09</b>	<b>\$0.00</b>	<b>\$13,213.91</b>	<b>56.10%</b>
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
22-00-00-0402	CRT SEC-EQUIP. PURCHASE	\$5,000.00	\$0.00	\$146.72	\$0.00	\$4,853.28	2.93%
22-00-00-0403	CRT SEC-SALARY CT HSE	\$9,275.00	\$0.00	\$0.00	\$0.00	\$9,275.00	
22-00-00-0405	CRT SEC-REIMB GEN FUND	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	
22-00-00-0406	CRT SEC-TRAINING	\$2,000.00	\$0.00	\$480.00	\$0.00	\$1,520.00	24.00%
	<b>Subtotal NonDepartmental:</b>	<b>\$26,275.00</b>	<b>\$0.00</b>	<b>\$626.72</b>	<b>\$0.00</b>	<b>\$25,648.28</b>	<b>2.39%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$26,275.00</b>	<b>\$0.00</b>	<b>\$626.72</b>	<b>\$0.00</b>	<b>\$25,648.28</b>	<b>2.39%</b>
	<b>YTD Revenue Less Expenses : COURT SECURITY</b>			<b>\$16,259.37</b>			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
23	<b>PROBATION FEE FUND</b>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
23-00-00-0301	PROB-FEES	\$20,000.00	\$0.00	\$25,545.45	\$0.00	(\$5,545.45)	127.73%
23-00-00-0302	PROB-INTEREST	\$1,000.00	\$86.12	\$1,016.98	\$0.00	(\$16.98)	101.70%
23-00-00-0303	PROB-DRUG TEST	\$1,000.00	\$0.00	\$669.82	\$0.00	\$330.18	66.98%
23-00-00-0305	PROB-PROB SOLV COURT	\$0.00	\$0.00	\$259.25	\$0.00	(\$259.25)	
	Subtotal NonDepartmental:	\$22,000.00	\$86.12	\$27,491.50	\$0.00	(\$5,491.50)	124.96%
	TOTAL REVENUES - :	\$22,000.00	\$86.12	\$27,491.50	\$0.00	(\$5,491.50)	124.96%
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
23-00-00-0401	PROB-OFFENDER SERVIC	\$19,000.00	\$0.00	\$4,689.00	\$0.00	\$14,311.00	24.68%
23-00-00-0403	PROB-DRUG TEST	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	
23-00-00-0405	PROB-TRAINING	\$3,000.00	\$0.00	\$800.00	\$0.00	\$2,200.00	26.67%
23-00-00-0407	PROB-EQUIPMENT	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
23-00-00-0409	PROB-ELECTR. MONT. LEASE	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
23-00-00-0411	PROB-OFFICER SAFETY	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	
23-00-00-0412	PROB-MAINTENANCE	\$15,000.00	\$0.00	\$2,438.40	\$0.00	\$12,561.60	16.26%
23-00-00-0413	PROB-DUES	\$250.00	\$0.00	\$150.00	\$0.00	\$100.00	60.00%
23-00-00-0414	PROB-OFFENDER TREATMENT	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	
	Subtotal NonDepartmental:	\$52,750.00	\$0.00	\$8,077.40	\$0.00	\$44,672.60	15.31%
	TOTAL EXPENDITURES - :	\$52,750.00	\$0.00	\$8,077.40	\$0.00	\$44,672.60	15.31%
	YTD Revenue Less Expenses : PROBATION FEE FUND			\$19,414.10			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
24	<b>DRUG ENFORCEMENT</b>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
24-00-00-0301	SHRIF DRG ENF-FEES	\$15,000.00	\$0.00	\$414.00	\$0.00	\$14,586.00	2.76%
24-00-00-0302	SHRIF DRG ENF-INTEREST	\$0.00	\$5.97	\$74.61	\$0.00	(\$74.61)	
	<b>Subtotal NonDepartmental:</b>	<b>\$15,000.00</b>	<b>\$5.97</b>	<b>\$488.61</b>	<b>\$0.00</b>	<b>\$14,511.39</b>	<b>3.26%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$15,000.00</b>	<b>\$5.97</b>	<b>\$488.61</b>	<b>\$0.00</b>	<b>\$14,511.39</b>	<b>3.26%</b>
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
24-00-00-0401	SHRIF DRG ENF-INVESTIG	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	
24-00-00-0402	SHRIF DRG ENF-EQUIP.	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	
24-00-00-0403	SHRIF DRG ENF-MISC.	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
	<b>Subtotal NonDepartmental:</b>	<b>\$9,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,500.00</b>	<b>0.00%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$9,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,500.00</b>	<b>0.00%</b>
	<b>YTD Revenue Less Expenses : DRUG ENFORCEMENT</b>			<b>\$488.61</b>			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
25	<b>SOLID WASTE/RECYCLING</b>						
	<b>REVENUES</b>						
	<i>00 NonDepartmental</i>						
25-00-00-0301	SWSTE-PROPERTY TA	\$250,000.00	\$0.00	\$260,836.37	\$0.00	(\$10,836.37)	104.33%
25-00-00-0302	SWSTE-INTEREST	\$1,000.00	\$212.01	\$2,022.18	\$0.00	(\$1,022.18)	202.22%
25-00-00-0303	SWSTE-FEES	\$7,000.00	\$0.00	\$4,800.00	\$0.00	\$2,200.00	68.57%
25-00-00-0304	SWSTE-RECYCLE	\$15,000.00	\$0.00	\$12,349.25	\$0.00	\$2,650.75	82.33%
25-00-00-0305	SWSTE-EQUIP SALES	\$20,000.00	\$0.00	\$4,868.75	\$0.00	\$15,131.25	24.34%
	<b>Subtotal NonDepartmental:</b>	<b>\$293,000.00</b>	<b>\$212.01</b>	<b>\$284,876.55</b>	<b>\$0.00</b>	<b>\$8,123.45</b>	<b>97.23%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$293,000.00</b>	<b>\$212.01</b>	<b>\$284,876.55</b>	<b>\$0.00</b>	<b>\$8,123.45</b>	<b>97.23%</b>
	<b>EXPENDITURES</b>						
	<i>NonDepartmental</i>						
25-00-00-0401	SWSTE-SALARIES	\$84,000.00	\$0.00	\$78,757.00	\$0.00	\$5,243.00	93.76%
25-00-00-0402	SWSTE-LANDFILL CHAR	\$130,000.00	\$0.00	\$116,890.07	\$0.00	\$13,109.93	89.92%
25-00-00-0403	SWSTE-EQUIP MAIN	\$15,000.00	\$0.00	\$13,410.07	\$0.00	\$1,589.93	89.40%
25-00-00-0404	SWSTE-CONTINGENCIES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
25-00-00-0405	SWSTE-EQUIP OPERAT	\$34,000.00	\$0.00	\$21,149.79	\$0.00	\$12,850.21	62.21%
25-00-00-0410	SWSTE-EQUIP PURCHASE	\$20,000.00	\$0.00	\$27,111.58	\$0.00	(\$7,111.58)	135.56%
	<b>Subtotal NonDepartmental:</b>	<b>\$284,000.00</b>	<b>\$0.00</b>	<b>\$257,318.51</b>	<b>\$0.00</b>	<b>\$26,681.49</b>	<b>90.61%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$284,000.00</b>	<b>\$0.00</b>	<b>\$257,318.51</b>	<b>\$0.00</b>	<b>\$26,681.49</b>	<b>90.61%</b>
	<b>YTD Revenue Less Expenses : SOLID WASTE/RECYCLING</b>			<b>\$27,558.04</b>			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
26	<b>TREASURER'S AUTOMATION</b>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
26-00-00-0301	TRES AUTO-COLLECTION	\$0.00	\$0.00	\$1,342.31	\$0.00	(\$1,342.31)	
26-00-00-0302	TRES AUTO-INTEREST	\$0.00	\$2.44	\$29.34	\$0.00	(\$29.34)	
26-00-00-0303	TRES AUTO-COPY FEES	\$0.00	\$0.00	\$168.00	\$0.00	(\$168.00)	
26-00-00-0304	TRES AUTO-TAX SALE FEES	\$0.00	\$0.00	\$750.00	\$0.00	(\$750.00)	
	Subtotal NonDepartmental:	\$0.00	\$2.44	\$2,289.65	\$0.00	(\$2,289.65)	0.00%
	TOTAL REVENUES - :	\$0.00	\$2.44	\$2,289.65	\$0.00	(\$2,289.65)	0.00%
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
26-00-00-0405	TRES AUTO-MISC	\$0.00	\$0.00	\$298.63	\$0.00	(\$298.63)	
26-00-00-0406	TRES AUTO-TAX SALE EXP	\$0.00	\$0.00	\$1,136.00	\$0.00	(\$1,136.00)	
	Subtotal NonDepartmental:	\$0.00	\$0.00	\$1,434.63	\$0.00	(\$1,434.63)	0.00%
	TOTAL EXPENDITURES - :	\$0.00	\$0.00	\$1,434.63	\$0.00	(\$1,434.63)	0.00%
	YTD Revenue Less Expenses : TREASURER'S AUTOMATION			\$855.02			

# Revenue and Expense Report

Jasper County

YEAR : 2024    PERIOD : 13    FUND: All    DEPT: All    SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
27	<u>HEIR ACCOUNT</u>						
	<u>REVENUES</u>						
	00 NonDepartmental						
27-00-00-0302	HEIR-INTEREST PAID IN	\$0.00	\$7.85	\$98.68	\$0.00	(\$98.68)	
	Subtotal NonDepartmental:	\$0.00	\$7.85	\$98.68	\$0.00	(\$98.68)	0.00%
	TOTAL REVENUES - :	\$0.00	\$7.85	\$98.68	\$0.00	(\$98.68)	0.00%
	YTD Revenue Less Expenses : HEIR ACCOUNT			\$98.68			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
<b>29</b>	<b><u>COLLECTOR'S FUND</u></b>						
	<b><u>REVENUES</u></b>						
	<b>00 NonDepartmental</b>						
29-00-00-0301	COLLECTOR-COLLECTION	\$0.00	\$0.76	\$12,241.86	\$0.00	(\$12,241.86)	
29-00-00-0302	COLLECTOR-INTEREST	\$0.00	\$76.48	\$15,661.70	\$0.00	(\$15,661.70)	
29-00-00-0360	COLLECTOR-PSB MONEY MARK	\$0.00	\$0.00	\$7,202,109.32	\$0.00	(\$7,202,109.32)	
29-00-00-0361	COLLECTOR - PSB CHECKING	\$0.00	\$0.00	\$669,233.19	\$0.00	(\$669,233.19)	
29-00-00-0362	COLLECTOR-SMSB	\$0.00	\$0.00	\$142,500.56	\$0.00	(\$142,500.56)	
29-00-00-0363	COLLECTOR-FFB	\$0.00	\$6.02	\$84,406.27	\$0.00	(\$84,406.27)	
29-00-00-0364	COLLECTOR-DIETERICH	\$0.00	\$0.00	\$9,470,815.39	\$0.00	(\$9,470,815.39)	
29-00-00-0365	COLLECTOR - FNB OF OLNEY	\$0.00	\$0.00	\$3,078,823.36	\$0.00	(\$3,078,823.36)	
	<b>Subtotal NonDepartmental:</b>	<b>\$0.00</b>	<b>\$83.26</b>	<b>\$20,675,791.65</b>	<b>\$0.00</b>	<b>(\$20,675,791.65)</b>	<b>0.00%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$0.00</b>	<b>\$83.26</b>	<b>\$20,675,791.65</b>	<b>\$0.00</b>	<b>(\$20,675,791.65)</b>	<b>0.00%</b>
	<b><u>EXPENDITURES</u></b>						
	<b>NonDepartmental</b>						
29-00-00-0401	COLLECTOR-DISTRIBUTION	\$0.00	\$0.00	\$20,685,642.63	\$0.00	(\$20,685,642.63)	
	<b>Subtotal NonDepartmental:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20,685,642.63</b>	<b>\$0.00</b>	<b>(\$20,685,642.63)</b>	<b>0.00%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20,685,642.63</b>	<b>\$0.00</b>	<b>(\$20,685,642.63)</b>	<b>0.00%</b>
	<b>YTD Revenue Less Expenses : COLLECTOR'S FUND</b>			<b>(\$9,850.98)</b>			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
31	<u>PERSONAL PROPERTY</u>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
31-00-00-0301	PPRT-PERSONAL PROPERTY T	\$400,000.00	\$0.00	\$375,287.87	\$0.00	\$24,712.13	93.82%
31-00-00-0302	PPRT-INTEREST	\$5,000.00	\$196.06	\$15,794.64	\$0.00	(\$10,794.64)	315.89%
	<b>Subtotal NonDepartmental:</b>	<b>\$405,000.00</b>	<b>\$196.06</b>	<b>\$391,082.51</b>	<b>\$0.00</b>	<b>\$13,917.49</b>	<b>96.56%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$405,000.00</b>	<b>\$196.06</b>	<b>\$391,082.51</b>	<b>\$0.00</b>	<b>\$13,917.49</b>	<b>96.56%</b>
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
31-00-00-0401	PPRT-DISTRIBUTION	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	
31-00-00-0405	PPRT-TRANS	\$0.00	\$0.00	\$25,928.98	\$0.00	(\$25,928.98)	
31-00-00-0408	PPRT-GEN HEALTH INS	\$125,000.00	\$0.00	\$207,922.70	\$0.00	(\$82,922.70)	166.34%
	<b>Subtotal NonDepartmental:</b>	<b>\$165,000.00</b>	<b>\$0.00</b>	<b>\$233,851.68</b>	<b>\$0.00</b>	<b>(\$68,851.68)</b>	<b>141.73%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$165,000.00</b>	<b>\$0.00</b>	<b>\$233,851.68</b>	<b>\$0.00</b>	<b>(\$68,851.68)</b>	<b>141.73%</b>
	<b>YTD Revenue Less Expenses : PERSONAL PROPERTY</b>			<b>\$157,230.83</b>			



# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
32	<u>ADDED TAX</u>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
32-00-00-0301	ADD TAX-COLLECTED	\$0.00	\$0.00	\$33,201.74	\$0.00	(\$33,201.74)	
32-00-00-0302	ADD TAX-INTEREST	\$0.00	\$6.33	\$83.87	\$0.00	(\$83.87)	
	Subtotal NonDepartmental:	\$0.00	\$6.33	\$33,285.61	\$0.00	(\$33,285.61)	0.00%
	TOTAL REVENUES - :	\$0.00	\$6.33	\$33,285.61	\$0.00	(\$33,285.61)	0.00%
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
32-00-00-0401	ADD TAX-DISTRIBUTION	\$0.00	\$0.00	\$12,403.19	\$0.00	(\$12,403.19)	
32-00-00-0403	ADD TAX-POSTAGE	\$0.00	\$0.00	\$314.28	\$0.00	(\$314.28)	
32-00-00-0404	ADD TAX-PUBLICATION	\$0.00	\$0.00	\$287.39	\$0.00	(\$287.39)	
	Subtotal NonDepartmental:	\$0.00	\$0.00	\$13,004.86	\$0.00	(\$13,004.86)	0.00%
	TOTAL EXPENDITURES - :	\$0.00	\$0.00	\$13,004.86	\$0.00	(\$13,004.86)	0.00%
	YTD Revenue Less Expenses : ADDED TAX			\$20,280.75			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
33	<b><u>MOBILE HOME FUND</u></b>						
	<b><u>REVENUES</u></b>						
	<i>00 NonDepartmental</i>						
33-00-00-0301	MH-COLLECTION	\$0.00	\$0.00	\$43,630.96	\$0.00	(\$43,630.96)	
33-00-00-0302	MH-INTEREST	\$0.00	\$0.00	\$157.28	\$0.00	(\$157.28)	
	Subtotal NonDepartmental:	\$0.00	\$0.00	\$43,788.24	\$0.00	(\$43,788.24)	0.00%
	TOTAL REVENUES - :	\$0.00	\$0.00	\$43,788.24	\$0.00	(\$43,788.24)	0.00%
	<b><u>EXPENDITURES</u></b>						
	<i>NonDepartmental</i>						
33-00-00-0401	MH-DISTRIBUTION	\$0.00	\$0.00	\$44,113.18	\$0.00	(\$44,113.18)	
	Subtotal NonDepartmental:	\$0.00	\$0.00	\$44,113.18	\$0.00	(\$44,113.18)	0.00%
	TOTAL EXPENDITURES - :	\$0.00	\$0.00	\$44,113.18	\$0.00	(\$44,113.18)	0.00%
	YTD Revenue Less Expenses : MOBILE HOME FUND					(\$324.94)	

# Revenue and Expense Report

Jasper County

YEAR : 2024    PERIOD : 13    FUND: All    DEPT: All    SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
34	<u>INDEMNITY FUND</u>						
	<u>REVENUES</u>						
	00 NonDepartmental						
34-00-00-0301	INDMNTY-COLLECTIONS	\$0.00	\$0.00	\$2,500.00	\$0.00	(\$2,500.00)	
34-00-00-0302	INDMNTY-INTEREST	\$0.00	\$6.22	\$75.84	\$0.00	(\$75.84)	
	Subtotal NonDepartmental:	\$0.00	\$6.22	\$2,575.84	\$0.00	(\$2,575.84)	0.00%
	TOTAL REVENUES - :	\$0.00	\$6.22	\$2,575.84	\$0.00	(\$2,575.84)	0.00%
	YTD Revenue Less Expenses : INDEMNITY FUND			\$2,575.84			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
36	<b><u>MATERIALS FUND</u></b>						
	<b><u>REVENUES</u></b>						
	<i>00 NonDepartmental</i>						
36-00-00-0301	MATERIAL-PROPERTY TAX	\$205,000.00	\$0.00	\$213,900.34	\$0.00	(\$8,900.34)	104.34%
36-00-00-0302	MATERIAL-INTEREST	\$1,000.00	\$361.26	\$3,221.01	\$0.00	(\$2,221.01)	322.10%
36-00-00-0304	MATERIAL-FROM TWP (PATSHE	\$12,000.00	\$0.00	\$12,270.11	\$0.00	(\$270.11)	102.25%
	<b>Subtotal NonDepartmental:</b>	<b>\$218,000.00</b>	<b>\$361.26</b>	<b>\$229,391.46</b>	<b>\$0.00</b>	<b>(\$11,391.46)</b>	<b>105.23%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$218,000.00</b>	<b>\$361.26</b>	<b>\$229,391.46</b>	<b>\$0.00</b>	<b>(\$11,391.46)</b>	<b>105.23%</b>
	<b><u>EXPENDITURES</u></b>						
	<i>NonDepartmental</i>						
36-00-00-0401	MATERIAL-MATERIAL & SUPP	\$215,000.00	\$0.00	\$117,302.29	\$0.00	\$97,697.71	54.56%
	<b>Subtotal NonDepartmental:</b>	<b>\$215,000.00</b>	<b>\$0.00</b>	<b>\$117,302.29</b>	<b>\$0.00</b>	<b>\$97,697.71</b>	<b>54.56%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$215,000.00</b>	<b>\$0.00</b>	<b>\$117,302.29</b>	<b>\$0.00</b>	<b>\$97,697.71</b>	<b>54.56%</b>
	<b>YTD Revenue Less Expenses : MATERIALS FUND</b>			<b>\$112,089.17</b>			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
40	<b>SHERIFF CANNABIS FUND</b>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
40-00-00-0301	SHERIFF CANNABIS-STATE INC	\$9,000.00	\$0.00	\$9,141.86	\$0.00	(\$141.86)	101.58%
	Subtotal NonDepartmental:	\$9,000.00	\$0.00	\$9,141.86	\$0.00	(\$141.86)	101.58%
	TOTAL REVENUES - :	\$9,000.00	\$0.00	\$9,141.86	\$0.00	(\$141.86)	101.58%
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
40-00-00-0401	SHERIFF CANNABIS-MISC	\$0.00	\$0.00	\$7,418.98	\$0.00	(\$7,418.98)	
	Subtotal NonDepartmental:	\$0.00	\$0.00	\$7,418.98	\$0.00	(\$7,418.98)	0.00%
	TOTAL EXPENDITURES - :	\$0.00	\$0.00	\$7,418.98	\$0.00	(\$7,418.98)	0.00%
	YTD Revenue Less Expenses : SHERIFF CANNABIS FUND			\$1,722.88			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
41	<b><u>COURT DOCUMENT STORAGE</u></b>						
	<b><u>REVENUES</u></b>						
	<i>00 NonDepartmental</i>						
41-00-00-0301	CRT DOC STR-FEES	\$15,000.00	\$0.00	\$11,762.15	\$0.00	\$3,237.85	78.41%
41-00-00-0302	CRT DOC STR-INTEREST	\$50.00	\$34.83	\$413.63	\$0.00	(\$363.63)	827.26%
	<b>Subtotal NonDepartmental:</b>	<b>\$15,050.00</b>	<b>\$34.83</b>	<b>\$12,175.78</b>	<b>\$0.00</b>	<b>\$2,874.22</b>	<b>80.90%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$15,050.00</b>	<b>\$34.83</b>	<b>\$12,175.78</b>	<b>\$0.00</b>	<b>\$2,874.22</b>	<b>80.90%</b>
	<b><u>EXPENDITURES</u></b>						
	<i>NonDepartmental</i>						
41-00-00-0401	CRT DOC STR-EQUIPMENT	\$45,000.00	\$0.00	\$5,400.00	\$0.00	\$39,600.00	12.00%
41-00-00-0402	CRT DOC STR-SUPPLIES	\$3,000.00	\$0.00	\$4,665.29	\$0.00	(\$1,665.29)	155.51%
	<b>Subtotal NonDepartmental:</b>	<b>\$48,000.00</b>	<b>\$0.00</b>	<b>\$10,065.29</b>	<b>\$0.00</b>	<b>\$37,934.71</b>	<b>20.97%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$48,000.00</b>	<b>\$0.00</b>	<b>\$10,065.29</b>	<b>\$0.00</b>	<b>\$37,934.71</b>	<b>20.97%</b>
	<b>YTD Revenue Less Expenses : COURT DOCUMENT STORAGE</b>			<b>\$2,110.49</b>			

# Revenue and Expense Report

Jasper County

YEAR : 2024    PERIOD : 13    FUND: All    DEPT: All    SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
44	<u>STATE'S ATTY DRUG ENFORCEMENT</u>						
	<u>REVENUES</u>						
	00 NonDepartmental						
44-00-00-0301	SA DRG ENF-FORFEITURES	\$0.00	\$0.00	\$1,759.37	\$0.00	(\$1,759.37)	
44-00-00-0302	SA DRG ENF-INTEREST	\$0.00	\$0.15	\$2.50	\$0.00	(\$2.50)	
	Subtotal NonDepartmental:	\$0.00	\$0.15	\$1,761.87	\$0.00	(\$1,761.87)	0.00%
	TOTAL REVENUES - :	\$0.00	\$0.15	\$1,761.87	\$0.00	(\$1,761.87)	0.00%
	YTD Revenue Less Expenses : STATE'S ATTY DRUG ENFORCEMENT			\$1,761.87			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
45	<b>GIS MAPPING</b>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
45-00-00-0301	GIS-RECORDING FEES	\$50,000.00	\$0.00	\$50,037.00	\$0.00	(\$37.00)	100.07%
45-00-00-0302	GIS-COPIES, MAPS	\$1,800.00	\$0.00	\$919.50	\$0.00	\$880.50	51.08%
45-00-00-0304	GIS-INTEREST	\$1,200.00	\$31.75	\$414.06	\$0.00	\$785.94	34.51%
45-00-00-0305	GIS-DATA FEES	\$4,000.00	\$0.00	\$300.00	\$0.00	\$3,700.00	7.50%
	<b>Subtotal NonDepartmental:</b>	<b>\$57,000.00</b>	<b>\$31.75</b>	<b>\$51,670.56</b>	<b>\$0.00</b>	<b>\$5,329.44</b>	<b>90.65%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$57,000.00</b>	<b>\$31.75</b>	<b>\$51,670.56</b>	<b>\$0.00</b>	<b>\$5,329.44</b>	<b>90.65%</b>
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
45-00-00-0401	GIS-COORDINATOR SALARY	\$2,500.00	\$0.00	\$2,499.90	\$0.00	\$0.10	100.00%
45-00-00-0402	GIS-AERIAL MAPS,PROJECTS	\$35,000.00	\$0.00	\$34,339.32	\$0.00	\$660.68	98.11%
45-00-00-0403	GIS-EQUIP, COMPUTERS	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	
45-00-00-0405	GIS-PARCEL MAINT. SERVICE	\$27,500.00	\$0.00	\$12,540.00	\$0.00	\$14,960.00	45.60%
45-00-00-0406	GIS-ONLINE SERVICES	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	
45-00-00-0407	GIS-SOFTWARE MAINT	\$2,750.00	\$0.00	\$4,180.00	\$0.00	(\$1,430.00)	152.00%
	<b>Subtotal NonDepartmental:</b>	<b>\$79,250.00</b>	<b>\$0.00</b>	<b>\$53,559.22</b>	<b>\$0.00</b>	<b>\$25,690.78</b>	<b>67.58%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$79,250.00</b>	<b>\$0.00</b>	<b>\$53,559.22</b>	<b>\$0.00</b>	<b>\$25,690.78</b>	<b>67.58%</b>
	<b>YTD Revenue Less Expenses : GIS MAPPING</b>			<b>(\$1,888.66)</b>			



# Revenue and Expense Report

Jasper County

YEAR : 2024    PERIOD : 13    FUND: All    DEPT: All    SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
46	<u>SHERIFF'S DUI FUND</u>						
	<u>REVENUES</u>						
	00 NonDepartmental						
46-00-00-0301	SHF DUI-FEES	\$5,000.00	\$0.00	\$6,439.50	\$0.00	(\$1,439.50)	128.79%
46-00-00-0302	SHF DUI-INTEREST	\$0.00	\$0.00	\$70.61	\$0.00	(\$70.61)	
	Subtotal NonDepartmental:	\$5,000.00	\$0.00	\$6,510.11	\$0.00	(\$1,510.11)	130.20%
	TOTAL REVENUES - :	\$5,000.00	\$0.00	\$6,510.11	\$0.00	(\$1,510.11)	130.20%
	YTD Revenue Less Expenses : SHERIFF'S DUI FUND			\$6,510.11			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
47	<b>AUDIT FUND</b>						
	<b>REVENUES</b>						
	<i>00 NonDepartmental</i>						
47-00-00-0301	AUDIT-TAX LEVY	\$55,000.00	\$0.00	\$57,387.23	\$0.00	(\$2,387.23)	104.34%
47-00-00-0302	AUDIT-INTEREST	\$0.00	\$3.00	\$84.14	\$0.00	(\$84.14)	
	Subtotal NonDepartmental:	\$55,000.00	\$3.00	\$57,471.37	\$0.00	(\$2,471.37)	104.49%
	TOTAL REVENUES - :	\$55,000.00	\$3.00	\$57,471.37	\$0.00	(\$2,471.37)	104.49%
	<b>EXPENDITURES</b>						
	<i>NonDepartmental</i>						
47-00-00-0401	AUDIT-AUDITING EXPENSE	\$60,000.00	\$0.00	\$70,000.00	\$0.00	(\$10,000.00)	116.67%
	Subtotal NonDepartmental:	\$60,000.00	\$0.00	\$70,000.00	\$0.00	(\$10,000.00)	116.67%
	TOTAL EXPENDITURES - :	\$60,000.00	\$0.00	\$70,000.00	\$0.00	(\$10,000.00)	116.67%
	YTD Revenue Less Expenses : AUDIT FUND			(\$12,528.63)			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
50	<u>CIRCUIT CLERK OPERATION FUND</u>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
50-00-00-0301	CIR CLRK-FEES	\$2,000.00	\$0.00	\$731.50	\$0.00	\$1,268.50	36.58%
50-00-00-0302	CIR CLRK-INTEREST	\$0.00	\$0.00	\$14.86	\$0.00	(\$14.86)	
	Subtotal NonDepartmental:	\$2,000.00	\$0.00	\$746.36	\$0.00	\$1,253.64	37.32%
	TOTAL REVENUES - :	\$2,000.00	\$0.00	\$746.36	\$0.00	\$1,253.64	37.32%
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
50-00-00-0401	CIR CLRK-MISC	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	
	Subtotal NonDepartmental:	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
	TOTAL EXPENDITURES - :	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
	YTD Revenue Less Expenses : CIRCUIT CLERK OPERATION FUND			\$746.36			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
51	<u>VICTIM IMPACT PANEL</u>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
51-00-00-0301	SA VIP-REIMB.	\$0.00	\$0.00	\$2,250.00	\$0.00	(\$2,250.00)	
51-00-00-0302	SA VIP-INTEREST	\$0.00	\$0.67	\$10.99	\$0.00	(\$10.99)	
	Subtotal NonDepartmental:	\$0.00	\$0.67	\$2,260.99	\$0.00	(\$2,260.99)	0.00%
	TOTAL REVENUES - :	\$0.00	\$0.67	\$2,260.99	\$0.00	(\$2,260.99)	0.00%
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
51-00-00-0401	SA VIP-MISC	\$0.00	\$0.00	\$260.00	\$0.00	(\$260.00)	
	Subtotal NonDepartmental:	\$0.00	\$0.00	\$260.00	\$0.00	(\$260.00)	0.00%
	TOTAL EXPENDITURES - :	\$0.00	\$0.00	\$260.00	\$0.00	(\$260.00)	0.00%
	YTD Revenue Less Expenses : VICTIM IMPACT PANEL			\$2,000.99			

# Revenue and Expense Report

Jasper County

YEAR : 2024    PERIOD : 13    FUND: All    DEPT: All    SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
52	<u>ST ATTY RETURN CHECK PROGRAM</u>						
	<u>REVENUES</u>						
	00 NonDepartmental						
52-00-00-0301	SA RCKP-FEES	\$0.00	\$0.00	\$30.00	\$0.00	(\$30.00)	
52-00-00-0302	SA RCKP-INT	\$0.00	\$0.12	\$2.17	\$0.00	(\$2.17)	
	Subtotal NonDepartmental:	\$0.00	\$0.12	\$32.17	\$0.00	(\$32.17)	0.00%
	TOTAL REVENUES - :	\$0.00	\$0.12	\$32.17	\$0.00	(\$32.17)	0.00%
	YTD Revenue Less Expenses : ST ATTY RETURN CHECK PROGRAM			\$32.17			

# Revenue and Expense Report

Jasper County

YEAR : 2024    PERIOD : 13    FUND: All    DEPT: All    SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
53	<b><u>CORONER'S FEES</u></b>						
	<b><u>REVENUES</u></b>						
	<i>00 NonDepartmental</i>						
53-00-00-0301	CORONER-FEES	\$0.00	\$0.00	\$3,990.00	\$0.00	(\$3,990.00)	
53-00-00-0302	CORONER-GRANTS	\$0.00	\$0.00	\$3,584.00	\$0.00	(\$3,584.00)	
	<b>Subtotal NonDepartmental:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,574.00</b>	<b>\$0.00</b>	<b>(\$7,574.00)</b>	<b>0.00%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,574.00</b>	<b>\$0.00</b>	<b>(\$7,574.00)</b>	<b>0.00%</b>
	<b><u>EXPENDITURES</u></b>						
	<i>NonDepartmental</i>						
53-00-00-0401	CORONER-EQUIPMENT	\$0.00	\$0.00	\$558.87	\$0.00	(\$558.87)	
53-00-00-0402	CORONER-SUPPLIES	\$0.00	\$0.00	\$1,367.74	\$0.00	(\$1,367.74)	
	<b>Subtotal NonDepartmental:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,926.61</b>	<b>\$0.00</b>	<b>(\$1,926.61)</b>	<b>0.00%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,926.61</b>	<b>\$0.00</b>	<b>(\$1,926.61)</b>	<b>0.00%</b>
	<b>YTD Revenue Less Expenses : CORONER'S FEES</b>			<b>\$5,647.39</b>			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
54	<u>SHERIFF SEX OFFENDER ACCOUNT</u>						
	<u>REVENUES</u>						
	00 NonDepartmental						
54-00-00-0301	SHF SEX OFFENDER-FEES	\$1,000.00	\$0.00	\$400.00	\$0.00	\$600.00	40.00%
	Subtotal NonDepartmental:	\$1,000.00	\$0.00	\$400.00	\$0.00	\$600.00	40.00%
	TOTAL REVENUES - :	\$1,000.00	\$0.00	\$400.00	\$0.00	\$600.00	40.00%
	<u>EXPENDITURES</u>						
	NonDepartmental						
54-00-00-0401	SHF SEX OFFENDER-FEES	\$0.00	\$0.00	\$455.00	\$0.00	(\$455.00)	
	Subtotal NonDepartmental:	\$0.00	\$0.00	\$455.00	\$0.00	(\$455.00)	0.00%
	TOTAL EXPENDITURES - :	\$0.00	\$0.00	\$455.00	\$0.00	(\$455.00)	0.00%
	YTD Revenue Less Expenses : SHERIFF SEX OFFENDER ACCOUNT			(\$55.00)			

# Revenue and Expense Report

Jasper County

YEAR : 2024    PERIOD : 13    FUND: All    DEPT: All    SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
55	<u>SHERIFFS OPERATION ASSIST FUND</u>						
	<u>REVENUES</u>						
	00 NonDepartmental						
55-00-00-0301	SHF FTA-FEES	\$1,200.00	\$0.00	\$350.00	\$0.00	\$850.00	29.17%
	Subtotal NonDepartmental:	\$1,200.00	\$0.00	\$350.00	\$0.00	\$850.00	29.17%
	TOTAL REVENUES - :	\$1,200.00	\$0.00	\$350.00	\$0.00	\$850.00	29.17%
	YTD Revenue Less Expenses : SHERIFFS OPERATION ASSIST FUND			\$350.00			



# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
58	<u>JC DELQNT TAX AGT</u>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
58-00-00-0301	JC DELQNT TAX-COLLECTED	\$0.00	\$0.00	\$25,218.34	\$0.00	(\$25,218.34)	
	Subtotal NonDepartmental:	\$0.00	\$0.00	\$25,218.34	\$0.00	(\$25,218.34)	0.00%
	TOTAL REVENUES - :	\$0.00	\$0.00	\$25,218.34	\$0.00	(\$25,218.34)	0.00%
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
58-00-00-0401	JC DELQNT TAX-DISTRIBUTION	\$0.00	\$0.00	\$36,783.85	\$0.00	(\$36,783.85)	
	Subtotal NonDepartmental:	\$0.00	\$0.00	\$36,783.85	\$0.00	(\$36,783.85)	0.00%
	TOTAL EXPENDITURES - :	\$0.00	\$0.00	\$36,783.85	\$0.00	(\$36,783.85)	0.00%
	YTD Revenue Less Expenses : JC DELQNT TAX AGT			(\$11,565.51)			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
59	<u>SHERIFF'S CONTRIBUTION ACCT</u>						
	<u>REVENUES</u>						
	00 NonDepartmental						
59-00-00-0301	SHF CONTB-FEES	\$3,500.00	\$0.00	\$3,232.64	\$0.00	\$267.36	92.36%
	Subtotal NonDepartmental:	\$3,500.00	\$0.00	\$3,232.64	\$0.00	\$267.36	92.36%
	TOTAL REVENUES - :	\$3,500.00	\$0.00	\$3,232.64	\$0.00	\$267.36	92.36%
	<u>EXPENDITURES</u>						
	NonDepartmental						
59-00-00-0401	SHF CONTB-MISC	\$0.00	\$0.00	\$1,973.74	\$0.00	(\$1,973.74)	
	Subtotal NonDepartmental:	\$0.00	\$0.00	\$1,973.74	\$0.00	(\$1,973.74)	0.00%
	TOTAL EXPENDITURES - :	\$0.00	\$0.00	\$1,973.74	\$0.00	(\$1,973.74)	0.00%
	YTD Revenue Less Expenses : SHERIFF'S CONTRIBUTION ACCT			\$1,258.90			

# Revenue and Expense Report

Jasper County

YEAR : 2024    PERIOD : 13    FUND: All    DEPT: All    SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
61	<u>SHERIFFS E-CITATIONS</u>						
	<u>REVENUES</u>						
	00 NonDepartmental						
61-00-00-0301	E-CITATIONS-FEES	\$300.00	\$0.00	\$346.00	\$0.00	(\$46.00)	115.33%
	Subtotal NonDepartmental:	\$300.00	\$0.00	\$346.00	\$0.00	(\$46.00)	115.33%
	TOTAL REVENUES - :	\$300.00	\$0.00	\$346.00	\$0.00	(\$46.00)	115.33%
	YTD Revenue Less Expenses : SHERIFFS E-CITATIONS			\$346.00			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
64	<u>SHERIFF ASSET/FORFEITURE</u>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
64-00-00-0301	SHERIFF ASST/FORF - FEES	\$0.00	\$0.00	\$23,223.76	\$0.00	(\$23,223.76)	
64-00-00-0302	SHERIFF'S ASSET/FORF INTER	\$0.00	\$1.65	\$19.38	\$0.00	(\$19.38)	
	Subtotal NonDepartmental:	\$0.00	\$1.65	\$23,243.14	\$0.00	(\$23,243.14)	0.00%
	TOTAL REVENUES - :	\$0.00	\$1.65	\$23,243.14	\$0.00	(\$23,243.14)	0.00%
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
64-00-00-0401	SHERIFF ASST/FORF - FEES	\$0.00	\$0.00	\$14,075.00	\$0.00	(\$14,075.00)	
	Subtotal NonDepartmental:	\$0.00	\$0.00	\$14,075.00	\$0.00	(\$14,075.00)	0.00%
	TOTAL EXPENDITURES - :	\$0.00	\$0.00	\$14,075.00	\$0.00	(\$14,075.00)	0.00%
	YTD Revenue Less Expenses : SHERIFF ASSET/FORFEITURE			\$9,168.14			

# Revenue and Expense Report

Jasper County

YEAR : 2024    PERIOD : 13    FUND: All    DEPT: All    SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
65	<u>GENERAL FUND SAVINGS</u>						
	<u>REVENUES</u>						
	00 NonDepartmental						
65-00-00-0302	GEN FUND SAVINGS-INTEREST	\$0.00	\$639.62	\$7,597.38	\$0.00	(\$7,597.38)	
	Subtotal NonDepartmental:	\$0.00	\$639.62	\$7,597.38	\$0.00	(\$7,597.38)	0.00%
	TOTAL REVENUES - :	\$0.00	\$639.62	\$7,597.38	\$0.00	(\$7,597.38)	0.00%
	YTD Revenue Less Expenses : GENERAL FUND SAVINGS			\$7,597.38			

# Revenue and Expense Report

Jasper County

YEAR : 2024    PERIOD : 13    FUND: All    DEPT: All    SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
66	<u>ST ATTORNEY OPIUM SETTLEMENT</u>						
	<u>REVENUES</u>						
	00 NonDepartmental						
66-00-00-0301	ST ATTY OPIUM STLMNT-COLLE	\$0.00	\$0.00	\$27,248.54	\$0.00	(\$27,248.54)	
66-00-00-0302	ST ATTY OPIUM STLMNT-INTER	\$0.00	\$31.94	\$265.51	\$0.00	(\$265.51)	
	Subtotal NonDepartmental:	\$0.00	\$31.94	\$27,514.05	\$0.00	(\$27,514.05)	0.00%
	TOTAL REVENUES - :	\$0.00	\$31.94	\$27,514.05	\$0.00	(\$27,514.05)	0.00%
	YTD Revenue Less Expenses : ST ATTORNEY OPIUM SETTLEMENT			\$27,514.05			

# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
68	<b><u>PUBLIC DEFENDER SERVICES</u></b>						
	<b><u>REVENUES</u></b>						
	<i>00 NonDepartmental</i>						
68-00-00-0301	PUBLIC DEFENDER SERV-COLL	\$0.00	\$0.00	\$95,081.97	\$0.00	(\$95,081.97)	
68-00-00-0302	PUBLIC DEFENDER SERV-INTE	\$0.00	\$192.98	\$1,189.88	\$0.00	(\$1,189.88)	
	Subtotal NonDepartmental:	\$0.00	\$192.98	\$96,271.85	\$0.00	(\$96,271.85)	0.00%
	TOTAL REVENUES - :	\$0.00	\$192.98	\$96,271.85	\$0.00	(\$96,271.85)	0.00%
	<b><u>EXPENDITURES</u></b>						
	<i>NonDepartmental</i>						
68-00-00-0401	PUBLIC DEFENDER SERV-DISB	\$0.00	\$0.00	\$26,921.14	\$0.00	(\$26,921.14)	
	Subtotal NonDepartmental:	\$0.00	\$0.00	\$26,921.14	\$0.00	(\$26,921.14)	0.00%
	TOTAL EXPENDITURES - :	\$0.00	\$0.00	\$26,921.14	\$0.00	(\$26,921.14)	0.00%
	YTD Revenue Less Expenses : PUBLIC DEFENDER SERVICES			\$69,350.71			

# Revenue and Expense Report

Jasper County

YEAR : 2024    PERIOD : 13    FUND: All    DEPT: All    SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
70	<u>ESDA VOLUNTEER FUND</u>						
	<u>REVENUES</u>						
	00 NonDepartmental						
70-00-00-0050	ESDA - CASH ACCOUNT	\$0.00	\$0.00	(\$2,867.20)	\$0.00	\$2,867.20	
70-00-00-0301	ESDA - MISC INCOME	\$0.00	\$0.00	\$2,867.20	\$0.00	(\$2,867.20)	
	Subtotal NonDepartmental:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	TOTAL REVENUES - :	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	YTD Revenue Less Expenses : ESDA VOLUNTEER FUND			\$0.00			



# Revenue and Expense Report

Jasper County

YEAR : 2024 PERIOD : 13 FUND: All DEPT: All SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
93	<u>E-911</u>						
	<u>REVENUES</u>						
	<i>00 NonDepartmental</i>						
93-00-00-0301	E911-Interest	\$10,000.00	\$156.72	\$14,693.19	\$0.00	(\$4,693.19)	146.93%
93-00-00-0307	E911-911 St of IL Wireless	\$140,000.00	\$0.00	\$164,544.64	\$0.00	(\$24,544.64)	117.53%
93-00-00-0309	E911-Misc	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	
	<b>Subtotal NonDepartmental:</b>	<b>\$150,100.00</b>	<b>\$156.72</b>	<b>\$179,237.83</b>	<b>\$0.00</b>	<b>(\$29,137.83)</b>	<b>119.41%</b>
	<b>TOTAL REVENUES - :</b>	<b>\$150,100.00</b>	<b>\$156.72</b>	<b>\$179,237.83</b>	<b>\$0.00</b>	<b>(\$29,137.83)</b>	<b>119.41%</b>
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
93-00-00-0401	E911-TRAINING	\$4,150.00	\$0.00	\$725.00	\$0.00	\$3,425.00	17.47%
93-00-00-0402	E911-Office Expense	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	
93-00-00-0403	E911-Mapping (WTH)	\$12,500.00	\$0.00	\$12,520.00	\$0.00	(\$20.00)	100.16%
93-00-00-0404	E911-Audit Expense	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	100.00%
93-00-00-0406	E911-AT&T BACKUP PROVIDER	\$450.00	\$0.00	\$435.76	\$0.00	\$14.24	96.84%
93-00-00-0408	E911-Salaries	\$15,000.00	\$0.00	\$15,000.04	\$0.00	(\$0.04)	100.00%
93-00-00-0410	E911-Postage	\$200.00	\$0.00	\$118.00	\$0.00	\$82.00	59.00%
93-00-00-0411	E911-Assessor Addressing Fee	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	100.00%
93-00-00-0412	E911-Maintenance	\$12,000.00	\$0.00	\$899.00	\$0.00	\$11,101.00	7.49%
93-00-00-0413	E911-Misc	\$2,000.00	\$0.00	\$2,583.41	\$0.00	(\$583.41)	129.17%
93-00-00-0414	E911-Radio Equipment	\$20,000.00	\$0.00	\$4,909.24	\$0.00	\$15,090.76	24.55%
93-00-00-0418	E911-Console	\$0.00	\$0.00	\$27,237.70	\$0.00	(\$27,237.70)	
93-00-00-0419	E911-Contingency	\$290,100.00	\$0.00	\$0.00	\$0.00	\$290,100.00	
93-00-00-0420	E911-Hyper Reach	\$5,450.00	\$0.00	\$5,450.00	\$0.00	\$0.00	100.00%
93-00-00-0421	E911-Office Equipment	\$2,500.00	\$0.00	\$419.22	\$0.00	\$2,080.78	16.77%
93-00-00-0423	E911-Telephone Bill	\$1,750.00	\$0.00	\$1,372.88	\$0.00	\$377.12	78.45%
93-00-00-0424	E911-2021 GRANT	\$3,453.17	\$0.00	\$3,453.17	\$0.00	\$0.00	100.00%
93-00-00-0426	E911-Dispatching	\$24,000.00	\$0.00	\$24,000.00	\$0.00	\$0.00	100.00%
93-00-00-0430	E911-INDIGITAL ANNUAL FEE	\$17,500.00	\$0.00	\$12,488.35	\$0.00	\$5,011.65	71.36%
93-00-00-0431	E911-StarCom Radios	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
93-00-00-0433	E911-IamResponding	\$2,145.00	\$0.00	\$2,149.00	\$0.00	(\$4.00)	100.19%
93-00-00-0434	E911-COMPUTER TECH REIMB	\$10,000.00	\$0.00	\$1,193.98	\$0.00	\$8,806.02	11.94%
93-00-00-0435	E911-2019 Grant	\$2,522.83	\$0.00	\$2,522.83	\$0.00	\$0.00	100.00%
93-00-00-0437	E-911 SIMULCAST SYSTEM	\$136,188.50	\$0.00	\$0.00	\$0.00	\$136,188.50	

# Revenue and Expense Report

Jasper County

YEAR : 2024    PERIOD : 13    FUND: All    DEPT: All    SUB-DEPT: All  
 ACCOUNT RANGE : 0 - 9999999999

AS OF : 11/30/2024

Ledger ID	Ledger Description	Current Budget	Current Act	YTD Act	Encumbrances YTD	Remaining	Percent
93	<u>E-911</u>						
	<u>EXPENDITURES</u>						
	<i>NonDepartmental</i>						
93-00-00-0438	E-911-NEC TOWER EXP	\$400.00	\$0.00	\$486.30	\$0.00	(\$86.30)	121.58%
93-00-00-0439	E-911 HYPER REACH ADMIN	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	100.00%
93-00-00-0440	SPILLMAN SERVER UPGRADE	\$30,900.00	\$0.00	\$15,444.94	\$0.00	\$15,455.06	49.98%
93-00-00-0441	E-911 ZETRON DISPATCH MAIN	\$0.00	\$0.00	\$4,228.00	\$0.00	(\$4,228.00)	
	<b>Subtotal NonDepartmental:</b>	<b>\$598,909.50</b>	<b>\$0.00</b>	<b>\$142,136.82</b>	<b>\$0.00</b>	<b>\$456,772.68</b>	<b>23.73%</b>
	<b>TOTAL EXPENDITURES - :</b>	<b>\$598,909.50</b>	<b>\$0.00</b>	<b>\$142,136.82</b>	<b>\$0.00</b>	<b>\$456,772.68</b>	<b>23.73%</b>
				<b>YTD Revenue Less Expenses : E-911</b>		<b>\$37,101.01</b>	

# REPORTS

County Clerk

# Protection from Property & Mortgage Fraud

## Sign Up for This FREE Service from Your Jasper County Clerk

The County of Jasper is now offering a free service that helps protect residents from potential property and mortgage fraud. **PropertyCheck** will automatically alert you of any recordings regarding the property you specify.

### Register for PropertyCheck in 4 easy steps:

- 1) Sign up at the website listed below
- 2) Select how you would like to receive notifications
- 3) Enter the property owner's name  
(as it appears on the official record)
- 4) Click CREATE MY SUBSCRIPTION

For Further Information: 618-783-3124



## PropertyCheck Now Available

<https://recordhub.cottsystems.com/>

**Transaction Summary Report**  
 From 11/1/2024 Through 11/30/2024

Transaction Group	Code	Transaction Description	Count	Payment Count	Cash/Check	Other Pay Method	Charge
<b>Recording</b>							
	413	Deeds - Land - No Tax	49	0	\$4,221.00	\$0.00	\$0.00
	414	Deeds - Land - Tax	18	0	\$4,632.00	\$0.00	\$0.00
	417	Lease - Land	3	0	\$267.00	\$0.00	\$0.00
	369	Military Discharge	1	0	\$0.00	\$0.00	\$0.00
	420	Misc - Land	3	0	\$252.00	\$0.00	\$0.00
	400	Misc - Non-Land	9	0	\$585.00	\$0.00	\$0.00
	424	Mortgage - Land	35	0	\$2,985.00	\$0.00	\$0.00
	402	Mortgage - Non-Land	8	0	\$520.00	\$0.00	\$0.00
	428	Releases - Land	33	0	\$2,802.00	\$0.00	\$0.00
	405	Releases - Non-Land	3	0	\$195.00	\$0.00	\$0.00
	429	Sub Map - Land	1	0	\$84.00	\$0.00	\$0.00
		<b>Recording Totals</b>	<b>163</b>	<b>0</b>	<b>\$16,543.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Misc</b>							
	377	Assumed Name	1	0	\$25.00	\$0.00	\$0.00
	375	Copies	8	0	\$363.00	\$0.00	\$0.00
	374	Copy Fee Employee Made	16	0	\$67.00	\$513.00	\$0.00
	389	Dogs	1	0	\$70.00	\$0.00	\$0.00
	431	Other	2	0	\$505.00	\$0.00	\$0.00
	385	Tax Redemption	10	0	\$11,363.70	\$0.00	\$0.00
		<b>Misc Totals</b>	<b>38</b>	<b>0</b>	<b>\$12,393.70</b>	<b>\$513.00</b>	<b>\$0.00</b>
<b>Vitals</b>							
	380	Birth Certified Copy	1	0	\$30.00	\$0.00	\$0.00
	381	Death Certified Copy	4	0	\$415.00	\$0.00	\$0.00
	379	Marriage Certified	10	0	\$280.00	\$0.00	\$0.00
		<b>Vitals Totals</b>	<b>15</b>	<b>0</b>	<b>\$725.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
		<b>Final Totals:</b>	<b>216</b>	<b>0</b>	<b>\$29,661.70</b>	<b>\$513.00</b>	<b>\$0.00</b>

**Fee Summary Report**  
 From 11/01/2024 Through 11/30/2024

Receipt Number	Name	Index Type	File Date	Payment Type	Amount
2024-00001652	PEOPLES STATE BANK	No Index Type Specified	11/1/2024 10:24:52 AM	Cash	\$3.50
2024-00001653	LAW GROUP	Deeds	11/1/2024 11:35:39 AM	Check	\$168.00
2024-00001654	FARM SERVICE AGENCY	Mortgage	11/1/2024 12:47:38 PM	Check	\$65.00
2024-00001655	FARM SERVICE AGENCY	Mortgage	11/1/2024 12:57:23 PM	Check	\$65.00
2024-00001656	WEBER, HEAP, ARYES, & GREENE, P.C.	Deeds	11/1/2024 1:00:53 PM	Check	\$84.00
2024-00001657	ROBINSON TITLE COMPANY	Deeds	11/1/2024 1:05:10 PM	Check	\$558.00
2024-00001658	ROBERT PATTERSON	No Index Type Specified	11/1/2024 1:12:10 PM	Cash	\$683.71
2024-00001659	FARM CREDIT ILLINOIS	Mortgage	11/1/2024 1:13:18 PM	Check	\$756.00
2024-00001660	FARM CREDIT ILLINOIS	Releases	11/1/2024 3:21:06 PM	Check	\$504.00
2024-00001661	AUSTIN FERGUSON	No Index Type Specified	11/4/2024 8:38:54 AM	Cash	\$70.00
2024-00001662	SANDRA STEINMAN	No Index Type Specified	11/4/2024 9:51:52 AM	Cash	\$2.00
2024-00001663	ANN EDWARDS	No Index Type Specified	11/4/2024 11:01:55 AM	Cash	\$1.00
2024-00001664	VICTORIA YEOMAN	No Index Type Specified	11/4/2024 2:33:34 PM	Cash	\$583.79
2024-00001665	WEBER TITLE	No Index Type Specified	11/4/2024 2:55:08 PM	Check	\$332.50
2024-00001666	MARILYN SWICK	No Index Type Specified	11/4/2024 3:02:55 PM	Check	\$20.00
2024-00001667	NAGRESKI LAW, LLC	Deeds	11/4/2024 7:23:22 AM	Check	\$84.00
2024-00001668	HOLLY MYATT	No Index Type Specified	11/5/2024 11:57:39 AM	Cash	\$30.00
2024-00001669	DEED	No Index Type Specified	11/6/2024 10:52:28 AM	Cash	\$3.00
2024-00001670	RYLEE GOAD	No Index Type Specified	11/6/2024 10:59:24 AM	Cash	\$256.89
2024-00001671	LEAR & LEAR LAW OFFICES PLLC	Deeds	11/4/2024 11:15:06 AM	Check	\$84.00
2024-00001672	CROSSROADS BANK	Releases	11/6/2024 11:24:01 AM	Check	\$84.00
2024-00001673	TEUTOPOLIS STATE BANK	Releases	11/6/2024 11:27:12 AM	Check	\$84.00
2024-00001674	JEFF KOCHER	No Index Type Specified	11/6/2024 12:09:41 PM	Cash	\$2.00
2024-00001675	DIETERICH BANK	Mortgage	11/6/2024 11:54:14 AM	Check	\$84.00
2024-00001676	KYLE J NIEMERG	Mortgage	11/6/2024 12:15:38 PM	Check	\$65.00
2024-00001677	WEBER, HEAP, ARYES, & GREENE, P.C.	Deeds	11/6/2024 12:26:47 PM	Check	\$149.00
2024-00001678	PEOPLES STATE BANK	Mortgage	11/6/2024 1:43:39 PM	Check	\$84.00
2024-00001679	CURT QUINDRY	No Index Type Specified	11/6/2024 2:08:09 PM	Cash	\$2.00
2024-00001680	TANYA BRAY	No Index Type Specified	11/6/2024 3:09:28 PM	Check	\$4.00
2024-00001681	KOLLMAN	No Index Type Specified	11/7/2024 9:37:05 AM	Cash	\$20.00
2024-00001682	CITY OF NEWTON	Deeds	11/7/2024 9:42:02 AM	Check	\$99.00
2024-00001683	PEOPLES STATE BANK	Releases	11/6/2024 9:55:06 AM	Check	\$84.00
2024-00001684	JASPER COUNTY TRUSTEE	Deeds	11/6/2024 10:01:07 AM	Check	\$84.00
2024-00001685	JASPER COUNTY TRUSTEE	Deeds	11/6/2024 10:07:19 AM	Check	\$84.00
2024-00001686	DIETERICH BANK	Releases	11/7/2024 10:15:19 AM	Check	\$84.00

**Fee Summary Report**  
 From 11/01/2024 Through 11/30/2024

Receipt Number	Name	Index Type	File Date	Payment Type	Amount
2024-00001687	CHA LAW LTD	Deeds	11/7/2024 10:20:14 AM	Check	\$84.00
2024-00001688	CASLER SURVEYING & ENGINEERING	No Index Type Specified	11/7/2024 11:45:39 AM	Check	\$16.00
2024-00001689	TRISTEN BOLDREY	No Index Type Specified	11/7/2024 12:06:33 PM	Cash	\$20.00
2024-00001690	PEOPLES STATE BANK	Mortgage	11/7/2024 12:51:39 PM	Check	\$252.00
2024-00001691	ROBINSON TITLE COMPANY	Releases	11/7/2024 2:04:35 PM	Check	\$84.00
2024-00001692	ROBINSON TITLE COMPANY	Releases	11/7/2024 2:54:42 PM	Check	\$84.00
2024-00001693	ROBINSON TITLE COMPANY	Deeds	11/7/2024 8:23:16 AM	Check	\$114.00
2024-00001694	ROBINSON TITLE COMPANY	Deeds	11/7/2024 8:53:46 AM	Check	\$159.00
2024-00001695	ROBINSON TITLE COMPANY	Releases	11/7/2024 9:12:56 AM	Check	\$84.00
2024-00001696	ROBINSON TITLE COMPANY	Deeds	11/7/2024 9:33:53 AM	Check	\$312.00
2024-00001697	ROBINSON TITLE COMPANY	Deeds	11/7/2024 10:05:45 AM	Check	\$335.25
2024-00001698	TIM BAKER	No Index Type Specified	11/8/2024 10:33:31 AM	Cash	\$673.38
2024-00001699	WEBER, HEAP, ARYES, & GREENE, P.C.	Deeds	11/7/2024 10:26:06 AM	Check	\$609.00
2024-00001700	CASTELLI	No Index Type Specified	11/8/2024 12:50:20 PM	Cash	\$50.00
2024-00001701	DEBORAH HUDDLESTUN	No Index Type Specified	11/8/2024 2:47:05 PM	Cash	\$30.00
2024-00001702	VICKI MULLEN	Miscellaneous	11/8/2024 10:29:01 AM	Check	\$65.00
2024-00001703	FIRST NATIONAL BANK IN OLNEY	Deeds	11/8/2024 11:01:02 AM	Check	\$84.00
2024-00001704	WEBER, HEAP, ARYES, & GREENE, P.C.	Lease	11/12/2024 12:08:12 PM	Check	\$84.00
2024-00001705	WEBER, HEAP, ARYES, & GREENE, P.C.	Deeds	11/12/2024 12:29:40 PM	Check	\$252.00
2024-00001706	DIETERICH BANK	Releases	11/12/2024 12:45:04 PM	Check	\$84.00
2024-00001707	PEOPLES STATE BANK	Mortgage	11/12/2024 2:19:18 PM	Check	\$84.00
2024-00001708	AMANDA STUCKEY	No Index Type Specified	11/12/2024 1:48:13 PM	Cash	\$30.00
2024-00001709	CLOSING USA, LLC	Deeds	11/12/2024 2:10:49 PM	Check	\$168.00
2024-00001710	WEBER, HEAP, ARYES, & GREENE, P.C.	Miscellaneous	11/12/2024 2:33:39 PM	Check	\$65.00
2024-00001711	DAVID A PICKERILL	Soldiers Discharge Records	11/12/2024 2:54:02 PM	Cash	\$0.00
2024-00001712	BRENT LEWIS	No Index Type Specified	11/13/2024 1:32:43 PM	Check	\$2,740.07
2024-00001713	NATIONWIDE TITLE CLEARING	Mortgage	11/14/2024 11:32:02 AM	Check	\$84.00
2024-00001714	NATIONSTAR MORTGAGE LLC	Releases	11/13/2024 11:46:43 AM	Check	\$84.00
2024-00001715	LEE HARDIEK	No Index Type Specified	11/13/2024 12:01:44 PM	Cash	\$5.00
2024-00001716	LEVI YAGER	No Index Type Specified	11/14/2024 12:03:56 PM	Cash	\$412.45
2024-00001717	DIETERICH BANK	No Index Type Specified	11/14/2024 1:24:06 PM	Check	\$16.00
2024-00001718	JOAN CASTEEL	No Index Type Specified	11/14/2024 1:56:19 PM	Cash	\$2.00
2024-00001719	PERSONAL SERVICE REALTY	Deeds	11/14/2024 2:13:16 PM	Check	\$91.50
2024-00001720	WEBER, HEAP, ARYES, & GREENE, P.C.	Deeds	11/14/2024 2:30:27 PM	Check	\$84.00
2024-00001721	JASPER COUNTY FSA	Mortgage	11/14/2024 2:46:38 PM	Check	\$65.00

**Fee Summary Report**  
 From 11/01/2024 Through 11/30/2024

Receipt Number	Name	Index Type	File Date	Payment Type	Amount
2024-00001722	KISTLER PATTERSON FUNERAL HOMES	No Index Type Specified	11/15/2024 9:13:11 AM	Check	\$100.00
2024-00001723	JOHN JULIAN	No Index Type Specified	11/15/2024 10:10:39 AM	Cash	\$1,025.37
2024-00001724	DIETERICH BANK	Releases	11/15/2024 10:49:54 AM	Check	\$84.00
2024-00001725	FIRST NATIONAL BANK IN OLNEY	Releases	11/15/2024 10:54:57 AM	Check	\$198.00
2024-00001726	FIRST NATIONAL BANK IN OLNEY	Releases	11/15/2024 11:04:17 AM	Check	\$84.00
2024-00001727	LAW GROUP	Deeds	11/15/2024 11:14:37 AM	Check	\$84.00
2024-00001728	WEBER, HEAP, ARYES, & GREENE, P.C.	Deeds	11/15/2024 11:33:00 AM	Check	\$84.00
2024-00001729	WEBER, HEAP, ARYES, & GREENE, P.C.	No Index Type Specified	11/15/2024 11:37:31 AM	Check	\$271.50
2024-00001730	PEG MULVEY	No Index Type Specified	11/15/2024 1:29:32 PM	Cash	\$2.00
2024-00001731	WEBER, HEAP, ARYES, & GREENE, P.C.	Deeds	11/15/2024 2:53:31 PM	Check	\$168.00
2024-00001732	REBECCA WONN	No Index Type Specified	11/18/2024 8:49:48 AM	Check	\$393.94
2024-00001733	JOYCE FEARDAY	No Index Type Specified	11/18/2024 11:20:54 AM	Cash	\$30.00
2024-00001734	GREG PARROTT	No Index Type Specified	11/18/2024 12:51:51 PM	Cash	\$4.00
2024-00001735	RANKIN LAND SURVEYING	No Index Type Specified	11/19/2024 8:27:14 AM	Cash	\$2.00
2024-00001736	HANNAH STEVENS	No Index Type Specified	11/19/2024 10:06:29 AM	Check	\$30.00
2024-00001737	CURT QUINDRY	No Index Type Specified	11/19/2024 10:34:20 AM	Cash	\$25.00
2024-00001738	COMPLETE TITLE SOLUTIONS LLC	No Index Type Specified	11/19/2024 2:04:47 PM	Check	\$7.00
2024-00001739	TRUSTBANK	Releases	11/18/2024 2:09:15 PM	Check	\$84.00
2024-00001740	FARM CREDIT ILLINOIS	Releases	11/18/2024 3:01:43 PM	Check	\$84.00
2024-00001741	SARAH B HOLSAPPLE-MILLER	Deeds	11/18/2024 3:06:53 PM	Check	\$84.00
2024-00001742	CHRISTOPHER SMITH	No Index Type Specified	11/19/2024 3:44:04 PM	Cash	\$1,274.67
2024-00001743	CHA LAW LTD	Deeds	11/18/2024 3:31:25 PM	Check	\$84.00
2024-00001744	BARKLEY FUNERAL CHAPELS	No Index Type Specified	11/20/2024 8:25:49 AM	Check	\$100.00
2024-00001745	ANDREW DHOM	No Index Type Specified	11/20/2024 8:40:00 AM	Cash	\$5.00
2024-00001746	ANDREW DHOM	No Index Type Specified	11/20/2024 8:46:35 AM	Cash	\$2.00
2024-00001747	GENE BIRCH	No Index Type Specified	11/20/2024 9:15:06 AM	Check	\$30.00
2024-00001748	FIRST NATIONAL BANK IN OLNEY	Releases	11/18/2024 9:44:53 AM	Check	\$84.00
2024-00001749	DANIELLE OCHS	No Index Type Specified	11/20/2024 9:58:39 AM	Check	\$25.00
2024-00001750	CRAIG & CRAIG LLC	Miscellaneous	11/18/2024 9:53:06 AM	Check	\$65.00
2024-00001751	CRAWFORD COUNTY TITLE COMPANY	Mortgage	11/18/2024 10:35:28 AM	Check	\$84.00
2024-00001752	AMERICAN SETTLEMENT COMPANY	Mortgage	11/18/2024 10:50:21 AM	Check	\$99.00
2024-00001753	WEBER, HEAP, ARYES, & GREENE, P.C.	Deeds	11/18/2024 11:14:41 AM	Check	\$406.50
2024-00001754	PEOPLES STATE BANK	Releases	11/18/2024 11:59:50 AM	Check	\$84.00
2024-00001755	WEBER, HEAP, ARYES, & GREENE, P.C.	Deeds	11/18/2024 12:27:43 PM	Check	\$168.00
2024-00001756	DORIS SOUTH	No Index Type Specified	11/20/2024 1:44:18 PM	Cash	\$1.00



**Fee Summary Report**  
 From 11/01/2024 Through 11/30/2024

Receipt Number	Name	Index Type	File Date	Payment Type	Amount
2024-00001757	MEINHART GRAIN FARM INC	Releases	11/18/2024 2:05:42 PM	Check	\$130.00
2024-00001758	ROBINSON TITLE COMPANY	Releases	11/19/2024 2:25:45 PM	Check	\$84.00
2024-00001759	ROBINSON TITLE COMPANY	Deeds	11/19/2024 2:35:01 PM	Check	\$498.75
2024-00001760	JASPER COUNTY TREASURER	No Index Type Specified	11/21/2024 8:46:24 AM	Check	\$500.00
2024-00001761	ROBINSON TITLE COMPANY	Releases	11/19/2024 8:55:15 AM	Cash	\$65.00
2024-00001762	CELESTE DAVIS	Deeds	11/19/2024 9:14:34 AM	Cash	\$84.00
2024-00001763	FIRST AMERICAN MORTGAGE SOLUTIONS, LLC	Releases	11/19/2024 9:46:17 AM	Check	\$84.00
2024-00001764	LAW GROUP LTD	Deeds	11/20/2024 9:54:50 AM	Check	\$99.00
2024-00001765	WEBER, HEAP, ARYES, & GREENE, P.C.	Miscellaneous	11/20/2024 10:19:51 AM	Check	\$130.00
2024-00001766	WEBER, HEAP, ARYES, & GREENE, P.C.	Deeds	11/20/2024 11:45:15 AM	Check	\$84.00
2024-00001767	US SOLAR DEVELOPMENT	Deeds	11/20/2024 12:02:42 PM	Check	\$84.00
2024-00001768	US SOLAR DEVELOPMENT	Deeds	11/20/2024 1:44:06 PM	Check	\$84.00
2024-00001769	CITY OF NEWTON	Deeds	11/20/2024 1:51:40 PM	Check	\$84.00
2024-00001770	FIRST FINANCIAL BANK NA	Releases	11/21/2024 2:03:15 PM	Check	\$84.00
2024-00001771	FIRST ROBINSON SAVINGS BANK, NA	Mortgage	11/21/2024 2:08:18 PM	Check	\$168.00
2024-00001772	LAW GROUP	Releases	11/21/2024 2:18:57 PM	Check	\$84.00
2024-00001773	LAW GROUP	Deeds	11/21/2024 2:36:57 PM	Check	\$858.00
2024-00001774	HUB TACK	No Index Type Specified	11/21/2024 3:00:26 PM	Check	\$19.00
2024-00001775	TAYLOR LAW OFFICES	Deeds	11/21/2024 2:57:40 PM	Check	\$175.50
2024-00001776	WEBER, HEAP, ARYES, & GREENE, P.C.	Deeds	11/21/2024 3:26:52 PM	Check	\$121.50
2024-00001777	MICHAEL J KISTNER	Mortgage	11/21/2024 9:04:00 AM	Check	\$65.00
2024-00001778	KEVIN LIDY	Mortgage	11/21/2024 9:18:38 AM	Check	\$65.00
2024-00001779	WEBER, HEAP, ARYES, & GREENE, P.C.	Miscellaneous	11/22/2024 9:55:35 AM	Check	\$65.00
2024-00001780	WEBER, HEAP, ARYES, & GREENE, P.C.	Deeds	11/22/2024 9:59:12 AM	Check	\$336.00
2024-00001781	WEBER, HEAP, ARYES, & GREENE, P.C.	Miscellaneous	11/22/2024 10:24:48 AM	Check	\$65.00
2024-00001782	FIRST NEIGHBOR BANK	Releases	11/22/2024 10:30:08 AM	Check	\$84.00
2024-00001783	FARM CREDIT ILLINOIS	Mortgage	11/22/2024 10:46:59 AM	Check	\$99.00
2024-00001784	MICHAEL J MILLIGAN	Lease	11/22/2024 12:16:26 PM	Check	\$99.00
2024-00001785	THERESA M ZUMBAHLEN	No Index Type Specified	11/22/2024 2:35:13 PM	Check	\$20.00
2024-00001786	PEOPLES STATE BANK	Releases	11/22/2024 2:51:34 PM	Check	\$84.00
2024-00001787	PEOPLES STATE BANK	Releases	11/22/2024 3:03:27 PM	Check	\$84.00
2024-00001788	RANKIN LAND SURVEY	No Index Type Specified	11/25/2024 8:14:17 AM	Cash	\$1.50
2024-00001789	FIRST FINANCIAL BANK	Mortgage	11/25/2024 9:32:52 AM	Check	\$84.00
2024-00001790	FIRST FINANCIAL BANK	Mortgage	11/25/2024 9:43:04 AM	Check	\$84.00
2024-00001791	DIETERICH BANK	Mortgage	11/25/2024 9:52:49 AM	Check	\$84.00

**Fee Summary Report**  
 From 11/01/2024 Through 11/30/2024

Receipt Number	Name	Index Type	File Date	Payment Type	Amount
2024-00001792	TITLE CENTER, THE	Deeds	11/25/2024 9:59:18 AM	Check	\$84.00
2024-00001793	MARK FINN	No Index Type Specified	11/25/2024 11:53:02 AM	Cash	\$3,319.43
2024-00001794	BRITTANY PROBST	No Index Type Specified	11/25/2024 1:11:20 PM	Cash	\$1.00
2024-00001795	STEVEN FELTNER	Deeds	11/25/2024 1:40:42 PM	Check	\$99.00
2024-00001796	EVERHART & EVERHART ABSTRACTORS	Deeds	11/25/2024 1:49:52 PM	Check	\$674.50
2024-00001797	PEOPLES STATE BANK	Releases	11/25/2024 2:41:17 PM	Check	\$84.00
2024-00001798	WEBER, HEAP, ARYES, & GREENE, P.C.	Deeds	11/25/2024 2:44:37 PM	Check	\$84.00
2024-00001799	FIRST NATIONAL BANK IN OLNEY	Releases	11/25/2024 9:39:02 AM	Check	\$84.00
2024-00001800	FIRST NATIONAL BANK IN OLNEY	Mortgage	11/25/2024 10:01:59 AM	Check	\$84.00
2024-00001801	FIRST NATIONAL BANK IN OLNEY	Mortgage	11/25/2024 10:08:29 AM	Check	\$84.00
2024-00001802	ROBINSON TITLE COMPANY	No Index Type Specified	11/26/2024 10:19:13 AM	Check	\$100.50
2024-00001803	PREMIER TITLE	Deeds	11/26/2024 11:26:53 AM	Check	\$570.00
2024-00001804	WEBER, HEAP, ARYES, & GREENE, P.C.	No Index Type Specified	11/15/2024 12:56:19 PM	Check	\$(271.50)
2024-00001805	WEBER, HEAP, ARYES, & GREENE, P.C.	Deeds	11/15/2024 12:57:35 PM	Check	\$271.50
2024-00001806	KLUEVER LAW GROUP LLC	Miscellaneous	11/26/2024 1:35:16 PM	Check	\$84.00
2024-00001807	ESTATE PLANNING CENTER	Deeds	11/27/2024 10:19:13 AM	Check	\$99.00
2024-00001808	ESTATE PLANNING CENTER	Deeds	11/27/2024 12:11:34 PM	Check	\$99.00
2024-00001809	APEX CLEAN ENERGY HOLDINGS, LLC	Deeds	11/27/2024 12:53:29 PM	Check	\$717.00
2024-00001810	WEBER, HEAP, ARYES, & GREENE, P.C.	Miscellaneous	11/27/2024 2:49:50 PM	Check	\$65.00
2024-00001811	BARKLEY FUNERAL HOME	No Index Type Specified	11/27/2024 3:03:38 PM	Check	\$190.00
2024-00001812	WEBER, HEAP, ARYES, & GREENE, P.C.	Deeds	11/27/2024 2:59:24 PM	Check	\$84.00
2024-00001813	STEVE MAMMOSER	Deeds	11/27/2024 3:34:17 PM	Check	\$84.00
2024-00001836	COTT SYSTEMS	No Index Type Specified	11/18/2024 12:42:12 PM	Other	\$513.00

**Grand Total : \$30,174.70**

**Amount Breakdown**

**Cash :** \$8,747.05

**Check :** \$20,954.01

**Charge :** \$0.00

**Other Pay :** \$513.00

**Change :** \$39.36

**Total :** \$30,174.70

**Distribution Report**  
 From 11/1/2024 Through 11/30/2024

Transaction Group	Number of Instruments	Account Description	Amount
MISC	0	Automation/Doc Storage	\$0.00
		County Clerk Fees	\$2,421.00
		Dogs	\$70.00
		GIS Mapping Fund	\$0.00
		IL Dept of Revenue - RHS	\$0.00
		Tax Redemption	\$10,415.70
		<b>Total Fees :</b>	<b>\$12,906.70</b>
RECORDING	163	Automation/Doc Storage	\$1,853.00
		County Clerk Fees	\$4,316.00
		County Transfer Tax	\$1,040.00
		GIS Mapping Fund	\$4,698.00
		IL Dept of Revenue - RHS	\$2,556.00
		State Tax Stamp	\$2,080.00
		<b>Total Fees :</b>	<b>\$16,543.00</b>
VITALS	0	Automation/Doc Storage	\$90.00
		County Clerk Fees	\$535.00
		IL Dept of Vital Records	\$100.00
		<b>Total Fees :</b>	<b>\$725.00</b>
<b>Grand Total :</b>	<b>163</b>		<b>\$30,174.70</b>

# REPORTS

Regional Office of Education

Quarterly Report - September, October, November

# Regional Office of Education #12

*Clay-Crawford-Jasper-Lawrence-Richland Counties*

**Jeremy Brush,**  
Regional Superintendent of Schools





# Regional Office of Education # 12

*Serving the students and educational professionals of Clay, Crawford, Jasper, Lawrence, and Richland Counties, Illinois*

Jeremy Brush, Regional Superintendent of Schools  
Corrie Ray, Assistant Regional Superintendent of Schools

December, 2024

Dear County Board Chair and Members:

As required by 105 ILCS 5/3-5 Report of official acts- Illinois Compiled Statutes:

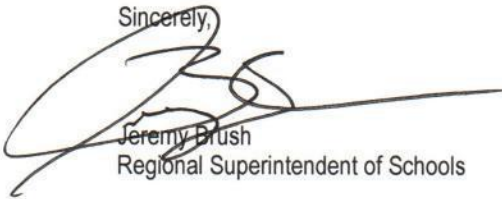
I, Jeremy Brush, affirm the enclosed report to be an accurate accounting of my acts as Regional Superintendent.

(105 ILCS 5/3-5) (from Ch. 122, par. 3-5)

Sec. 3-5. Report of official acts. The county superintendent shall present under oath or affirmation to the county board at its meeting in September and as nearly quarterly thereafter as it may have regular or special meetings, a report of all his acts as county superintendent, including a list of all the schools visited with the dates of visitation.

Please include this report on the agenda for your next scheduled meeting. Thank you for your assistance.

Sincerely,



Jeremy Brush  
Regional Superintendent of Schools

**Clay County**  
Courthouse  
P.O. Box 97  
Louisville, Illinois 62858  
618/665-3373  
Fax 618/665-3155

**Crawford County**  
300 West Main Street  
Suite 307  
Robinson, Illinois 62454  
618/544-2719  
Fax 618/546-1556

**Jasper County**  
County Office Building  
204 West Washington  
Newton, Illinois 62448  
618/783-2523  
Fax 618/783-4237

**Lawrence County**  
Courthouse  
1100 State Street  
Lawrenceville, Illinois 62439  
618/943-3522  
Fax 618/943-2513

**Richland County**  
407 South Whittle Avenue  
Olney, Illinois 62450  
618/392-4631  
Fax 618/392-3993



# Regional Office of Education #12

Serving Clay, Crawford, Jasper, Lawrence, and Richland Counties

Jeremy Brush, Regional Superintendent of Schools

## Quarterly Report of Activities September 2024 - November 2024

### Adult Education Services

<b>Number of GED Records Requests/Verifications</b>
66
<b>Number of GED Tests Administered in ROE 12 Pearson Vue Testing Center</b>
2
<b>Number of Alternative Methods of Credentialing - Illinois High School Diplomas</b>
8 - Including 2 for Regional Office of Education #20

### Bus Driver Trainings

Number Initial Trainings	Number of Initial Training Participants	Number Refresher Trainings	Number of Refresher Participants	Number of ELDT (Federal) Trainings	Number of ELDT Participants
1	7	0	0	2	5

### Compliance (Public School Recognition)

<b>Compliance Visits</b>
1

### Early Childhood Services

Number of Sites	Number of Classrooms	Number of Sessions	Total Students Enrolled	Number of Family Outreach/ Parent Education Events
4	6	9	146	3

**Educator Licensure**

Type	Total
Total Licenses Issued	72
Total Educators Registered	92
Total Licenses Registered	95
Total Educator PEL Endorsements Issued	17
New Substitute Authorizations Issued	37
Re-Issued Substitute Authorizations (Renewals)	26
Total Substitute Licenses Registered	47
Total Educator License with Stipulations (ELs - Paraprofessionals) Issued	6

**Fingerprinting Services for Criminal History Record Information (CHRI)**

Number of Persons Fingerprinted
155

**Health Life/Safety**

Building Inspections Conducted	Building Permits Issued	Occupancy Permits Issued	Demolition Permits Issued	Amendments Processed	Ten Yr Surveys Processed	Maintenance Grant Apps Processed
33	4	4	0	0	1	4

**High School Equivalency Verifications (GED Records)**

Number of Records Requests/Verifications
66

**Home School Registrations**

Number of Registrations
1



**Homeless Services**

Number of Students Served	Staff Trainings and Monitoring Events	Estimated Number of Participants in Staff Trainings
489	8	265

**Instructional Coaching Services**

Number of Visits	Number of Participating Districts	Number of Teachers Coached
40	2	4

\*Instructional coaching began after schools returned to session August 15.

**Professional Development**

Number of Events/Trainings	Number of Participants
18	260

**Regional Board of School Trustees**

Meetings	Action
0	We had 0 Petitions for Detachment/Annexation

**Right Track Truancy Program**

Truancy Review Board (TRB) Mtgs	Court Cases	Student Intervention Meetings	Home Visits	School Admin Contacts	TRB Summons Delivered
15	4	28	1	120	10

- \* TRB Summons Delivered indicate the number of students who were called before the TRB.
- \* No TRB meetings are held in June-July-August.

**Short-Term Substitute Teacher Trainings**

Number of Events/Trainings	Number of Participants
2	20

**Student Events/Programs**

Number of Events	Number of Participants
0	0

**Student Work Permits**

Number of Permits Issued
9

**Truant Alternative/Optional Education/Regional Safe School Programs (ASSIST Programs)**

Number of Students Enrolled in Truant Alternative	Number of Students Enrolled in Safe School
15	24

**University Cohorts - EIU Graduate Courses Offered Through ROE #12**

Current Number of EIU Courses In Progress	Total Number of Enrollees
1	7

**Activities of the Regional Superintendent**

Date	Activity
Sept 4, 2024	Illinois Principal Association Fall Social - Newton, Illinois
Sept 5, 2024	Meeting at Lawrence County Health Department on CPR
Sept 5, 2024	Health/Life Safety Inspections - Flora CUSD #35
Sept 6, 2024	Short Term Substitute Training - Robinson ROE 12 PD Center
Sept 17, 2024	Health/Life Safety Inspections - Oblong CUSD #4, Palestine CUSD #3
Sept 18-19, 2024	Illinois Association of Regional School Superintendents General Session - Springfield
Sept 19, 2024	Health/Life Safety Inspections - Robinson CUSD #2
Sept 23, 2024	Illinois Association of Regional School Superintendents Area VI Meeting - Murphysboro
Sept 24, 2024	Lead Administrator Academy - Teacher Evaluation - Olney ROE 12 PD Center
Oct 1, 2024	State of Illinois School Safety Meeting - Zoom w/ Illinois State Police
Oct 3, 2024	Bi-monthly Illinois State Board of Education Meeting
Oct 7, 2024	Lunch with Senator Chapin Rose - Quail Creek Country Club - Robinson



Date	Activity
Oct 7, 2024	Discussion on AI Summit for Schools - IARSS Area VI
Oct 17, 2024	ISBE Bi-monthly board meeting
Oct 20-22, 2024	Illinois Principal's Association General Session - Peoria
Oct 24, 2024	Lincoln Grade School Elevator Inspection
Oct 24, 2024	Trick or Treat at the Trail - Lincoln Trail College
Oct 29, 2024	Meeting with Lawrence County CUSD #20
Oct 30, 2024	Birth to 5 Action Council meeting
Nov 1, 2024	Southern Illinois Alliance for Future Educators (SIAFE) Meeting - Olney ROE 12 PD Center
Nov 4, 2024	US Census and Boundary Review Meeting
Nov 6-7, 2024	Illinois Association of Regional School Superintendents General Session - Springfield
Nov 13, 2024	Illinois Association of Regional School Superintendents Area VI Meeting - Mt. Vernon
Nov 14, 2024	PACE Roundtable - Lincoln Trail College - ROE 12, IECC, Hutsonville #1, Robinson #2, Palestine #3, Oblong #4, Lawrence #20, Red Hill #10 all in attendance.
Nov 15, 2024	Springfield to file election petitions
Nov 20, 2024	Birth to 5 Action Council meeting
Nov 21, 2024	Board of Higher Education and ROE partnership on Alternative Methods of Credentialing

**Regional Superintendent's Non-Commuting Mileage**

Total Miles
1367

*Note: Many of our services are driven by the school calendar; thereby, reflecting varying numbers from report to report.*

I, Jeremy Brush, affirm this report to be an accurate accounting of my acts as Regional Superintendent of Schools for the Regional Office of Education #12.

(105 ILCS 5/3-5) (from Ch. 122, par. 3-5)  
 Sec. 3-5. Report of official acts. "The county superintendent shall present under oath or affirmation to the county board at its meeting in September and as nearly quarterly thereafter as it may have regular or special meetings, a report of all his/her acts as county superintendent, including a list of all the schools visited with dates of visitation."



Jeremy Brush  
 Regional Superintendent of Schools  
 Regional Office of Education #12  
 Clay-Crawford-Jasper-Lawrence-Richland

**Want More Information About the ROE?**



[www.roe12.org](http://www.roe12.org)



[www.facebook.com/regoffed12](http://www.facebook.com/regoffed12)



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[https://calendar.google.com/calendar/embed?src=roe12.org\\_dsanlsogrdu8655akld4q1ejt8@grou.p.calendar.google.com&ctz=America/Chicago](https://calendar.google.com/calendar/embed?src=roe12.org_dsanlsogrdu8655akld4q1ejt8@grou.p.calendar.google.com&ctz=America/Chicago)

This and all ROE #12 Quarterly Reports are available electronically on our website at <https://www.roe12.org/general-information/quarterly-and-annual-reports-newsletter-archives/>

**Have Questions About Anything In This Report?**

Contact Regional Superintendent Jeremy Brush directly via email at [jbrush@roe12.org](mailto:jbrush@roe12.org).

**Want To Be On Our Mailing List?**

Contact Regional Superintendent Jeremy Brush at [jbrush@roe12.org](mailto:jbrush@roe12.org) and you'll receive ROE 12 communications directly to your inbox!

# CONSENT AGENDA

County Board Minutes

November 21, 2024

December 2, 2024



## JASPER COUNTY BOARD MEETING MINUTES OF NOVEMBER 21, 2024

The Jasper County Board met in regular session on Thursday, November 21, 2024, at 6:00 p.m. at the Jasper County Building, Board Room, 204 West Washington Street, Newton, Illinois. The meeting was called to order at 6:00 p.m. by Board Chairman Jason Warfel. Chairman Warfel led a moment in silence and the Pledge of Allegiance. The following board members were present: Chairman Jason Warfel, Vice-Chairman Ron Heltsley, A.C. Pickens, Doug Weddell, Ben Bollman, Michael Geier, James Judson, Eric Spiker, Jessica Schackmann.

Public Comments: None

Adoption of the agenda. There was no objection, the agenda was adopted as distributed.

Reports:

County Departments:

**Ambulance Department** – Calls for service for October 911 – 59; Refusal/no pt contact – 14; Transfers/Discharges – 33. 2358 has been inspected and is now in service. A full-time Medic has been hired for a fully staffed. Revalidation for Medicare and Medicaid is currently being completed.

**Highway Department** – The Resolution for 2025 County Motor Fuel Maintenance 25-00000-00-GM is being presented to Full Board for approval in the amount of \$434,480.00. This is County Motor Fuel Funds. The mowing of the County Highway right of ways is about completed. We are working on the 2025 Township and County MFT maintenance programs. Solid Waste Schedule is available for 2025.

**Health Department** – The exterior is almost done, and a punch list will be completed. Next board of Health meeting will be Monday November 25<sup>th</sup> at 5:30.

County Positions/Services:

**Building Maintenance** – Nov 1 Jeremy Haycraft called about a problem with the county building plumbing. Main drain was plugged. Utley Plumbing cleaned the drain, but further long-term repairs are needed. Estimates are being prepared. Nov 20 – Tiffany Keller from the Chamber of Commerce asked permission to decorate the flowerpots around the courthouse and put up the “flagpole Christmas tree”.

**Jasper County Courthouse** – Nothing to report, Geier will reach out to ADG/Architecture & Design Group in a month.

**Information Technology Consultant** – Ambulance having trouble receiving printer and scanners in a timely manner.

**Animal Control** – 6 dogs have been adopted and will be more to be adopted if anyone has interest in adopting.

Elected Officials:

**Treasurer-** Reports from Bigard were sent in the board packet. The total income for October was \$574,909.74. The expenses for October were \$279,734.05. Total income less expenses for October a net income of \$295,175.69. Year to Date income was \$3,704,885.12. Less Expenses were \$3,602,731.70 with a net income of \$102,153.42.

**Other Elected Officials/Offices - None**

**Consent agenda.** The following items were on the consent agenda this evening Approval of County Board October 17, 2024, Minutes; Jasper County CEO Investor Renewal 3-Years at \$1,000 Yearly; Reappoint Doug Weddell to a 3-Year Term on the Jasper County E-911 Board [December 31, 2027]; Reappoint Daniel Stark to a 3-Year Term on the Jasper County E-911 Board [December 31, 2027]; Reappoint Donna Coad as Jasper County Representative on the Downstate Illinois Tourism Board; Reappoint Jane Casey as Jasper County Representative on the Downstate Illinois Tourism Board; Adoption of Resolution for Maintenance Under the Illinois Highway Code [\$434,480 Motor Fuel Tax Funds]; File County Reports and Allow Claims. There was no objection, the Consent Agenda was adopted.

**Old Business:**

**Item A. – Jasper County Flag Design Contest**

On September 19 at the Jasper County Board meeting the Jasper County Flag Design Commission was formed. The commission met on October 1 and set dates and guidelines for submissions. Designs were accepted between October 7<sup>th</sup> -November 15<sup>th</sup>. The commission met last night and selected 5 designs and along with the current flag will put those to an online/in-person public survey (November 21-January 3) for the public to vote on their favorites or to keep the current flag. After public feedback, the Commission will report its findings to the Jasper County Board (January or February 2025 meeting), whose members will vote on whether to adopt a new flag or retain the current flag design. Name and address will be asked to track voting only completed one time.

**Item B. – Adoption of Jasper County Ordinance on Open Burning During Dry/Windy Conditions (By Sheriff Order) - \$500 Fine**

Open burning is generally prohibited in Illinois, but there are some exceptions:

- **Campfires and bonfires:** Allowed on private property or in public areas where permitted.
- **Landscape waste:** Can be burned on the property where it was produced, without an EPA permit.
- **Agricultural waste:** Can be burned without an EPA permit, but there are some restrictions.
- **Household waste:** Can be burned in some cases, as per the Illinois Pollution Control Board's Part 237 Rules.

*Local governments can regulate open burning in their areas, and ordinances may be more restrictive than state law.* At the November 1999 Jasper County Board meeting the Board adopted an Ordinance that allows the Jasper County Sheriff to place a ban on open burning in Jasper County during dry conditions. The ordinance allows the fire district chiefs to determine when the ban is in effect (during dry and/or windy conditions) and when the ban is lifted. The fine imposed for violation of this ordinance is \$500. Because the original ordinance cannot be obtained, the Jasper County Board has been asked to readopt an Ordinance that addresses bans on Open Burning (during dry and/or windy conditions) and a penalty when in violation of the Ordinance. Weddell moved to Adopt the Jasper County Ordinance on Open Burning During Dry/Windy Conditions. Heltsley seconded the motion. Geier asked the definition of open burning. The States Attorney explained the definition. The sheriff's department would enforce the burn ban. Motion passed on a voice vote. The Ordinance on Open Burning During Dry/Windy Conditions has been adopted in Jasper County.

## **New Business:**

### **Item A. – Adoption of Resolutions Increasing the Fees for The County Clerk and Recorder**

Illinois Compiled Statutes allow the County Board to increase fees for both the County Clerk (55 ILCS 5/4-4001) and County Recorder (55 ILCS 5/3-5018) if an increase is “justified by an acceptable cost study showing that the fees are not sufficient to cover the costs of providing the services.” Bellwether, LLC. prepared a cost analysis and the statement of cost is included in the board packet. If approved the new fee schedule would take effect January 1, 2025. The county clerk went over the increase in fees. There was no motion.

### **Item B. – Adoption of Resolution Requiring Identification Number & Mailing Address on Ptax-203 Forms to File**

Jasper County uses a permanent real estate index number system and a MyDec filing system with the Illinois Department of Revenue. Illinois Compiled Statutes (55 ILCS 5/3-5027) allows the Jasper County Recorder to establish a computerized system that will permit automated entry and indexing of documents in their office. Both the Jasper County Clerk/Recorder and the Supervisor of Assessments have determined that their offices could increase efficiency with the requirement that the Grantor(seller) and the Grantee(purchaser) of real property affix the permanent index number to all documents recorded in the Clerk/Recorder’s Office and a common mailing address and to record all PTAX-203 (Real Estate Transfer Declaration) under the Illinois Department of Revenue’s MyDec system to all such documents recorded in the office. Jasper County would be joining several counties that require this and if passed would take effect January 1, 2025. Schackmann moved to Adopt the Resolution Requiring Identification Number & Mailing Address on PTAX-203 Forms to File. Geier seconded the motion. Motion passed on a voice vote. The Resolution Requiring Identification Number & Mailing Address on PTAX-203 Forms to File has been adopted.

### **Item C. – Jasper County Ambulance Service Internet Equipment**

To improve the Jasper County Ambulance Service Internet Issues the following two options are being presented. Logan Phillippe (Kemper Technology Consulting) our County IT recommend doing the Firewall as a more permanent fix but would work.

Option #1: Firewall for Jasper County Ambulance Service Quote: TOTAL \$1,475 [Equipment \$825, Extended Service \$150, Labor \$500\*] \*Labor is estimated

Option #2: New Wireless Bridge for Jasper County Ambulance Service Quote: TOTAL \$721.46 [Equipment \$221.46, Labor \$500\*] \*Labor is estimated

Spiker stated the firewall would be better. Weddell said the speeds will improve. Weddell moved to approve installing a Firewall for the Jasper County Ambulance Service at an estimated total cost of \$1,465 Geier seconded the motion. Motion passed on a voice vote. The Board has approved the installation of a Firewall for the Jasper County Ambulance Service.

### **Item D. – Small Business Development Center at Illinois Eastern Community Colleges \$5,000/Year Request**

The Small Business Development Center is requesting funding support from the Jasper County Board to ensure the continued operation and growth of the Small Business Development Center (SBDC) at Illinois Eastern Community Colleges. (IECC). Small businesses play a vital role in our local economy by generating jobs, driving innovation, and enriching the unique character of our community. Yet, many entrepreneurs, particularly in underserved areas, often face barriers to accessing the resources, training, and mentorship needed for success. The SBDC at IECC serves both aspiring and established business owners, providing free or low-cost services such as business plan development, financial literacy training, marketing strategies, and access to funding opportunities. Additionally, they offer one-on-one mentorship, workshops, and networking opportunities, ensuring businesses receive the support needed to succeed.



The SBDC is funded in part through a matching grant from the Small Business Administration. The SBDC at IECC has received \$90K each year from the SBA, with a matching portion coming from IECC. IECC has generously provided this to establish and launch the center, acknowledging the importance of the SBDC as a vital community resource. This funding supports staff, resources, workshops, and operational needs, all critical to the center’s mission of fostering growth and innovation. Community development initiatives are most successful when done in collaboration with key stakeholders. The SBDC is seeking a partnership with Jasper County to secure funding in the amount of \$5000/yr that will support the maintenance and expansion of our services. SBDC maintains office hours in Jasper County on a regular basis to bring the services to county residents. SBDC also hosts workshops and seminars, often in partnership with the local chamber. With your support, the SBDC can continue to grow and become a cornerstone of economic development in your communities. No motion.

**Item E. – Adoption of The Jasper County FY2025 Budget**

At the October 17, 2024, Jasper County Board Meeting the board approved displaying the proposed budget until the November Board Meeting (required at least 15 days before a final vote). A full copy of the proposed budget was included in the board packet and a copy of the full budget was available for public inspection via the County’s website or in person (members of the public must contact or stop in the Treasurer’s office). Any changes or suggestions can be addressed at the full board meeting on November 21, 2024. The Couty Board is permitted to amend the budget at the November meeting.

*(55 ILCS 5/6-1001) Counties Code Annual Budget. The County Board shall adopt each year an annual budget under the terms of this Division for the succeeding fiscal year. Such budget shall be prepared by some person or persons designated by the County Board and such budget shall be made conveniently available for public inspection and provided to the public at a public meeting at least fifteen days prior to the final action thereon expect that nothing in this Act shall restrict a County Board from acting at a public meeting to amend a budget after making that budget available to the public and prior to the final adoption.*

**Revolving Loan Fund (RLF)-Budget Request**

The County has been asked to consider adding \$50,000 to the FY2025 Jasper County Budget to establish a Jasper County Revolving Loan Fund (RLF). This RLF would provide gap financing to for-profit businesses, primarily small businesses located within Jasper County. Loan proceeds can be used to finance the acquisition and modernization of commercial real estate, acquisitions of machinery/equipment, facility renovations, and working capital. Details of terms and conditions are not complete at this time and the goal would be a potential partnership with the City of Newton to establish a larger pool of money for the RLF. The auditor recommended not doing this. States Attorney would also not recommend doing this it is not a functionality of county government.

**Proposed Budget by Year**

BUDGET YEAR	FY2023	FY2024	FY2025	% Change
<b>COUNTY’S CORPORATE/GENERAL FUND BREAKDOWN</b>				
General Fund Revenue	\$3,475,532	\$3,552,397	\$3,665,117	↑ 3.2%
General Fund Expenses	\$3,647,799	\$4,521,283	\$4,646,721	↑ 2.8%
General Fund Total Difference	\$(172,267)	\$(968,886)	\$(981,604)	↑ 1.3%
<b>TOTAL COUNTY BUDGET</b>				
Grand Total Revenue	\$10,690,076	\$11,779,041	\$12,144,523	↑ 3.1%
Grand Total Expense	\$11,149,173	\$12,991,016	\$13,430,604	↑ 3.4%
Grand Total Difference	\$(459,097)	\$(1,211,975)	\$(1,286,081)	↑ 6.1%

As mentioned in previous years the County never has a “balanced budget” we are conservative on our revenue estimates and plan for the worst on the expense estimates. Typically, the budget submitted and approved will show a negative balance despite most years ending with a positive balance (see below).

**General Fund Actual Revenue/Expenses**

BUDGET YEAR	FY2022	FY2023
<b>COUNTY’S CORPORATE/GENERAL FUND BREAKDOWN</b>		
General Fund Revenue	\$4,559,944.53	\$4,325,632.61
General Fund Expenses	\$3,189,717.74	\$4,150,221.79
General Fund Total Difference	\$1,370,226.79	\$175,410.82

Bollman moved to Adopt the FY2025 Jasper County Budget. Heltsley seconded the motion. Motion passed on a Roll Call vote. With Bollman, Geier, Heltsley, Judson, Pickens, Schackmann, Spiker, Warfel and Weddell voting yes. The Jasper County FY2025 Budget has been adopted.

**Executive/Closed Session** - The board did not have an executive session.

**Chairman’s Comments:**

*Election 2024 Information* - Jasper County had 79.86% Voter Turnout for the 2024 General Election 66% Voted on Election Day and 34% Voted Early or By Mail. Compared to Recent General Elections: 2022 – 69.11% Voter Turnout; 2020 – 81.27% Voter Turnout

*Jasper County Business and Residential Incentives* - Recently Jasper County Economic Development, Inc. hosted an informal meeting that focused on Business and Residential Incentives offered in Newton, Ste. Marie and Jasper County. This packet of information is attached on pages 391-399. Incentives offered include Sales Tax exemptions, Property Tax abatement, and waving of building permit and water and sewer connection fees. For more information contact the Newton City Clerk Maggie McDonald at City Hall. Weddell said Jasper County has the best benefits to offer in the area.

*Upcoming Thanksgiving Holiday* - Non-Emergency County Offices & Departments will be closed on Thursday, November 28<sup>th</sup> and Friday, November 29<sup>th</sup> for the Thanksgiving Holiday.

*End Of 2022-2024 County Board Term* - Tonight’s meeting will conclude the 2022-2024 Jasper County Board Term. (Unless an Emergency/Special Meeting is called). The organizational meeting has been scheduled for Monday, December 2, 2024, at 6:00 p.m. in the County Board Room of the County Building. County elected officials who were not sworn in earlier in the day will be sworn in at the organizational meeting.

**Recognition Of Service – Board Members**

*Adam Deckard* On Monday, July 8, 2024, Adam Deckard resigned from his position on the Jasper County Board to accept a position with the Jasper County Sheriff’s Office as the School Resource Officer. Mr. Deckard has devoted his life to the service of others both in his capacity as a First Responder, Police Officer and as a member of this board in service to the citizens of Jasper County. “There is no greater purpose than service to others” and Adam lives his life in that manner. It has been an honor and a privilege to call him a colleague for the past 19 months and an even greater honor to call him a friend. Adam, on behalf of the Citizens of Jasper County in recognition and appreciation for your 19 months of dedicated service on the Jasper County Board, THANK YOU!

*Ben Bollman* On of the great privileges of serving on this board has been calling these individuals not only my colleagues but my friends. For most on the board that friendship has developed as a result of working side by side. However, one individuals stands apart, this individual is someone who I have had the privilege of knowing for almost my entire life, nearly 40 years. I met Ben Bollman the summer before we started Kindergarten together. Just knowing him has added value to my life and calling him a dear friend for 40-

years has been a great honor. A few months ago during one of our County Budget meetings Ben had a T-shirt from the school district that read, "You are my Why." This "Why" comes from inspirational speaker Simon Sinek who has written books on "Start with Why and "Find your Why". This all centers around purpose in life the contribution you make to the world. The very brief summary of how you do that is a simple process by which you can ask your close friends, "Why are we friends?" usually based on the reply your Why is hidden in there. If you pose that question to Ben's friends, Why are you friends with Ben, why do you love Ben you would get the following replies, "Ben puts the needs of others before his own." "Ben is dedicated to helping others." ""Ben cares about the needs of the community and those around him." There is Ben's Why.....Ben exemplifies that service to others the act of actively helping and supporting other in need, following the example set for by Christ who came not to be served but to serve, demonstrating love and compassion through practical actions. Ben's lives a life dedicated to putting the needs of others before his own. This quote reminds me of Ben..."Rivers do not drink their own water; trees do not eat their own fruit; the sun does not shine on itself and flowers do not spread their fragrance for themselves. Living for others is a rule of nature. We are all born to help each other. No matter how difficult it is .... life is good when you are happy, but much better when others are happy because of you." Ben, on behalf of the Citizens of Jasper County in recognition and appreciation for your 6 years of dedicated service on the Jasper County Board, THANK YOU!

Sarah Diel spoke about Ben. He has served the community as a County Board member for the past 6 years and has served as the County representative on the Chamber Board for the past four years. He has served on the Chamber Board and has contributed so much to the community. Ben Bollman was presented the November 2024 Chamber Hometown Hero Award.

#### **Board Comments:**

Board members thanked them for their service. Bollman did have to add Jasper County Chamber will have Christmas on the Square Dec 14 at 2 pm and a Lighted Christmas Parade at 6 pm.

Bollman moved to adjourn the meeting at 7:02 pm. Spiker seconded the motion. Motion carried on a voice vote. The meeting was adjourned.

The Next Meeting of the Jasper County Board will be the Organizational Meeting on Monday, December 2, 2024, at 6:00 p.m.

Amy Tarr, Jasper County Clerk



## **JASPER COUNTY BOARD ORGANIZATIONAL MEETING MINUTES DECEMBER 2, 2024**

The Jasper County Board Organizational Meeting was held on Monday, December 2, 2024, at 6:00 p.m. at the Jasper County Building, Board Room, 204 West Washington Street, Newton, Illinois. The meeting was called to order at 6:00 p.m. by Chair Pro-Tem (State's Attorney James Treccia). State's Attorney Treccia led a moment in silence and the Pledge of Allegiance. Jasper County Resident Judge Chad Miller was present to swear-in our newly elected Board Members Austin Francis, Jessica Schackmann and Eric Spiker.

The following board members were present: Austin Francis, Michael Geier, Ron Heltsley, James Judson, AC Pickens, Jessica Schackmann, Eric Spiker, and Jason Warfel. Doug Weddell was absent.

Adoption of the agenda. There was no objection, the agenda was adopted as distributed.

### **Adoption Of Revised Board Rules & Procedures**

Attached in the Board Packet were the revised Jasper County Board Rules and Procedures. Changes include:

*Special/Emergency Meetings* (Page 6) – Current requirement was 2/3 of the board needed to call a special meeting. Illinois Law only requires 1/3 and the chair can also call a special/emergency meeting.

*Roberts Rules of Order* (Page 7) – UCCI recommends changing this to “shall be used as a guide” the County Board is not required to follow any rules of order. The old language made it appear that the County Board MUST and there may be times the County Board deviates from Roberts Rules of Order.

*In-Person Attendance* (Page 7) – “Unexpected Childcare Obligations” conforms to the changes in the State Law. Additionally, the County Board needs clarification on remote attendance to a closed/executive session (currently our rules do not say one way or another), the revised language states that remote attendance for a closed session is not permitted. If a situation arose that the board needed to permit remote attendance to a Closed Session, the rules of the Board can be suspended by a two-thirds vote of members present.

*Public Comments* (Page 10) – The County Board is permitted to limit the overall time but suggests at least 30 minutes. By limiting the overall time, the County Board changes per speaker from 5 to 3 minutes.

*Discover Downstate Illinois* (Page 13) – The new name to our regional tourism board.

Heltsley made a motion to adopt the revised Jasper County Board Rules and Procedures. Spiker seconded the motion. The motion carried on a voice vote. The revised Jasper County Board Rules and Procedures were adopted.

### **Election Of Chair**

Treccia asked for nominations for the office of Chair of the Jasper County Board. Heltsley nominated Jason Warfel for Chair of the Jasper County Board. There were no additional nominations. Warfel was nominated for office of Chair of the Jasper County Board. The nomination passed on a voice vote. Jason Warfel was elected Chair of the Jasper County Board.

### **Election Of Vice-Chair**

Treccia asked for nominations for the office of Vice-Chair of the Jasper County Board. Geier nominated Ronald Heltsley for Vice-Chair of the Jasper County Board. There were no additional nominations.

Ronald Heltsley was nominated for office of Vice-Chair of the Jasper County Board. The nomination passed on a voice vote. Ronald Heltsley was elected Vice-Chair of the Jasper County Board.

Chair pro-tem passed the gavel to chair of board

**New Business:**

**Adoption of 2024-2025 Jasper County Board Meeting Schedule**

The proposed schedule is to keep meetings the third Thursday of each month at 6:00 p.m. in the Jasper County Office Building County Board Room at 204 West Washington Street, Newton, Illinois. Geier made motion to Adopt the 2024-2025 Jasper County Board Meeting Schedule. Francis seconded the motion. The motion carried on a voice vote. The 2024-2025 Jasper County Board Meeting Schedule was adopted.

Public Comments: None

**Board Comments:**

Heltsey thanked everyone for their support as Vice Chair. Geier welcomed the new members.

**Chairman's Comments:**

Warfel extended his congratulations the newly elected Jasper County Officials. Board Members Eric Spiker, Jessica Schackmann and Austin Francis. Circuit Clerk Jamie Blake, State's Attorney James Treccia, Coroner Jason Meyer, and Supervisor of Assessments Tom Matson. Warfel thanked Judge Miller for swearing our elected officials in.

**Points Of Contact**

For the 2024-2026 County Board Term, Warfel streamlined the Points of Contact into four main areas: County Government, Public Safety, Judicial, and County Infrastructure.

Eric Spiker and Austin Francis were assigned to the County Government Offices

Jessica Schackmann and Eric Spiker were assigned to the Judicial Government Offices

Doug Weddell, Michael Geier and Ron Heltsley were assigned to the Public Safety Offices & Departments.

AC Pickens & James Judson were assigned to County Infrastructure (Highway Dept. & County Buildings)

Michael Geier, AC Pickens, James Judson and Eric Spiker will remain on the Courthouse Design Committee with Mr. Geier serving as chair.

Warfel asked that all offices and departments stay in regular communication regarding any issues, concerns or general information you want to communicate to the County Board or have communicated from the County Board to your office or department.

Warfel thanked the board for serving as board chair for the last four years and the honor to serve as board chair another 2 years.

**Executive/Closed Session** - The board did not have an executive session.

Geier moved to adjourn the meeting at 6:14 pm. Pickens seconded the motion. Motion carried on a voice vote. The meeting was adjourned.

The Next Meeting of the Jasper County Board will be Thursday, December 19, 2024, at 6:00 p.m.

Amy Tarr, Jasper County Clerk

# CONSENT AGENDA

Claims

# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>GL Acct: 0101000403 TRES-POSTAGE, BOX RENT</b>				
Vendor: 319	U.S. Postal Service			
122024	12/11/2024	12/16/2024	P. O. Box Rental	\$120.00
<b>Subtotal for GL Acct: 0101000403 :</b>				<b>\$120.00</b>
<b>GL Acct: 0101000408 TRES-DUES</b>				
Vendor: 405	IL County Treasurer's Association			
122024	12/11/2024	12/16/2024	2025 Dues - C. Bigard	\$110.00
<b>Subtotal for GL Acct: 0101000408 :</b>				<b>\$110.00</b>
<b>GL Acct: 0102000405 CO CLRK-OFFICE SUPPLY, PRINT</b>				
Vendor: 1123	Card Service Center			
122024	12/9/2024	12/16/2024	Misc. Expenses - 0306	\$182.17
<b>Subtotal for GL Acct: 0102000405 :</b>				<b>\$182.17</b>
<b>GL Acct: 0102000410 CO CLRK-ASSN. DUES</b>				
Vendor: 2211	IACCR Zone 1			
122024	12/10/2024	12/16/2024	Zone Dues - A. Tarr	\$30.00
<b>Subtotal for GL Acct: 0102000410 :</b>				<b>\$30.00</b>
<b>GL Acct: 0102000411 CO CLRK-CONFERENCES</b>				
Vendor: 1826	Amy L. Tarr			
122024	12/10/2024	12/16/2024	Mileage Reimb. - Zone Meeting	\$146.06

# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
122024a	12/10/2024	12/16/2024	Mileage Reimb. IACO Conf.	\$215.74
<b>Vendor: 1123</b>	<b>Card Service Center</b>			
122024	12/9/2024	12/16/2024	Misc. Expenses - 0306	\$500.50
<b>Vendor: 346</b>	<b>IL Assoc. of Co. Clerks &amp; Recordors</b>			
122024	12/10/2024	12/16/2024	Winter Conference - Amy Tarr	\$125.00
<b>Subtotal for GL Acct: 0102000411 :</b>				<b>\$987.30</b>
<b>GL Acct: 0103000403</b>	<b>CO BRD-CONVENTION EXPENSES</b>			
<b>Vendor: 1123</b>	<b>Card Service Center</b>			
122024e	12/11/2024	12/16/2024	Lodging - 0306	\$156.45
<b>Subtotal for GL Acct: 0103000403 :</b>				<b>\$156.45</b>
<b>GL Acct: 0103000409</b>	<b>CO BRD-CONTINGENCY</b>			
<b>Vendor: 197</b>	<b>Angela Fehrenbacher</b>			
122024	12/11/2024	12/16/2024	Mileage Reimb.	\$455.60
<b>Vendor: 1708</b>	<b>Mike Hall</b>			
122024	12/11/2024	12/16/2024	Mileage Reimb.	\$538.01
<b>Vendor: 930</b>	<b>Tom Brown</b>			
122024	12/11/2024	12/16/2024	Mileage Reimb.	\$50.92



# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Subtotal for GL Acct: 0103000409 :</b>				<b>\$1,044.53</b>
<b>GL Acct: 0106000404</b>	<b>S of A-POSTAGE</b>			
<b>Vendor: 1123</b>	<b>Card Service Center</b>			
<b>122024d</b>	12/11/2024	12/16/2024	Balance Due - 0298	\$12.77
<b>Subtotal for GL Acct: 0106000404 :</b>				<b>\$12.77</b>
<b>GL Acct: 0106000405</b>	<b>S of A-ASSESSING MILEAGE</b>			
<b>Vendor: 1914</b>	<b>Tom Matson</b>			
<b>122024</b>	12/11/2024	12/16/2024	Mileage Reimb.	\$208.37
<b>Subtotal for GL Acct: 0106000405 :</b>				<b>\$208.37</b>
<b>GL Acct: 0106000406</b>	<b>S of A-OFFICE SUPPLIES</b>			
<b>Vendor: 1123</b>	<b>Card Service Center</b>			
<b>122024d</b>	12/11/2024	12/16/2024	Balance Due - 0298	\$59.87
<b>Vendor: 1857</b>	<b>Office360 Inc.</b>			
<b>3040736</b>	12/11/2024	12/16/2024	Supplies	\$26.34
<b>Vendor: 965</b>	<b>Steve Jones Plumbing &amp; Hardware</b>			
<b>132942</b>	12/11/2024	12/16/2024	Supplies	\$8.69
<b>Subtotal for GL Acct: 0106000406 :</b>				<b>\$94.90</b>
<b>GL Acct: 0106000408</b>	<b>S of A-CONTINGENCIES</b>			

# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024',

	Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Vendor:</b>	<b>1123</b>	<b>Card Service Center</b>			
	<b>122024d</b>	12/11/2024	12/16/2024	Balance Due - 0298	\$158.80
<b>Subtotal for GL Acct: 0106000408 :</b>					<b>\$158.80</b>
<b>GL Acct: 0106000412</b>	<b>S of A-MAINTENANCE CONTRACT</b>				
<b>Vendor:</b>	<b>2127</b>	<b>Advanced Digital</b>			
	<b>IN60042</b>	12/11/2024	12/16/2024	Copier Contract	\$23.50
<b>Subtotal for GL Acct: 0106000412 :</b>					<b>\$23.50</b>
<b>GL Acct: 0107000408</b>	<b>GF MISC-CONTINGENCIES</b>				
<b>Vendor:</b>	<b>595</b>	<b>Hinckley Springs</b>			
	<b>22297346112424</b>	12/11/2024	12/16/2024	Water - Annex	\$65.00
<b>Subtotal for GL Acct: 0107000408 :</b>					<b>\$65.00</b>
<b>GL Acct: 0107000421</b>	<b>GF MISC-TELEPHONE/INTERNET</b>				
<b>Vendor:</b>	<b>966</b>	<b>Frontier</b>			
	<b>122024</b>	12/11/2024	12/16/2024	Phone Service - Sheriff Dept	\$274.58
<b>Vendor:</b>	<b>2011</b>	<b>MCC Network Services, LLC</b>			
	<b>151550</b>	12/11/2024	12/16/2024	Phone Service	\$4,394.91
<b>Vendor:</b>	<b>970</b>	<b>Sparklight</b>			
	<b>122024</b>	12/10/2024	12/16/2024	Phone Service - Sheriff Dept.	\$166.44

# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Subtotal for GL Acct: 0107000421 :</b>				<b>\$4,835.93</b>
<b>GL Acct: 0107000423</b>	<b>GF MISC-CEO CLASSES</b>			
<b>Vendor: 720</b>	<b>Jasper County CEO</b>			
122024	12/11/2024	12/16/2024	Renewal	\$1,000.00
<b>Subtotal for GL Acct: 0107000423 :</b>				<b>\$1,000.00</b>
<b>GL Acct: 0107000425</b>	<b>GF MISC- KEMPER TECH</b>			
<b>Vendor: 1115</b>	<b>Kemper Technology Consulting</b>			
56035843	12/11/2024	12/16/2024	Monthly Services	\$6,165.00
56036733	12/11/2024	12/16/2024	Microsoft 365 Business - Annual Billing	\$221.09
<b>Subtotal for GL Acct: 0107000425 :</b>				<b>\$6,386.09</b>
<b>GL Acct: 0107000450</b>	<b>GF MISC-SCRIPT DC PAYMENT</b>			
<b>Vendor: 1201</b>	<b>SCIRPDC</b>			
122024	12/11/2024	12/16/2024	Services - DCEO Capital Grant	\$1,500.00
<b>Subtotal for GL Acct: 0107000450 :</b>				<b>\$1,500.00</b>
<b>GL Acct: 0110000403</b>	<b>CO BLDG-JAIL-MAINT SUPPLY</b>			
<b>Vendor: 685</b>	<b>Lorenz Supply Company</b>			
640505	12/10/2024	12/16/2024	Supplies - Jail	\$187.57
<b>Vendor: 228</b>	<b>Progressive Chemical &amp; Lighting</b>			
57258	12/10/2024	12/16/2024	Supplies	\$107.00

# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024',

	Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Vendor:</b>	<b>965</b>	<b>Steve Jones Plumbing &amp; Hardware</b>			
	132867	12/10/2024	12/16/2024	Supplies - Jail	\$26.28
<b>Subtotal for GL Acct: 0110000403 :</b>					<b>\$320.85</b>
<b>GL Acct: 0110000406</b>	<b>CO BLDG-C.H. BUILDING REPAIR</b>				
<b>Vendor:</b>	<b>1186</b>	<b>Barlow Lock &amp; Security, Inc.</b>			
	65284	12/9/2024	12/16/2024	Service Call - Cthse	\$190.00
<b>Vendor:</b>	<b>1390</b>	<b>McCoy Heating &amp; Air Conditioning</b>			
	19520	12/11/2024	12/16/2024	Service Call - Cthse	\$87.00
<b>Subtotal for GL Acct: 0110000406 :</b>					<b>\$277.00</b>
<b>GL Acct: 0110000410</b>	<b>CO BLDG-OFFICE BUILD-REPAIR</b>				
<b>Vendor:</b>	<b>2146</b>	<b>Double U Plumbing LLC</b>			
	122024	12/9/2024	12/16/2024	Services - Co. Office Bldg.	\$549.00
<b>Subtotal for GL Acct: 0110000410 :</b>					<b>\$549.00</b>
<b>GL Acct: 0110000411</b>	<b>CO BLDG-CONTINGENCIES</b>				
<b>Vendor:</b>	<b>278</b>	<b>ARAB</b>			
	467813	12/10/2024	12/16/2024	Pest control - Cthse	\$70.00
	467871	12/10/2024	12/16/2024	Pest control - Health Dept	\$55.00
	467872	12/10/2024	12/16/2024	Pest control - Hwy Dept.	\$58.00
	467873	12/10/2024	12/16/2024	Pest Control - Sheriff Dept.	\$70.00
	469004	12/10/2024	12/16/2024	Pest control - Health Dept.	\$60.00

# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Subtotal for GL Acct: 0110000411 :</b>				<b>\$313.00</b>
<b>GL Acct: 0110000413</b>		<b>CO BLDG-OFFICE BUILD-SUPPLIES</b>		
<b>Vendor: 685</b>	<b>Lorenz Supply Company</b>			
641715	12/9/2024	12/16/2024	Supplies - Annex	\$126.38
<b>Vendor: 965</b>	<b>Steve Jones Plumbing &amp; Hardware</b>			
132394	12/9/2024	12/16/2024	Rope	\$32.45
132591	12/9/2024	12/16/2024	Wire Steel	\$3.99
132878	12/9/2024	12/16/2024	water Softener	\$17.38
<b>Subtotal for GL Acct: 0110000413 :</b>				<b>\$180.20</b>
<b>GL Acct: 0110000417</b>		<b>CO BLDG-C.H. ELEVATOR EXP.</b>		
<b>Vendor: 779</b>	<b>TK Elevator Corporation</b>			
3008224664	12/10/2024	12/16/2024	Full Maintenance Contract	\$1,024.98
<b>Subtotal for GL Acct: 0110000417 :</b>				<b>\$1,024.98</b>
<b>GL Acct: 0110000420</b>		<b>CO BLDG-C.H. LAWN CARE EXP</b>		
<b>Vendor: 2019</b>	<b>Jeremy Haycraft</b>			
122024	12/10/2024	12/16/2024	Equipment Rental	\$500.00
<b>Subtotal for GL Acct: 0110000420 :</b>				<b>\$500.00</b>
<b>GL Acct: 0112000403</b>		<b>SHERIFF-AUTOMOBILE MAINTENANCE</b>		
<b>Vendor: 118</b>	<b>Jasper Co. Sheriff/Daily Operations</b>			
122024	12/10/2024	12/16/2024	Misc. Expenses	\$25.73

**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Vendor: 625</b>	<b>Wabash Valley Service Company</b>			
11332715	12/10/2024	12/16/2024	Fuel - Sheriff Dept.	\$2,003.89
<b>Subtotal for GL Acct: 0112000403 :</b>				<b>\$2,029.62</b>

GL Acct: 0112000404

**SHERIFF-OFFICE SUPPLIES**

<b>Vendor: 595</b>	<b>Hinckley Springs</b>			
23181916111024	12/10/2024	12/16/2024	Water - Sheriff	\$155.28
<b>Vendor: 118</b>	<b>Jasper Co. Sheriff/Daily Operations</b>			
122024	12/10/2024	12/16/2024	Misc. Expenses	\$102.14
<b>Vendor: 1857</b>	<b>Office360 Inc.</b>			
3041083	12/10/2024	12/16/2024	Supplies	\$23.16
3042239	12/10/2024	12/16/2024	Supplies	\$18.14
3045155	12/10/2024	12/16/2024	Supplies	\$106.51
3045155B1	12/10/2024	12/16/2024	Supplies	\$62.72
3047791	12/10/2024	12/16/2024	Supplies	\$39.96
3049190	12/10/2024	12/16/2024	Supplies	\$27.74
<b>Subtotal for GL Acct: 0112000404 :</b>				<b>\$535.65</b>

GL Acct: 0112000405

**SHERIFF-TRANSPORT OF PRISONERS**

<b>Vendor: 118</b>	<b>Jasper Co. Sheriff/Daily Operations</b>			
122024	12/10/2024	12/16/2024	Misc. Expenses	\$34.25

**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Subtotal for GL Acct: 0112000405 :</b>				<b>\$34.25</b>
<b>GL Acct: 0112000406</b>	<b>SHERIFF-OFFICERS EQUIPMENT</b>			
<b>Vendor: 168</b>	<b>Galls LLC</b>			
<b>029580043</b>	12/10/2024	12/16/2024	Equipment	\$628.78
<b>Vendor: 980</b>	<b>Intoximeters</b>			
<b>774717</b>	12/10/2024	12/16/2024	Supplies	\$234.75
<b>Vendor: 118</b>	<b>Jasper Co. Sheriff/Daily Operations</b>			
<b>122024</b>	12/10/2024	12/16/2024	Misc. Expenses	\$681.68
<b>Vendor: 721</b>	<b>P. F. Pettibone &amp; Co.</b>			
<b>186681</b>	12/10/2024	12/16/2024	Uniform patches	\$547.65
<b>Vendor: 77</b>	<b>Ray O'Herron Co., Inc.</b>			
<b>2379389</b>	12/10/2024	12/16/2024	Badge	\$143.92
<b>Vendor: 1687</b>	<b>Ron Heltsley</b>			
<b>56806</b>	12/10/2024	12/16/2024	Reimb. Of Supplies	\$753.50
<b>Subtotal for GL Acct: 0112000406 :</b>				<b>\$2,990.28</b>
<b>GL Acct: 0112000407</b>	<b>SHERIFF-POSTAGE</b>			
<b>Vendor: 118</b>	<b>Jasper Co. Sheriff/Daily Operations</b>			
<b>122024</b>	12/10/2024	12/16/2024	Misc. Expenses	\$78.46





# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Vendor: 1491 Motorola Solutions</b>				
8785520240903	12/10/2024	12/16/2024	Current Charges	\$268.00
8943520241101	12/10/2024	12/16/2024	Balance Due	\$240.00
<b>Subtotal for GL Acct: 0112000415 :</b>				<b>\$508.00</b>
<b>GL Acct: 0112000418 SHERIFF-TELEPHONE EXPENSES</b>				
<b>Vendor: 1227 Verizon Wireless</b>				
6100132543	12/10/2024	12/16/2024	Phone Service - Sheriff	\$547.47
9977726888	12/10/2024	12/16/2024	Phone Service	\$547.47
<b>Subtotal for GL Acct: 0112000418 :</b>				<b>\$1,094.94</b>
<b>GL Acct: 0112000419 SHERIFF-OFFICE EQUIPMENT</b>				
<b>Vendor: 1115 Kemper Technology Consulting</b>				
56034550	12/10/2024	12/16/2024	Balance Due - sheriff dept	\$161.40
<b>Subtotal for GL Acct: 0112000419 :</b>				<b>\$161.40</b>
<b>GL Acct: 0112000436 SHERIFF-BODY/CAR CAMERA</b>				
<b>Vendor: 2209 Midwest Public Safety C/O US Bank N.A.</b>				
2132586	12/10/2024	12/16/2024	Monthly Plan	\$6,884.80
<b>Subtotal for GL Acct: 0112000436 :</b>				<b>\$6,884.80</b>
<b>GL Acct: 0112000439 SHERIFF-SRO EXPENSES</b>				
<b>Vendor: 1677 Elan Financial Services</b>				
122024a	12/10/2024	12/16/2024	Balance Due - 0662	\$681.83

# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Vendor: 1491 Motorola Solutions</b>				
8785520240903	12/10/2024	12/16/2024	Current Charges	\$534.00
<b>Subtotal for GL Acct: 0112000439 :</b>				<b>\$1,215.83</b>
<b>GL Acct: 0114000406</b>	<b>CIVIL DEF-GAS, OIL, PARTS</b>			
<b>Vendor: 1123 Card Service Center</b>				
122024b	12/10/2024	12/16/2024	Balance Due -0322	\$30.00
<b>Subtotal for GL Acct: 0114000406 :</b>				<b>\$30.00</b>
<b>GL Acct: 0115000405</b>	<b>JUDGES-CHIEF JUDGE MAI</b>			
<b>Vendor: 97 Fayette County</b>				
122024	12/11/2024	12/16/2024	Chief Judge office expense	\$115.81
<b>Subtotal for GL Acct: 0115000405 :</b>				<b>\$115.81</b>
<b>GL Acct: 0116000402</b>	<b>CIRC CLRK-OFFICE SUPPLIES</b>			
<b>Vendor: 1677 Elan Financial Services</b>				
122024	12/10/2024	12/16/2024	Balance Due - 2899	\$131.16
<b>Vendor: 595 Hinckley Springs</b>				
19497066113024	12/10/2024	12/16/2024	Water - Circuit Clerk	\$47.35
<b>Vendor: 2265 Red Oxygen</b>				
CI00219610-664712	12/10/2024	12/16/2024	Monthly Charge	\$32.14

**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Subtotal for GL Acct: 0116000402 :</b>				<b>\$210.65</b>
<b>GL Acct: 0117000409</b>	<b>CIRC CRT-APPOINTED COUNSL</b>			
<b>Vendor: 2079</b>	<b>Christopher Elliott</b>			
122024	12/10/2024	12/16/2024	December Salary 2024	\$1,666.67
<b>Subtotal for GL Acct: 0117000409 :</b>				<b>\$1,666.67</b>
<b>GL Acct: 0118000405</b>	<b>ST ATTY-EQUIP PURCHASE</b>			
<b>Vendor: 2269</b>	<b>Riley Britton</b>			
122024	12/12/2024	12/16/2024	Phone Reimb.	\$33.02
<b>Subtotal for GL Acct: 0118000405 :</b>				<b>\$33.02</b>
<b>GL Acct: 0118000411</b>	<b>ST ATTY-DUES</b>			
<b>Vendor: 1123</b>	<b>Card Service Center</b>			
122024a	12/10/2024	12/16/2024	Misc. Expenses - 0330	\$385.00
<b>Subtotal for GL Acct: 0118000411 :</b>				<b>\$385.00</b>
<b>GL Acct: 0118000412</b>	<b>ST ATTY-SUPPLIES</b>			
<b>Vendor: 1123</b>	<b>Card Service Center</b>			
122024a	12/10/2024	12/16/2024	Misc. Expenses - 0330	\$40.54
<b>Subtotal for GL Acct: 0118000412 :</b>				<b>\$40.54</b>
<b>GL Acct: 0118000423</b>	<b>ST ATTY - VEHICLE PURCHASE</b>			

# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024',

	Invoice	Inv Date	Due Date	Description	Invoice Amt
Vendor:	1123	Card Service Center			
	122024a	12/10/2024	12/16/2024	Misc. Expenses - 0330	\$77.99
Subtotal for GL Acct: 0118000423 :					\$77.99
GL Acct: 0119000403	PROB-POSTAGE & SUPPLY				
Vendor:	1123	Card Service Center			
	122024f	12/11/2024	12/16/2024	Balance Due - 0125	\$149.70
Vendor:	595	Hinckley Springs			
	20419427113024	12/11/2024	12/16/2024	Water - Probation	\$34.73
Subtotal for GL Acct: 0119000403 :					\$184.43
GL Acct: 0123000401	ANIMAL CNTRL-SALARIES				
Vendor:	1923	Austin D. Ferguson			
	122024	12/10/2024	12/16/2024	November 2024 Salary	\$2,083.34
Subtotal for GL Acct: 0123000401 :					\$2,083.34
GL Acct: 0123000404	ANIMAL CNTRL-MISC				
Vendor:	1123	Card Service Center			
	122024c	12/10/2024	12/16/2024	Dog Food -0306	\$26.80
Subtotal for GL Acct: 0123000404 :					\$26.80
GL Acct: 0123000407	ANIMAL CNTRL-MILEAGE				

**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '12/16/2024',

	Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Vendor:</b>	<b>1923</b>	<b>Austin D. Ferguson</b>			
	<b>122024a</b>	12/11/2024	12/16/2024	November Mileage	\$511.21
<b>Subtotal for GL Acct: 0123000407 :</b>					<b>\$511.21</b>
<b>GL Acct: 0123000408</b>	<b>ANIMAL CNTRL-CONTINGENCIES</b>				
<b>Vendor:</b>	<b>1390</b>	<b>McCoy Heating &amp; Air Conditioning</b>			
	<b>19504</b>	12/11/2024	12/16/2024	Service Call - Animal Control	\$87.00
<b>Subtotal for GL Acct: 0123000408 :</b>					<b>\$87.00</b>
<b>GL Acct: 0200000409</b>	<b>HWY-TOWELS &amp; UNIFORMS</b>				
<b>Vendor:</b>	<b>388</b>	<b>Clean Uniform Company</b>			
	<b>32310746</b>	12/11/2024	12/16/2024	November Uniforms - Co. Hwy	\$483.04
<b>Subtotal for GL Acct: 0200000409 :</b>					<b>\$483.04</b>
<b>GL Acct: 0200000413</b>	<b>HWY-DUES</b>				
<b>Vendor:</b>	<b>502</b>	<b>IACE</b>			
	<b>1000682</b>	12/11/2024	12/16/2024	2025 IACE Dues - Co. Hwy	\$1,110.63
<b>Subtotal for GL Acct: 0200000413 :</b>					<b>\$1,110.63</b>
<b>GL Acct: 0200000415</b>	<b>HWY-BUILDING MAINTENANCE</b>				
<b>Vendor:</b>	<b>1427</b>	<b>Rex Vault Services, Inc.</b>			
	<b>122024</b>	12/11/2024	12/16/2024	2025 Service Contract - Co. Hwy	\$325.00

# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Subtotal for GL Acct: 0200000415 :</b>				<b>\$325.00</b>
<b>GL Acct: 0200000416</b>	<b>HWY-EQUIPMENT PURCHASE</b>			
<b>Vendor: 2284</b>	<b>Advanced Pressure Cleaning &amp; Services</b>			
584p	12/11/2024	12/16/2024	Soap System - Co. Hwy	\$3,558.00
<b>Subtotal for GL Acct: 0200000416 :</b>				<b>\$3,558.00</b>
<b>GL Acct: 0200000417</b>	<b>HWY-FUEL</b>			
<b>Vendor: 435</b>	<b>Wabash Valley Service Company</b>			
122024	12/11/2024	12/16/2024	November Diesel Fuel - Co. Hwy	\$520.15
122024	12/11/2024	12/16/2024	November Diesel Fuel - Co. Hwy	\$1,948.07
<b>Subtotal for GL Acct: 0200000417 :</b>				<b>\$2,468.22</b>
<b>GL Acct: 0200000419</b>	<b>HWY-PARTS</b>			
<b>Vendor: 522</b>	<b>Cintas</b>			
9298563613	12/11/2024	12/16/2024	Balance Due - Co. Hwy	\$45.00
<b>Vendor: 28</b>	<b>CNH Industrial Accounts</b>			
61453	12/11/2024	12/16/2024	Midwest Tractor - Co. Hwy	\$997.37
<b>Vendor: 355</b>	<b>E. D. Etnyre &amp; Company</b>			
715463	12/11/2024	12/16/2024	Balance Due - Co. Hwy	\$307.73
<b>Vendor: 1062</b>	<b>Higgs Welding LLC</b>			
78808	12/11/2024	12/16/2024	Parts - Co. Hwy	\$85.00

# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Vendor: 581</b>	<b>John Deere Financial</b>			
3724996	12/11/2024	12/16/2024	Supplies - Co. Hwy	\$41.50
<b>Vendor: 238</b>	<b>Kirchner Building Center</b>			
623183/623678	12/11/2024	12/16/2024	Balance Due - Co. Hwy	\$106.95
<b>Vendor: 763</b>	<b>Marathon Tire Service, Inc.</b>			
112465253	12/11/2024	12/16/2024	Tires - Co. Hwy	\$994.32
112465353	12/11/2024	12/16/2024	Alignment - Co. Hwy	\$99.95
122465542	12/11/2024	12/16/2024	Services - Co. Hwy	\$98.00
122465569	12/11/2024	12/16/2024	Services - Co. Hwy	\$51.50
<b>Vendor: 222</b>	<b>Newton Part Supply</b>			
155130	12/11/2024	12/16/2024	November Parts - Co. Hwy	\$1,750.57
<b>Vendor: 329</b>	<b>Progressive Chemical &amp; Lighting</b>			
57290/57301	12/11/2024	12/16/2024	Balance Due - Co. Hwy	\$302.35
<b>Subtotal for GL Acct: 0200000419 :</b>				<b>\$4,880.24</b>
<b>GL Acct: 0300000404</b>	<b>BRIDGE-ENGINEERING</b>			
<b>Vendor: 180</b>	<b>Stone &amp; Waggoner PLLC</b>			
15021a	12/11/2024	12/16/2024	20% CE Sec 22-02124-00-BR - Co. Bridge	\$1,376.88
<b>Subtotal for GL Acct: 0300000404 :</b>				<b>\$1,376.88</b>

# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024'

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>GL Acct: 0500000401 CMF-SALARIES</b>				
Vendor: 2050	Andrew Deters			
122024	12/11/2024	12/16/2024	November Auto Allowance - Co. MF	\$650.00
<b>Subtotal for GL Acct: 0500000401 :</b>				<b>\$650.00</b>
<b>GL Acct: 0600000402 REVLING-OFFICE SUPPLIES</b>				
Vendor: 476	Card Service Center			
6717814	12/11/2024	12/16/2024	Balance Due - Revolving - 0249	\$0.80
Vendor: 1173	Konica Milolta Business Solutions			
297273462	12/11/2024	12/16/2024	Maint. Agr. - 11/1/24-11/30/24 - Revolving	\$30.00
<b>Subtotal for GL Acct: 0600000402 :</b>				<b>\$30.80</b>
<b>GL Acct: 0600000405 REVLING-TELEPHONE</b>				
Vendor: 994	Frontier			
122024	12/11/2024	12/16/2024	November Phone - Revolving	\$426.58
Vendor: 442	Verizon Wireless			
9978002005	12/11/2024	12/16/2024	November Phone - Revolving	\$53.66
<b>Subtotal for GL Acct: 0600000405 :</b>				<b>\$480.24</b>
<b>GL Acct: 0800000402 SEN BILL-ENGINEERING</b>				
Vendor: 180	Stone & Waggoner PLLC			
15021	12/11/2024	12/16/2024	80% CE 10/11-10/23 - SB-1750	\$5,507.52



# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Subtotal for GL Acct: 0800000402 :</b>				<b>\$5,507.52</b>
<b>GL Acct: 0900000401</b>	<b>TMF-MATERIAL</b>			
<b>Vendor: 191</b>	<b>Casey Stone Company</b>			
53204a	12/11/2024	12/16/2024	Fox CA16-Twp. Mf	\$2,096.55
53204b	12/11/2024	12/16/2024	Willow Hill CA7- Twp. MF	\$2,392.44
53204c	12/11/2024	12/16/2024	Willow Hill CA6 - Twp. MF	\$2,176.32
53269a	12/11/2024	12/16/2024	Grandville CA7-Twp. MF	\$2,817.16
53358	12/11/2024	12/16/2024	Hunt City CA6- Twp.	\$3,289.06
<b>Vendor: 220</b>	<b>Lawrence Gravel, Inc.</b>			
110375	12/11/2024	12/16/2024	Fox CA7 - Twp.	\$3,002.92
110375a	12/11/2024	12/16/2024	Fox CA16- Twp., MF	\$1,034.96
110376	12/11/2024	12/16/2024	Willow Hill CA16- Twp.	\$837.52
<b>Subtotal for GL Acct: 0900000401 :</b>				<b>\$17,646.93</b>
<b>GL Acct: 0900000403</b>	<b>TMF-EQUIP RENTAL</b>			
<b>Vendor: 299</b>	<b>Grandville Township</b>			
122024	12/11/2024	12/16/2024	Jan-Nov Equipment Rental - Twp.	\$50,574.32
<b>Vendor: 308</b>	<b>Hunt City Township</b>			
122024	12/11/2024	12/16/2024	Jan-Nov Equipment Rental - Twp.	\$50,244.05
<b>Vendor: 306</b>	<b>Ste. Marie Township</b>			
122024	12/11/2024	12/16/2024	April - Nov. Equipment Rental - Twp.	\$15,434.00

# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024',

	Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Vendor:</b>	<b>307</b>	<b>Willow Hill Township</b>			
	<b>122024</b>	12/11/2024	12/16/2024	Aug-Nov Equipment Rental - Twp.	\$20,252.22
<b>Subtotal for GL Acct: 090000403 :</b>					<b>\$136,504.59</b>
<b>GL Acct: 1070004060</b>	<b>JCHD-TELEPHONE</b>				
<b>Vendor:</b>	<b>91460</b>	<b>Donna Swick</b>			
	<b>122024</b>	12/12/2024	12/16/2024	Phone Reimb.	\$30.00
<b>Subtotal for GL Acct: 1070004060 :</b>					<b>\$30.00</b>
<b>GL Acct: 1070004140</b>	<b>JCHD-BLDG/GROUNDS</b>				
<b>Vendor:</b>	<b>1874</b>	<b>Connor Landscaping LLC</b>			
	<b>2024-227</b>	12/12/2024	12/16/2024	Building/Grounds	\$300.00
<b>Vendor:</b>	<b>90015</b>	<b>Kirchner Building Center</b>			
	<b>629487/630875</b>	12/12/2024	12/16/2024	Contractual	\$74.44
<b>Subtotal for GL Acct: 1070004140 :</b>					<b>\$374.44</b>
<b>GL Acct: 1070004220</b>	<b>JCHD-CONTRACTUAL</b>				
<b>Vendor:</b>	<b>1977</b>	<b>ADG Architecture &amp; Design Group, LTD</b>			
	<b>122024</b>	12/12/2024	12/16/2024	Contractual	\$11,577.50
<b>Vendor:</b>	<b>2034</b>	<b>Kelsey McClure</b>			
	<b>122024</b>	12/12/2024	12/16/2024	Cleaning Services	\$25.50

**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '12/16/2024',

	Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Vendor:</b>	<b>2033</b>	<b>Kimberly D. Muska</b>			
	<b>122024</b>	12/12/2024	12/16/2024	Cleaning Service	\$25.50
<b>Vendor:</b>	<b>91289</b>	<b>Mastercard</b>			
	<b>122024</b>	12/11/2024	12/16/2024	Travel,supplies,phones	\$10.00
<b>Vendor:</b>	<b>90937</b>	<b>Steve Shryock Construction</b>			
	<b>122024</b>	12/12/2024	12/16/2024	Contractual	\$1,550.00
<b>Vendor:</b>	<b>90507</b>	<b>Technical Partners LLC</b>			
	<b>35815/35807</b>	12/11/2024	12/16/2024	Network	\$100.00
<b>Subtotal for GL Acct: 1070004220 :</b>					<b>\$13,288.50</b>
<b>GL Acct: 1070004240</b>	<b>JCHD-POSTAGE</b>				
<b>Vendor:</b>	<b>90789</b>	<b>Melanie Ochs-Petty Cash Custodian</b>			
	<b>122024</b>	12/12/2024	12/16/2024	Replenish Petty Cash	\$5.00
<b>Vendor:</b>	<b>90262</b>	<b>US Postal Service</b>			
	<b>122024</b>	12/12/2024	12/16/2024	Postage	\$58.83
<b>Subtotal for GL Acct: 1070004240 :</b>					<b>\$63.83</b>
<b>GL Acct: 1070404020</b>	<b>SIPA - CONTINUING EDUCATION</b>				
<b>Vendor:</b>	<b>91289</b>	<b>Mastercard</b>			
	<b>122024</b>	12/11/2024	12/16/2024	Travel,supplies,phones	\$710.50

# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Subtotal for GL Acct: 1070404020 :</b>				<b>\$710.50</b>
<b>GL Acct: 1070404030</b>	<b>SIPA - OFFICE SUPPLIES</b>			
<b>Vendor: 91289</b>	<b>Mastercard</b>			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$268.28
<b>Subtotal for GL Acct: 1070404030 :</b>				<b>\$268.28</b>
<b>GL Acct: 1070404060</b>	<b>SIPA - TELEPHONE</b>			
<b>Vendor: 91289</b>	<b>Mastercard</b>			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$245.75
<b>Subtotal for GL Acct: 1070404060 :</b>				<b>\$245.75</b>
<b>GL Acct: 1070404070</b>	<b>SIPA - TRAVEL</b>			
<b>Vendor: 91289</b>	<b>Mastercard</b>			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$244.00
<b>Vendor: 90469</b>	<b>Sandy Zumbahlen</b>			
122024	12/12/2024	12/16/2024	Mileage	\$133.02
<b>Subtotal for GL Acct: 1070404070 :</b>				<b>\$377.02</b>
<b>GL Acct: 1070404220</b>	<b>SIPA - CONTRACTUAL</b>			
<b>Vendor: 1701</b>	<b>Ashley Zumbahlen</b>			
122024	12/12/2024	12/16/2024	Mileage/Wellness Reimb.	\$100.00

**Batch Invoices Entered by Account Number (APLT11)****Jasper County**

Selection Criteria: Batch Id - '12/16/2024',

	Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Vendor:</b>	<b>2047</b>	<b>Braley Dietzen</b>			
	122024	12/12/2024	12/16/2024	Mileage/Wellness Reimb.	\$100.00
<b>Vendor:</b>	<b>90616</b>	<b>Christy Gentry</b>			
	122024	12/12/2024	12/16/2024	Wellness reimb.	\$100.00
<b>Vendor:</b>	<b>90337</b>	<b>Crystal Singer</b>			
	122024	12/12/2024	12/16/2024	Wellness/phone reimb.	\$100.00
<b>Vendor:</b>	<b>1978</b>	<b>Emily Smith</b>			
	122024	12/12/2024	12/16/2024	Wellness Reimb.	\$100.00
<b>Vendor:</b>	<b>2116</b>	<b>Emily Westfall</b>			
	122024	12/12/2024	12/16/2024	Wellness Reimb.	\$99.10
<b>Vendor:</b>	<b>1477</b>	<b>Erin Frichtl</b>			
	122024	12/11/2024	12/16/2024	Wellness Reimb./Mileage	\$60.00
<b>Vendor:</b>	<b>1319</b>	<b>Frontier Community College</b>			
	122024	12/12/2024	12/16/2024	Contractual	\$200.00
<b>Vendor:</b>	<b>1828</b>	<b>Holly Harris</b>			
	122024	12/11/2024	12/16/2024	Wellness Reimb.	\$95.33
<b>Vendor:</b>	<b>1665</b>	<b>Katelyn Brown</b>			
	122024	12/12/2024	12/16/2024	Cell,Wellness,Mileage Reimb.	\$44.00

**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '12/16/2024',

	Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Vendor:</b>	<b>2223</b>	<b>Kathy Smithenry</b>			
	122024	12/11/2024	12/16/2024	Wellness Reimb.	\$100.00
<b>Vendor:</b>	<b>90518</b>	<b>Lynn Inyart</b>			
	122024	12/12/2024	12/16/2024	Wellness Reimb.	\$99.52
<b>Vendor:</b>	<b>2160</b>	<b>Miranda Lewis</b>			
	122024	12/12/2024	12/16/2024	Wellness Reimb.	\$80.00
<b>Vendor:</b>	<b>2014</b>	<b>Sara Scherer</b>			
	122024	12/12/2024	12/16/2024	Mileage/wellness reimb.	\$100.00
<b>Vendor:</b>	<b>2239</b>	<b>Shelby Riddle</b>			
	122024	12/12/2024	12/16/2024	Mileage/wellness reimb.	\$100.00
<b>Vendor:</b>	<b>91104</b>	<b>Tammy Ochs</b>			
	122024	12/12/2024	12/16/2024	Wellness Reimb.	\$100.00
<b>Subtotal for GL Acct: 1070404220 :</b>					<b>\$1,577.95</b>
<b>GL Acct: 1071014070</b>	<b>WIC-TRAVEL</b>				
<b>Vendor:</b>	<b>91289</b>	<b>Mastercard</b>			
	122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$58.02
<b>Subtotal for GL Acct: 1071014070 :</b>					<b>\$58.02</b>



**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Subtotal for GL Acct: 1071024220 :</b>				<b>\$66.88</b>
<b>GL Acct: 1071024240</b>	<b>FCM-POSTAGE</b>			
<b>Vendor: 90262</b>	<b>US Postal Service</b>			
122024	12/12/2024	12/16/2024	Postage	\$40.54
<b>Subtotal for GL Acct: 1071024240 :</b>				<b>\$40.54</b>
<b>GL Acct: 1071034030</b>	<b>PEER-OFFICE SUPPLIES</b>			
<b>Vendor: 91289</b>	<b>Mastercard</b>			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$29.89
<b>Subtotal for GL Acct: 1071034030 :</b>				<b>\$29.89</b>
<b>GL Acct: 1071034060</b>	<b>PEER-TELEPHONE</b>			
<b>Vendor: 91116</b>	<b>Amanda Hart</b>			
122024	12/12/2024	12/16/2024	Phone reimb.	\$30.00
<b>Vendor: 90337</b>	<b>Crystal Singer</b>			
122024	12/12/2024	12/16/2024	Wellness/phone reimb.	\$30.00
<b>Subtotal for GL Acct: 1071034060 :</b>				<b>\$60.00</b>
<b>GL Acct: 1071044220</b>	<b>HEALTHY KIDS CONTRACTUAL</b>			
<b>Vendor: 91289</b>	<b>Mastercard</b>			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$59.75



# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Vendor: 90009 Stericycle</b>				
8009133068	12/11/2024	12/16/2024	Medical Waste Disposal	\$33.83
<b>Subtotal for GL Acct: 1071044220 :</b>				<b>\$93.58</b>
<b>GL Acct: 1071054060</b>	<b>FEDERAL MATCH TELEPHONE</b>			
<b>Vendor: 91289 Mastercard</b>				
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$38.01
<b>Subtotal for GL Acct: 1071054060 :</b>				<b>\$38.01</b>
<b>GL Acct: 1071054140</b>	<b>FEDERAL MATCH BLDG/GROUNDS</b>			
<b>Vendor: 90005 Brock Tarr</b>				
122024	12/11/2024	12/16/2024	Cleaning Service	\$310.00
<b>Subtotal for GL Acct: 1071054140 :</b>				<b>\$310.00</b>
<b>GL Acct: 1071054150</b>	<b>FEDERAL MATCH OFFICE RENT</b>			
<b>Vendor: 2260 MM Mona Inc.</b>				
122024	12/12/2024	12/16/2024	Rent	\$775.00
<b>Subtotal for GL Acct: 1071054150 :</b>				<b>\$775.00</b>
<b>GL Acct: 1071054180</b>	<b>FEDERAL MATCH JANITOR SUPPLIES</b>			
<b>Vendor: 90685 Lorenz Wholesale Co.</b>				
641901	12/12/2024	12/16/2024	janitorial supplies	\$58.48

**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Subtotal for GL Acct: 1071054180 :</b>				<b>\$58.48</b>
<b>GL Acct: 1071054220</b>	<b>FEDERAL MATCH CONTRACTUAL</b>			
<b>Vendor: 1930</b>	<b>Eagleson Automotive Center Inc.</b>			
257143	12/12/2024	12/16/2024	Contractual	\$26.10
<b>Vendor: 2034</b>	<b>Kelsey McClure</b>			
122024	12/12/2024	12/16/2024	Cleaning Services	\$467.51
<b>Vendor: 2033</b>	<b>Kimberly D. Muska</b>			
122024	12/12/2024	12/16/2024	Cleaning Service	\$467.51
<b>Vendor: 90984</b>	<b>Ricoh USA, Inc-Chicago IL</b>			
5070578897/5070578990	12/12/2024	12/16/2024	Contractual	\$85.69
<b>Vendor: 90009</b>	<b>Stericycle</b>			
8009133068	12/11/2024	12/16/2024	Medical Waste Disposal	\$101.50
<b>Subtotal for GL Acct: 1071054220 :</b>				<b>\$1,148.31</b>
<b>GL Acct: 1071064080</b>	<b>PPV NURSING SUPPLIES</b>			
<b>Vendor: 90292</b>	<b>GlaxoSmithKline Pharmaceuticals</b>			
8254489922	12/12/2024	12/16/2024	Serum	\$5,128.54
<b>Vendor: 2115</b>	<b>McKesson Medical</b>			
22899423/22934029	12/12/2024	12/16/2024	Nursing Supplies	\$2,043.28

**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Vendor: 911</b>	<b>Merck, Sharp &amp; Dohme Corp</b>			
7017896945	12/12/2024	12/16/2024	Nursing Supplies	\$2,817.94
<b>Subtotal for GL Acct: 1071064080 :</b>				<b>\$9,989.76</b>
<b>GL Acct: 1071064220</b>	<b>PPV CONTRACTUAL</b>			
<b>Vendor: 91307</b>	<b>Healthlink, Inc.</b>			
1167180	12/12/2024	12/16/2024	Contractual	\$3.03
<b>Vendor: 91289</b>	<b>Mastercard</b>			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$87.50
<b>Subtotal for GL Acct: 1071064220 :</b>				<b>\$90.53</b>
<b>GL Acct: 1071074030</b>	<b>BASIC OFFICE SUPPLIES</b>			
<b>Vendor: 91289</b>	<b>Mastercard</b>			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$9.98
<b>Subtotal for GL Acct: 1071074030 :</b>				<b>\$9.98</b>
<b>GL Acct: 1071074220</b>	<b>BASIC CONTRACTUAL</b>			
<b>Vendor: 91289</b>	<b>Mastercard</b>			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$87.51
<b>Vendor: 90009</b>	<b>Stericycle</b>			
8009133068	12/11/2024	12/16/2024	Medical Waste Disposal	\$33.83

**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Vendor: 91417 WalMart</b>				
122024	12/12/2024	12/16/2024	6032 2020 0047 8843	\$4.48
<b>Subtotal for GL Acct: 1071074220 :</b>				<b>\$125.82</b>
<b>GL Acct: 1071074240</b>	<b>BASIC POSTAGE</b>			
<b>Vendor: 90789 Melanie Ochs-Petty Cash Custodian</b>				
122024	12/12/2024	12/16/2024	Replenish Petty Cash	\$5.58
<b>Subtotal for GL Acct: 1071074240 :</b>				<b>\$5.58</b>
<b>GL Acct: 1071084070</b>	<b>NURSING TRAVEL</b>			
<b>Vendor: 91289 Mastercard</b>				
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$9.82
<b>Subtotal for GL Acct: 1071084070 :</b>				<b>\$9.82</b>
<b>GL Acct: 1071084220</b>	<b>NURSING CONTRACTUAL</b>			
<b>Vendor: 91417 WalMart</b>				
122024	12/12/2024	12/16/2024	6032 2020 0047 8843	\$250.00
<b>Subtotal for GL Acct: 1071084220 :</b>				<b>\$250.00</b>
<b>GL Acct: 1071094070</b>	<b>ITFC TRAVEL</b>			
<b>Vendor: 91289 Mastercard</b>				
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$14.96

**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Subtotal for GL Acct: 1071094070 :</b>				<b>\$14.96</b>
<b>GL Acct: 1071114070</b>	<b>OT TRAVEL</b>			
<b>Vendor: 91289</b>	<b>Mastercard</b>			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$6.50
<b>Subtotal for GL Acct: 1071114070 :</b>				<b>\$6.50</b>
<b>GL Acct: 1071154220</b>	<b>LAB CONTRACTUAL</b>			
<b>Vendor: 91289</b>	<b>Mastercard</b>			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$59.76
<b>Vendor: 91145</b>	<b>Sarah Bush Lincoln</b>			
6436385	12/12/2024	12/16/2024	Labs	\$616.34
<b>Vendor: 90009</b>	<b>Stericycle</b>			
8009133068	12/11/2024	12/16/2024	Medical Waste Disposal	\$33.84
<b>Subtotal for GL Acct: 1071154220 :</b>				<b>\$709.94</b>
<b>GL Acct: 1071174070</b>	<b>LEAD SCREEN TRAVEL</b>			
<b>Vendor: 91289</b>	<b>Mastercard</b>			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$5.61
<b>Subtotal for GL Acct: 1071174070 :</b>				<b>\$5.61</b>

# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>GL Acct: 1071174220 LEAD SCREEN CONTRACTUAL</b>				
<b>Vendor: 90559 MedTox</b>				
1120241692290	12/12/2024	12/16/2024	Contractual	\$22.52
<b>Subtotal for GL Acct: 1071174220 :</b>				<b>\$22.52</b>
<b>GL Acct: 1071184070 OUTBREAK TRAVEL</b>				
<b>Vendor: 91289 Mastercard</b>				
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$121.47
<b>Subtotal for GL Acct: 1071184070 :</b>				<b>\$121.47</b>
<b>GL Acct: 1071194030 TICKET FOR CURE OFFICE SUPPLY</b>				
<b>Vendor: 90014 Kelly Hemrich</b>				
122024	12/11/2024	12/16/2024	contractual	\$200.00
<b>Subtotal for GL Acct: 1071194030 :</b>				<b>\$200.00</b>
<b>GL Acct: 1071244220 DRUG SCREEN CONTRACTUAL</b>				
<b>Vendor: 2135 eScreen Inc.</b>				
14080170	12/12/2024	12/16/2024	Contractual	\$371.25
<b>Subtotal for GL Acct: 1071244220 :</b>				<b>\$371.25</b>
<b>GL Acct: 1071244240 DRUG SCREEN POSTAGE</b>				
<b>Vendor: 90262 US Postal Service</b>				
122024	12/12/2024	12/16/2024	Postage	\$1.01

**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Subtotal for GL Acct: 1071244240 :</b>				<b>\$1.01</b>
<b>GL Acct: 1071274030</b>	<b>CIPS OFFICE SUPPLIES</b>			
<b>Vendor: 91289</b>	<b>Mastercard</b>			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$152.97
<b>Subtotal for GL Acct: 1071274030 :</b>				<b>\$152.97</b>
<b>GL Acct: 1071274060</b>	<b>CIPS TELEPHONE</b>			
<b>Vendor: 91289</b>	<b>Mastercard</b>			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$38.01
<b>Subtotal for GL Acct: 1071274060 :</b>				<b>\$38.01</b>
<b>GL Acct: 1071274070</b>	<b>CIPS TRAVEL</b>			
<b>Vendor: 90053</b>	<b>Jennifer Frichtl</b>			
122024	12/12/2024	12/16/2024	Mileage Reimb.	\$44.22
<b>Subtotal for GL Acct: 1071274070 :</b>				<b>\$44.22</b>
<b>GL Acct: 1072504060</b>	<b>DMHDD TELEPHONE</b>			
<b>Vendor: 2202</b>	<b>Carly Geltz</b>			
122024	12/12/2024	12/16/2024	Mileage Reimb.	\$49.58
<b>Vendor: 90600</b>	<b>Jeannie Johnson</b>			
122024	12/11/2024	12/16/2024	Phone/Mileage Reimb.	\$23.55

**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Subtotal for GL Acct: 1072504060 :</b>				<b>\$73.13</b>
<b>GL Acct: 1072504070</b>	<b>DMHDD TRAVEL</b>			
<b>Vendor: 2047</b>	<b>Braley Dietzen</b>			
122024	12/12/2024	12/16/2024	Mileage/Wellness Reimb.	\$49.58
<b>Vendor: 2202</b>	<b>Carly Geltz</b>			
122024	12/12/2024	12/16/2024	Mileage Reimb.	\$10.44
<b>Vendor: 91289</b>	<b>Mastercard</b>			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$3.55
<b>Subtotal for GL Acct: 1072504070 :</b>				<b>\$63.57</b>
<b>GL Acct: 1072504220</b>	<b>DMHDD CONTRACTUAL</b>			
<b>Vendor: 2157</b>	<b>Advanced Digital</b>			
59608/59478	12/12/2024	12/16/2024	Contractual	\$21.00
<b>Vendor: 91307</b>	<b>Healthlink, Inc.</b>			
1167180	12/12/2024	12/16/2024	Contractual	\$16.64
<b>Vendor: 2033</b>	<b>Kimberly D. Muska</b>			
122024	12/12/2024	12/16/2024	Cleaning Service	\$280.50
<b>Vendor: 1775</b>	<b>Xerox Corporation</b>			
022492271	12/12/2024	12/16/2024	Contractual	\$126.00



**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Subtotal for GL Acct: 1072504220 :</b>				<b>\$444.14</b>
<b>GL Acct: 1072504240</b>	<b>DMHDD POSTAGE</b>			
<b>Vendor: 90262</b>	<b>US Postal Service</b>			
122024	12/12/2024	12/16/2024	Postage	\$100.93
<b>Subtotal for GL Acct: 1072504240 :</b>				<b>\$100.93</b>
<b>GL Acct: 1072524240</b>	<b>DIVORCE PARENT POSTAGE</b>			
<b>Vendor: 90262</b>	<b>US Postal Service</b>			
122024	12/12/2024	12/16/2024	Postage	\$97.33
<b>Subtotal for GL Acct: 1072524240 :</b>				<b>\$97.33</b>
<b>GL Acct: 1072534030</b>	<b>RICHLAND MI OFFICE SUPPLIES</b>			
<b>Vendor: 90507</b>	<b>Technical Partners LLC</b>			
35815/35807	12/11/2024	12/16/2024	Network	\$1,333.53
<b>Subtotal for GL Acct: 1072534030 :</b>				<b>\$1,333.53</b>
<b>GL Acct: 1072534060</b>	<b>RICHLAND MI PAS SCR-TELE</b>			
<b>Vendor: 90600</b>	<b>Jeannie Johnson</b>			
122024	12/11/2024	12/16/2024	Phone/Mileage Reimb.	\$23.55
<b>Vendor: 91289</b>	<b>Mastercard</b>			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$19.00

**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Subtotal for GL Acct: 1072534060 :</b>				<b>\$42.55</b>
<b>GL Acct: 1072534070</b>	<b>RICHLAND MI TRAVEL</b>			
<b>Vendor: 1477</b>	<b>Erin Frichtl</b>			
122024	12/11/2024	12/16/2024	Wellness Reimb./Mileage	\$27.47
<b>Vendor: 91289</b>	<b>Mastercard</b>			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$11.54
<b>Vendor: 90789</b>	<b>Melanie Ochs-Petty Cash Custodian</b>			
122024	12/12/2024	12/16/2024	Replenish Petty Cash	\$0.67
<b>Subtotal for GL Acct: 1072534070 :</b>				<b>\$39.68</b>
<b>GL Acct: 1072534140</b>	<b>RICHLAND MI BLDG/GROUNDS</b>			
<b>Vendor: 90005</b>	<b>Brock Tarr</b>			
122024	12/11/2024	12/16/2024	Cleaning Service	\$345.00
<b>Subtotal for GL Acct: 1072534140 :</b>				<b>\$345.00</b>
<b>GL Acct: 1072534150</b>	<b>RICHLAND MI OFFICE RENT</b>			
<b>Vendor: 2260</b>	<b>MM Mona Inc.</b>			
122024	12/12/2024	12/16/2024	Rent	\$862.50
<b>Subtotal for GL Acct: 1072534150 :</b>				<b>\$862.50</b>

# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>GL Acct: 1072534180</b>		<b>RICHLAND MI JANITOR SUPPLIES</b>		
<b>Vendor: 90685</b>	<b>Lorenz Wholesale Co.</b>			
641901	12/12/2024	12/16/2024	janitorial supplies	\$65.08
<b>Subtotal for GL Acct: 1072534180 :</b>				<b>\$65.08</b>
<b>GL Acct: 1072534220</b>		<b>RICHLAND MI CONTRACTUAL</b>		
<b>Vendor: 2157</b>	<b>Advanced Digital</b>			
59608/59478	12/12/2024	12/16/2024	Contractual	\$779.67
<b>Vendor: 1930</b>	<b>Eagleson Automotive Center Inc.</b>			
257143	12/12/2024	12/16/2024	Contractual	\$26.10
<b>Vendor: 90507</b>	<b>Technical Partners LLC</b>			
35815/35807	12/11/2024	12/16/2024	Network	\$90.00
<b>Vendor: 91417</b>	<b>WalMart</b>			
122024	12/12/2024	12/16/2024	6032 2020 0047 8843	\$38.62
<b>Subtotal for GL Acct: 1072534220 :</b>				<b>\$934.39</b>
<b>GL Acct: 1072544240</b>		<b>DUI/REMDIAL ED POSTAGE</b>		
<b>Vendor: 90262</b>	<b>US Postal Service</b>			
122024	12/12/2024	12/16/2024	Postage	\$7.09
<b>Subtotal for GL Acct: 1072544240 :</b>				<b>\$7.09</b>

# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>GL Acct: 1072564220</b>		<b>MEDCD PSYCH CONTRACTUAL</b>		
<b>Vendor: 1780</b>	<b>J.E. Holdren &amp; Associates, Inc.</b>			
122024	12/11/2024	12/16/2024	Contractual	\$1,750.00
<b>Subtotal for GL Acct: 1072564220 :</b>				<b>\$1,750.00</b>
<b>GL Acct: 1072584060</b>		<b>SUBSTANCE ABUSE TELEPHONE</b>		
<b>Vendor: 90600</b>	<b>Jeannie Johnson</b>			
122024	12/11/2024	12/16/2024	Phone/Mileage Reimb.	\$23.56
<b>Subtotal for GL Acct: 1072584060 :</b>				<b>\$23.56</b>
<b>GL Acct: 1072584070</b>		<b>SUBSTANCE ABUSE TRAVEL</b>		
<b>Vendor: 91289</b>	<b>Mastercard</b>			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$18.51
<b>Subtotal for GL Acct: 1072584070 :</b>				<b>\$18.51</b>
<b>GL Acct: 1072584220</b>		<b>SUBSTANCE ABUSE CONTRACTUAL</b>		
<b>Vendor: 2034</b>	<b>Kelsey McClure</b>			
122024	12/12/2024	12/16/2024	Cleaning Services	\$280.50
<b>Subtotal for GL Acct: 1072584220 :</b>				<b>\$280.50</b>
<b>GL Acct: 1072584240</b>		<b>SUBSTANCE ABUSE POSTAGE</b>		
<b>Vendor: 90262</b>	<b>US Postal Service</b>			
122024	12/12/2024	12/16/2024	Postage	\$97.33

**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Subtotal for GL Acct: 1072584240 :</b>				<b>\$97.33</b>
<b>GL Acct: 1072594060</b>	<b>RICHLAND SA TELEPHONE</b>			
<b>Vendor: 90600</b>	<b>Jeannie Johnson</b>			
122024	12/11/2024	12/16/2024	Phone/Mileage Reimb.	\$23.55
<b>Vendor: 91289</b>	<b>Mastercard</b>			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$19.01
<b>Subtotal for GL Acct: 1072594060 :</b>				<b>\$42.56</b>
<b>GL Acct: 1072594070</b>	<b>RICHLAND SA TRAVEL</b>			
<b>Vendor: 90600</b>	<b>Jeannie Johnson</b>			
122024	12/11/2024	12/16/2024	Phone/Mileage Reimb.	\$25.46
<b>Vendor: 91289</b>	<b>Mastercard</b>			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$9.16
<b>Vendor: 90789</b>	<b>Melanie Ochs-Petty Cash Custodian</b>			
122024	12/12/2024	12/16/2024	Replenish Petty Cash	\$0.67
<b>Subtotal for GL Acct: 1072594070 :</b>				<b>\$35.29</b>
<b>GL Acct: 1072594140</b>	<b>RICHLAND SA CLEANING</b>			
<b>Vendor: 90005</b>	<b>Brock Tarr</b>			
122024	12/11/2024	12/16/2024	Cleaning Service	\$345.00



# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>GL Acct: 1072604060 DRUG COURT - TELEPHONE</b>				
Vendor: 91289	Mastercard			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$91.71
<b>Subtotal for GL Acct: 1072604060 :</b>				<b>\$91.71</b>
<b>GL Acct: 1072604070 DRUG COURT - TRAVEL</b>				
Vendor: 91289	Mastercard			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$42.63
Vendor: 2239	Shelby Riddle			
122024	12/12/2024	12/16/2024	Mileage/wellness reimb.	\$44.66
<b>Subtotal for GL Acct: 1072604070 :</b>				<b>\$87.29</b>
<b>GL Acct: 1072604220 DRUG COURT - CONTRACTUAL</b>				
Vendor: 90507	Technical Partners LLC			
35815/35807	12/11/2024	12/16/2024	Network	\$45.00
<b>Subtotal for GL Acct: 1072604220 :</b>				<b>\$45.00</b>
<b>GL Acct: 1072654220 RICHLAND PSYCH</b>				
Vendor: 1780	J.E. Holdren & Associates, Inc.			
122024	12/11/2024	12/16/2024	Contractual	\$850.00
<b>Subtotal for GL Acct: 1072654220 :</b>				<b>\$850.00</b>





**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>GL Acct: 1073804220 BASIC 75% CONTRACTUAL</b>				
<b>Vendor: 2034</b>	<b>Kelsey McClure</b>			
122024	12/12/2024	12/16/2024	Cleaning Services	\$76.50
<b>Vendor: 2033</b>	<b>Kimberly D. Muska</b>			
122024	12/12/2024	12/16/2024	Cleaning Service	\$76.50
<b>Subtotal for GL Acct: 1073804220 :</b>				<b>\$153.00</b>
<b>GL Acct: 1074904060 BIO (PHEP) TELEPHONE</b>				
<b>Vendor: 91289</b>	<b>Mastercard</b>			
122024	12/11/2024	12/16/2024	Travel,supplies,phones	\$145.37
<b>Subtotal for GL Acct: 1074904060 :</b>				<b>\$145.37</b>
<b>GL Acct: 1100000402 AMB-TELEPHONE</b>				
<b>Vendor: 2095</b>	<b>AT &amp; T Mobility</b>			
287319274681X12032024	12/10/2024	12/16/2024	Phone Services	\$250.02
<b>Subtotal for GL Acct: 1100000402 :</b>				<b>\$250.02</b>
<b>GL Acct: 1100000403 AMB-FUEL FOR VEHIC</b>				
<b>Vendor: 625</b>	<b>Wabash Valley Service Company</b>			
11332785	12/10/2024	12/16/2024	Fuel- Amb.	\$2,908.80
<b>Subtotal for GL Acct: 1100000403 :</b>				<b>\$2,908.80</b>





**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>GL Acct: 1400000401</b>		<b>REC STRG-MICROFILMING</b>		
<b>Vendor: 2127</b>	<b>Advanced Digital</b>			
<b>IN60044</b>	12/11/2024	12/16/2024	Copier Contract	\$117.22
<b>Vendor: 56</b>	<b>Valsoft</b>			
<b>301942</b>	12/11/2024	12/16/2024	Add-on Property Check	\$700.00
<b>315588</b>	12/11/2024	12/16/2024	Monthly Resolution	\$550.00
<b>Subtotal for GL Acct: 1400000401 :</b>				<b>\$1,367.22</b>
<b>GL Acct: 1800000401</b>		<b>TORT-INSURANCE</b>		
<b>Vendor: 492</b>	<b>IL Counties Risk Management Trust</b>			
<b>122024a</b>	12/10/2024	12/16/2024	Property & Liability	\$238,646.00
<b>Subtotal for GL Acct: 1800000401 :</b>				<b>\$238,646.00</b>
<b>GL Acct: 1800000405</b>		<b>TORT-EQUIP &amp; MAINT</b>		
<b>Vendor: 453</b>	<b>FESSI, Inc</b>			
<b>E132338</b>	12/11/2024	12/16/2024	Annual Inspection - Cthse	\$196.19
<b>E132343</b>	12/11/2024	12/16/2024	Annual Inspection - Annex	\$65.25
<b>E132719</b>	12/11/2024	12/16/2024	Annual Inspection - Co. Hwy.	\$150.00
<b>Subtotal for GL Acct: 1800000405 :</b>				<b>\$411.44</b>
<b>GL Acct: 2000000401</b>		<b>WORK COMP-INSURANCE</b>		
<b>Vendor: 492</b>	<b>IL Counties Risk Management Trust</b>			
<b>122024</b>	12/10/2024	12/16/2024	Work Comp	\$90,620.00

# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '12/16/2024'

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Subtotal for GL Acct: 200000401 :</b>				<b>\$90,620.00</b>
<b>GL Acct: 230000401</b>	<b>PROB-OFFENDER SERVIC</b>			
<b>Vendor: 2037</b>	<b>Total Court Services, LLC</b>			
JASPERIL1124-CF	12/11/2024	12/16/2024	Services	\$80.00
<b>Subtotal for GL Acct: 230000401 :</b>				<b>\$80.00</b>
<b>GL Acct: 250000402</b>	<b>SWSTE-LANDFILL CHAR</b>			
<b>Vendor: 2225</b>	<b>Rumpke Of Illinois, Inc.</b>			
0020461	12/11/2024	12/16/2024	November Landfill Chrg. - Solid Waste	\$9,408.65
<b>Subtotal for GL Acct: 250000402 :</b>				<b>\$9,408.65</b>
<b>GL Acct: 250000405</b>	<b>SWSTE-EQUIP OPERAT</b>			
<b>Vendor: 435</b>	<b>Wabash Valley Service Company</b>			
122024a	12/11/2024	12/16/2024	December Diesel Fuel - Solid Waste	\$1,287.34
<b>Subtotal for GL Acct: 250000405 :</b>				<b>\$1,287.34</b>
<b>GL Acct: 310000408</b>	<b>PPRT-GEN HEALTH INS</b>			
<b>Vendor: 1633</b>	<b>Hope Trust</b>			
003-RS0036	12/10/2024	12/16/2024	Employer Risk Share	\$6,924.66
<b>Subtotal for GL Acct: 310000408 :</b>				<b>\$6,924.66</b>
<b>GL Acct: 360000401</b>	<b>MATERIAL-MATERIAL &amp; SUPP</b>			

**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '12/16/2024',

	Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Vendor:</b>	<b>191</b>	<b>Casey Stone Company</b>			
	<b>53204</b>	12/11/2024	12/16/2024	RipRap - Material Tax	\$873.19
	<b>53269</b>	12/11/2024	12/16/2024	CA16- Material Tax	\$9,176.40
<b>Subtotal for GL Acct: 360000401 :</b>					<b>\$10,049.59</b>
<b>GL Acct: 410000402</b>	<b>CRT DOC STR-SUPPLIES</b>				
<b>Vendor:</b>	<b>875</b>	<b>Coast To Coast</b>			
	<b>A2722031</b>	12/10/2024	12/16/2024	Toner Cartridges	\$1,508.67
<b>Subtotal for GL Acct: 410000402 :</b>					<b>\$1,508.67</b>

**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '12/16/2024'

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Grand Total :</b>				<b>\$673,179.32</b>

<b>Fund Totals</b>		
<b>Fund</b>	<b>Fund Name</b>	<b>Fund Total</b>
01	GENERAL FUND	\$50,950.71
02	COUNTY HIGHWAY	\$12,825.13
03	COUNTY BRIDGE	\$1,376.88
05	COUNTY MOTOR FUEL	\$650.00
06	REVOLVING	\$511.04
08	SENATE BILL 1750	\$5,507.52
09	TOWNSHIP MOTOR FUEL	\$154,151.52
10	COUNTY HEALTH	\$42,647.65
11	COUNTY AMBULANCE	\$44,255.30
14	RECORD STORAGE	\$1,367.22
18	TORT JUDGMENT & GENE	\$239,057.44
20	WORKMAN'S COMPENSA	\$90,620.00
23	PROBATION FEE FUND	\$80.00
25	SOLID WASTE/RECYCLIN	\$10,695.99
31	PERSONAL PROPERTY	\$6,924.66
36	MATERIALS FUND	\$10,049.59

**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '12/16/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
41			COURT DOCUMENT STOR	\$1,508.67
			<b>Total All Funds:</b>	\$673,179.32



# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '11/18/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>GL Acct: 0102000412</b>		<b>CO CLRK-SUPPLY FOR ELECTION</b>		
<b>Vendor: 574</b>	<b>GBS Inc.</b>			
24-39490	11/18/2024	11/18/2024	Election Supplies	\$1,858.46
<b>Subtotal for GL Acct: 0102000412 :</b>				<b>\$1,858.46</b>
<b>GL Acct: 0103000409</b>		<b>CO BRD-CONTINGENCY</b>		
<b>Vendor: 2127</b>	<b>Advanced Digital</b>			
IN59263	11/18/2024	11/18/2024	Copier Contract - Co. Clerk	\$10.00
<b>Subtotal for GL Acct: 0103000409 :</b>				<b>\$10.00</b>
<b>GL Acct: 0107000425</b>		<b>GF MISC- KEMPER TECH</b>		
<b>Vendor: 1115</b>	<b>Kemper Technology Consulting</b>			
56033888a	11/18/2024	11/18/2024	Monthly Services	\$6,798.62
<b>Subtotal for GL Acct: 0107000425 :</b>				<b>\$6,798.62</b>
<b>GL Acct: 0112000403</b>		<b>SHERIFF-AUTOMOBILE MAINTENANCE</b>		
<b>Vendor: 83</b>	<b>Birch Auto Service</b>			
201581a	11/18/2024	11/18/2024	Maintenance	\$72.85
<b>Subtotal for GL Acct: 0112000403 :</b>				<b>\$72.85</b>
<b>GL Acct: 0115000406</b>		<b>JUDGES-DUES,SUBSCRIPT</b>		
<b>Vendor: 413</b>	<b>Chad Miller</b>			
112024	11/18/2024	11/18/2024	Lodging/Mileage Reimb.	\$477.26

**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '11/18/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Subtotal for GL Acct: 0115000406 :</b>				<b>\$477.26</b>
<b>GL Acct: 0116000402</b>		<b>CIRC CLRK-OFFICE SUPPLIES</b>		
<b>Vendor: 595</b>	<b>Hinckley Springs</b>			
19497066110224	11/18/2024	11/18/2024	Water - circuit clerk	\$137.17
<b>Vendor: 2265</b>	<b>Red Oxygen</b>			
CI00219610-663360	11/18/2024	11/18/2024	License and Message Chrg.	\$32.14
<b>Subtotal for GL Acct: 0116000402 :</b>				<b>\$169.31</b>
<b>GL Acct: 0116000412</b>		<b>CIRC CLRK-PUBLICATION</b>		
<b>Vendor: 2013</b>	<b>Hometown Register</b>			
112024	11/18/2024	11/18/2024	Subscription Renewal - Cir. Clerk	\$47.09
<b>Subtotal for GL Acct: 0116000412 :</b>				<b>\$47.09</b>
<b>GL Acct: 0116000413</b>		<b>CIRC CLRK-OPIER SUPPLIES</b>		
<b>Vendor: 1857</b>	<b>Office360 Inc.</b>			
3022965	11/18/2024	11/18/2024	paper	\$89.98
<b>Subtotal for GL Acct: 0116000413 :</b>				<b>\$89.98</b>
<b>GL Acct: 0118000404</b>		<b>ST ATTY-EDUCATION &amp; TRAIN</b>		
<b>Vendor: 536</b>	<b>IL State's Attorneys Association</b>			
112024	11/18/2024	11/18/2024	Winter Conference - J. Treccia	\$490.00

**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '11/18/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Subtotal for GL Acct: 0118000404 :</b>				<b>\$490.00</b>
<b>GL Acct: 0118000405</b>	<b>ST ATTY-EQUIP PURCHASE</b>			
<b>Vendor: 1857</b>	<b>Office360 Inc.</b>			
3023489	11/18/2024	11/18/2024	Toner	\$1,064.95
3030009	11/18/2024	11/18/2024	Toner	\$720.94
<b>Subtotal for GL Acct: 0118000405 :</b>				<b>\$1,785.89</b>
<b>GL Acct: 0118000412</b>	<b>ST ATTY-SUPPLIES</b>			
<b>Vendor: 1123</b>	<b>Card Service Center</b>			
112024x	11/18/2024	11/18/2024	Balance due -0330	\$40.54
<b>Vendor: 1857</b>	<b>Office360 Inc.</b>			
3020789	11/18/2024	11/18/2024	Toner/Paper	\$449.17
<b>Subtotal for GL Acct: 0118000412 :</b>				<b>\$489.71</b>
<b>GL Acct: 1100000402</b>	<b>AMB-TELEPHONE</b>			
<b>Vendor: 2095</b>	<b>AT &amp; T Mobility</b>			
287319274681X11032024	11/18/2024	11/18/2024	Phone Service - Amb.	\$250.02
<b>Subtotal for GL Acct: 1100000402 :</b>				<b>\$250.02</b>
<b>GL Acct: 1100000403</b>	<b>AMB-FUEL FOR VEHIC</b>			
<b>Vendor: 625</b>	<b>Wabash Valley Service Company</b>			
11332395	11/18/2024	11/18/2024	Fuel - Ambulance	\$3,114.40

# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '11/18/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Subtotal for GL Acct: 110000403 :</b>				<b>\$3,114.40</b>
<b>GL Acct: 110000407</b>	<b>AMB-CONTINGENCIES</b>			
<b>Vendor: 1123</b>	<b>Card Service Center</b>			
112024p	11/18/2024	11/18/2024	Balance Due - 2684	\$46.69
<b>Subtotal for GL Acct: 110000407 :</b>				<b>\$46.69</b>
<b>GL Acct: 110000410</b>	<b>AMB-AUTO MAINTENAN</b>			
<b>Vendor: 83</b>	<b>Birch Auto Service</b>			
201359	11/18/2024	11/18/2024	Auto Maintenance	\$111.72
201407	11/18/2024	11/18/2024	Auto Maintenance	\$104.05
201552	11/18/2024	11/18/2024	Auto Maintenance	\$2,491.00
<b>Vendor: 1123</b>	<b>Card Service Center</b>			
112024p	11/18/2024	11/18/2024	Balance Due - 2684	\$24.65
<b>Vendor: 72</b>	<b>Newton Part Supply, Inc.</b>			
152087	11/18/2024	11/18/2024	Supplies - Amb.	\$51.37
<b>Subtotal for GL Acct: 110000410 :</b>				<b>\$2,782.79</b>
<b>GL Acct: 110000412</b>	<b>AMB-SUPPLIES</b>			
<b>Vendor: 208</b>	<b>Bound Tree Medical, LLC</b>			
85524923	11/18/2024	11/18/2024	Supplies	\$189.00
85528337	11/18/2024	11/18/2024	Supplies	\$832.78
85531451	11/18/2024	11/18/2024	Supplies	\$108.90

# Batch Invoices Entered by Account Number (APLT11)

Jasper County

Selection Criteria: Batch Id - '11/18/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Vendor: 1123</b>	<b>Card Service Center</b>			
112024p	11/18/2024	11/18/2024	Balance Due - 2684	\$465.45
<b>Vendor: 1184</b>	<b>Indiana Oxygen Company</b>			
10505752	11/18/2024	11/18/2024	Oxygen	\$195.28
10514927	11/18/2024	11/18/2024	Oxygen	\$174.84
<b>Subtotal for GL Acct: 110000412 :</b>				<b>\$1,966.25</b>
<b>GL Acct: 110000413</b>	<b>AMB-EQUIP PURCHASE</b>			
<b>Vendor: 1123</b>	<b>Card Service Center</b>			
112024p	11/18/2024	11/18/2024	Balance Due - 2684	\$12.99
<b>Subtotal for GL Acct: 110000413 :</b>				<b>\$12.99</b>
<b>GL Acct: 110000419</b>	<b>AMB-BLDG MAINTENANCE</b>			
<b>Vendor: 1123</b>	<b>Card Service Center</b>			
112024p	11/18/2024	11/18/2024	Balance Due - 2684	\$90.08
<b>Subtotal for GL Acct: 110000419 :</b>				<b>\$90.08</b>
<b>GL Acct: 120000404</b>	<b>CRT AUTO-TRAINING</b>			
<b>Vendor: 402</b>	<b>Goodin Associates, Ltd</b>			
34770	11/18/2024	11/18/2024	JIMAS Conference	\$300.00
<b>Subtotal for GL Acct: 120000404 :</b>				<b>\$300.00</b>

**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '11/18/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>GL Acct: 140000401</b>		<b>REC STRG-MICROFILMING</b>		
<b>Vendor: 2127</b>	<b>Advanced Digital</b>			
<b>IN59263</b>	11/18/2024	11/18/2024	Copier Contract - Co. Clerk	\$81.62
<b>Subtotal for GL Acct: 140000401 :</b>				<b>\$81.62</b>
<b>GL Acct: 190000401</b>		<b>UNEMP-INSURANCE</b>		
<b>Vendor: 492</b>	<b>IL Counties Risk Management Trust</b>			
<b>S-INV003567</b>	11/18/2024	11/18/2024	Unemployment Interium Premium	\$646.00
<b>Subtotal for GL Acct: 190000401 :</b>				<b>\$646.00</b>
<b>GL Acct: 410000401</b>		<b>CRT DOC STR-EQUIPMENT</b>		
<b>Vendor: 2206</b>	<b>PayCourt</b>			
<b>I-313</b>	11/18/2024	11/18/2024	1 Yr Consulting Subscription Fee	\$2,700.00
<b>Subtotal for GL Acct: 410000401 :</b>				<b>\$2,700.00</b>

**Batch Invoices Entered by Account Number (APLT11)**

**Jasper County**

Selection Criteria: Batch Id - '11/18/2024',

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>Grand Total :</b>				<b>\$24,280.01</b>

<b>Fund Totals</b>		
<b>Fund</b>	<b>Fund Name</b>	<b>Fund Total</b>
01	GENERAL FUND	\$12,289.17
11	COUNTY AMBULANCE	\$8,263.22
12	COURT AUTOMATION	\$300.00
14	RECORD STORAGE	\$81.62
19	UNEMPLOYMENT INSURA	\$646.00
41	COURT DOCUMENT STOR	\$2,700.00
<b>Total All Funds:</b>		<b>\$24,280.01</b>

**COUNTY BILLS PAID  
NOVEMBER 30, 2024**

<b>DEPARTMENT</b>	<b>DATE PAID</b>	<b>CK #</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
<b>CORONER - EQUIPMENT</b>	11/26/2024	1220	EMSAR	Invoice #SI-353913 - 8 New 5" Wheel Kits	\$558.87
<b>GENERAL FUND - CIRC CRT - APPOINTED COUNSEL</b>	11/4/2024	1764	Bartley C. Zuber	Court Expense - Court Appointed Counsel	\$750.00
<b>GENERAL FUND - CIRC CRT - APPOINTED COUNSEL</b>	11/20/2024	1765	Mary Beth Welch Collins	Court Expense-Court Appointed Counsel/No. 2023-JA-6	\$618.49
<b>GENERAL FUND - CIRC CRT - APPOINTED COUNSEL</b>	11/20/2024	1766	Mary Beth Welch Collins	Court Expense-Court Appointed Counsel/No. 2024-JA-1, 2	\$962.21
<b>GENERAL FUND - CIRC CRT - APPOINTED COUNSEL</b>	11/20/2024	1767	Mary Beth Welch Collins	Court Expense-Court Appointed Counsel/No. 2023-DT-27, 2024-CM-31	\$1,082.63
<b>GENERAL FUND - CIRC CRT - APPOINTED COUNSEL</b>	11/20/2024	1768	May Beth Welch Collins	Court Expense-Court Appointed Counsel/No. 2023-JA-11,12	\$1,300.11
<b>GENERAL FUND - CIRC CRT - APPOINTED COUNSEL</b>	11/20/2024	1769	Mary Beth Welch Collins	Court Expense-Court Appointed Counsel/No. 2024-JA-5	\$1,260.00
<b>PROBATION - OFFENDER SERVICES</b>	11/21/2024	1500	Jasper County Health Department	Outpatient-Probationers Counseling Services	\$220.00
<b>COLLECTOR - PSB CHECKING</b>	11/18/2024	2179	Jasper County Clerk, Amy Tarr	2023 Payable 2024 Annual Tax Sale Clerk Fees	\$500.00



**CHIEF JUDGE'S OFFICE EXPENSE**

June 1, 2024 - November 30, 2024

	<b>Postage</b>	<b>Telephone / Internet</b>	<b>Operating Expenses</b>	<b>Reporter Supplies (6 month total)</b>
June	\$0.00	\$0.00	\$328.51	\$47.56
July	\$0.00	\$0.00	\$1,478.96	\$0.00
August	\$0.00	\$0.00	\$208.00	\$0.00
September	\$0.00	\$0.00	\$208.00	\$0.00
October	\$0.00	\$0.00	\$326.32	\$85.84
November	\$0.00	\$0.00	\$419.72	\$0.00
<b>TOTAL</b>	\$0.00	\$0.00	\$2,969.51	\$133.40

**TOTAL \$3,102.91**

**COUNTY PROPORTIONATE SHARE**

<b>County</b>	<b>Percentage</b>	<b>Expenses</b>	<b>Reporter Supplies</b>	<b>Total</b>
Christian	14.4%	\$427.61		\$427.61
Clay	5.6%	\$166.29		\$166.29
Clinton	15.6%	\$463.24		\$463.24
Effingham	14.6%	\$433.55		\$433.55
Fayette	9.1%	\$270.23	\$47.56	\$317.79
Jasper	3.9%	\$115.81		\$115.81
Marion	15.9%	\$472.15		\$472.15
Montgomery	12.0%	\$356.34	\$85.84	\$442.18
Shelby	8.9%	\$264.29		\$264.29
<b>TOTAL</b>	100.0%	\$2,969.51	\$133.40	<b>\$3,102.91</b>

# **OLD BUSINESS**

Jasper County Flag Design Contest

# VOTE FOR THE JASPER COUNTY FLAG

## Be Part of History



Option A – Current Flag



Option B – Jasper County Seal Flag



Option C – Unity Flag of Stars, Fields and River



Option D – Combined Flag  
Unity & Seal Flag



Option E – Merge Seal & Unity Flag  
with Eagle



Option F – Unity Flag with Eagle



### Option A – Current Flag

On June 12, 1976, during a Flag Day celebration sponsored by the Newton Woman’s Club, the Jasper County Flag, original in design and worked in needlepoint by the Woman’s Bicentennial Committee members was presented on behalf of the club to the citizens of Jasper County as a symbol of our County’s being the oldest recorded spot in the United States for this rare bird the “Prairie Chicken.” It was accepted as the county’s official flag. Jasper County has a unique flag that features needlepoint work. This is a one-of-a-kind flag however because it is in needlepoint it is hard to reproduce.



### Option B – Jasper County Seal Flag

The Blue at the bottom of the flag mirrors the likeness of a field as you look out, a symbol of the impact of agriculture within our community. In the center is the official Jasper County Seal, which is surrounded by a yellow and orange rope to pay homage to the original needlepoint design.



### Option C – Unity Flag of Stars, Fields and River

The Royal Blue of the flag symbolizes patriotism. The Circle on the flag symbolizes unity, the unity of the government and the people of Jasper County. The Smaller Stars symbolize the eleven townships within the borders of Jasper County. The Large Star symbolizes Jasper County. The Blue River represents the Embarras River a natural stream of water running through the county. The Fields depicted in Orange symbolize agriculture and growth.



**Option D – Combined Flag Unity & Seal Flag**

This flag takes elements from both the Unity Flag and the Seal Flag to form a combined Flag.



**Option E – Merge Seal & Unity Flag with Eagle**

The Blue at the bottom of the flag mirrors the likeness of a field as you look out, a symbol of the impact of agriculture within our community. In the center is the design from the Unity Flag, which is surrounded by a yellow and orange rope to pay homage to the original needlepoint design.



**Option F – Unity Flag with Eagle**

The Royal Blue of the flag symbolizes patriotism. The Circle on the flag symbolizes unity, the unity of the government and the people of Jasper County. The Smaller Stars symbolize the eleven townships within the borders of Jasper County. The Eagle symbolizes Jasper County. The Blue River represents the Embarras River a natural stream of water running through the county. The Fields depicted in Orange symbolize agriculture and grown.

# **NEW BUSINESS**

Jasper County FY2025 Annual Levy Ordinance

**Jasper County, Illinois**  
**Annual Levy Ordinance**  
**2024-2025**

An Ordinance levying taxes for all corporate purpose for the COUNTY OF JASPER, ILLINOIS, for the fiscal year commencing on the 1<sup>st</sup> day of December, 2024.

**BE IT ORDAINED BY THE COUNTY BOARD OF JASPER COUNTY, ILLINOIS:**

SECTION ONE: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and the same is hereby levied for such purposes as: General Corporate Fund, County Highway Department Fund, Materials Fund, County Bridge Fund, Federal Aid Matching Fund, Solid Waste Fund, Jasper County Public Health Fund, Jasper County Ambulance Fund, Municipal Retirement Fund, Social Security Fund, Tort Judgement and General Liability Fund, Unemployment Insurance Fund, Audit Fund and Worker Compensation Fund for the fiscal year of the said COUNTY OF JASPER, ILLINOIS, beginning the 1<sup>st</sup> day of December, 2024, and ending on the 30<sup>th</sup> day of November, 2025.

SECTION TWO: The amount levied for each object and purpose are as follows in the attached pages.

SECTION THREE: That the County Clerk of said COUNTY OF JASPER is hereby directed to extend the aforesaid tax in the amount of above set forth for the fiscal year of the COUNTY OF JASPER beginning December 1, 2024 and ending November 30, 2025.

SECTION FOUR: Partial invalidity. That if any section, subdivision, sentence or word of the Ordinance is for any reason held void or invalid or to be unconstitutional, such decision shall not be affect the validity of the remaining portions of the Ordinance.

SECTION FIVE: This Ordinance shall be in full force and affect from and after its passage, approval and recording, according to law.

**PASSED AND APPROVED BY THE COUNTY BOARD OF THE COUNTY OF JASPER THIS 19<sup>TH</sup> DAY OF DECEMBER, 2024.**

JASPER COUNTY, ILLINOIS  
TAX LEVIES  
FISCAL YEAR 2024-2025

FUND	MAXIMUM RATE	2023-2024 LEVY	2024-2025 LEVY
001 Corporate	0.3750	\$750,000.00	\$900,000.00
005 I.M.R.F.	AS NEEDED	\$200,000.00	\$50,000.00
006 County Highway	0.1000	\$250,000.00	\$250,000.00
008 Bridge Const W/ County	0.0500	\$130,000.00	\$130,000.00
021 Federal Aid Matching	0.0500	\$130,000.00	\$130,000.00
022 County Health Department	0.1000	\$181,478.00	\$181,478.00
025 Garbage Disposal	0.1000	\$250,000.00	\$250,000.00
027 Audit	AS NEEDED	\$55,000.00	\$55,000.00
035 Tort Judgements, Liability	AS NEEDED	\$337,000.00	\$337,000.00
047 Social Security	AS NEEDED	\$351,000.00	\$351,000.00
059 Special County Highway	0.0833	\$205,000.00	\$205,000.00
060 Unemployment Insurance	AS NEEDED	\$10,000.00	\$10,000.00
062 Workers Compensation	AS NEEDED	\$123,000.00	\$123,000.00
064 Ambulance	0.2000	\$440,000.00	\$440,000.00
TOTAL		\$3,412,478.00	\$3,412,478.00



ADOPTED THIS 19<sup>TH</sup> DAY OF DECEMBER, 2024

Pursuant to roll call vote as follows:

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

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Jason Warfel, Chairman

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Jessica Schackmann, Board Member

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Ronald Heltsley, Board Member

---

Michael Geier, Board Member

---

A.C. Pickens, Board Member

---

James Judson, Board Member

---

Eric Spiker, Board Member

---

Doug Weddell, Board Member

---

Austin Francis, Board Member

# **NEW BUSINESS**

Resolutions Increasing the Fees for the  
County Clerk & Recorder

**Resolution 2024-R-\_\_\_\_\_**

WHEREAS, 55 ILCS 5/4-4001 provides that the statutory County Clerk fees may be increased by the County Board if an increase is "justified by an acceptable cost study showing that the fees allowed by this Section (55 ILCS 5/4-4001) are not sufficient to cover the costs of providing the services"; and

WHEREAS, both 55 ILCS 5/4-4001 require a statement of the costs of providing each service, program and activity be prepared and be part of the public record; and

WHEREAS, a statement of cost (attached hereto and made a part hereof) and cost analysis by Bellwether, LLC. has been prepared; and

WHEREAS, 410 ILCS 535/25 directs the County Clerk to collect \$2.00 for the Death Certificate Surcharge Fund and \$2.00 for the Cemetery Oversight Licensing and Disciplinary Fund added to each certified Death Certificate; and

WHEREAS, 55 ILCS 5/4-4001 directs the County Clerk to collect \$5.00 added to each Marriage and Civil Union License for the Domestic Violence Fund; and

WHEREAS, 55 ILCS 5/4-4001 provides authority to the County Board to establish a County Clerk's Automation Fund and collect a \$3.00 fee for each copy of a certified document produced by the County Clerk; and

WHEREAS, based on the Bellwether, LLC study and the recommendation of the County Clerk, and the County Board agrees, that the County Code should be amended to change and establish the fees charged by the County Clerk.

NOW, THEREFORE, BE IT ORDAINED that the County Code is amended to the fee schedules which are attached hereto and made a part thereof.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2024

---

Jason Warfel, Chairman  
Jasper County Board

ATTEST:

---

Amy Tarr  
Jasper County Clerk

**Resolution 2024-R-\_\_\_\_\_**

WHEREAS, 55 ILCS 5/3-5018 provides that the statutory County Recorder fees may be increased by the County Board if an increase is "justified by an acceptable cost study showing that the fees allowed by this Section (55 ILCS 5/3-5018) are not sufficient to cover the costs of providing the services"; and

WHEREAS, 55 ILCS 5/3-5018 requires a statement of the costs of providing each service, program and activity be prepared and be part of the public record; and

WHEREAS, 55 ILCS 5/3-5018 provides authority to the County Board to establish a County Recorder's Automation Fund to collect a fee for each document recorded by the Recorder; and

WHEREAS, 55 ILCS 5/3-5018 provides authority to the County Board to establish County Recorder's Document Storage Fund collect a fee for each document recorded by the Recorder; and

WHEREAS, 55 ILCS 5/3-5018 provides authority to the County Board to establish a County GIS Fee and County Recorders to retain \$1.00 in the County Recorder Automation Fund; and

WHEREAS, 55 ILCS 5/3-5018 directs the County Board to collect a Rental Housing Support Program Fee of \$9.00 for each document recording reflecting financial value; and

WHEREAS, 55 ILCS 5/3-5018 requires an established predictable fee for standard documents and said fee is set at \$3.00; and

WHEREAS, a statement of cost (attached hereto and made a part hereof) and cost analysis by Bellwether, LLC. has been prepared; and WHEREAS, based on the Bellwether, LLC study and the County Board agrees that the County Code should be amended to change and establish the fees charged by the County Clerk.

NOW, THEREFORE, BE IT ORDAINED that the County Code is amended as follows.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2024

---

Jason Warfel, Chairman  
Jasper County Board

ATTEST:

---

Amy Tarr  
Jasper County Clerk

# Jasper County, Illinois

## County Clerk Fee Schedule

Effective January 1, 2025

<b>Marriage/Civil Union License</b>	\$75.00
<b>Marriage/Civil Union Certified</b>	\$22.00
<b>Marriage/Civil Union Additional Copies Certified</b>	\$13.00
<b>Birth Certified</b>	\$22.00
<b>Birth Additional Copies Certified</b>	\$13.00
<b>Death Certified</b>	\$28.00
<b>Death Additional Copies Certified</b>	\$17.00
<b>Assumed Name</b>	\$34.00
<b>Search Fee Per Document</b>	\$6.00
<b>Copy fees</b> completed by self / and Pictures Taken	\$1.00
<b>Copy fees</b> with assistance from county clerk employee	
1 <sup>st</sup> page of document	\$2.00
For each additional page	\$1.00
<b>Tax Redemption</b>	\$138.00
<b>Certified Copies</b>	\$40.00
<b>Request by landowner to split/combine/alter ownership parcels</b>	\$100.00

# Jasper County, Illinois

## Predictable Fee Schedule

Effective January 1, 2025

(55 ILCS 5/3-5018.2)

<b>Standard Document</b>	\$130.00
This is for a standard real estate recording or a document that includes property.	
<b>Exempt Standard Document</b>	\$110.00
This fee pertains to State of Illinois government agencies, city, village, county including schools, libraries and utilities.	
<b>Nonstandard Document**</b>	\$182.00
Any document failing to meet the requirements for a standard recording.	
<b>Exempt Nonstandard Document**</b>	\$164.00
State of Illinois government agencies, city, village, county including schools, libraries and utilities document failing to meet the requirements for a standard recording.	
<b>Miscellaneous Document – Non land</b>	\$110.00
<b>Nonstandard Miscellaneous Document** - Non land</b>	\$164.00
<b>Plats/Subdivision or Otherwise (Split or alter parcels)</b>	\$209.00

**\*\* For Documents Submitted for Recording Non-Standard means:**

(A) The document shall consist of one or more individual sheets measuring 8.5 inches by 11 inches, not permanently bound, and not a continuous form. Graphic displays accompanying a document to be recorded that measure up to 11 inches by 17 inches shall be recorded without charging an additional fee.

(B) The document shall be legibly printed in black ink by hand, type, or computer. Signatures and dates may be in contrasting colors if they will reproduce clearly.

(C) The document shall be on white paper of not less than 20-pound weight and shall have a clean margin of at least one-half inch on the top, the bottom, and each side. Margins may be used only for non-essential notations that will not affect the validity of the document, including, but not limited to, form numbers, page numbers, and customer notations.

(D) The first page of the document shall contain a blank space, measuring at least 3 inches by 5 inches, from the upper right corner.

(E) The document shall not have any attachment stapled or otherwise affixed to any page.

(F) The document makes specific reference to 5 or fewer tax parcels, units, property identification numbers, or document numbers.

Other Counties have not completed a cost study	Recommended	Current Fee	Increase per year since last cost study 6 years ago	Gallatin did a cost study last year	Clay	Crawford	Cumberland	Clark	White	Alexander	Bond	Brown	Montgomer	Union	Franklin	Washington	Lawrenceville	Effingham	Fayette
Marriage/Civil Union License	\$75.00	\$60.00	\$2.50	\$75.00	\$50.00	\$65.00	\$65.00		\$75.00	\$75.00	\$75.00	\$75.00		\$75.00		\$50.00		\$50.00	\$75.00
Marriage/Civil Union Certified	\$22.00	\$20.00	\$0.33	\$15.00	\$16.00	\$18.00	\$12.00		\$20.00	\$19.00	\$20.00	\$15.00		\$15.00		\$15.00		\$20.00	\$31.00
Marriage/Civil Union Additional Copies Certified	\$13.00	\$10.00	\$0.50	\$8.00	\$7.00	\$8.00	\$12.00		\$12.00	\$14.00	\$10.00	\$5.00		\$10.00		\$5.00		\$5.00	\$11.00
Birth Certified	\$22.00	\$20.00	\$0.33	\$18.00	\$16.00	\$18.00	\$12.00		\$20.00	\$19.00	\$20.00	\$18.00		\$15.00		\$15.00		\$15.00	\$29.00
Birth Additional Copies Certified	\$13.00	\$10.00	\$0.50	\$10.00	\$7.00	\$8.00	\$12.00		\$12.00	\$14.00	\$10.00	\$8.00		\$10.00		\$5.00		\$5.00	\$9.00
Death Certified	\$28.00	\$25.00	\$0.50	\$24.00	\$20.00	\$22.00	\$14.00		\$20.00	\$23.00	\$24.00	\$23.00		\$15.00		\$19.00		\$15.00	\$35.00
Death Additional Copies Certified	\$17.00	\$15.00	\$0.33	\$14.00	\$11.00	\$12.00	\$14.00		\$12.00	\$17.00	\$14.00	\$15.00		\$10.00		\$9.00		\$5.00	\$13.00
Assumed Name	\$34.00	\$25.00	\$1.50	\$16.00	\$25.00	\$22.00	\$5.00		\$25.00	\$17.00	\$30.00	\$20.00							
Search Fee Per Document	\$6.00	\$10.00	-\$0.67		\$5.00	\$16.00			\$6.00	\$6.00									
Copy fees completed by self / and Pictures Taken	\$1.00	\$0.50	\$0.08		\$1.00					\$1.00	\$1.00	\$1.00						\$1.00	
Copy fees with assistance from county clerk employee	\$2.00	\$1.00	\$0.17							\$3.00									
1" page of document	\$1.00	\$1.00	\$0.00		\$1.00														
For each additional page Certified Copies (Very few are done a year)	\$40.00	\$5.00	\$5.83		\$20.00				\$30.00			\$10.00							
Tax Redemption (Was not included in the last cost study and I did not see it in the 2008 Cost Study. Not sure the last time is was changed.)	\$138.00	\$30.00				\$114.00			\$50.00			\$132.00							
Request by landowner to split/combine/alter ownership parcels	\$100.00																		
Standard Document	\$130.00	\$84.00	\$7.67	\$123.00	\$94.00	\$83.00	\$79.00	\$83.00	\$80.00	\$107.00	\$91.00	\$98.00	\$88.00	\$85.00	\$84.00	\$78.00	\$72.00	\$74.00	\$84.00
This is for a standard real estate recording or a document that includes property.																			
Exempt Standard Document	\$110.00	\$65.00	\$7.50	\$105.00	\$75.00	\$65.00	\$60.00	\$65.00	\$62.00	\$88.00	\$72.00	\$98.00	\$70.00		\$66.00	\$60.00	\$54.00	\$55.00	
This fee pertains to State of Illinois government agencies, city, village, county including schools, libraries and utilities.																			
Nonstandard Document**	\$182.00	\$99.00	\$13.83	\$169.00	\$112.00	\$110.00	\$89.00	\$106.00	\$100.00	\$156.00	\$119.00		\$99.00		\$96.00	\$90.00	\$84.00	\$89.00	\$112.00
Any document failing to meet the requirements for a standard recording.																			
Exempt Nonstandard Document**	\$164.00	\$99.00	\$10.83	\$169.00		\$110.00	\$89.00	\$106.00	\$100.00	\$156.00	\$119.00		\$99.00		\$96.00	\$60.00	\$84.00	\$70.00	
State of Illinois government agencies, city, village, county including schools, libraries and utilities document failing to meet the requirements for a standard recording.																			
Miscellaneous Document – Non land	\$110.00	\$65.00	\$7.50	\$105.00	\$75.00	\$65.00	\$60.00	\$65.00	\$62.00	\$88.00	\$72.00	\$98.00	\$70.00		\$66.00	\$60.00	\$54.00	\$55.00	
Nonstandard Miscellaneous Document** - Non land	\$164.00	\$99.00	\$10.83	\$169.00	\$112.00	\$110.00		\$106.00	\$100.00	\$156.00	\$119.00		\$99.00		\$96.00	\$90.00	\$84.00	\$89.00	
Plats/Subdivision or Otherwise (Split or alter parcels) (There is a large cost to GIS for this around \$85 along with staff cost)	\$209.00	\$99.00	\$18.33	\$213.00	\$112.00	\$125.00	\$89.00	\$128.00	\$127.00	\$206.00	\$148.00	\$147.00	\$115.00	\$110.00	\$109.00	\$100.00	\$90.00	\$109.00	\$98.00

	<b>Marriage/Civil Union License</b>	<b>Marriage/Civil Union Certified</b>	<b>Marriage/Civil Union Additional Copies Certified</b>	<b>Birth Certified</b>	<b>Birth Additional Copies Certified</b>	<b>Death Certified</b>	<b>Death Additional Copies Certified</b>	<b>Assumed Name</b>
	\$75.00	\$22.00	\$13.00	\$22.00	\$13.00	\$28.00	\$17.00	\$34.00
General Fund	\$68.00	\$20.00	\$11.00	\$20.00	\$11.00	\$22.00	\$11.00	\$32.00
Distributed to GIS								
Total RHSP Collected								
Automation Fund Document Storage	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
Paid to State	\$5.00					\$4.00	\$4.00	



	<b>Search Fee Per Document</b>	<b>Copy fees</b> completed by self / and Pictures Taken	<b>Copy fees</b> with assistance from county clerk employee	1 <sup>st</sup> page of document	For each additional page	<b>Certified Copies</b>	<b>Tax Redemption</b>
	\$6.00	\$1.00	\$2.00	\$1.00		\$40.00	\$138.00
General Fund	\$6.00						\$138.00
Distributed to GIS							
Total RHSP Collected							
Automation Fund Document Storage							
Paid to State							

	<b>Request by landowner to split/combine/ alter ownership parcels</b>	<b>Standard Document</b>	<b>Exempt Standard Document</b>	<b>Nonstandard Document**</b>	<b>Exempt Nonstandard Document**</b>	<b>Miscellaneous Document – Non land</b>
	\$100.00	\$130.00	\$110.00	\$182.00	\$164.00	\$110.00
General Fund		\$54.50	\$53.00	\$106.50	\$107.00	\$53.00
Distributed to GIS	\$100.00	\$41.00	\$41.00	\$41.00	\$41.00	\$41.00
Total RHSP Collected		\$18.00		\$18.00		
Automation Fund Document Storage		\$16.50	\$16.00	\$16.50	\$16.00	\$16.00
Paid to State						

	<b>Nonstandard Miscellaneous Document** - Non land</b>	<b>Plats/Subdivision or Otherwise (Split or alter parcels)</b>
	\$164.00	\$209.00
General Fund	\$107.00	\$133.50
Distributed to GIS	\$41.00	\$41.00
Total RHSP Collected		\$18.00
Automation Fund Document Storage	\$16.00	\$16.50
Paid to State		

Other Counties have not completed a cost study	Recommended	Current Fee	Increase per year since last cost study 6 years ago	Gallatin did a cost study last year	Clay	Crawford
<b>Marriage/Civil Union License</b>	\$75.00	\$60.00	\$2.50	\$75.00	\$50.00	\$65.00
<b>Marriage/Civil Union Certified</b>	\$22.00	\$20.00	\$0.33	\$15.00	\$16.00	\$18.00
<b>Marriage/Civil Union Additional Copies Certified</b>	\$13.00	\$10.00	\$0.50	\$8.00	\$7.00	\$8.00
<b>Birth Certified</b>	\$22.00	\$20.00	\$0.33	\$18.00	\$16.00	\$18.00
<b>Birth Additional Copies Certified</b>	\$13.00	\$10.00	\$0.50	\$10.00	\$7.00	\$8.00
<b>Death Certified</b>	\$28.00	\$25.00	\$0.50	\$24.00	\$20.00	\$22.00
<b>Death Additional Copies Certified</b>	\$17.00	\$15.00	\$0.33	\$14.00	\$11.00	\$12.00
<b>Assumed Name</b>	\$34.00	\$25.00	\$1.50	\$16.00	\$25.00	\$22.00
<b>Search Fee Per Document</b>	\$6.00	\$10.00	-\$0.67		\$5.00	\$16.00
<b>Copy fees completed by self / and Pictures Taken</b>	\$1.00	\$0.50	\$0.08		\$1.00	

Other Counties have not completed a cost study	Recommended	Current Fee	Increase per year since last cost study 6 years ago	Gallatin did a cost study last year	Clay	Crawford
<b>Copy fees</b> with assistance from county clerk employee	\$2.00	\$1.00	\$0.17			
1 <sup>st</sup> page of document	\$1.00	\$1.00	\$0.00		\$1.00	
For each additional page						
<b>Certified Copies (Very few are done a year)</b>	\$40.00	\$5.00	\$5.83		\$20.00	
<b>Tax Redemption (Was not included in the last cost study and I did not see it in the 2008 Cost Study. Not sure the last time is was changed.)</b>	\$138.00	\$30.00				\$114.00
<b>Request by landowner to split/combine/alter ownership parcels</b>	\$100.00					
<b>Standard Document</b>	\$130.00	\$84.00	\$7.67	\$123.00	\$94.00	\$83.00

Other Counties have not completed a cost study	Recommended	Current Fee	Increase per year since last cost study 6 years ago	Gallatin did a cost study last year	Clay	Crawford
This is for a standard real estate recording or a document that includes property.						
<b>Exempt Standard Document</b>	\$110.00	\$65.00	\$7.50	\$105.00	\$75.00	\$65.00
This fee pertains to State of Illinois government agencies, city, village, county including schools, libraries and utilities.						
<b>Nonstandard Document**</b>	\$182.00	\$99.00	\$13.83	\$169.00	\$112.00	\$110.00
Any document failing to meet the requirements for a standard recording.						
<b>Exempt Nonstandard Document**</b>	\$164.00	\$99.00	\$10.83	\$169.00		\$110.00

Other Counties have not completed a cost study	Recommended	Current Fee	Increase per year since last cost study 6 years ago	Gallatin did a cost study last year	Clay	Crawford
State of Illinois government agencies, city, village, county including schools, libraries and utilities document failing to meet the requirements for a standard recording.						
<b>Miscellaneous Document – Non land</b>	\$110.00	\$65.00	\$7.50	\$105.00	\$75.00	\$65.00
<b>Nonstandard Miscellaneous Document** - Non land</b>	\$164.00	\$99.00	\$10.83	\$169.00	\$112.00	\$110.00
<b>Plats/Subdivision or Otherwise (Split or alter parcels) (There is a large cost to GIS for this around \$85 along with staff cost)</b>	\$209.00	\$99.00	\$18.33	\$213.00	\$112.00	\$125.00

Other Counties have not completed a cost study	Cumberland	Clark	White	Alexander	Bond	Brown	Montgomery	Union
<b>Marriage/Civil Union License</b>	\$65.00		\$75.00	\$75.00	\$75.00	\$75.00		\$75.00
<b>Marriage/Civil Union Certified</b>	\$12.00		\$20.00	\$19.00	\$20.00	\$15.00		\$15.00
<b>Marriage/Civil Union Additional Copies Certified</b>	\$12.00		\$12.00	\$14.00	\$10.00	\$5.00		\$10.00
<b>Birth Certified</b>	\$12.00		\$20.00	\$19.00	\$20.00	\$18.00		\$15.00
<b>Birth Additional Copies Certified</b>	\$12.00		\$12.00	\$14.00	\$10.00	\$8.00		\$10.00
<b>Death Certified</b>	\$14.00		\$20.00	\$23.00	\$24.00	\$23.00		\$15.00
<b>Death Additional Copies Certified</b>	\$14.00		\$12.00	\$17.00	\$14.00	\$15.00		\$10.00
<b>Assumed Name</b>	\$5.00		\$25.00	\$17.00	\$30.00	\$20.00		
<b>Search Fee Per Document</b>			\$6.00	\$6.00				
<b>Copy fees completed by self / and Pictures Taken</b>				\$1.00	\$1.00	\$1.00		



Other Counties have not completed a cost study	Cumberland	Clark	White	Alexander	Bond	Brown	Montgomery	Union
<b>Copy fees</b> with assistance from county clerk employee				\$3.00				
1 <sup>st</sup> page of document								
For each additional page								
<b>Certified Copies (Very few are done a year)</b>			\$30.00			\$10.00		
<b>Tax Redemption (Was not included in the last cost study and I did not see it in the 2008 Cost Study. Not sure the last time it was changed.)</b>			\$50.00			\$132.00		
<b>Request by landowner to split/combine/alter ownership parcels</b>								
<b>Standard Document</b>	\$79.00	\$83.00	\$80.00	\$107.00	\$91.00	\$98.00	\$88.00	\$85.00

Other Counties have not completed a cost study	Cumberland	Clark	White	Alexander	Bond	Brown	Montgomery	Union
This is for a standard real estate recording or a document that includes property.								
<b>Exempt Standard Document</b>	\$60.00	\$65.00	\$62.00	\$88.00	\$72.00	\$98.00	\$70.00	
This fee pertains to State of Illinois government agencies, city, village, county including schools, libraries and utilities.								
<b>Nonstandard Document**</b>	\$89.00	\$106.00	\$100.00	\$156.00	\$119.00		\$99.00	
Any document failing to meet the requirements for a standard recording.								
<b>Exempt Nonstandard Document**</b>	\$89.00	\$106.00	\$100.00	\$156.00	\$119.00		\$99.00	

Other Counties have not completed a cost study	Cumberland	Clark	White	Alexander	Bond	Brown	Montgomery	Union
State of Illinois government agencies, city, village, county including schools, libraries and utilities document failing to meet the requirements for a standard recording.								
<b>Miscellaneous Document – Non land</b>	\$60.00	\$65.00	\$62.00	\$88.00	\$72.00	\$98.00	\$70.00	
<b>Nonstandard Miscellaneous Document** - Non land</b>		\$106.00	\$100.00	\$156.00	\$119.00		\$99.00	
<b>Plats/Subdivision or Otherwise (Split or alter parcels) (There is a large cost to GIS for this around \$85 along with staff cost)</b>	\$89.00	\$128.00	\$127.00	\$206.00	\$148.00	\$147.00	\$115.00	\$110.00

Other Counties have not completed a cost study	Franklin	Washington	Lawrenceville	Effingham	Fayette
<b>Marriage/Civil Union License</b>		\$50.00		\$50.00	\$75.00
<b>Marriage/Civil Union Certified</b>		\$15.00		\$20.00	\$31.00
<b>Marriage/Civil Union Additional Copies Certified</b>		\$5.00		\$5.00	\$11.00
<b>Birth Certified</b>		\$15.00		\$15.00	\$29.00
<b>Birth Additional Copies Certified</b>		\$5.00		\$5.00	\$9.00
<b>Death Certified</b>		\$19.00		\$15.00	\$35.00
<b>Death Additional Copies Certified</b>		\$9.00		\$5.00	\$13.00
<b>Assumed Name</b>					
<b>Search Fee Per Document</b>					
<b>Copy fees completed by self / and Pictures Taken</b>				\$1.00	

Other Counties have not completed a cost study	Franklin	Washington	Lawrenceville	Effingham	Fayette
<b>Copy fees</b> with assistance from county clerk employee					
1 <sup>st</sup> page of document					
For each additional page					
<b>Certified Copies (Very few are done a year)</b>					
<b>Tax Redemption (Was not included in the last cost study and I did not see it in the 2008 Cost Study. Not sure the last time it was changed.)</b>					
<b>Request by landowner to split/combine/alter ownership parcels</b>					
<b>Standard Document</b>	\$84.00	\$78.00	\$72.00	\$74.00	\$84.00

Other Counties have not completed a cost study	Franklin	Washington	Lawrenceville	Effingham	Fayette
This is for a standard real estate recording or a document that includes property.					
<b>Exempt Standard Document</b>	\$66.00	\$60.00	\$54.00	\$55.00	
This fee pertains to State of Illinois government agencies, city, village, county including schools, libraries and utilities.					
<b>Nonstandard Document**</b>	\$96.00	\$90.00	\$84.00	\$89.00	\$112.00
Any document failing to meet the requirements for a standard recording.					
<b>Exempt Nonstandard Document**</b>	\$96.00	\$60.00	\$84.00	\$70.00	

Other Counties have not completed a cost study	Franklin	Washington	Lawrenceville	Effingham	Fayette
State of Illinois government agencies, city, village, county including schools, libraries and utilities document failing to meet the requirements for a standard recording.					
<b>Miscellaneous Document – Non land</b>	\$66.00	\$60.00	\$54.00	\$55.00	
<b>Nonstandard Miscellaneous Document** - Non land</b>	\$96.00	\$90.00	\$84.00	\$89.00	
<b>Plats/Subdivision or Otherwise (Split or alter parcels) (There is a large cost to GIS for this around \$85 along with staff cost)</b>	\$109.00	\$100.00	\$90.00	\$109.00	\$98.00



**Bellwether, LLC**

Management Services & Consulting

# Government Performance Services

*Cost of Services*

**Jasper County, Illinois**

County Clerk / Recorder's Office / GIS Function

August 2024



## Report Summary

Jasper County Clerk/Recorder engaged Bellwether, LLC. (Bellwether) to provide a review of the actual cost of providing permitted fee services within the County Clerk /Recorder Department which currently charges fees to residents and non-residents of Jasper County as services are requested.

The County Clerk / Recorder’s Office provides several services as a part of their role as an elected official. These services are funded differently based on the statute. Recording, Vital Records and Tax Redemption are intended to be fully funded through Fee Revenue. All other functions are funded through the General Fund.

Service	Statute Basis of Activity	Funding Source
Recording of deeds and recorders	<ul style="list-style-type: none"> <li>Activities defined by statute.</li> </ul>	<ul style="list-style-type: none"> <li>Zero impact to General Fund</li> </ul>
Recording of Vital Records	<ul style="list-style-type: none"> <li>Activities defined by statute.</li> </ul>	<ul style="list-style-type: none"> <li>Zero impact to General Fund</li> </ul>
Management of the Property Tax Redemption Process	<ul style="list-style-type: none"> <li>Activities defined by statute.</li> </ul>	<ul style="list-style-type: none"> <li>Zero impact to General Fund</li> </ul>
Elections	<ul style="list-style-type: none"> <li>Activities defined by statute and modified by the State Board of Elections</li> </ul>	<ul style="list-style-type: none"> <li>100% General Fund and State Supported</li> </ul>
County Board Agenda and Minutes	<ul style="list-style-type: none"> <li>Role is defined by statute.</li> </ul>	<ul style="list-style-type: none"> <li>100% General Fund Supported</li> </ul>

As illustrated above, the fees collected for recordation and vital records management are intended to address the full cost of providing those services. This is accomplished by assessing the total cost for providing these services (numerator) and dividing that value into the annual volume of requests. (denominator) Increased labor costs and commodity costs are creating additional expenses resulting in a higher numerator. Additionally, small southern Counties have experienced a reduction in recordation resulting in a lower denominator. These two factors result in increased fees.

Fee prices are defined by state laws and county ordinances. County governments may charter cost studies to review the appropriateness of these fees and make adjustments to meet actual expenses. The process and authority to adjust these fees are addressed in laws of the State, as an Brown, - 55 ILCS 5/3-5018 (from CH. 34, Par. 305018) (*County Recorder Fees*), states:

*'The county board may, however, by ordinance, increase the fees allowed by this Section and collect such increased fees from all persons and entities other than officers, agencies, departments and other instrumentalities of the State if the increase is justified by an acceptable cost study showing that the fees allowed by this Section are not sufficient to cover the cost of providing the service.....'*

*A statement of the costs of providing each service, program and activity shall be prepared by the county board. All supporting documents shall be public records and subject to public examination and audit. All direct and indirect costs, as defined in the United States Office of Management and Budget Circular A-87, may be included in the determination of the costs of each'*

## **GIS Concerns**

County Geographic Information Systems (GIS) play an important role in County tax management AND economic development. The trend of companies using GIS as the first step in site selection for new business results in Jasper County's GIS becoming the "welcome card" for new business. This report recognizes the need for increases in GIS development, but balances that need with the other factors impacting the potential new fees. The Jasper County board may choose to increase the portion of the GIS fee without further cost analysis.

## **Methods**

The Cost of Services Study or Fee Review is a detailed analysis of the data related to the operations and expenses of the department. Central to the analysis is:

- Annual budgeted expenses
- Actual expenses
- Inclusion (or exclusion) of expense categories or lines within the department budget(s)
- Actual staff related expenses
- Current revenues derived from fees
- Current revenues derived from other sources
- Service requests - Volumes and trends
- Changes in State Law or Regulations
- Onsite observation of core processes related to each service
- Appropriate exclusions of data (related to services that are non-eligible for fees)

Bellwether engaged County staff only to the extent necessary to collect and clarify the data. All departments should be recognized for the thorough nature of their record keeping, willingness to participate in the review process and the direct support of the elected or appointed official. These reviews would not be possible without the added effort from all staff involved.

- The provided data was assessed for reasonableness and completeness. The Bellwether analysis produced a detailed description of each service under review and detailed direct and indirect costs that can be attributed to each.

- Both direct and indirect expenses may be included for the purpose of establishing the cost of services under Illinois law. Direct expenses are expenses, including labor, that are directly incurred for the purpose of delivering a particular service. These expenses include pre-printed forms, dedicated equipment or software, or dedicated office facilities. Indirect expenses are expenses that include shared management services or administrative costs, portions of shared facility costs and equipment.
- While it is not possible to attribute every moment of every transaction to an individual, it is possible to understand the flow of the work and develop a weighted value of labor.
- Several processes have direct materials, equipment and other relatable costs. To the extent possible these costs are determined on a "per transaction" basis.

Indirect costs were allocated to specific activities within the office when possible, when not possible the costs were allocated to general infrastructure.

According to federal rules (2 CFR 200), indirect expenses associated with central services provided to sub-units of local governments would be documented in a Central Services Cost Allocation Plan to ensure the consistent treatment of these expenses. This fee review used summary expenses for common services (taken from the County Budget), divided by the number of county departments and further divided by the number of involved transactions. This method may not match values found in a comprehensive, multi-step, Cost Allocation Plan.

**Table 2:** EXAMPLES of Allocations

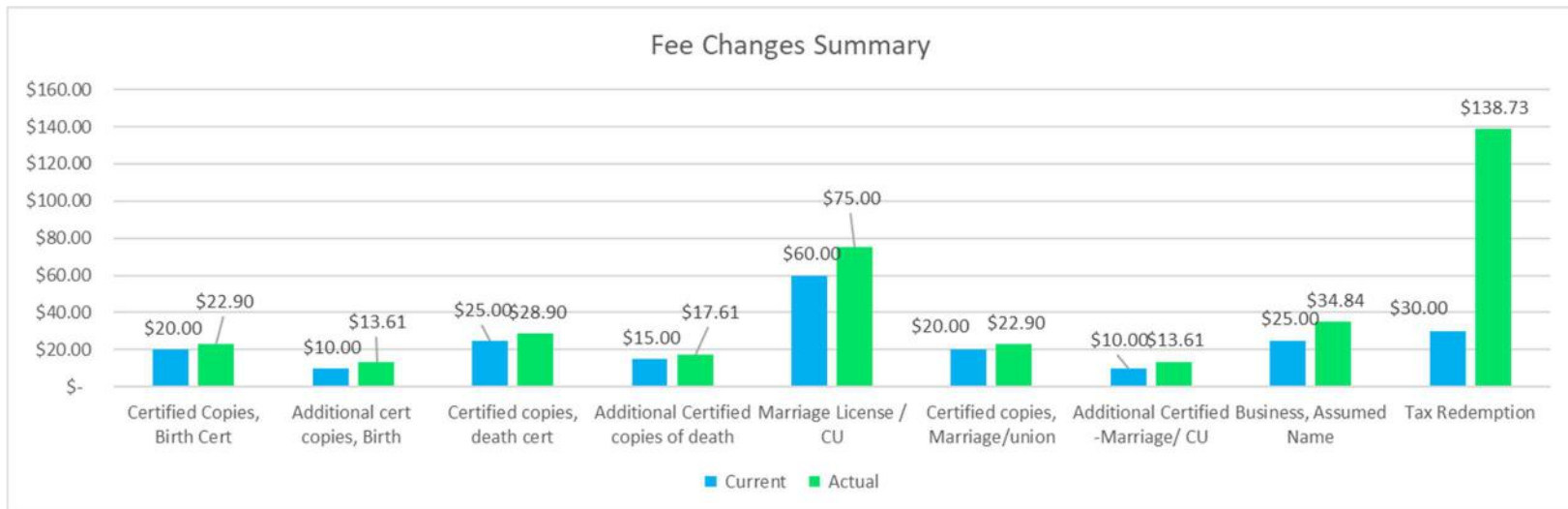
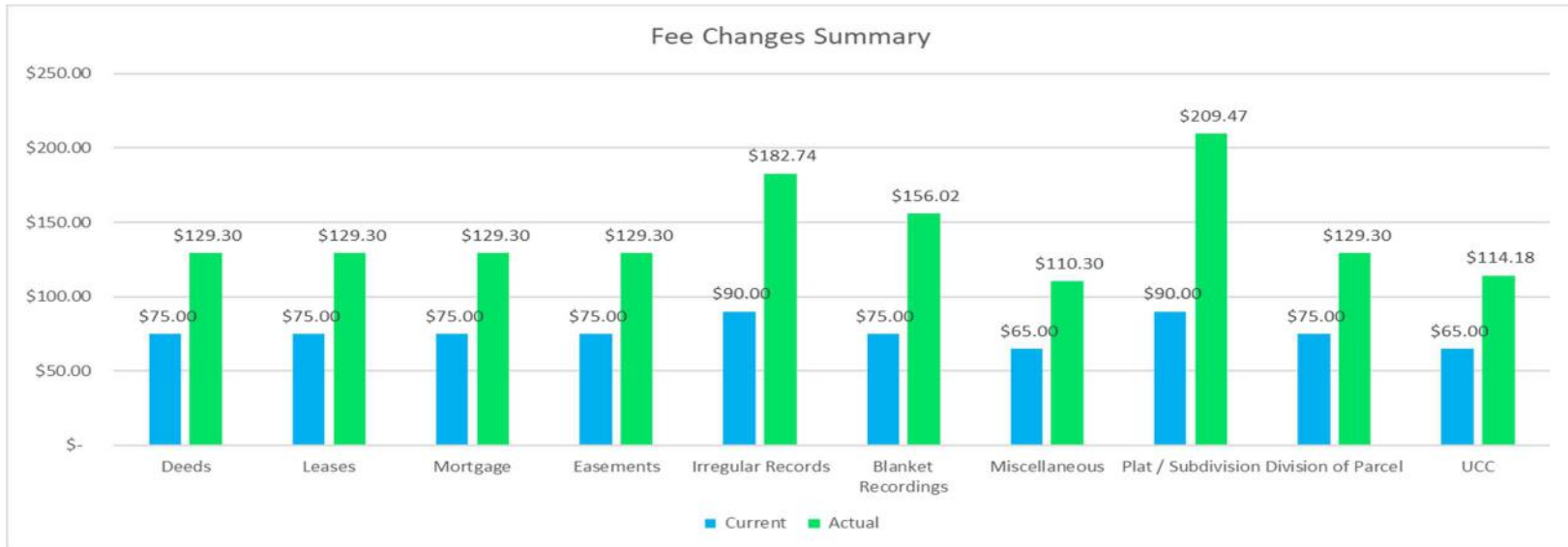
Expense Item	Allocation Process
General Management & Administrative Time	The cost of management time, training time, and other administrative time was allocated to the services under review based on the amount of time employees spend providing the services under review. Not all management and administrative time was allocated to the services under review as other work is conducted within the offices that are not subject to service fees.
General Equipment, Telephone and Supplies	The cost of equipment and supplies that are used to provide multiple services within an office were allocated based on the volume of transactions in the office, and the estimated consumption of the resource per transaction.

Bellwether methods align 100% of involved Clerk / Record labor costs associated with recording and vital records to the General Fund and recommends fee levels sufficient to cover the full amount. Additional labor performing general county duties such as payroll or County Board Support are not included in our calculations.

## Jasper County Clerk / Recorder

The **County Clerk / Recorder Office** is well organized with engaged and capable staff. The notes and comments provided by staff were more than sufficient to establish a conservative baseline.

**Table 3:** Overview of gap between current fees (blue) and actual costs (green) to provide services.



**Illinois law - 55 ILCS 5/4-4001 (from Ch. 34, par. 4-4001) (County Clerk Fees), prescribes:**

"For issuing each civil union or marriage license, the certificate thereof, and for recording the same, including the recording of the parent's or guardian's consent where indicated, a fee to be determined by the county board of the county, not to exceed \$75, which shall be the same, whether for a civil union or marriage license. \$5 from all civil union and marriage license fees shall be remitted by the clerk to the State Treasurer for deposit into the Domestic Violence Fund."

- This report reflects the current technology costs for the County Clerk's Office and includes the allowed fee for technology.

**Illinois law - 55 ILCS 5/4-4001 (from Ch. 34, par. 4-4001) (County Clerk Fees), prescribes:**

"For each official copy of any process, file, record or other instrument of and pertaining to his office, 50¢ for each 100 words, and \$1 additional for certifying and sealing the same."

"The county board of any county of the first or second class may by ordinance authorize the county clerk to impose an additional \$2 charge for certified copies of vital records as defined in the Section 1 of the Vital Records Act, for the purpose of developing, maintaining, and improving technology in the office of the County Clerk."

- The calculated fees for Certified Copies of Death Certificates includes \$4.00 in fees distributed to the State of Illinois

**Illinois law - 410 ILCS 535/25 (from Ch. 111 1/2, par. 73-25) Vital Records Act**

"Any local registrar or county clerk shall search the files of birth, death and fetal death records, upon receipt of a written request from any applicant entitled to such search. If upon search the record requested is found, such local registrar or county clerk shall furnish the applicant one certification or certified copy of such record, under the seal of such office, upon payment of the applicable fees. If the requested record is not found, the local registrar or county clerk shall furnish the applicant a certification attesting to that fact, if so, requested by the applicant and upon payment of applicable fee. The local registrar or county clerk must charge a \$2 fee for each certified copy of a death certificate. The fee is in addition to any other fees that are charged by the local registrar or county clerk. The additional fees must be transmitted to the State Registrar monthly and deposited into the Death Certificate Surcharge Fund. The local registrar or county clerk may charge fees for providing other services for which the State Registrar may charge fees under this Section."

"Any custodian of vital records, whether it may be the Department of Public Health, a local registrar, or a county clerk shall charge an additional \$2 for each certified copy of a death

certificate and that additional fee shall be collected on behalf of the Department of Financial and Professional Regulation for deposit into the Cemetery Oversight Licensing and Disciplinary Fund."

**Illinois law - 55 ILCS 5/4-4001 (from Ch. 34, par. 4-4001) (County Clerk Fees), prescribes:**

*"The foregoing fees allowed by this Section are the maximum fees that may be collected from any officer, agency, department or other instrumentality of the State. The county board may, however, by ordinance, increase the fees allowed by this Section and collect such increased fees from all persons and entities other than officers, agencies, departments and other instrumentalities of the State if the increase is justified by an acceptable cost study showing that the fees allowed by this Section are not sufficient to cover the cost of providing the service."*

**AUTHORITY TO COLLECT FEES**

**55 ILCS 5/3-5018) (from Ch. 34, par. 3-5018)**

*"Sec. 3-5018. Fees. The recorder elected as provided for in this Division shall receive such fees as are or may be provided for him or her by law, in case of provision therefore: otherwise he or she shall receive the same fees as are or may be provided in this Section, **except when increased by county ordinance** pursuant to the provisions of this Section, to be paid to the county clerk for his or her services in the office of recorder for like services."*

**REQUIREMENT FOR FLAT FEE SCHEDULE**

**55 ILCS 5/3-5018.2**

*"(a) The fees of the recorder in counties of the first and second class for recording deeds or other instruments in writing and maps of plats of additions, subdivisions, or otherwise and for certifying copies of records shall be paid in advance and shall conform to this Section. The fees or surcharges shall not, unless otherwise provided in this Section be based on the individual attributes of a document to be recorded, including , but not limited to, page count; number, length , or type of legal descriptions; number of tax identification or other parcel identifying code numbers; number of common addresses: number of references contained as to other recorded documents or document numbers; or any other individual attribute of the document."*

**FLAT FEE RATIONALE:** Recent changes to 55 ILCS 5/3-5018.2 disallow establishing fees based on the individual characteristics of the document and require a flat fee for ten (10) defined categories of documents plus defined costs for certified copies. To establish a flat fee Bellwether used a method of weighted variables expressed as required labor. The following assumptions were used in defining those flat fees.

1. 55 ILCS 5/3-5018.2 (c) (1) Deeds are treated as the prior land document.
2. 55 ILCS 5/3-5018.2 (c) (2) Leases are treated as the prior land document.
3. 55 ILCS 5/3-5018.2 (c) (3) Mortgages are treated as the prior land document.
4. 55 ILCS 5/3-5018.2 (c) (4) Easements are treated as the prior land document.
5. 55 ILCS 5/3-5018.2 (e) (1) Division of tax parcel was treated as any other real estate recording.
6. 55 ILCS 5/3-5018.2 (c) (5) Irregular are replacing the non-standard documents. To establish a safe value for all possible variables we have conservatively estimated these at twice the labor costs of a standard document under the prior definition.
7. 55 ILCS 5/3-5018.2 (c) (6) Blanket Recordings include those impacting multiple parcels. The new statute allows an increase in fee based on 5 parcels. We have valued each additional 5 parcels as ½ the normal labor for the recording.
8. 55 ILCS 5/3-5018.2 (c) (7) Miscellaneous (including terminations) were treated the same as the initial recording less RHSP.
9. 55 ILCS 5/3-5018.2 (d) Plat, Subdivisions are also highly variable. To establish a safe value for all possible variables we have conservatively estimated these at multiples of the labor costs of a standard document under the prior definition.
10. 55 ILCS 5/3-5018.2 (e) (3) State / Federal Lien
11. 55 ILCS 5/3-5018.2 (f) Certified Copies are treated as the labor cost x 2.

**AUTHORITY TO COLLECT AUTOMATION FEE**

**55 ILCS 5/3-5018) (from Ch. 34, par. 3-5018)**

*"For recording any document that affects an interest in real property other than documents which solely affect or relate to an easement for water, sewer, electricity, gas, telephone or other public service, the recorder shall charge a fee of \$1 per document to all filers of documents not filed by any State agency, any unit of local government, or any school district. Fifty cents of the \$1 fee hereby established shall be deposited into the County General Revenue Fund. The remaining \$0.50 shall be deposited into the **Recorder's Automation Fund** and may not be appropriated or expended for any other purpose. The additional amounts available to the recorder for expenditure from the Recorder's Automation Fund shall not offset or reduce any other county appropriations or funding for the office of the recorder."*

**AUTHORITY TO COLLECT DOCUMENT STORAGE FEE**

**55 ILCS 5/3-5018) (from Ch. 34, par. 3-5018)**

*"The county board of any county may provide for an additional charge of \$3 for filing every instrument, paper, or notice for record, (1) in order to defray the cost of converting the county **recorder's document storage system** to computers or micrographics and (2) in order to defray the cost of providing access to records through the global information system known as the Internet."*

**COMMON PURPOSES OF THE AUTOMATION FUND AND DOCUMENT STORAGE FUND**

The migration to digital storage of county documents has blurred the lines between the "automation fund" and the "document storage fund". In short, the purchase of a computer, scanner and monitor may address both a transactional need for automation and a digital means of document management. Some counties have combined these funds into a common "Automation and Document Storage" fund.

Ultimately it does not change how the funds are used but may simplify the consideration as to which fund an item or service is charged.

**AUTHORITY TO COLLECT GEOGRAPHIC INFORMATION SYSTEM (GIS) FEE**

**55 ILCS 5/3-5018) (from Ch. 34, par. 3-5018)**

*"The county board of any county that provides and maintains a countywide map through a **Geographic Information System (GIS)** may provide for an additional charge of \$3 for filing every instrument, paper, or notice for record (1) in order to defray the cost of implementing or maintaining the county's Geographic Information System and (2) in order to defray the cost of providing electronic access to the county's Geographic Information System records. Of that amount, \$2 must be deposited into a special fund set up by the treasurer of the county, and any moneys collected pursuant to this amendatory Act of the 91st General Assembly and deposited into that fund must be used solely for the equipment, materials, and necessary expenses incurred in implementing and maintaining a Geographic Information System and in order to defray the cost of providing electronic access to the county's Geographic Information System records. The remaining \$1 must be deposited into the recorder's special funds created under Section 3-5005.4. The recorder may, in his or her discretion, use moneys in the funds created under Section 3-5005.4 to defray the cost of implementing or maintaining the county's Geographic Information System and to defray the cost of providing electronic access to the county's Geographic Information System records."*



**AUTHORITY TO COLLECT RENTAL HOUSING SUPPORT PROGRAM (RHSP) FEE**

**55 ILCS 5/3-5018) (from Ch. 34, par. 3-5018)**

*"The recorder shall collect a \$18 **Rental Housing Support Program** State surcharge for the recordation of any real estate-related document. Payment of the Rental Housing Support Program State surcharge shall be evidenced by a receipt that shall be marked upon or otherwise affixed to the real estate-related document by the recorder. The form of this receipt shall be prescribed by the Department of Revenue and the receipts shall be issued by the Department of Revenue to each county recorder."*

**RATIONALE FOR RETAINING \$1:00 FOR RHSP**

A legal challenge resulted in a change to the practice of collecting a \$1 fee for the Recorder for collecting the RHSP fee. The Illinois legislature passed a revision to 55 ILCS 5/3-5018 which excluded the \$1 specifically addressed in the RHSP section. Ultimately, the legal challenge was resolved vindicating the practice of collecting the \$1 fee. Opinions vary among Counties on the authority to continue to collect this \$1. Some reference the court ruling, while others refer to a general statement elsewhere in the statute. Bellwether defers to the statute language initially, however, will include the \$1 at the direction of the elected official.

The **GIS Function** receives funds as an attached fee to the Recorder of Deeds fees for service and coordinates with the Supervisor of Assessments to provide detailed mapping information for Jasper County.

**Table 4:** Provides an overview of gap in fees reviewed in GIS

<b>REVENUE</b>		
Number of recorded documents	1792	Fee Review Data
Current Fee per document	\$ 29.00	Fee Review Data
Total Fees recording in last fiscal year	\$ 51,968.00	Volume multiplied by Fee
Interest Income	\$ -	Reported
Third Party Fees Paid	\$ -	Reported
<b>Total Revenue</b>	<b>\$ 51,968.00</b>	
<b>EXPENSE</b>		
software costs	\$ 35,500.00	Software Costs
Total involved Salary	\$ 2,500.00	Labor paid from GIS funds
Mapping Special Costs	\$ 35,000.00	Software Annual Costs
Pictometry	\$ -	Fly Over (annualized)
Other	\$ -	
<b>Total Expense</b>	<b>\$ 73,000.00</b>	
<b>Results</b>		
Current GIS Dept Revenue per unit	\$ 29.00	Fee Review Data
Reported Expense	\$ 73,000.00	total expense / total volume
Gap	\$ 21,032.00	
Required Fee increase	\$ 11.74	Gap / Volume
Plus fees paid by third party	\$ -	
Portion distributed to GIS	\$ 40.74	
Portion retained by Recorder	\$ 1.00	
<b>Total GIS Fee</b>	<b>\$ 41.74</b>	

Bellwether does not propose specific recommendations for establishing or changing fees. Our observations suggest an increase in some fees may be warranted and acceptable under current state law. The decision to change or add fees is the sole responsibility of Jasper County government and can be accomplished by amending the current Recording Fees Resolution to reflect the changes in the Recording Fee schedule.

### **Table 5: Distribution by Fund**

The results identified increases in General Fund revenue and special fund revenues. Bellwether recommends a conservative approach to budgeting these changes for the first year. Revenue is related directly to volume which is subject to change.

- The Rounded Value represents a whole dollar value proposed fee compliant with Illinois State statute methods for establishing fees and are sufficient to fund the total expense of the Vital Record, Tax and Recording functions.
- Election expenses and expenses related to general county functions such as support of the County Board are not included in these calculations.
- Tax Redemption automation represents 1/3 of the tax management system costs applied to the annual volume of redemptions.
- Often county financial reports use different terms to describe fund accounts. This report uses the statute verbiage describing an Automation and Document Storage fund.
- The Document Storage portion of the fee includes the following expenses:
  - Funds for imaging and electronic storage of existing files and documents
  - Fund for conversion of microfilm to a more stable digital format
  - Funds for preservation and covering of record books

This report recommends significant changes to distribution practices.

- All labor related to Recording and Vital Records are accounted in the proposed fee under “General Fund” – this will eliminate the need to transfer funds from automation for labor costs.
- Funds collected under the Automation Fund and Document Storage may be retained in a shared account since current practices of document storage rely heavily on automation.
- The Automation Fund includes estimated expenses for two conferences and four zone meetings per year. In many peer counties the Predictable Fee portion is also retained for training and equipment purchases.

## Recording Fee Distribution

55 ILCS 5/3-5018.2 (c) (1) Deeds				\$ 129.00	55 ILCS 5/3-5018.2 (c) (5) Irregular				\$ 182.00
	Prior	Actual	Change			Prior	Actual	Change	
<b>Summary</b>	\$ 75.00	\$ 129.30	\$ 54.30		<b>Summary</b>	\$ 90.00	\$ 182.74	\$ 92.74	
General Fund	\$ 25.50	\$ 53.44	\$ 27.94		General Fund	\$ 40.50	\$ 106.88	\$ 66.38	
Distributed to GIS	\$ 29.00	\$ 40.74	\$ 11.74		Distributed to GIS	\$ 29.00	\$ 40.74	\$ 11.74	
Retained GIS	\$ -	\$ 1.00	\$ 1.00		Retained GIS	\$ -	\$ 1.00	\$ 1.00	
Total RHSP collected	\$ 9.00	\$ 18.00	\$ 9.00		Total RHSP collected	\$ 9.00	\$ 18.00	\$ 9.00	
Retained RHSP	\$ -	\$ 1.00	\$ 1.00		Retained RHSP	\$ -	\$ 1.00	\$ 1.00	
Automation Fund	\$ 11.50	\$ 9.54	\$ (1.96)		Automation Fund	\$ 11.50	\$ 9.54	\$ (1.96)	
Document Storage	\$ -	\$ 5.58	\$ 5.58		Document Storage	\$ -	\$ 5.58	\$ 5.58	
Prior Predictable	\$ -	\$ -	\$ -						
<b>55 ILCS 5/3-5018.2 (c) (2) Leases</b>				\$ 129.00	<b>55 ILCS 5/3-5018.2 (c) (6) Blanket Recordings</b>				\$ 156.00
<b>Summary</b>	\$ 75.00	\$ 129.30	\$ 54.30		Base rate = 5 or less parcels / Add \$7.35 for each additional five parcels				
					<b>Summary</b>	\$ 75.00	\$ 156.02	\$ 81.02	
General Fund	\$ 25.50	\$ 53.44	\$ 27.94		General Fund	\$ 25.50	\$ 53.44	\$ 27.94	
Distributed to GIS	\$ 29.00	\$ 40.74	\$ 11.74		Distributed to GIS	\$ 29.00	\$ 40.74	\$ 11.74	
Retained GIS	\$ -	\$ 1.00	\$ 1.00		Retained GIS	\$ -	\$ 1.00	\$ 1.00	
Total RHSP collected	\$ 9.00	\$ 18.00	\$ 9.00		Total RHSP collected	\$ 9.00	\$ 18.00	\$ 9.00	
Retained RHSP	\$ -	\$ 1.00	\$ 1.00		Retained RHSP	\$ -	\$ 1.00	\$ 1.00	
Automation Fund	\$ 11.50	\$ 9.54	\$ (1.96)		Automation Fund	\$ 11.50	\$ 9.54	\$ (1.96)	
Document Storage	\$ -	\$ 5.58	\$ 5.58		Document Storage	\$ -	\$ 5.58	\$ 5.58	
Prior Predictable	\$ -	\$ -	\$ -		Per Five Parcel Fee (labo	\$ -	\$ 26.72	\$ 26.72	

Fee classifications are in compliance with recent changes to 55 ILCS 5/3-5018.2. Some classifications were not previously tracked or may have been included in volume for other types of documents recorded.

Funds collected under the "Automation Fund" and "Document Storage" should be placed in a separate fund for use by the Clerk / Recorder to offset technology and training requirements.

55 ILCS 5/3-5018.2 (c) (3) Mortgages				\$ 129.00	55 ILCS 5/3-5018.2 (c) (7) Miscellaneous				\$ 110.00
<b>Summary</b>	Prior	Actual	Change		Includes terminations				
	\$ 75.00	\$ 129.30	\$ 54.30		<b>Summary</b>	Prior	Actual	Change	
General Fund	\$ 25.50	\$ 53.44	\$ 27.94		General Fund	\$ 25.00	\$ 53.44	\$ 28.44	
Distributed to GIS	\$ 29.00	\$ 40.74	\$ 11.74		Distributed to GIS	\$ 29.00	\$ 40.74	\$ 11.74	
Retained GIS	\$ -	\$ 1.00	\$ 1.00		Retained GIS	\$ -	\$ 1.00	\$ 1.00	
Total RHSP collected	\$ 9.00	\$ 18.00	\$ 9.00		Automation Fund	\$ 11.00	\$ 9.54	\$ (1.46)	
Retained RHSP	\$ -	\$ 1.00	\$ 1.00		Document Storage	\$ -	\$ 5.58	\$ 5.58	
Automation Fund	\$ 11.50	\$ 9.54	\$ (1.96)						
Document Storage	\$ -	\$ 5.58	\$ 5.58						
Prior Predictable	\$ -	\$ -	\$ -						
55 ILCS 5/3-5018.2 (c) (4) Easements				\$ 129.00	55 ILCS 5/3-5018.2 (d) Plat, Subdivisions				\$ 209.00
<b>Summary</b>	Prior	Actual	Change		Plus \$2 for each tract, parcel or lot				
	\$ 75.00	\$ 129.30	\$ 54.30		<b>Summary</b>	Prior	Actual	Change	
General Fund	\$ 25.50	\$ 53.44	\$ 27.94		General Fund	\$ 40.50	\$ 133.61	\$ 93.11	
Distributed to GIS	\$ 29.00	\$ 40.74	\$ 11.74		Distributed to GIS	\$ 29.00	\$ 40.74	\$ 11.74	
Retained GIS	\$ -	\$ 1.00	\$ 1.00		Retained GIS	\$ -	\$ 1.00	\$ 1.00	
Total RHSP collected	\$ 9.00	\$ 18.00	\$ 9.00		Total RHSP collected	\$ 9.00	\$ 18.00	\$ 9.00	
Retained RHSP	\$ -	\$ 1.00	\$ 1.00		Retained RHSP	\$ -	\$ 1.00	\$ 1.00	
Automation Fund	\$ 11.50	\$ 9.54	\$ (1.96)		Automation Fund	\$ 11.50	\$ 9.54	\$ (1.96)	
Document Storage	\$ -	\$ 5.58	\$ 5.58		Document Storage	\$ -	\$ 5.58	\$ 5.58	
Prior Predictable	\$ -	\$ -	\$ -						

Fee classifications are in compliance with recent changes to 55 ILCS 5/3-5018.2. Some classifications were not previously tracked or may have been included in volume for other types of documents recorded.

Funds collected under the "Automation Fund" and "Document Storage" should be placed in a separate fund for use by the Clerk / Recorder to offset technology and training requirements.



**Clerk Fee Distribution**

<b>Birth Certified</b>		<b>Rounded</b>	<b>Change</b>	<b>Extended</b>		<b>Add Cert Copies - Birth</b>		<b>Rounded</b>	<b>Change</b>	<b>Extended</b>
<b>Summary</b>	\$ 20.00	\$ 22.00	\$ 2.00	\$ 80.00		<b>Summary</b>	\$ 10.00	\$ 13.00	\$ 3.00	\$ 3.00
General	\$ 18.00	\$ 20.00	\$ 2.00	\$ 80.00		General	\$ 8.00	\$ 11.00	\$ 3.00	\$ 3.00
Automation	\$ 2.00	\$ 2.00	\$ -	\$ -		Automation	\$ 2.00	\$ 2.00	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -		Other	\$ -	\$ -	\$ -	\$ -
<b>Death Certified</b>		<b>Rounded</b>	<b>Change</b>	<b>Extended</b>		<b>Add Cert Copies - Death</b>		<b>Rounded</b>	<b>Change</b>	<b>Extended</b>
<b>Summary</b>	\$ 25.00	\$ 28.00	\$ 3.00	\$ 243.00		<b>Summary</b>	\$ 15.00	\$ 17.00	\$ 2.00	\$ 850.00
General	\$ 19.00	\$ 22.00	\$ 3.00	\$ 243.00		General	\$ 9.00	\$ 11.00	\$ 2.00	\$ 850.00
Automation	\$ 2.00	\$ 2.00	\$ -	\$ -		Automation	\$ 2.00	\$ 2.00	\$ -	\$ -
Other	\$ 4.00	\$ 4.00	\$ -	\$ -		Other	\$ 4.00	\$ 4.00	\$ -	\$ -
<b>Marriage Cert Copy</b>		<b>Rounded</b>	<b>Change</b>	<b>Extended</b>		<b>Add Cert Copies - Marriage</b>		<b>Rounded</b>	<b>Change</b>	<b>Extended</b>
<b>Summary</b>	\$ 20.00	\$ 22.00	\$ 2.00	\$ 496.00		<b>Summary</b>	\$ 10.00	\$ 13.00	\$ 3.00	\$ 150.00
General	\$ 18.00	\$ 20.00	\$ 2.00	\$ 496.00		General	\$ 8.00	\$ 11.00	\$ 3.00	\$ 150.00
Automation	\$ 2.00	\$ 2.00	\$ -	\$ -		Automation	\$ 2.00	\$ 2.00	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -		Other	\$ -	\$ -	\$ -	\$ -
<b>Marriage</b>		<b>Rounded</b>	<b>Change</b>	<b>Extended</b>		<b>Search Fee</b>		<b>Rounded</b>	<b>Change</b>	<b>Extended</b>
<b>Summary</b>	\$ 60.00	\$ 75.00	\$ 15.00	\$ 720.00		<b>Summary</b>	\$ -	\$ 6.00	\$ 6.00	\$ 120.00
General	\$ 53.00	\$ 68.00	\$ 15.00	\$ 720.00		General	\$ -	\$ 6.00	\$ 6.00	\$ 6.00
Automation	\$ 2.00	\$ 2.00	\$ -	\$ -		Automation	\$ -	\$ -	\$ -	\$ -
Other	\$ 5.00	\$ 5.00	\$ -	\$ -		Other	\$ -	\$ -	\$ -	\$ -
<b>Business, Assumed Name</b>		<b>Rounded</b>	<b>Change</b>	<b>Extended</b>		<b>Tax Redemption</b>		<b>Rounded</b>	<b>Change</b>	<b>Extended</b>
<b>Summary</b>	\$ 25.00	\$ 34.00	\$ 9.00	\$ 81.00		<b>Summary</b>	\$ 30.00	\$ 138.00	\$ 108.00	\$ 21,276.00
General	\$ 23.00	\$ 32.00	\$ 9.00	\$ 81.00		General	\$ 30.00	\$ 138.00	\$ 108.00	\$ 21,276.00
Automation	\$ 2.00	\$ 2.00	\$ -	\$ -		Automation	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -		Other	\$ -	\$ -	\$ -	\$ -

<b>Total Fund Impact</b>	
General	\$ 23,905
Automation	\$ -
Other	
<b>Total Increase</b>	<b>\$ 23,905</b>

*Calculations for Tax Redemption include all anticipated activities from the initial tax sale to the final redemption and includes routine accounting and reconciliation efforts.*

*Funds collected under the "Automation Fund" and "Document Storage" should be placed in a separate fund for use by the Clerk / Recorder to offset technology and training requirements.*

Bellwether assumes the information provided by the departments to be true and accurate to the best of their ability. Bellwether does not validate provided information.

Bellwether experience has shown that the processes for registering a New Business Name are indistinguishable from changing a Business Name. Our formula uses a standard time-on-task for both functions. Counties may consider having a single fee "Registration / Changes to Business Name".

Bellwether does not propose specific recommendations for establishing or changing fees. Our observations suggest an increase in some fees may be warranted under current state law. The decision to change or add fees is the sole responsibility of Jasper County government.



## **Attachment A – Sample County Board Action on Clerk Fees**

WHEREAS, 55 ILCS 5/4-4001 provides that the statutory County Clerk fees may be increased by the County Board if an increase is “justified by an acceptable cost study showing that the fees allowed by this Section (55 ILCS 5/4-4001) are not sufficient to cover the costs of providing the services”; and

WHEREAS, both 55 ILCS 5/4-4001 require a statement of the costs of providing each service, program and activity be prepared and be part of the public record; and

WHEREAS, a statement of cost (attached hereto and made a part hereof) and cost analysis by Bellwether, LLC. has been prepared; and

WHEREAS, 410 ILCS 535/25 directs the County Clerk to collect \$2.00 for the Death Certificate Surcharge Fund and \$2.00 for the Cemetery Oversight Licensing and Disciplinary Fund added to each certified Death Certificate; and

WHEREAS, 55 ILCS 5/4-4001 directs the County Clerk to collect \$5.00 added to each Marriage and Civil Union License for the Domestic Violence Fund; and

WHEREAS, 55 ILCS 5/4-4001 provides authority to the County Board to establish a County Clerk’s Automation Fund and collect a \$3.00 fee for each copy of a certified document produced by the County Clerk; and

WHEREAS, based on the Bellwether, LLC study and the recommendation of the County Clerk, and the County Board agrees, that the County Code should be amended to change and establish the fees charged by the County Clerk.

NOW, THEREFORE, BE IT ORDAINED that the County Code is amended as follows:

**INSERT NEW FEE SCHEDULE HERE**

## **Attachment B – Sample County Board Action on Recorder Fees**

WHEREAS, 55 ILCS 5/3-5018 provides that the statutory County Recorder fees may be increased by the County Board if an increase is “justified by an acceptable cost study showing that the fees allowed by this Section (55 ILCS 5/3-5018) are not sufficient to cover the costs of providing the services”; and

WHEREAS, 55 ILCS 5/3-5018 requires a statement of the costs of providing each service, program and activity be prepared and be part of the public record; and

WHEREAS, 55 ILCS 5/3-5018 provides authority to the County Board to establish a County Recorder's Automation Fund to collect a fee for each document recorded by the Recorder; and

WHEREAS, 55 ILCS 5/3-5018 provides authority to the County Board to establish County Recorder's Document Storage Fund collect a fee for each document recorded by the Recorder; and

WHEREAS, 55 ILCS 5/3-5018 provides authority to the County Board to establish a County GIS Fee and County Recorders to retain \$1.00 in the County Recorder Automation Fund; and

WHEREAS, 55 ILCS 5/3-5018 directs the County Board to collect a Rental Housing Support Program Fee of \$9.00 for each document recording reflecting financial value; and

WHEREAS, 55 ILCS 5/3-5018 requires an established predictable fee for standard documents and said fee is set at \$3.00; and

WHEREAS, a statement of cost (attached hereto and made a part hereof) and cost analysis by Bellwether, LLC. has been prepared; and

WHEREAS, based on the Bellwether, LLC study and the County Board agrees that the County Code should be amended to change and establish the fees charged by the County Clerk.

NOW, THEREFORE, BE IT ORDAINED that the County Code is amended as follows:

**INSERT NEW FEE SCHEDULE HERE**

# **NEW BUSINESS**

Jasper County Personnel Policy

**JASPER COUNTY ILLINOIS  
COUNTY EMPLOYEES  
PERSONNEL POLICY**



**Proposed Resolution #24-12-19  
December 19, 2024**

# JASPER COUNTY EMPLOYEES PERSONNEL POLICY

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# JASPER COUNTY EMPLOYEES PERSONNEL POLICY

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## 1. APPLICATION

- 1.1 Apply to All Employees. This personnel policy shall apply to all employees, deputies, contractual personnel, or assistants employed by the Offices of the Circuit Clerk, County Treasurer, County Clerk, State's Attorney, County Sheriff, Supervisor of Assessments, County Highway, County Ambulance, County Coroner and Chief Probation Officer, subject to statutory restraints. This personnel policy does not create any contractual rights. Your employment relationship is for no definite or determinable period of time, and regardless of salary, position, or rate of pay may be terminated by either the County of Jasper, Department Head, or by the employee at any time with cause or notice. Nothing in this personnel policy is meant to alter that relationship in any manner.
- 1.2 No Agreement or Contract that Contradicts. No manager, supervisor, or representative of the County of Jasper has the authority to enter into any agreement or contract for employment for any specified duration, or to make any agreement, promise, guarantee, or commitment that contradicts the above.
- 1.3 Elected officials and statutorily required officials treated by statute in the same manner as elected officials are not personally subject to this personnel policy but shall attempt to comply whenever practical within statutory limitations.
- 1.4 Only the Jasper County Board can approve changes to this personnel policy, which must be in writing and signed by the Jasper County Board Chair.
- 1.5 Amendment to Policy. This personnel policy may be amended at any time by the Jasper County Board without prior notice to any employee. If any provision of the policy manual should be rendered or declared unlawful, invalid, or unenforceable by virtue or judicial action, or by an existing or subsequently enacted federal or state law or by executive order, the remaining provisions shall remain in full force, and effect. In such event, the County shall maintain the right to incorporate substitute provisions for those provisions rendered or declared unlawful, invalid, or unenforceable.
- 1.6 Effective Date. This personnel policy shall be in effect upon adoption by the Jasper County Board.
- 1.7 Adoption by the County Board. This personnel policy shall be adopted every two years upon the beginning of the County Board's term of office.

## 2. DEFINITIONS

- 2.1 “Elected and statutorily required officials” shall be defined as the County Treasurer, Circuit Clerk, Supervisor of Assessments, County Clerk, County Sheriff, County Coroner, State’s Attorney, Chief Probation Officer, and County Board Members.
- 2.2 “Appointed officials” shall be defined as the County Highway Superintendent, Emergency Ambulance Director, and Public Defender.
- 2.3 “Department Heads” shall be defined as the County Treasurer, Circuit Clerk, Supervisor of Assessments, County Clerk, County Sheriff, County Coroner, State’s Attorney, Chief Probation Officer, County Engineer, Ambulance Director, and Public Defender.
- 2.4 “Employees” shall include all personnel hired by the County of Jasper. The Jasper County Health Department is under the direction of the County Health Board and while their employees shall not be subject to this policy it is expected that the Health Board shall adopt a personnel policy substantially the same as this policy so that all County employees shall be treated in essentially the same fashion.
- 2.5 “Full-time employee” shall include any employee who is regularly scheduled to work a minimum of thirty (30) hours per week. Time off granted to employees who are regularly scheduled for less than a normal work week shall be pro-rated.
- 2.6 “Part-time employee” shall include any employee who is regularly scheduled to work less than thirty (30) hours per week.
- 2.7 “Contractual Employee” shall include any person working for the County on behalf of an entity who has entered into a fully executed contractual agreement with the County of Jasper.
- 2.8 Emergency departments such as the Sheriff’s department and the Ambulance department may outline their definition of a “Full-time employee” and “Part-time employee” due to the twenty-four (24) hour coverage that is required and must be approved by the County Board and in line with any union contract.
- 2.9 “Temporary employee” shall include any employee who is hired on a season, short-term, or irregular basis.
- 2.10 “Board” shall be the Jasper County Board.
- 2.11 “Statutory constraints” shall be defined as federal and state laws including federal and state labor rules and regulations.



### **3. EMPLOYMENT**

#### **EQUAL OPPORTUNITY EMPLOYER**

- 3.1 Jasper County is an Equal Opportunity Employer. The County is an equal opportunity employer and prohibits discrimination with respect to the terms and conditions of employment on the basis of actual or perceived race, color, religion, creed, sex, gender-identity, gender expression, sexual orientation, pregnancy, childbirth, medical or common conditions relating to pregnancy and childbirth, genetic information, national origin, age, physical or mental disability, association with a disabled person, ancestry, marital status, military status, arrest record, conviction record (unless there is a substantial relationship with position or an unreasonable risk to safety or property), unfavorable discharge from military service, order of protection status, status as a victim of domestic violence, sexual violence, gender violence, or other crime of violence, citizenship status, work authorization status, family responsibilities, reproductive health decisions, traits associated with race, including, but not limited to, hair texture and protective hairstyles such as braids, locks, or twists, or any other classification protected under federal or state law.. All personnel actions and employee programs run by the County, including, but not limited to recruitment, hiring, compensation, scheduling, training, education, assignments, promotion, discipline, transfer, lay-off, and termination are administered on a non-discriminatory basis and are subject to the policy of equal employment opportunity.
- 3.2 Harassment Not Tolerated. Harassment of any employee, including sexual harassment, by another employee, will not be tolerated. The County's Policy Against Discrimination, Harassment, and Sexual Misconduct is included in this document, Section 11.

#### **APPOINTMENT OF EMPLOYEES**

- 3.3 Appointment of Employees. Each department head shall be responsible for the appointment of assistants, deputies, or other employees to perform the duties of his/her office. He/she shall determine the method of appointment and necessary qualifications of the appointee, subject to appropriations and statutory constraints.
- 3.4 Inform the Board. The office head shall inform the Board concerning the appointment of an employee at the next regularly scheduled meeting.
- 3.5 Temporary Employees. Office heads may employ temporary employees in case of emergency but should contact the County Board prior to doing so.

### **JOB DESCRIPTIONS**

- 3.6 Job Descriptions. Each department head shall maintain written job descriptions for all positions in his/her department.

### **REDUCTION IN WORKFORCE**

- 3.7 Reduction in Workforce. Should general economic conditions or some phase of the County's operation change significantly, a reduction in the workforce may be necessary. This action will be done only after a careful analysis of the staffing required to provide essential services.
- 3.8 Employee Affected. Department heads have the right to determine which employees will be affected.

### **OUTSIDE EMPLOYMENT**

- 3.9 Interfere with the Function of the Department. No employee shall engage in outside employment that may interfere with the function of the department, be detrimental to county service, or pose a conflict of interest with the employee's duties for the County.
- 3.10 Prior Approval. Any employee who has or plans to engage in outside employment must obtain prior approval, in writing, for such employment from the office head.
- 3.11 Appointed Officials. Appointed officials wishing to engage in outside employment must obtain approval from the Board.

### **NEPOTISM**

- 3.12 Unwarranted Privileges/Advantages. No employee shall use his or her position to secure unwarranted privileges or advantages for employment purposes for family members.
- 3.13 No Direct Supervision of Family Members. No employee shall be in a position of direct supervision of an immediate family member, nor shall any employee have influence over the terms and conditions of employment of an immediate family member.
- 3.14 Violations. Violations of this nepotism policy shall be reported to the Department Head, County Board Chair, or State's Attorney.
- 3.15 "Immediate Family Member" Definition. For the purposes of this section, "immediate family member" shall be defined as husband or wife, children or stepchildren, parents or stepparents, brother or sister, grandparents, or grandparents-in-law.

## 4. PAY

### PAY SCALE

- 4.1 A Pay Scale for Clerical employees, County Highway employees, and County Ambulance employees shall be set by the Jasper County Board. An annual salary and benefits statement should be sent to employees yearly.

### LONGEVITY

- 4.2 Longevity pay increases shall be awarded to hourly County employees. A \$.35 per hour increase will be awarded every two years beginning in the sixth year of employment and will be effective on the employee's anniversary date.

### OVERTIME

- 4.3 Overtime compensation shall be allowed for non-exempt employees for hours worked over forty (40) in one work period. Overtime shall be compensated at a rate of one and one-half (1 ½) times the employee's regular rate. In place of overtime pay, the employee may receive compensatory time off at the rate of 1.5 hours of compensatory time off for each hour of overtime worked at the discretion of the Department head. No more than 15 hours of compensatory overtime may be accumulated in any month.
- 4.4 Some positions in Jasper County's workforce are exempt from overtime compensation. Exempt positions may be allowed compensatory time off at the discretion of the Department head. Jobs are classified as exempt in accordance with the Fair Labor Standards Act in effect as of the effective date of this personnel policy. In the event new employment categories are added by the department heads, they shall be in accordance with the Act.

## 5. BENEFITS

### RETIREMENT

- 5.1 IMRF. County employees who work one thousand (1,000) or more hours per year are required to participate in the Illinois Municipal Retirement Fund.

### HEALTH INSURANCE

- 5.2 Health Insurance Participation. The County allows full-time employees who work a minimum of thirty (30) hours per week to participate in the County of Jasper's group health insurance plan of which the County pays a portion of the premium at a rate decided upon by the Board. Seasonal or part-time employees are not eligible to participate.

**6. TRAINING / SEMINARS / CONVENTIONS**

- 6.1 Employee Reimbursement. Employees who have been approved to attend training, seminars, or conventions by their department head are allowed to be reimbursed for the following expenses at the rate set if there is sufficient money in the department budget.
- 6.2 Reimbursement Amounts. The County will pay an amount up to but not exceeding the following upon submission and approval of an itemized statement of expense. Receipts must be presented for reimbursement.
  - Meals.....\$40.00 per day
  - Travel .....IRS rate
  - Registration.....Actual cost
  - Room.....Single room rate
- 6.3 No Duplicate Pay. Costs that are paid by another unit of government or another agency or firm will not be paid in duplicate by the County of Jasper.
- 6.4 300 miles or More Requires Board Approval. Any training, seminars, or conventions, outside a 300-mile radius of Jasper County, must have advance Board approval.
- 6.5 Required Sexual Harassment Training. All employees, department heads, and elected officials are required to annually complete Sexual Harassment training either through the online State of Illinois training or by a qualified trainer. A copy of the Certificate of Completion must be submitted to the County Clerk/Recorder by December 31<sup>st</sup>, of each year.
- 6.6 Additional Required Training. All employees, department heads, and elected officials are required to annually or regularly complete ethics, cyber security, safety, and any other training as outlined by the County Board.

**7. WORK HOURS**

**WORKDAYS AND HOURS**

- 7.1 Workdays and Hours. Unless modified by your supervisor, the regular workday is 8 a.m. to 4 p.m. with an hour break for lunch and two 15-minute breaks. The regular work week is Monday through Friday.

## **ABSENTEEISM AND TARDINESS**

- 7.2 Absenteeism and Tardiness. Regular and consistent attendance at work is an essential function of every position within the County. To maintain a safe and productive work environment, the County expects employees to be reliable and punctual in reporting for scheduled work. Absenteeism and tardiness place a burden on other employees and the County. In the rare instance when an employee cannot avoid being late to work or cannot work as scheduled, the employee must notify his/her supervisor as soon as possible in advance of the anticipated tardiness or absence. If an employee cannot reach his/her supervisor, he/she may contact the office and inform a co-worker. Poor attendance and excessive tardiness are disruptive and may lead to disciplinary action up to and including termination.
- 7.3 An employee's absence from work for three (3) consecutive workdays without notification to the supervisor will indicate voluntary resignation and employment may automatically terminate.

## **OVERTIME**

- 7.4 Employees should report to work no more than 15 minutes prior to their scheduled starting time and should not stay more than 15 minutes after their scheduled stop time without express prior authorization from their supervisor. Overtime work must always be approved before it is performed.

# **8. TIME OFF**

## **VACATION**

- 8.1 Annual Vacation. Each full-time employee of the County shall be entitled to an annual vacation with full salary effective at the start of the calendar year as follows:
- Two weeks with pay from 0-5 years of employment with the County.
  - Three weeks with pay from 6-9 years of employment with the County.
  - Four weeks with pay from 10-19 years of employment with the County.
  - Five weeks with pay after 20 years of employment with the County.
- Five weeks is the maximum amount of annual vacation.
- 8.2 Week Vacation Defined. A week of vacation is defined as 5 days.
- 8.3 Vacation Time Accrue After 90 days of Consecutive Employment. Vacation time does not begin to accrue until the employee completes their first 90 days of consecutive employment. If an employee does not complete 90 days of consecutive employment, no vacation days will accrue, and none will be paid out at the termination of the employee.

- 8.4 Vacation Time Scheduling. Vacation scheduling shall be on a first-come/first-served basis, except in the case of a tie, where the employee with the most seniority shall have preference. Reasonably advanced notification should be made for requests of five (5) consecutive days or more. No vacation may be scheduled for a given calendar year prior to December 1<sup>st</sup> of the preceding calendar year. Vacation time requests may be adjusted, modified, or canceled if the supervisor can articulate an operational need to do so.
- 8.5 Ambulance Vacation Defined. One week's vacation for ambulance employees is defined as two (2) twenty-four (24)-hour shifts.
- 8.6 Vacation Carry-Over (for employees who do not work in the ambulance service). An employee shall be allowed to carry over one week (5 days) of vacation into the following year at the discretion of the Department head.
- 8.7 Ambulance Vacation Carry-Over. An ambulance employee shall be allowed to carry two (2) twenty-four (24)-hour shifts vacation into the following year at the discretion of the Department head.

## **HOLIDAYS**

- 8.8 Holiday Schedule (for employees who do not work in the ambulance service).

Full-time County employees are allowed the following days off as Holidays with pay.

- New Year's Day
- Martin Luther King Day
- President's Day
- Good Friday
- Memorial Day
- Juneteenth
- Independence Day
- Labor Day
- Columbus Day
- Veteran's Day
- Thanksgiving Day and the following Friday
- Christmas Day
- \*Christmas Eve Day & New Year's Eve Day only when they fall on a Monday, through Friday. No observed Friday or Monday holiday.

- 8.9 Observed Days if falls on Weekend. If the holiday falls on a Saturday, it is observed on Friday. If the holiday falls on Sunday, it is observed on Monday.

8.10 Ambulance Holiday Schedule. Ambulance employees shall be entitled to holiday pay (time & half) if they work a shift on the following days.

- New Year's Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

8.11 Ambulance Observed Days. Ambulance service holidays are only observed on the calendar date on which they fall beginning with shift start at 07:00 and ending the next day at 07:00.

### **PERSONAL DAYS**

8.12 3 Personal Days Per Year. Except for ambulance employees. Each full-time employee of the County shall be entitled to three (3) days off per year, with pay, for personal reasons.

8.13 Ambulance 1 Personal Day Per Year. Ambulance employees shall be entitled to one (1) twenty-four (24) hour shift off per year, with pay, for personal reasons.

8.14 Personal Leave Scheduling. Personal leave must be scheduled in advance and shall be on a first-come/first-served basis, except in the case of a tie, where the employee with the most seniority shall have preference. No personal leave may be scheduled for a given calendar year prior to December 1<sup>st</sup> of the preceding calendar year. Personal leave requests may be adjusted, modified, or canceled if the supervisor can articulate an operational need to do so.

8.15 For Any Reason. A personal day may be utilized by the employee for any reason and no excuse or reason shall be demanded or required by the Department head.

8.16 No Carry Over. Personal days shall not be accumulated or carried over from year to year.

8.17 No Pay Out. No employee shall be paid for unused personal days upon termination of employment.

### **SICK LEAVE**

8.18 Paid Sick Days (for employees who do not work in the ambulance service). Each full-time employee is allowed paid sick days which are earned at a rate of one (1) day per month. Sick days accumulate and an employee may accumulate a total of one hundred eighty (180) sick days, based on seven (7) hour days.

- 8.19 Ambulance Paid Sick Days. Ambulance employees are allowed paid sick days which are earned at a rate of one (1) twenty-four (24)-hour shift every three months. This would equal four (4) twenty-four (24)-hour shifts per year. Sick days accumulate and an employee may accumulate a total of sixty (60) sick days.
- 8.20 After 1 Month of Employment. Sick leave may be taken after one month of employment.
- 8.21 Notification to Supervisor. Employees must notify their supervisor of their absence due to an illness prior to the beginning of the working day. A medical certificate of sickness signed by the attending physician may be required by the department head after an absence of more than five (5) consecutive working days, or two (2) twenty-four (24)-hour shifts for ambulance employees.
- 8.22 Abuse of Sick Leave. Sick leave is a privilege and is not considered earned leave. Abuse of this privilege will be noted and may disqualify employees for pay increases and in the event of serious violations, could result in discharge from employment or other disciplinary actions.
- 8.23 Use of Sick Leave. Sick leave may be taken for personal illness, including doctor appointments, illness of members of the immediate family which requires the employee's attention and care, and funerals. Immediate family is defined as husband or wife, children or stepchildren, parents or stepparents, brother or sister, grandparents or parents-in-law.
- 8.24 Accrue Sick Leave on Authorized Leave with Pay. When an employee is absent on an authorized leave with pay of any kind, sick leave will continue to accrue.
- 8.25 Accumulated Sick Days. A terminated employee with a minimum of one full year's employment may utilize his/her unused and accumulated sick days, up to one hundred and eighty (180) days, as a pension service credit for the purpose of IMRF pursuant to the rules and regulations of IMRF or they have the option to receive paid compensation of 20% of the unused sick days not to exceed one hundred and eighty (180) days.

**BEREAVEMENT**

- 8.26 Bereavement Leave up to 3 Days (for employees who do not work in the ambulance service). Bereavement leave of up to three (3) days will be granted for the death of an immediate family member, defined as the employee's spouse, parent, child, sibling, employee's spouse's parent, child, or sibling; the employee's child's spouse; grandparents or grandchildren.
- 8.27 Ambulance Bereavement Leave 1 Day. Bereavement leave for one (1) day equal to one (1) twenty-four (24) hour shift will be granted for the death of an immediate family member, determined as the employee's spouse, parent, child, sibling, employee's spouse's parent, child, or sibling; the employee's child's spouse; grandparents or grandchildren.



8.28 Eligible Unpaid Bereavement Leave. Eligible employees (as that term is defined in Section 101(2) of the federal Family and Medical Leave Act, 29 U.S.C. 2601 et seq.) are also entitled to take a maximum of 2 weeks (10 working days) of unpaid bereavement leave for the reasons described below.

1. Employees may take leave for the following reasons relating to the death of a covered family member:

- (a) To attend the funeral or alternative to a funeral of a covered family member.
- (b) To make arrangements necessitated by the death of a covered family member; or
- (c) To grieve the death of a covered family member.

In the event of the death of more than one covered family member in a 12-month period, an employee is entitled to up to a total of 6 weeks of bereavement leave during the 12-month period.

When an employee takes leave for reasons listed under Paragraph 1, above, the County may require reasonable documentation, including a death certificate, a published obituary, or written verification of death, burial, or memorial services from a mortuary, funeral home, burial society, crematorium, religious institution or government agency.

2. Employees may take leave for the following reasons relating to pregnancy, fertility, adoption, and surrogacy:

- (a) Due to a miscarriage.
- (b) Due to an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure.
- (c) Due to a failed adoption match or adoption that is not finalized because it is contested by another party.
- (d) Due to a failed surrogacy agreement.
- (e) Due to a diagnosis that negatively impacts pregnancy or fertility; or
- (f) Due to a stillbirth.

When an employee takes leave for reasons listed under Paragraph 2, above, the County may require reasonable documentation including a Department of Labor form filled out by a health care practitioner who has treated the employee or the employee's spouse or domestic partner, or surrogate, for an event listed under Paragraph 2, above, or

documentation from the adoption or surrogacy organization that the employee worked with related to an event listed under Paragraph II, certifying that the employee or his or her spouse or domestic partner has experienced an event listed under Paragraph 2. The County does not require that the employee identify which category of event under Paragraph 2 the leave pertains to as a condition of exercising the rights under this policy.

Bereavement leave under this policy must be completed within 60 days after the date on which the employee receives notice of the death of the covered family member or the date on which an event listed under Paragraph II occurs. An employee is required to provide the County with at least 48 hours' advance notice of the employee's intention to take bereavement leave unless providing such notice is not reasonable and practicable.

For purposes of this policy, covered family members include an employee's child, stepchild, spouse, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent.

For purposes of this policy, a domestic partner includes the person recognized as the domestic partner of the employee under any domestic partnership or civil union law of a state or political subdivision of a state. A domestic partner also includes an unmarried adult person who is in a committed, personal relationship with the employee, who is not a domestic partner and not in such a relationship with any other person, or who the employee has designated as his or her domestic partner to his employer.

An employee who is entitled to take paid or unpaid leave may elect to substitute any period of paid leave for an equivalent period of unpaid bereavement leave.

The County prohibits retaliation against any employee who exercises his or her rights under this policy, opposes any practice that the employee believes to be in violation of this policy, or supports the exercise of rights of another under this policy.

This policy does not create a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or in addition to the unpaid leave time permitted by the federal Family and Medical Leave Act of 1993.

- 8.29 Extended Child Bereavement Leave Policy. A full-time employee who has worked for the County for at least 2 weeks is entitled to use a maximum of 6 weeks of unpaid leave if the employee experiences the loss of a child by suicide or homicide. Leave may be taken in a single continuous period or intermittently in increments of no less than 4 hours, but leave must be completed within one year after the employee notifies the County of the loss.

For purposes of this policy, “child” means an employee’s biological, adopted, or foster child, stepchild, legal ward, or a child of a person standing *in loco parentis*.

The County requires the employee to provide reasonable advance notice of the employee’s intention to take leave unless providing such notice is not reasonable and practicable. The County requires that the employee provide it with reasonable documentation of the death, which may include a death certificate, a published obituary, or written verification of death, burial, or memorial services from a mortuary, funeral home, burial society, crematorium, religious institution, or government agency. The documentation must include the cause of death.

An employee who is entitled to take paid or unpaid leave (including medical, sick, annual, personal, or similar leave) from employment, pursuant to federal, state, or local law, a collective bargaining agreement, or an employment benefits program or plan may elect to substitute any period of such leave for an equivalent period of leave provided under this Act.

An employee who takes leave under this Act is entitled to return from such leave:

1. To be restored to the position of employment held by the employee when the leave commenced, OR
2. To be restored to an equivalent position with equivalent employment benefits, pay, and other terms and conditions of employment.

The taking of leave under this policy shall not result in the loss of any employment benefit accrued prior to the date on which leave commenced.

Restored employees are not entitled to the accrual of seniority or employment benefits during leave. Restored employees are also not entitled to any right, benefit, or position of employment other than any right benefit or position to which the employee would have been entitled had the employee not taken the leave.

The County prohibits retaliation against an employee for exercising rights under this policy or under the Child Extended Bereavement Leave Act, for opposing a practice that the employee believes to be in violation of this policy or the Child Extended Bereavement Leave Act, or for supporting the exercise of the rights of another under this policy or the Child Extended Bereavement Leave Act.

This policy does not extend the maximum period of leave to which an employee is entitled under the federal Family and Medical Leave Act or under any other paid or unpaid leave provided under federal, State, or local law, a collective bargaining agreement, or an employment benefits program or plan. If an employee takes leave under this Extended

Child Bereavement Leave Policy, the employee is not entitled to take leave under the Family Bereavement Leave Policy because of the death of the same child.

- 8.30 Additional Time Off. If an employee has exhausted all benefit time and requires additional time off due to the death of a family member, they may request such time as unpaid days with approval from the Department head. The Department head may at their discretion grant the use of any paid time off the employee may be eligible for.
- 8.31 Notify Department Head. The employee shall notify their Department Head by giving as much notice as possible of the hours of necessary absence. Proof of death, relationship, or attendance at the funeral may be required by the County.
- 8.32 Not During Layoff or Nonpaid Leave. Bereavement leave pay shall not be due when the employee is on layoff or nonpaid leave.
- 8.33 Bereavement While on Vacation/Holiday. Employees who are on vacation or holiday status on a day where they are also eligible for bereavement leave will receive additional vacation/holiday(s) for the day(s) in issue.

#### **LEAVE OF ABSENCE WITHOUT PAY**

- 8.34 Leave Without Pay. The Board may, upon written application, grant leave without pay to an employee when it is in the best interest of the County to do so. Any leave without pay will not exceed thirty (30) days. Additional thirty (30) day extensions may be allowed with proper approval from the Board for up to one (1) year. When the employee returns, they will be reinstated in their original position if an opening is available or in another comparable position. Benefits may lapse during a leave of absence. It shall be the employee's responsibility to check on the status of benefits during any leave. Employees do not continue to accrue sick leave, personal days, or vacation benefits while on unpaid leave. The County will continue to maintain an employee's health insurance benefits upon payment by the employee of the employee's share of the monthly health insurance premium.

#### **ABSENCE FROM WORK**

- 8.35 Weather Conditions. Employees who are unable to get to work because of extreme weather conditions will be excused without pay, or they may use a vacation day.
- 8.36 Direction of Department Head/Sheriff. Employees who are forced to leave during working hours under the direction of the Sheriff and Department head shall receive normal pay for the remainder of that workday.

- 8.37 Emergency Departments such as the Sheriff's department and the Ambulance department may require employees to report to work in extreme weather conditions due to the need for twenty-four (24) hour coverage. Any rules for excused absence from work during extreme weather must be approved by the County Board and in line with any union contract.

#### **FAMILY MEDICAL LEAVE ACT**

- 8.38 This policy document supersedes any other existing policy or policy document governing the handling of leave taken pursuant to the Family and Medical Leave Act of 1993 ("FMLA"). It is intended to conform to the [employer's] obligations under 29 C.F.R. §825.300.

- 8.39 Eligibility. To be eligible for FMLA benefits, an employee must:

- (1) have worked for the County for a total of 12 months; and
- (2) have worked at least 1,250 hours over the previous 12 months.
- (3) work at a site with 50 or more employees within a 75-mile radius.

- 8.40 Leave Entitlement. A covered employee is entitled to up to a total of 12 workweeks of unpaid leave in a 12-month period for one or more of the following reasons:

- For the birth of a son or daughter, and to care for the newborn child.
- For the placement with the employee of a son or daughter for adoption or foster care.
- To care for the employee's spouse, son, daughter, or parent (but not parent-in-law) who has a serious health condition.
- When the employee is unable to perform the functions of the employee's job because of a serious health condition, or because of incapacity due to pregnancy, prenatal medical care, or childbirth.

Leave to care for a newborn child or for a newly placed child must conclude within 12 months after the birth or placement.

Spouses employed by the same employer may be limited to a *combined* total of 12 workweeks of family leave for the following reasons:

- Birth and care of a child.
- for the placement of a child for adoption or foster care, and to care for the newly placed child; and,
- to care for an employee's parent who has a serious health condition.

Eligible employees with a spouse, son, daughter, or parent on covered active duty or call to covered active-duty status as defined by applicable federal regulations may use their 12-week leave entitlement to address certain qualifying exigencies. Qualifying exigencies may include the following as defined and limited by federal regulation: short-notice deployment, military events, and related activities, childcare and school activities, financial and legal arrangements, counseling, rest and recuperation, post-deployment activities, parental care, and additional activities arising out of the military member's covered active duty or call to covered active-duty status as agreed by employer and employee.

An eligible employee who is the spouse, son, daughter, parent, or next of kin of a covered servicemember (as defined by federal regulation) who is recovering from a serious illness or injury sustained in the line of duty on active duty, is entitled to up to 26 weeks of unpaid leave in a single 12-month period to care for the servicemember. A covered servicemember is a current member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status; or is otherwise on the temporary disability retired list, for a serious injury or illness. Covered service members also include a covered veteran who is undergoing medical treatment, recuperation, or therapy for a serious injury or illness. An eligible employee is entitled to a combined total of 26 workweeks of leave for any FMLA - qualifying reason during the single 12-month period but is entitled to no more than 12 weeks of leave for:

- The birth of a son or daughter of the employee and in order to care for such son or daughter.
- Because of the placement of a son or daughter with the employee for adoption or foster care.
- In order to care for the spouse, son, daughter, or parent with a serious health condition.
- Because of the employee's own serious health condition,
- or because of a qualifying exigency.

Spouses who are eligible for FMLA leave and are both employed by the County are limited to a combined total of 26 workweeks of leave during the single 12-month period if the leave is taken to care for a covered servicemember with a serious injury or illness AND for the birth of the employee's son or daughter or to care for the child after birth, for placement of a son or daughter with the employee for adoption or foster care, to care for the child after placement, or to care for the employee's parent with a serious health condition.

Under some circumstances, employees may take FMLA leave intermittently – which means taking leave in blocks of time, or by reducing their normal weekly or daily work schedule.

- If FMLA leave is for birth and care or placement for adoption or foster care of a son or daughter, the use of intermittent leave is subject to the employer's approval.
- FMLA leave may be taken intermittently whenever medically necessary to care for a seriously ill family member or seriously ill or injured service member, or because the employee is seriously ill and unable to work.

The terms "son or daughter" are defined as biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis, who is under 18 years of age or 18 years of age or older and incapable of self-care because of a mental or physical disability. An employee stands in loco parentis to a child when the employee intends to assume the responsibilities of a parent with regard to the child through either day-to-day care or financial support.

- 8.41 Serious Health Condition. A serious health condition is an illness, injury, impairment, or physical or mental condition that involves either an overnight stay in a medical care facility, or continuing treatment by a health care provider for a condition that either prevents the employee from performing the functions of the employee's job, or prevents the qualified family member from participating in school or other daily activities.

Subject to certain conditions, the continuing treatment requirement may be met by a period of incapacity of more than 3 consecutive calendar days combined with at least two visits to a health care provider or one visit and a regimen of continuing treatment, or incapacity due to pregnancy, or incapacity due to a chronic condition. Other conditions may meet the definition of continuing treatment.

- 8.42 Leave Availability Calculation. The County has adopted the "rolling 12-month period" method of calculating available FMLA leave for all types of leave with the exception of leave to care for a seriously ill or injured servicemember. Under the rolling 12-month period, in order to determine the amount of available FMLA leave, the calculation is made each time an employee commences an FMLA leave. From that date, the preceding 12-month period is examined. Any FMLA leave used during that preceding 12 months is deducted from the 12 weeks annual leave granted by the FMLA. The employee is entitled to take no more than the remaining balance of FMLA leave.

For FMLA leave requests made to care for a covered servicemember with a serious injury or illness, the single 12-month period begins on the first day the eligible employee takes FMLA leave.

- 8.43 Substitution Of Paid Leave. Any employee taking FMLA leave is required to substitute and use any remaining paid "leave" benefits that are available or become available during

the FMLA leave. This includes vacation, personal, and sick days. Such paid leave is substituted for unpaid FMLA leave and is not in addition to such FMLA leave.

All other FMLA leave is unpaid.

- 8.44 Medical Insurance Benefits While On FMLA Leave. During FMLA leave, the County will maintain the employee's health coverage under any group health plan, under the same terms as if the employee had continued to work. If the employee was required to pay a portion of the premiums for coverage, that obligation continues while on leave. Payment is expected to be made in the same amounts, and at the same time (i.e. each payroll date) as was made while working. If any payment is more than 30 days late, medical coverage may be canceled pursuant to the FMLA Rules and Regulations.

An employee can elect not to continue medical coverage while on leave. If this election is made, the County will immediately place the coverage into COBRA.

If the coverage is continued while on FMLA leave, and the employee does not return to work at the end of the FMLA leave period, the County will bill the employee for the amount of premiums paid by the County during the leave period unless the employee does not return to work due to a reason exempted from this provision by FMLA Rules and Regulations.

No other employment benefits provided by the County to employees are continued during FMLA leave. All such benefits are instead held in abeyance until the employee returns to work. Use of FMLA leave will not result in the loss of any employment benefit that accrued prior to the start of an employee's leave.

- 8.45 Procedure For Requesting FMLA Leave. An employee must provide the County with at least 30 days' advance notice before FMLA leave is to begin if the need for the leave is foreseeable. If 30 days' notice is not possible, such as because of a lack of knowledge of approximately when leave will be required to begin, a change in circumstances, or a medical emergency, notice must be given as soon as practicable.

Employees must provide sufficient information for [employer] to determine if the leave may qualify for FMLA protection and the anticipated timing and duration of the leave. Sufficient information may include that the employee is unable to perform job functions, the family member is unable to perform daily activities, the need for hospitalization or continuing treatment by a health care provider, or circumstances supporting the need for military family leave. Employees must also inform the County if the requested leave is for a reason for which FMLA leave was previously taken or certified. Employees will also be



required to provide certification as specified below and may be required to provide periodic recertification supporting the need for leave.

Any employee taking leave to care for the employee's covered family member with a serious health condition, or due to the employee's own serious health condition that makes the employee unable to perform one or more of the essential functions of the employee's position must be supported by a certification issued by the health care provider of the employee or the employee's family member. An employee taking leave because of a qualifying exigency or to care for a covered servicemember with a serious injury or illness must also be supported by a certification except that an employee taking leave to care for a covered servicemember may provide an invitational travel order (ITO) or an invitational travel authorization (ITA) in lieu of certification for the leave taken through the expiration of the ITO or ITA. Copies of the certification forms can be obtained from your supervisor. Employees are required to furnish the completed certification within 15 calendar days of the County's request for certification. In the case of unforeseen leave, certification must be provided as soon as practicable. FMLA leave may be denied in accordance with the FMLA Rules and Regulations if appropriate certification is not provided.

- 8.46 Consequences of Taking FMLA Leave. Any FMLA leave taken will be counted against the available leave allowed by statute. Any employee seeking to return to work after leave taken because of the employee's own "serious health condition" must submit a medical certification of fitness to return to duty, signed by the attending health care provider, before the employee will be allowed to return to work. Failure to comply with this requirement does not extend the leave.

On return from FMLA leave, the employee will be returned to the same position the employee held when leave commenced, or to an equivalent position with equivalent benefits, pay, and other terms and conditions of employment. The County reserves the right to deny restoration to "key employees" as defined by the FMLA regulations where restoration will cause "substantial and grievous economic injury" to the operations of the County.

If the employee is unable to perform an essential function of the position because of a physical or mental condition, including the continuation of a serious health condition or an injury or illness also covered by workers' compensation, the employee has no right to restoration to another position under the FMLA. The employee may, however, fall under the Americans with Disabilities Act (ADA).

- 8.47 Employer Responsibilities. The County must inform employees requesting leave whether they are eligible under FMLA. If they are, the notice must specify any additional

information required as well as the employees' rights and responsibilities. If they are not eligible, the County will provide a reason for the ineligibility.

The County must inform employees if leave will be designated as FMLA-protected and the amount of leave counted against the employee's leave entitlement. If the County determines that the leave is not FMLA-protected, the employer must notify the employee.

8.48 Working Prohibited While on FMLA. An employee out on FMLA leave may not use that time to engage in work elsewhere, whether as an employee, independent contractor, volunteer, or otherwise, unless prior written approval from the County has been obtained. If an employee is taking FMLA leave, it must be because an FMLA-qualifying reason is preventing the employee from appearing at work for the County. Performing work elsewhere is contradictory to that premise and will create a presumption that the employee fraudulently obtained or continued FMLA leave.

8.49 Unlawful Acts By Employers. The FMLA makes it unlawful for any employer to:

- Interfere with, restrain, or deny the exercise of any right provided under FMLA;
- Discharge or discriminate against any person for opposing any practice made unlawful by FMLA or for involvement in any proceeding under or relating to FMLA.

8.50 Enforcement. An employee may file a complaint with the U.S. Department of Labor or may bring a private lawsuit against an employer.

FMLA does not affect any Federal or State law prohibiting discrimination or supersede any State or local law or collective bargaining agreement that provides greater family or medical leave rights.

8.51 Reference to FMLA Notice Poster. The County has posted in each department, a notice setting forth the relevant provisions of the FMLA. The terms of the notice are incorporated in this policy document as if they were specifically set forth. Each employee is charged with familiarizing him/herself with the contents of the notice concerning all applicable employee rights and obligations under the FMLA.

## **ILLINOIS FAMILY MILITARY LEAVE ACT**

8.52 This policy is intended to satisfy the County's obligations under the Illinois Family Military Leave Act, 820 ILCS 151/1. To the extent that there is any conflict between this policy and the law, the provisions of the law shall apply.

Employees who are the spouse, parent, child, or grandparent of a person called to military service lasting longer than 30 days pursuant to orders of the Governor or President, may be eligible for unpaid leave under the Illinois Family Military Leave Act.

To be eligible, an employee must have worked for the County for at least 12 months, and have been employed for at least 1,250 hours during the immediately preceding 12-month period.

An eligible employee may take up to 30 days of unpaid leave during the time federal or State deployment orders are in effect. The number of days of leave provided to an employee because the employee's child or spouse is called to military service shall be reduced by the number of days of leave provided to the employee under the federal Family and Medical Leave Act because of any qualifying exigency arising out of the fact that the employee's spouse or child is on covered active duty.

The employee shall give the County at least 14 days' advance notice of the intended date upon which leave under this policy will commence if the leave will consist of 5 or more consecutive work days. Where able, the employee shall consult with the employer to schedule the leave so as not to unduly disrupt the operations of the County. Employees taking military family leave under this policy for less than 5 consecutive days shall give the County advance notice as is practicable. The County requires the employee to provide certification from the proper military authority to verify the employee's eligibility for the leave requested.

An employee shall not take leave as provided under this policy unless he or she has exhausted all accrued vacation leave, personal leave, compensatory leave, and any other leave that may be granted to the employee, except sick leave and disability leave.

An employee who takes leave under this policy shall, upon expiration of the leave, be entitled to be restored by the County to the position held by the employee when the leave commenced or to a position with equivalent seniority status, employee benefits, pay and other terms and conditions of employment. An employee is not entitled to these restoration benefits if the employee was not restored to the position previously held for reasons unrelated to the employee's exercise of rights under this policy.

Taking leave under this policy shall not result in the loss of any employee benefit that accrued before the date on which the leave commenced.

The County shall not interfere with, restrain, or deny the exercise or the attempt to exercise any right provided under this policy. The County will not discharge, fine, suspend, expel, discipline, or in any other manner discriminate against any employee for exercising their

rights under this policy or the Illinois Family Military Leave Act or for opposing any practice that violates this policy or the Illinois Family Military Leave Act.

## **MILITARY LEAVE OF ABSENCE**

8.53 Military Leave. The County will comply with all applicable federal, state, and local laws providing military leave and benefit protections to eligible employees. Please direct any questions or requests for leave to your Department Head.

8.54 Your Rights Under USERRA.

### **A. THE UNIFORMED SERVICES EMPLOYMENT AND REEMPLOYMENT RIGHTS ACT**

USERRA protects the job rights of individuals who voluntarily or involuntarily leave employment positions to undertake military service or certain types of service in the National Disaster Medical System.

USERRA also prohibits employers from discriminating against past and present members of the uniformed services, and applicants to the uniformed services.

### **B. REEMPLOYMENT RIGHTS**

You have the right to be reemployed in your civilian job if you leave that job to perform service in the uniformed service and:

- you ensure that your employer receives advance written or verbal notice of your service;
- you have five years or less of cumulative service in the uniformed services while with that particular employer;
- you return to work or apply for reemployment in a timely manner after the conclusion of service; and
- you have not been separated from service with a disqualifying discharge or under other than honorable conditions.

If you are eligible to be reemployed, you must be restored to the job and benefits you would have attained if you had not been absent due to military service or, in some cases, a comparable job.

### **C. RIGHT TO BE FREE FROM DISCRIMINATION AND RETALIATION**

If you:

- are a past or present member of the uniformed service;

- have applied for membership in the uniformed service; or
- are obligated to serve in the uniformed service;

then an employer may not deny you

- initial employment;
- reemployment;
- retention in employment;
- promotion; or
- any benefit of employment

because of this status.

In addition, an employer may not retaliate against anyone assisting in the enforcement of USERRA rights, including testifying or making a statement in connection with a proceeding under USERRA, even if that person has no service connection.

#### D. HEALTH INSURANCE PROTECTION

- If you leave your job to perform military service, you have the right to elect to continue your existing employer-based health plan coverage for you and your dependents for up to 24 months while in the military.
- Even if you don't elect to continue coverage during your military service, you have the right to be reinstated in your employer's health plan when you are reemployed, generally without any waiting periods or exclusions (e.g., preexisting condition exclusions) except for service-connected illnesses or injuries.

#### E. ENFORCEMENT

- The U.S. Department of Labor, Veterans' Employment and Training Service (VETS) is authorized to investigate and resolve complaints of USERRA violations.

For assistance in filing a complaint, or for any other information on USERRA, contact VETS at 1-866-4-USADOL or visit its Web site at <http://www.dol.gov/vets>.

An interactive online USERRA Advisor can be viewed at <http://www.dol.gov/elaws/userra.htm>.

- If you file a complaint with VETS and VETS is unable to resolve it, you may request that your case be referred to the Department of Justice for representation.
- You may also bypass the VETS process and bring a civil action against an employer for violations of USERRA.

8.55 Rights Under Illinois Law.

Illinois Service Member Employment and Reemployment Rights Act

The County complies with the Illinois Service Member Employment and Reemployment Rights Act, 330 ILCS 61. Employees may be eligible under the Act during periods of military service for differential compensation, military leave, concurrent compensation, employer-based health plan benefits, and other protections as enumerated in the Act. The County prohibits discrimination against persons who serve in the uniformed services.

Civil Air Patrol Act

The County complies with the Civil Air Patrol Leave Act, 820 ILCS 148. An employee who has been employed by [employer] for at least 12 months and who has been employed for at least 1,250 hours of service in the previous 12-month period is eligible for up to 30 days of unpaid civil air patrol leave if the employee is performing a civil air patrol mission.

The employee must provide at least 14 days' notice of the intended date on which leave will commence if the leave will consist of 5 or more consecutive work days. When able, the employee shall consult with the County to schedule the leave so as not to unduly disrupt the operations of the employer. Employees taking leave for less than 5 consecutive days shall give the County advance notice as is practical. An employee taking leave under this policy is required to provide certification from the proper civil air patrol authority to verify the employee's eligibility for the leave requested.

Employees are not required to exhaust other accrued leave benefits before taking leave under this policy.

An employee who takes Civil Air Patrol leave, upon expiration of the leave, shall be entitled to be restored to the position held by the employee when leave commenced or to a position with equivalent seniority, benefits, pay, and other terms and conditions of employment. Employee benefits shall continue at the employee's expense during leave.

Taking leave under this policy shall not result in the loss of any employee benefit accrued prior to taking leave.

The County will not interfere with, restrain, or deny the exercise or the attempt to exercise rights under the Civil Air Patrol Leave Act, nor shall it discharge, fine, suspend, expel, discipline, or discriminate against an employee who exercises rights under the Act or opposes any practice made unlawful by the Act.

Employee eligibility under each of the referenced statutes is governed by all relevant statutory provisions.

## **JURY DUTY / COURT APPEARANCE**

- 8.56 Jury Duty Leave with Pay. Employees who are called to court to testify as a witness in connection with their job duties for the county will be granted paid leave. Full-time employees called to court for jury duty will be granted a leave of absence with pay, but are expected to report to work on days when their jury service is not required by the court.
- 8.57 Compensation Remitted. Any monies received as compensation for such service shall be remitted to the head of the respective employee's department except that any travel allowance may be retained by the employee.
- 8.58 Court Appearance. Full-time employees who must appear in court as a party (plaintiff or defendant) in a civil case in their personal capacity or criminal case must use accrued vacation or personal days.

## **PAID LEAVE FOR ALL WORKERS ACT**

- 8.59 Paid Leave for All Workers Act. Allows workers to earn up to 40 hours of leave from work each year. Workers can use paid leave for any reason and employers may not require workers to provide a basis for their time off request. Workers earn one (1) hour of paid leave for every 40 hours they work. If the County has an existing policy, certain exceptions may apply. There are certain categories of workers that are not subject to the law.
- 8.60 Part-Time Employees. County part-time employees earn one (1) hour of paid leave for every 40 hours they work. County part-time employees can earn up to 40 hours of leave from work each year.
- 8.61 Using Earned Time Off. 90 days following commencement of employment, employees can begin using their earned time off for any reason. When foreseeable an employee shall notify the employer within seven calendar days prior to the date the leave is to begin. If the leave is unforeseeable an employee shall notify the employer as soon as reasonably possible. 820 ILCS 192/15 (h)(1).
- 8.62 12-Month Period. The County has adopted the calendar year as the 12-month period for purposes of Paid Leave for All Workers Act accrual. Earned paid leave will carry over to the next 12-month period, but employees may use no more than 40 hours of accrued paid leave in a 12-month period.
- 8.63 Time Earned Not Paid Out. In the event of a resignation, termination, or retirement earned time off is not paid out. Any break in employment longer than 12 months will result in a loss of all time earned.
- 8.64 Return Before 12 Months. Returning to employment before a 12-month period will result in any previous time off earned being reinstated.

## 9. RESIGNATION / TERMINATION / RETIREMENT

- 9.1 Written Resignation. An employee who desires to terminate his/her employment will be requested, but not required, to submit a written resignation to the department head at least two (2) weeks in advance. A Department head is requested, but not required to submit his or her resignation to the Board at least thirty (30) days in advance of the termination date. This two (2) week or thirty (30) day period must be exclusive of any vacation time or personal days unless approved by the Department head.
- 9.2 Board Notified. The Board shall be notified of all resignations, terminations, or retirements.
- 9.3 Accrued Vacation and Overtime. The resigning, retiring, or terminated employees shall be entitled to monetary compensation for accrued vacation and overtime but not for accumulated personal days and/or comp time.
- 9.4 Pension Service Credit. When an employee retires he/she may utilize his/her unused and accumulated sick days, up to one hundred and eighty (180) days as a pension service credit for the purpose of IMRF pursuant to the rules and regulations of IMRF or they have the option to receive paid compensation of 20% of the unused sick days not to exceed one hundred and eighty (180) days.
- 9.5 Benefits Paid Next Regular Pay Period. All benefits due to an employee on termination shall be paid to that employee during the next regular pay period.

## 10. SAFETY POLICY

- 10.1 Jasper County maintains and administers an all-encompassing safety program. The County maintains that its employees and residents are its most important asset. In all our assignments, the health and safety of all should be of the utmost consideration.
- 10.2 Make Safety A Matter of Concern. Department heads and supervisory personnel at all levels of the County workforce are directed to make safety a matter of continuing concern, equal in importance to all other operational considerations. This program is part of the management procedures designed to efficiently utilize county capital and personnel.
- 10.3 Department Head Develop Positive Safety Attitudes. Every Department head is responsible for developing positive safety attitudes among all the personnel under his/her supervision and emulating a safety program in conjunction with the County program that will minimize the risk of injuries and accidents.



- 10.4 Advise Safety Coordinator. It will also be the responsibility of all employees to promote safety in the workplace. Employees should immediately advise their Department Head of any safety concerns, including, but not limited to any concern that the County is not in compliance with any applicable Federal, State, and or Local safety standards.
- 10.5 Review Hazards. Certain activities may pose a risk of personal injury or property damage. All staff, including but not limited to supervisory personnel, have a responsibility to evaluate and implement appropriate measures to mitigate the risk of personal injury or property damage.
- 10.6 Accident Prevention. All staff have the responsibility to actively work toward the prevention of accidents by following all safety procedures and immediately reporting any unsafe practices or equipment to the Safety Coordinator and their Department Head.
- 10.7 Support and Cooperation with Safety Policy. Every employee is charged with the responsibility of supporting and cooperating with the County's Safety Coordinator and safety policy.
- 10.8 Adopt Concepts of Safety. All employees are expected, as a condition of employment, to adopt the concept that the safe way to perform a task is the most efficient and only acceptable way to perform it.
- 10.9 Safety Part of Employee Evaluation. Safety adherence and performance will be considered important measures of the performance evaluation for employees and supervisors.
- 10.10 Report All Injuries. All injuries, (however slight) must be reported to your supervisor immediately. Employees should also report to their supervisor and the Safety Coordinator any condition on County property, equipment, vehicle, or machinery that needs repair or is a safety hazard.

## **11. POLICY AGAINST DISCRIMINATION, HARASSMENT AND SEXUAL MISCONDUCT**

### **11.1 Statement of Policy**

It is the County's policy that it will not tolerate or condone discrimination or harassment on the basis of actual or perceived race, color, religion, creed, sex, gender-identity, gender-expression, sexual orientation, pregnancy, childbirth, medical or common conditions relating to pregnancy and childbirth, genetic information, national origin, age, physical or mental disability, association with a disabled person, ancestry, marital status, military status, arrest record, conviction record (*Except that, in accordance with the Illinois Human Rights Act, the employer can consider a criminal conviction in making employment decisions when determining*

*whether a substantial relationship exists between the conviction and the position held or to be held or when determining if there would be an unreasonable risk to property or safety.)* unfavorable discharge from military service, order of protection status, status as a victim of domestic violence, sexual violence, gender violence, or other crime of violence, citizenship status, work authorization status, family responsibilities, reproductive health decisions, traits associated with race, including, but not limited to, hair texture and protective hairstyles such as braids, locks, or twists, or any other classification protected under federal or state law.

Sexual misconduct is also prohibited. The County will neither tolerate nor condone discrimination, harassment, or sexual misconduct directed against anyone by employees, managers, supervisors, elected officials, co-workers, or non-employees.

“Employee,” for purposes of this policy only, includes any individual performing work for the County, an apprentice, an applicant for apprenticeship, or an unpaid intern.

The County has appointed State’s Attorney James Treccia as its ethics officer to receive and oversee investigations of complaints made pursuant to this policy and is referred to in this policy as the County of Jasper’s “Ethics Officer.” The Ethics Officer can be contacted by email or phone at [statesattorney@jaspercounty.illinois.gov](mailto:statesattorney@jaspercounty.illinois.gov) or 618-783-3115. The County reserves the right to change the Ethics Officer from time to time.

Retaliation against an individual who complains about or reports any act of discrimination, harassment, or misconduct in violation of this policy is prohibited. Retaliation against any individual who participates in an investigation pursuant to this policy is likewise prohibited. The County is committed to ensuring and providing a workplace free of discrimination, harassment, sexual misconduct, and retaliation. The County will take disciplinary action, up to and including termination, against an employee who violates this policy.

"Harassment" means any unwelcome conduct on the basis of an individual's actual or perceived race, color, religion, creed, sex, gender-identity, gender-expression, sexual orientation, pregnancy, childbirth, medical or common conditions relating to pregnancy and childbirth, genetic information, national origin, age, physical or mental disability, association with a disabled person, ancestry, marital status, military status, arrest record, conviction record, unfavorable discharge from military service, order of protection status, status as a victim of domestic violence, sexual violence, gender violence, or other crime of violence, citizenship status, work authorization status, family responsibilities, reproductive health decisions, traits associated with race, including, but not limited to, hair texture and protective hairstyles such as braids, locks, or twists, or any other classification protected under federal or state law that has the purpose or effect of substantially interfering with the individual's work performance or creating an intimidating, hostile, or offensive working

environment. For purposes of this definition, the phrase "working environment" is not limited to the physical location an employee is assigned to perform his or her duties.

As set forth above, sexual harassment and sexual misconduct are prohibited. Sexual harassment includes unwelcome sexual advances, requests for sexual favors, or any other visual, verbal, or physical conduct of a sexual nature when:

1. Submission to or rejection of this conduct explicitly or implicitly affects a term or condition of the individual's employment;
2. Submission to or rejection of the conduct is used as the basis for an employment decision affecting the harassed employee or;
3. The harassment has the purpose or effect of unreasonably interfering with the employee's work performance or creating an intimidating, hostile, or offensive work environment because of the persistent, severe, or pervasive nature of the conduct.

Sexual harassment can occur in a variety of circumstances, including but not limited to the following:

- The harasser may be of any sex or gender. The harassed employee does not have to be of a different sex or gender.
- The harasser can be the employee's supervisor, an agent of the public body, a supervisor in another area, a co-worker, or a non-employee.
- The employee does not have to be the person harassed but could be anyone affected by the offensive conduct.
- Unlawful sexual harassment may occur without economic injury to or discharge of the employee.
- The harasser's conduct must be unwelcome.

Each employee must exercise his or her own good judgment to avoid engaging in conduct that may be perceived by others as sexual harassment or harassment based on any status protected by law. The following are illustrations of actions that the County deems inappropriate and in violation of our policy:

1. Unwanted sexual advances.
2. Offering employment benefits in exchange for sexual favors.
3. Retaliating or threatening retaliation after a negative response to a sexual advance or after an employee has made or threatened to make a harassment complaint.

4. Visual conduct such as leering, making sexual gestures, and displaying sexually suggestive objects or pictures, cartoons, calendars, or posters.
5. Verbal conduct such as making derogatory comments, using epithets or slurs, making sexually explicit jokes, or suggestive comments about a person's body or dress.
6. Written or electronic communications of a sexual nature or containing statements or images that may be offensive to individuals in a particular protected group, such as racial or ethnic stereotypes or stereotypes about disabled individuals.
7. Physical conduct such as unwanted touching, assaulting, impeding, or blocking movements.

Sexual misconduct is strictly prohibited by the County and can include any inappropriate and/or illegal conduct of a sexual nature including, but not limited to, sexual abuse, sexual exploitation, sexual intimidation, rape, sexual assault, or ANY sexual contact or sexual communications with a minor (including, but not limited to, conduct or communications which are written, electronic, verbal, visual, virtual or physical).

11.2. Responsibilities.

**A. Management**

Each member of management shall be responsible for ensuring compliance with this policy, including the following:

1. Monitor the workplace environment for signs of discrimination, harassment, or sexual misconduct;
2. Immediately notify law enforcement where there is a reasonable belief that the observed or complained of conduct violates the criminal laws of the State of Illinois.
3. Immediately notify the Department of Children and Family Services (DCFS) Hotline (1-800-25-ABUSE or 1-800-252-2873) if the observed or complained of conduct involves the abuse of a minor.
4. Immediately stopping any observed acts of discrimination, harassment, or sexual misconduct and taking appropriate steps to intervene, whether or not the involved individuals are within his/her line of supervision;
5. Immediately report any complaint of harassment, discrimination, or sexual misconduct to the state's attorney, or to the Ethics Officer, and:

6. Taking immediate action to limit the work contact between the individuals when there has been a complaint of discrimination, harassment, or sexual misconduct, pending investigation.

### **B. Employees**

Each employee is responsible for assisting in the prevention of discrimination, harassment, and sexual misconduct through the following acts:

1. Refraining from participation in, or encouragement of actions that could be perceived as discrimination, harassment, or sexual misconduct;
2. Immediately report any violations of this policy to a supervisor, the Ethics Officer, the State's Attorney and law enforcement (if appropriate under the circumstances) and/or DCFS (if appropriate under the circumstances); Employees are obligated to report violations of this policy as soon as they occur. An employee should not wait until the conduct becomes unbearable before reporting the prohibited conduct. All employees are obligated to report instances of prohibited conduct even if the conduct is merely observed and directed toward another individual and even if the other person does not appear to be bothered or offended by the conduct. All employees are obligated to report instances of prohibited conduct regardless of the sex, gender, or identity of the alleged offender (e.g. supervisor, elected official, co-worker, volunteer, vendor, or member of the public).
3. Encouraging any employee who is the victim of conduct in violation of this policy to report these acts to the County.

Failure to take action to stop known discrimination, harassment, or sexual misconduct may be grounds for discipline.

There is a clear line in most cases between a mutual attraction and a consensual exchange and unwelcome behavior or pressure for an intimate relationship. A friendly interaction between two persons who are receptive to one another is not considered unwelcome or harassment. Employees are free to form social relationships of their own choosing. However, when one individual is pursuing or forcing a relationship upon another who does not like or want it, regardless of friendly intentions, the behavior is unwelcome sexual behavior. An individual confronted with these actions is encouraged to inform the harasser that such behavior is offensive and must stop. You should assume that sexual comments are unwelcome unless you have clear unequivocal indications to the contrary. In other words, another person does not have to tell you to stop for your conduct to be harassment and unwelcome. Sexual communications and sexual contact with a minor are ALWAYS prohibited.

If you are advised by another person that your behavior is offensive, you must immediately stop the behavior, regardless of whether you agree with the person's perceptions of your intentions.

The County does not consider conduct in violation of this policy to be within the course and scope of employment and does not sanction conduct in violation of this policy on the part of any employee, member of management, elected official, appointed official, or non-employee.

### 11.3 Applicable Procedures

The County takes allegations of discrimination, harassment, and sexual misconduct very seriously. It will actively investigate all complaints.

Any person who is subject to conduct in violation of this policy is encouraged to directly inform the offending individual that the conduct is unwelcome and must stop. The individual should use the County's complaint procedure to advise the County of any perceived violation of this policy as soon as it occurs.

#### **A. Bringing a Complaint**

Any person, who believes that there has been a violation of this policy, may bring the matter to the attention of the County using any of the following reporting methods:

1. Advising their supervisor or the Ethics Officer for the County; or
2. Advising the offending employee's supervisor, the County State's Attorney, or the County Clerk, in the event that the alleged harasser is the State's Attorney.
3. An elected official of a governmental unit can bring a complaint against an elected official of the County by advising the Ethics Officer or the County State's Attorney or the County Clerk. The County will assign an independent reviewer to investigate such complaints.

If the complaint involves someone in an employee's direct line of command, then the employee should go directly to the State's Attorney, the County Clerk, or the Ethics Officer.

The complaint should be presented as promptly as possible after the alleged violation of this policy occurs.

The County will take steps to ensure that complaints made are kept confidential to the extent permissible under the law. Individuals who are involved in an investigation under

this policy are required to keep the matter confidential to the fullest extent permitted under the law.

**B. Resolution of a Complaint**

Promptly after a complaint is submitted, the County will undertake such investigation, corrective and preventive actions as are appropriate, including, but not limited to ensuring an impartial investigation of the matter. In general, the procedure for reviewing and resolving any complaints can (but will not necessarily) include any of the following items:

1. A meeting between the individual making the complaint and an impartial individual designated by the County to investigate such complaints. Important data to be provided by the complaining individual includes the following:
  - a. A description of the specific offensive conduct;
  - b. Identification of all person(s) who engaged in the conduct;
  - c. The location where the conduct occurred;
  - d. The time when the conduct occurred;
  - e. Whether there were any witnesses to the conduct;
  - f. Whether conduct of a similar nature has occurred on prior occasions;
  - g. Whether there are any documents which would support the complaining individual's allegations;
  - h. What impact the conduct had on the complaining individual.
2. While not required, the County encourages anyone who makes a complaint under this policy to provide a written statement setting forth the above details and attaching any pertinent records.
3. After a complaint is submitted, the alleged offending individual should be contacted by a designated representative of the County. The alleged offending individual should be advised of the charges and may be provided with a copy of the written statement of complaint (if applicable). The alleged offending individual should have an opportunity to provide a full explanation, and may also submit a written statement, if desired.

4. After the alleged offending individual is interviewed, any witnesses identified by either the complaining individual or the alleged offending individual may be interviewed separately.
5. Once this investigation is completed, the County will take such action as is appropriate based on the information obtained in the investigation. In the event that the County finds merit in the charges made against an employee, disciplinary action will be taken against the offending employee. This disciplinary action may, but need not necessarily, include:
  - a. Verbal or written reprimand;
  - b. Placing the offending employee on a corrective action plan for a period of time to be identified;
  - c. Delay in pay increases or promotions;
  - d. Suspending the offending employee from work without pay;
  - e. Demotion;
  - f. Immediate termination.
6. Upon completion of the investigation, the County will advise the complaining individual of the results of the investigation, including action taken, if any, against the offending individual.

When investigating alleged violations of this policy, the County looks at the whole record including, but not limited to, the nature of the allegations, the context in which the alleged incidents occurred, and the statements of the parties and witnesses. A determination on the allegations is made from the facts on a case-by-case basis.

**Discipline, Fines and Penalties**

In addition to any and all other discipline that may be applicable pursuant to the County's policies, employment agreements, procedures, employee handbooks, and/or collective bargaining agreement, any person who violates this policy or the prohibition on sexual harassment contained in 5 ILCS 430/5-65, may be subject to a fine of up to \$5,000 per offense, applicable discipline or discharge by the County and any applicable fines and penalties established pursuant to local ordinance, state law or federal law. Each violation may constitute a separate offense. Any discipline imposed by the County shall be separate and distinct from any penalty imposed by an ethics commission and any fines or penalties imposed by a court of law or a state or federal agency.



**Non-Retaliation**

Under no circumstances will there be any retaliation against any individual making a complaint of discrimination, harassment, or sexual misconduct. Any act of retaliation by any party directed against a complaining individual, an accused individual, witnesses, or participants in the process will be treated as a separate and distinct complaint and will be similarly investigated. Complaints of retaliation should be addressed to the Ethics Officer, State’s Attorney, or County Clerk. Illinois law provides protections to whistleblowers as set forth in the Whistleblower Act, 740 ILCS 174/15, and the Illinois Human Rights Act, 775 ILCS 5/6-101.

**False Reports Prohibited**

It is a violation of this policy to knowingly make a false report of discrimination, harassment, sexual misconduct, or retaliation. An employee who is found to have knowingly made a false report is subject to disciplinary action, as set forth in Section III.B.5, above.

11.4 **Sexual Harassment Prevention Training**

All employees are required to complete sexual harassment prevention training on an annual basis in accordance with the Workplace Transparency Act. Records of employee attendance will be maintained by the County Clerk.

11.5 **Additional Resources**

If you have any questions concerning the County’s policies on this matter, please see your supervisor, the Ethics Officer, or the State’s Attorney.

**Equal Employment Opportunity Commission**

Federal law provides protection against unlawful discrimination and harassment. Further information may be obtained from the Equal Employment Opportunity Commission (EEOC), at 800-669-4000.

**Illinois Department of Human Rights**

The Illinois Human Rights Act (“the Act”) states that you have the right to be free from unlawful discrimination and sexual harassment. This means that an employer may not treat people differently based on race, age, gender, pregnancy, disability, sexual orientation or any other protected class named in the Act. This applies to all employment actions including hiring, promotion, discipline, and discharge.

Employees also have the right to reasonable accommodations based on pregnancy and disability. This means you can ask for reasonable changes to your job if needed because you are pregnant or disabled.

It is unlawful for an employer to treat people differently because they have reported discrimination, participated in an investigation, or helped others exercise their right to complain about discrimination.

Confidential reports of harassment or discrimination may be made to the Ethics Officer, the offending employee's supervisor, your own supervisor, the County State's Attorney, or the County Clerk, in the event that the alleged harasser is the State's Attorney.

You can also contact the Illinois Department of Human Rights (IDHR) to file a charge at the locations listed below. You can also call the Illinois Sexual Harassment and Discrimination Helpline at 1-877-236-7703 to talk to someone about your concerns.

IDHR Chicago Office: 555 W Monroe St., Ste. 700 Chicago, IL 60661  
(312) 814-6200, (866) 740-3952 (TTY), (312) 814-6251 (Fax)

IDHR Springfield Office: 524 S. 2nd Street, Suite 300 Springfield, IL 62701  
(217) 785-5100, (866) 740-3953 (TTY), (217) 785-5106 (Fax)

Department of Children and Family Services

For matters involving the abuse of minors the Illinois Department of Children and Family Services (DCFS) may be contacted by dialing 800-25-ABUSE.

## **12. SOCIAL MEDIA POLICY**

- 12.1 Social Media Policy. This is the official policy for social media use at the County and provides guidance for employees and elected officials on their professional and personal use of social media.

All employees are responsible for knowing and understanding the policy.

- 12.2 Professional Use of Social Media. Before engaging in social media as a representative of the County, you must be authorized to comment by an elected official or department head. You may not comment as a representative of the County unless you are authorized to do so.

Once authorized to comment, you must:

- Disclose you are an employee or elected official of the County, and use only your own identity.
- Disclose and comment only on non-confidential information.

- Ensure that all content published is accurate and not misleading and complies with all the County's policies.
- Comment only on your area of expertise and authority.
- Ensure comments are respectful and refrain from posting or responding to material that is offensive, obscene, defamatory, threatening, harassing, bullying, and discriminatory, infringes copyright, breaches a Court order, or is otherwise unlawful.
- Refrain from making comments or posting material that might otherwise cause damage to the County's reputation or bring it into disrepute.

12.3 Personal Use of Social Media. The County recognizes that you may wish to use social media in your own personal life. This policy does not intend to discourage or unduly limit your personal expression or online activities.

However, you should recognize the potential for damage caused (either directly or indirectly) to the County in certain circumstances via your personal use of social media when you can be identified as a County employee. Accordingly, you should comply with this policy to ensure that the risk of such damage is minimized.

You are personally responsible for the content you publish in a personal capacity on any form of social media platform. Remember that all posts are public and often permanent. When in doubt, you should seek guidance from your department head on how to comply with this policy. The County reserves the right to read what you write or say publicly and make a determination if it meets this policy.

- Represent yourself accurately. Unless the County has designated you to speak officially for the County, you should not state that you write or speak on behalf of the County or that your viewpoints are the same as the County, and you should make this clear to those reading or listening to your points of view.
- Do not disclose private or confidential information about the County, employees, or citizens that you obtained through your employment with the County. Confidential information is information that is exempt from disclosure under Section 7 of the Illinois Freedom of Information Act, 5 ILCS 140/7.
- Even when using social media on a personal basis, employees may be disciplined for posting material that is, or might be construed as, vulgar, obscene, threatening, intimidating, harassing, or a violation of the County's workplace policies against discrimination, harassment on account of age, race, religion, sex, sexual orientation, ethnicity, nationality, disability, or other protected class, status, or characteristic.

- If you choose to identify your work affiliation on a social network, you should regard all communication on that network as you would in a professional network. Ensure your profile, photographs, and related content are consistent with how you wish to present yourself to colleagues and clients.
- Employees who access social media during work hours or on the County's owned equipment should still comply with the County's computer usage policy. There is no right to privacy on County-owned equipment.
- The County may discipline employees for making a comment or posting any material that might otherwise cause damage to the County's reputation or bring it into disrepute. When the employee's comment is made as a citizen and not as an employee and is made on a matter of public concern, the County may discipline the employee in situations where the interests of the County in promoting efficient operations outweigh the interests of the employee in commenting on such matters of public concern.

12.4 Illinois Public Labor Relations Act. Nothing in this policy shall be interpreted in a manner that unlawfully prohibits the right of employees to engage in protected concerted activity under the Illinois Public Labor Relations Act. The County has and always will comply fully with the obligations under the Illinois Public Labor Relations Act. Likewise, nothing in this policy should be construed to violate an employee's rights under the federal or state constitutions. The employer has and always will comply with its obligations under federal and state law.

A violation of this policy may subject an employee to discipline, up to and including termination.

### **13. TECHNOLOGY RESOURCES POLICY**

13.1 Technology Resources Policy. The County may provide employees with access to technology resources to assist in the performance of their work (including, but not limited to, telephones, cell phones, voice mail, text messaging, email, software, laptop computers, tablets, desktop computers, hard drives, servers, internet and intranet access). The County reserves the right to monitor employee usage of technology resources. The technology resources are the sole property of the County. The technology resources are in place for business related to the County. Employees may use the technology resources for limited personal purposes as long as that use does not interfere with the employee's work, violate the County's policies, or jeopardize the integrity of the County's technology resources. The technology resources may not be used for any purpose that would violate the County's policies or state or federal law. If an employee is found to be abusing the technology

resources, the employee is subject to disciplinary action up to and including termination. The County also reserves the right to limit or eliminate an employee's use of or access to its technology resources. Nothing stored on the County's technology resources is or can become the private property of any employee.

- 13.2 No Expectation of Privacy or Confidentiality. There can be no expectation of privacy or assurance of confidentiality with respect to any data or information stored on the County's technology resources, nor can there be any expectation of privacy or assurance of confidentiality with respect to an employee's use or pattern of use of the County's technology resources.
- 13.3 Right to Search, Monitor, and Inspect all Data. The County reserves the right to search, monitor, and inspect all data and information stored on the County's technology resources. The County reserves the right to monitor employee use of the County's technology resources as well as employee usage patterns. No employee should have any expectation of privacy as to any use of the County's technology resources regardless of whether the employee accesses the County's technology resources through a password.
- 13.4 Never Used in Violation of County Policy. The technology resources must never be used in violation of our policy against discrimination and harassment. The creation, display, or access of any kind of sexually explicit image or record on any of the County's technology resources violates both this policy and the County's policy against discrimination, harassment, and sexual misconduct. In addition, sexually explicit material may not be archived, stored, distributed, edited, or recorded using our technology resources. The County may use software and data to identify inappropriate or sexually explicit internet sites. The County may block access from within our networks to all such sites. If you find yourself inadvertently connected to a site that contains sexually explicit or offensive material, you must immediately disconnect from that site, regardless of whether that site has been previously deemed acceptable by any monitoring, screening, or rating program.
- 13.5 Never Used in Violation of Laws and Regulations. The County's technology resources must not be used knowingly to violate the laws and regulations of the United States or any other nation, or the laws and regulations of any state, province, or local jurisdiction. Use of any the County's technology resources for illegal activity is grounds for disciplinary action, up to and including, immediate dismissal, and the County will cooperate with any legitimate law enforcement agency in the investigation of such activity.
- 13.6 Software or Files Downloaded Become County Property. Any software or files downloaded via the internet into the County's technology resources become the property of the County. Any such files or software may be used only in ways that are consistent with their licenses or copyrights.

- 13.7 Knowingly Downloaded Pirated Software or Data. No employee may use the County technology resources to knowingly download or distribute pirated software or data. No employee may use the County's technology resources to deliberately propagate any malware, virus, worm, "Trojan horse," or trap-door program code. No employee may use the County's technology resources knowingly to disable or overload any computer system or network or to circumvent any system intended to protect the privacy or security of the County or another user.
- 13.8 Users Identify Honestly. Each employee using the technology resources of the County shall identify himself or herself honestly, accurately, and completely, including the County affiliation and function, when participating in the County related chat groups, newsgroups, message boards, or discussion lists, or when setting up accounts on outside computer systems on behalf of the County. Employees may not represent their statements as official County policy or practice without proper authorization. Participating in non-county-related chat groups, newsgroups, message boards, or discussion lists by use of the County technology resources is prohibited.
- 13.9 Material Posted. Any material posted to any forum, newsgroup, chat group, or internet site in the course of an employee's duties, remains the property of the County.
- 13.10 Inappropriate to Reveal Confidential County Information. Employees are reminded that chat groups and newsgroups are public forums where it is inappropriate to reveal confidential County information as defined in this manual. Employees releasing confidential information via any technology resource, whether intentional or inadvertent, may subject employees to disciplinary action, including termination.
- 13.11 Use to Commit Infractions. Use of County technology resources to commit infractions such as misuse of County assets or resources, harassment or discrimination, unauthorized public speaking, misappropriation, or theft of intellectual property is prohibited and will subject an employee to discipline, up to and including termination.
- 13.12 Document or Graphic File Violation. It is a violation of the County's policy to store, view, print, or redistribute any document or graphic file that is not directly related to the employee's job or the County's business activities and which would constitute a violation of the County's policy against discrimination and harassment.
- 13.13 Non-Business Use. Employees may from time to time use the the County's technology resources for non-business research outside of work hours provided they request permission from their supervisor before engaging in such use and provided all other usage policies are observed.

- 13.14 Law Enforcement and Regulatory Agencies Request. The County will comply with reasonable requests from law enforcement and regulatory agencies for logs, diaries, and archives relating to an employee's use of the County's technology resources.
- 13.15 Use Does Not Violate Law. Employees must take care to understand federal and state copyright, trademark, libel, slander, and public speech laws so that the use of the County's technology resources does not violate the law.
- 13.16 Software. Employees may download only software with direct business use and must confer with the County's IT staff to ensure that such software is safe to download, properly licensed, and registered. Downloaded software must be used only under the terms of its license.

Employees may not download any software licensed to the County or data owned or licensed by the County without explicit authorization from the supervisor responsible for the software or data.

- 13.17 Entertainment Software or Games. Employees may not use the County's technology resources to download entertainment software or games or to play games over the internet, including games against opponents.
- 13.18 Images or Videos. Employees may not use the County's technology resources to download images or videos unless there is a legitimate business-related use for the material.
- 13.19 Passwords. No employee may create or implement any password other than the password issued by the County for access to the County's technology resources without the permission of the employee's department head.
- 13.20 Firewalls, Proxies, Address Screening, and Other Security Systems. The County may use firewalls, proxies, address screening programs, and other security systems to assure the safety and security of the [employer]'s technology resources. Any employee who attempts to disable, defeat or circumvent any [employer] security facility will be subject to discipline, up to and including immediate termination.

Computers that use their own modems to create independent data connections sidestep our network security mechanisms. An individual computer's private connection to any outside network can be used by an attacker to compromise any County technology resources to which that computer is attached. That is why any computer used for independent access to any outside computer or network must be physically isolated from the County's internal networks. Only those internet services and functions with documented business purposes for the County will be enabled at the internet firewall.

- 13.21 Discipline. Employees who misuse the county’s technology resources may be subject to discipline up to and including termination. Remember that you have no expectation of privacy when using any of the county’s technology resources, including but not limited to, telephones, cell phones, voice mail, text messaging, email, software, laptop computers, tablets, desktop computers, hard drives, servers, internet and intranet access.

## **14. WHISTLEBLOWER PROTECTION POLICY**

- 14.1 Whistleblower Protections of Section 41. Of the Public Officer Prohibited Activities Act, 5 ILCS 105/4.1
- 14.2 Summary of the Law: Section 4.1 of the Public Officer Prohibited Activities Act (“the Act”) prohibits a unit of local government, any agent or representative of a unit of local government, or another employee from retaliating against an employee or contractor who:
- (1) Reports an improper governmental action;
  - (2) Cooperates with an investigation by an auditing official related to a report of improper governmental action; or
  - (3) Testifies in a proceeding or prosecution arising out of an improper governmental action.
- 14.3 Invoke Protections. To invoke the protections of Section 4.1 of the Act, an employee must make a written report of improper governmental action to the appropriate “auditing official.”
- 14.4 Retaliated Against. An employee who believes that he or she has been retaliated against in violation of Section 4.1 of the Act must submit a written report to the auditing official within 60 days of gaining knowledge of the retaliatory action. If the auditing official is the individual accused of improper government action, then the report may be submitted to any State’s Attorney.
- 14.5 Written Process and Procedures. Each auditing official is required by Section 4.1 of the Act to establish written processes and procedures for managing complaints filed under Section 4.1 of the Act, and each auditing official is required to investigate and dispose of reports of improper governmental action in accordance with the processes and procedures. If an auditing official concludes that an improper governmental action has taken place or concludes that the relevant unit of local government, department, agency, or supervisory officials have hindered the auditing official's investigation into the report, the auditing official shall notify in writing the chief executive of the unit of local government and any other individual or entity the auditing official deems necessary in the circumstances.



- 14.6 Transfer a Report. An auditing official may transfer a report of improper governmental action to another auditing official for investigation if an auditing official deems it appropriate, including, but not limited to, the appropriate State's Attorney.
- 14.7 Identity of Employee Reporting Kept Confidential. To the extent allowed by law, the identity of an employee reporting information about an improper governmental action shall be kept confidential unless the employee waives confidentiality in writing. Auditing officials may take reasonable measures to protect employees who reasonably believe they may be subject to bodily harm for reporting improper government action.
- 14.8 Remedies are Available to Employees. Pursuant to Section 4.1 of the Act, the following remedies are available to employees subjected to adverse actions for reporting improper government action:
- (1) Auditing officials may reinstate, reimburse for lost wages or expenses incurred, promote, or provide some other form of restitution.
  - (2) In instances where an auditing official determines that restitution will not suffice, the auditing official may make his or her investigation findings available for the purposes of aiding in that employee or the employee's attorney's effort to make the employee whole.
- 14.9 Penalties. A person who engages in prohibited retaliatory action under Section 4.1 of the Act is subject to the following penalties: A fine of no less than \$500 and no more than \$5,000; Suspension without pay; Demotion; Discharge; Civil or criminal prosecution; Or any combination of these penalties, as appropriate.
- 14.10 Employee Receive Copy of Policy. Every employee shall receive a written summary or a complete copy of Section 4.1 of the Act upon commencement of employment and at least once each year of employment. At the same time, the employee shall also receive a copy of the written processes and procedures for reporting improper governmental actions from the applicable auditing official.
- 14.11 Auditing Official. As used in Section 4.1 of the Act, “auditing official” means any elected, appointed or hired individual, by whatever name, in a unit of local government whose duties are similar to, but not limited to, receiving, registering, and investigating complaints and information concerning misconduct, inefficiency, and waste within the unit of local government; investigating the performance of officers, employees, functions, and programs, and promoting economy, efficiency, effectiveness, and integrity in the administration of the programs and operations of the municipality. If a unit of local government does not have an auditing official, the auditing official shall be the State’s Attorney of the county in which the unit of local government sits.

- 14.12 Employee. As used in Section 4.1 of the Act, “employee” means anyone employed by a unit of local government, whether in a permanent or temporary position, including full-time, part-time, and intermittent workers, members of appointed boards or commissions, whether or not paid, and persons who have been terminated because of any report or complaint submitted under Section 4.1 of the Act.
- 14.13 “Improper Governmental Action,” as used in Section 4.1 of the Act, means any action by a unit of local government employee, an appointed member of a board, commission, or committee, or an elected official of the unit of local government that is undertaken in violation of a federal, state, or unit of local government law or rule; is an abuse of authority; violates the public's trust or expectation of his or her conduct; is of substantial and specific danger to the public's health or safety; or is a gross waste of public funds. The action need not be within the scope of the official duties of an employee, elected official, board member, commission member, or committee member to be subject to a claim of “improper governmental action.” “Improper governmental action” does not include a personnel action of a unit of local government regarding, but not limited to, employee grievances, complaints, appointments, promotions, transfers, assignments, reassignments, reinstatements, restorations, reemployment, performance evaluations, reductions in pay, dismissals, suspensions, demotions, reprimands, or violations of collective bargaining agreements, except to the extent that the action amounts to retaliation.
- 14.14 “Retaliate,” “retaliation,” or “retaliatory action,” as used in Section 4.1 of the Act means any adverse change in an employee's employment status or the terms and conditions of employment that results from an employee's protected activity under Section 4.1 of the Act. “Retaliatory action” includes, but is not limited to, denial of adequate staff to perform duties, frequent staff changes, frequent and undesirable office changes, refusal to assign meaningful work, unsubstantiated letters of reprimand or unsatisfactory performance evaluations, demotion, reduction in pay, denial of promotion, transfer or reassignment, suspension or dismissal, or other disciplinary action made because of an employee's protected activity under Section 4.1 of the Act.
- 14.15 Policy and Procedure of the County of Jasper

Pursuant to Section 4.1 of the Act

Retaliation Prohibited: In accordance with Section 4.1 of the Public Officer Prohibited Activity Act, [insert name of entity] prohibits retaliation against any employee or contractor who:

- (a) Reports an improper governmental action;

- (b) Cooperates with an investigation by an auditing official related to a report of improper governmental action; or
- (c) Testifies in a proceeding or prosecution arising out of an improper governmental action.

- 14.16 Improper Governmental Action. For purposes of this policy, “Improper Governmental Action,” means any action by a unit of local government employee, an appointed member of a board, commission, or committee, or an elected official of the unit of local government that is undertaken in violation of a federal, state, or unit of local government law or rule; is an abuse of authority; violates the public's trust or expectation of his or her conduct; is of substantial and specific danger to the public's health or safety; or is a gross waste of public funds. The action need not be within the scope of the official duties of an employee, elected official, board member, commission member, or committee member to be subject to a claim of “improper governmental action.” “Improper governmental action” does not include a personnel action of a unit of local government regarding, but not limited to, employee grievances, complaints, appointments, promotions, transfers, assignments, reassignments, reinstatements, restorations, reemployment, performance evaluations, reductions in pay, dismissals, suspensions, demotions, reprimands, or violations of collective bargaining agreements, except to the extent that the action amounts to retaliation.
- 14.17 Auditing Official: Jasper County State’s Attorney James Treccia  
statesattorney@jaspercounty.illinois.gov or 618-783-3115
- 14.18 Reporting Responsibility: Employees are encouraged and expected to report in writing to the Auditing Official any suspected improper governmental action as well as any retaliatory action in violation of Section 4.1 of the Act and this policy. Complaints of retaliation must be submitted within 60 days of gaining knowledge of the alleged retaliatory action.
- 14.19 Confidentiality: To the extent allowed by law, the identity of an employee reporting information about an improper governmental action shall be kept confidential unless the employee waives confidentiality in writing. The Auditing Official may take reasonable measures to protect employees who reasonably believe they may be subject to bodily harm for reporting improper government action.
- 14.20 Process and Procedure for Reporting and Investigating Complaints: All complaints pursuant to this policy will be investigated and resolved in a timely manner by the Auditing Official, his or her designee, or the State’s Attorney of Jasper County. Where a complaint alleges improper governmental action or retaliatory action on the part of the Auditing Official, the complaining individual should submit the complaint to the State’s Attorney of Jasper County. Employees may use the form attached to this policy when making a report.

The Auditing Official, designee, or State’s Attorney of Jasper County will acknowledge receipt of the reported violation or suspected violation. All reports will be promptly investigated and appropriate corrective action will be taken if warranted by the investigation.

The process and procedure for reviewing and resolving complaints will typically involve the following steps, although the Auditing Official, designee, or State’s Attorney may, in his or her discretion, modify the process and procedure as deemed necessary to conduct an appropriate investigation:

1. A meeting will typically be held between the individual making the complaint and the Auditing Official, designee, or State’s Attorney to investigate the complaint. Important data to be provided by the complaining individual includes the following:
  - a. A description of the specific improper governmental action or retaliatory action;
  - b. Identification of all person(s) who engaged in the conduct;
  - c. The location where the conduct occurred;
  - d. The time when the conduct occurred;
  - e. Whether there were any witnesses to the conduct;
  - f. Whether conduct of a similar nature has occurred on prior occasions;
  - g. Whether there are any records that would support the complaining individual’s allegations;
  - h. What impact the conduct has had on the complaining individual.
2. The alleged offending individual will be contacted by the Auditing Official, designee, or the State’s Attorney. The alleged offending individual will be advised of the charges brought against him or her. The alleged offending individual will have an opportunity to fully explain his or her position, and may also submit a written statement, and any supporting records, if desired.
3. After the alleged offending individual is interviewed, any witnesses identified by either the complaining individual or the alleged offending individual may be interviewed separately.
4. Any relevant records will be reviewed, and any other investigation deemed necessary will be conducted.
5. Once this investigation is completed, the Auditing Official, designee, or the State’s Attorney will take such action as is appropriate based upon the information obtained in the investigation.

6. The following remedies are available to employees subjected to adverse actions for reporting improper government action:
  - (a) The Auditing Official may reinstate, reimburse for lost wages or expenses incurred, promote, or provide some other form of restitution.
  - (b) In instances where the Auditing Official determines that restitution will not suffice, the auditing official may make his or her investigation findings available for the purposes of aiding in that employee or the employee's attorney's effort to make the employee whole.
7. A person who engages in prohibited retaliatory action under Section 4.1 of the Act is subject to the following penalties: A fine of no less than \$500 and no more than \$5,000; Suspension without pay; Demotion; Discharge; Civil or criminal prosecution; Or any combination of these penalties, as appropriate.

#### 14.21 Additional Policies

**Policy:** In addition to the policies set forth above, the County requires employees to observe the highest standards of business and personal ethics when acting on behalf of the County. Employees are required to comply with all applicable federal, state, and local laws, rules, and regulations in performing their duties. In addition, employees are expected to avoid engaging in conduct that would constitute a conflict of interest.

The County prohibits retaliation against any employee who reports a suspected ethics violation, conflict of interest, or unlawful conduct. The County prohibits retaliation against any employee who discloses information in a court, an administrative hearing, before a legislative commission or committee, or in any other proceeding. The County also prohibits retaliation against an employee for disclosing information to a government or law enforcement agency regarding an ethics violation, conflict of interest, or violation of federal, state, or local law, rule, or regulation. The County prohibits retaliation against an employee for refusing to participate in an activity that would result in an ethics violation, conflict of interest, or violation of federal, state, or local law, rule, or regulation. The County prohibits both actual retaliation and threats of retaliation for any conduct protected by this policy. Any employee who violates this policy is subject to disciplinary action, including, but not limited to, termination of employment.

**Procedure:** Any employee who wishes to report a suspected ethics violation, conflict of interest, unlawful conduct, actual or threatened retaliation, or other conduct in violation of this policy should contact the Auditing Official or State's Attorney of Jasper County using the procedure set forth above. Employees may use the form attached to this policy when making a report.

All reports will be promptly investigated using the procedure set forth above.

**Violations:** Violations may be prosecuted under the law of the State of Illinois. In addition, employees found to be in violation of this policy are subject to disciplinary action, including, but not limited to termination of employment.

Employees with questions regarding these policies should address them to the Auditing Official or the State’s Attorney of Jasper County.

## **15. CANNABIS, DRUG AND ALCOHOL USE/ABUSE POLICY**

- 15.1 Background: The Cannabis Regulation and Tax Act On June 25, 2019, Governor J.B. Pritzker signed into law the Cannabis Regulation and Tax Act (CRTA) that decriminalizes the use of marijuana by adults age 21 and older and becomes effective on January 1, 2020. The CRTA incorporates provisions of the state’s medical marijuana law and specifically provides that nothing in the CRTA shall be construed to enhance or diminish protections afforded by any other law, including but not limited to the Compassionate Use of Medical Cannabis Pilot Program Act.

On December 4, 2019, Governor Pritzker signed a bill amending the CRTA. Public Act 101-0593 went into effect upon signature. The amendments clarify several confusing provisions of the CRTA. One notable clarification provides that an employer may withdraw a job offer based on a failed drug test. This implies that pre-employment/post-offer drug testing by private employers is allowed. Public employers must still address 4<sup>th</sup> Amendment concerns despite the additional language in the Act.

- 15.2 The Compassionate Use of Medical Cannabis Program Act On January 1, 2014, the Compassionate Use of Medical Cannabis Pilot Program Act (Medical Cannabis Program Act or MCPA) went into effect. It was amended on August 9, 2019, to remove the repeal language and make the law permanent. The MCPA establishes a patient registry program and protects registered qualifying patients, and their registered designated caregivers and health-care professionals, from "arrest, prosecution, or denial of any right or privilege." The list of qualifying medical conditions has been expanded to include over 50 conditions, including migraines, PTSD, and any condition for which an opioid has been or could be prescribed by a physician. The MCPA was also expanded to allow nurse practitioners and physician assistants to make the determination regarding a patient’s qualifying status.
- 15.3 The Right to Privacy in the Workplace Act The Cannabis Regulation and Tax Act amended the Right to Privacy in the Workplace Act to read, “Except as otherwise specifically provided by law, including Section 10-50 of the Cannabis Regulation and Tax Act,...it

shall be unlawful for an employer to refuse to hire or to discharge any individual, or otherwise disadvantage any individual, with respect to compensation, terms, conditions or privileges of employment because the individual uses lawful products off the premises of the employer during nonworking and non-call hours.” The definition of on-call under this Act is identical to the definition found in the CRTA provided below.

15.4 The Agriculture Improvement Act of 2018 The Agriculture Improvement Act of 2018, also known as the 2018 Farm Bill, was signed into law by President Trump on December 20, 2018. The Farm Bill legalized the cultivation of “hemp,” defined as cannabis and cannabis derivatives with less than 0.3 percent THC. Hemp was removed from the definition of marijuana in the Controlled Substances Act. This is the first time that any form of marijuana was removed from the Controlled Substances Act.

15.5 Intent: The County is concerned about the ultimate effects of the use of cannabis, alcohol, and illegal drugs on the health and safety of its employees and the public. We recognize that studies show that alcohol and drug abuse leads to increased accidents and medical claims. Employees who abuse drugs and alcohol present a danger to themselves, their fellow employees, the County, and the public at large. In addition, the increased medical costs incurred by employees who use/abuse drugs and/or alcohol and the associated decreased productivity of these individuals, because of accidents, absenteeism, and turnover adversely affect the achievement of the County’s mission and goals.

The County recognizes that the state legislature has accepted that modern medical research confirms the beneficial uses of cannabis in treating or alleviating the pain, nausea, and other symptoms associated with a variety of debilitating medical conditions. For these reasons, the State of Illinois has decriminalized the use of marijuana both for medical and recreational purposes. The County also recognizes that under federal law, marijuana is still illegal. The United States Drug Enforcement Agency lists marijuana as a Schedule I drug under the Controlled Substances Act. Schedule I drugs are defined as having no approved medical use and a high potential for abuse.

The County recognizes its obligations and responsibilities under these conflicting laws to implement a reasonable drug-free workplace policy to ensure the safety of employees and the public at large while protecting the rights of all employees. The County will not penalize an employee or applicant solely for his/her status as a registered qualifying patient or registered designated caregiver under the Compassionate Use of Medical Cannabis Program Act, unless failing to do so would put the County in violation of federal law or unless failing to do so would cause it to lose a monetary or licensing-related benefit under federal law or rules. The County prohibits the use and storage of both medical and recreational cannabis on its property, at all workplaces, and in any employer-owned vehicles.

No part of this policy, nor any of the procedures hereunder, guarantees employment, continued employment, or terms or conditions of employment or limits in any way the County’s rights to manage its workplace or discipline employees.

15.6 Definitions: For purposes of this policy, the following terms shall have the following meanings:

- A. ‘Premises’ shall include all work sites, work areas, property owned or leased by the County, or vehicles owned, operated, leased, or under the control of the County. Privately owned vehicles parked or operated on property owned, leased or managed by the County is also included under the definition.
- B. “County time” shall include all times during which an employee is on the County’s premises, meal and break times on or off the County’s premises, or performing work off the premises for the benefit of the County or as a representative of the County.
- C. ‘On-call’ for purposes of the Cannabis Regulation and Tax Act means when an employee is scheduled with at least 24 hours' notice by his or her employer to be on standby or otherwise responsible for performing tasks related to his or her employment either at the employer’s premises or other previously designated location by his or her employer or supervisor to perform a work-related task.
- D. ‘Legal drug’ means any substance the possession or sale of which is not prohibited by law, including prescription drugs that have been prescribed for the employee, over-the-counter drugs, and (after January 1, 2020) cannabis as outlined in the Cannabis Regulation and Tax Act.
- E. ‘Illegal drug’ means any controlled substance the possession or sale of which is prohibited by law.
- F. ‘Cannabis’ or ‘Marijuana’ is a mixture of dried, shredded leaves, stems, seeds and flowers of the hemp plant, *Cannabis sativa*. The main active chemical in cannabis is tetrahydrocannabinol (THC), a psychoactive ingredient that produces a “high” or feeling of being “stoned.” The strength of the cannabis or marijuana is correlated to the amount and potency of the THC it contains.
- G. ‘Cannabidiol’ or ‘CBD’ is one of over 60 different cannabinoid compounds in marijuana. CBD is a non-psychoactive ingredient of cannabis and does not make a person feel “high” or “stoned.” CBD is used to provide relief from chronic pain, anxiety, inflammation, and epilepsy and its benefits are still being researched. Currently, there are no uniform standards for the production of CBD so it is very



possible that a CBD product contains small amounts of THC that would show up on a drug test. Such a test result would violate the County's drug-free workplace policy.

- H. 'Substance' means any alcohol, drugs, or other substances (whether ingested, inhaled, injected subcutaneously, or otherwise) that have known mind-altering or function-altering effects upon the human body or that impair one's ability to safely perform his or her work, specifically including, but not limited to, prescription drugs and over-the-counter medications; alcohol, drugs, and other substances made illegal under federal or state law; "synthetic or designer" drugs; illegal inhalants; "look-alike" drugs; amphetamines; cannabinoids (marijuana and hashish); cocaine; phencyclidine (PCP), and opiates; and any drugs or other substances referenced in Schedule I through V of 21 C.F.R. Part 1308 (whether or not such drugs or other substances are narcotics).
- I. 'Traceable in the employee's system' means that the results of a laboratory's analysis of the employee's urine, saliva, breath, or blood specimen are positive for the tested substance.
- J. 'Reasonable suspicion of impairment' means that the County's representatives have observed and in good faith can describe specific, articulable symptoms of an employee while working that decrease or lessen his or her performance of the duties or tasks of the employee's job position, including symptoms of the employee's speech, breath, physical dexterity, agility, coordination, demeanor, irrational or unusual behavior, negligence or carelessness in operating equipment or machinery, disregard for the safety of the employee or others, or involvement in an accident that results in serious damage to equipment or property, disruption of a production or manufacturing process, or carelessness that results in any injury to the employee or others, or detection of a prohibited substance in the area where an employee has/had been working. A registered qualifying user of medical cannabis under the Compassionate Use of Medical Cannabis Program Act must first be given a reasonable opportunity to contest the basis of the suspected impairment before being subject to discipline based on the employer's good faith belief of impairment. A user of cannabis under the Cannabis Regulation and Tax Act must also first be given a reasonable opportunity to contest the basis of the suspected impairment before being subject to discipline based on the employer's good faith belief of impairment.
- K. 'Under the influence' means the condition wherein any of the body's sensory, cognitive, or motor functions or capabilities is altered, impaired, diminished, or affected due to drugs or alcohol. This also means the detectable presence of Substance(s) within the body, regardless of when or where it (they) may have been consumed, having an alcohol concentration within the violation range specified by the laws of the State of Illinois, and/or having a positive test for any other Substance(s).

With respect to employees subject to the Federal Motor Carrier Safety Administration (FMCSA) regulations, U.S. Department of Transportation regulations, or performing safety-sensitive functions including but not limited to those employees who drive commercial motor vehicles, operate or repair heavy or large mobile equipment, law enforcement officers, correctional officers, firefighters, EMTs and health care providers with direct patient care, under the influence of alcohol is defined in accordance with FMCSA regulations as having an alcohol concentration of 0.04 or greater (compared to the BAC of 0.08 for non-safety sensitive positions).

Under the influence of cannabis currently means testing positive for any amount of cannabis (until the legislature determines a specific level of THC in the blood that constitutes statutory impairment).

- L. ‘Safety sensitive function’ was defined by the United States Supreme Court as any job function fraught with such risks of injury to others that even a momentary lapse of attention can have disastrous consequences. The category of safety-sensitive functions includes job duties described as safety-sensitive by applicable FMCSA or other applicable regulations, statutes, or case law. Courts have also held that an employer may prohibit the off-duty use of cannabis, alcohol, and other drugs by an employee in a safety-sensitive position because these employees can cause great human loss before any signs of impairment become noticeable to supervisors or others.
- M. ‘Work-related cause’ means the employee has: incurred a work-related injury requiring medical attention at a medical facility; caused the injury of another person on County premises or during County time; caused damage to any County owned or leased property; or commits repeated and/or flagrant violations of safety standards.

15.7 Applicability:

- A. This policy applies to all employees and volunteers of the County as well as candidates for employment with the County who have been given conditional offers of employment. Such persons are responsible to be familiar with and comply with this policy.
- B. The provisions of this policy are subject to any federal, state, or local laws that may prohibit or restrict their applicability, and testing for substances shall be conducted in accordance with and limited by such laws, notwithstanding any terms of this policy to the contrary.

15.8 Policy:

- A. Alcohol, Cannabis or Illegal Drugs or Substances: The possession, sale, purchase, use, distribution, delivery, or transfer of alcohol, cannabis, or an illegal drug or substance while on the County's premises, while on the County's time or while driving a vehicle owned, operated, rented, leased or under the control of the County is expressly prohibited. This includes cannabis used for medical purposes in accordance with the Compassionate Use of Medical Cannabis Program Act. In addition, employees may not report to work, be on the County's premises, or on County time under the influence of alcohol or cannabis or with any traceable illegal drug or substance in their system.

Employees who drive commercial motor vehicles, operate or repair heavy or large mobile equipment or perform other safety-sensitive functions including but not limited to police officers, correctional officers, firefighters, EMTs, and health care providers with direct patient care, in addition to the prohibitions above must not consume alcohol for four hours prior to duty time and up to eight hours following an accident or until the employee undergoes a post-accident test, whichever comes first.

Individuals who are registered users of medical cannabis will not be disqualified from employment based solely on the detected presence of cannabis on a drug test unless failing to do so would put the County in violation of federal law or cause it to lose a federal contract or funding. Individuals who are registered users of medical cannabis in accordance with the Compassionate Use of Medical Cannabis Program Act and individuals who use cannabis in accordance with the Cannabis Regulation and Tax Act may not report to work under the influence of cannabis. This policy prohibits the undertaking of any task under the influence of cannabis when doing so would constitute negligence, professional malpractice, or professional misconduct. Any violation of this policy may result in immediate discharge and may subject an employee to legal action.

- B. Legal Drugs: The County does not condone the abuse of legal drugs or working under the influence of legal drugs to the extent that job performance and/or safety is adversely affected. Employees using prescription, over-the-counter, and/or other legal drugs are responsible for being aware of any potential effect such drugs may have on their judgment or ability to perform their duties.
- C. Drug Panel: DOT Regulations (49 CFR Section 40.85) provide the five drugs or classes of drugs that must be tested for in a DOT drug test. They are: (a) marijuana metabolites, (b) cocaine metabolites, (c) amphetamines, (d) opioids, and (e) phencyclidine (PCP). The County cannot exclude cannabis from a drug test performed pursuant to DOT Regulations. The DOT Regulations also prohibit a Medical Review Officer from verifying a test as negative based on information that a physician prescribed the use of marijuana or other Schedule I drugs.

- D. Pre-Employment Substance Testing: Upon receipt of a contingent offer of employment, candidates for safety-sensitive or security-sensitive positions may be subject to pre-employment drug testing. Individuals to whom a contingent offer is made and whose pre-employment drug test returns positive for cannabis, alcohol, or illegal drugs may be ineligible for employment. Candidates who test positive may have their contingent offer of employment revoked.
- E. Random Selection Testing: The County is a drug-free workplace and reserves the right to conduct random testing on employees with safety-sensitive or security-sensitive job duties. The following positions include safety-sensitive or security-sensitive functions, and as such are subject to random testing: employees who drive commercial motor vehicles, operate or repair heavy or large mobile equipment, police officers, correctional officers, firefighters, EMTs, and health care providers with direct patient care. Where random testing is prohibited or restricted by applicable federal, state, or local statute or regulation, or other legally binding agreement, the County will conform to all applicable laws, regulations, and/or agreements notwithstanding the provisions of this policy.
- F. Reasonable Suspicion Testing: If the County's representative has a reasonable suspicion that an employee is impaired based on the representative's observations of the employee at work, and in good faith can describe specific, articulable symptoms of that employee while working that decrease or lessen his or her performance of the duties or tasks of the employee's job position, including symptoms of the employee's speech, breath, physical dexterity, agility, coordination, demeanor, irrational or unusual behavior, negligence or carelessness in operating equipment or machinery, disregard for the safety of the employee or others, or involvement in an accident that results in serious damage to equipment or property, disruption of a production or manufacturing process, or carelessness that results in any injury to the employee or others, then the County may conduct reasonable suspicion testing.
- G. Post-Accident Testing: If the County has reasonable cause to believe an employee has caused an on-the-job injury that is considered recordable under OSHA guidelines (i.e. requiring medical treatment) as a result of being under the influence, the supervisor may require the injured employee to undergo a post-accident Substance test. The employee will also be required to undergo post-accident testing if required by FMCSA, DOT, or other applicable regulations.
- H. Fitness for Duty: Employees suspected of being unfit for duty as a result of the use or reasonably suspected use of Substances may be subject to Substance testing. Employees who have successfully completed a substance abuse or rehabilitation

program will be required to submit to and successfully pass a fitness-for-duty substance test before being permitted to return to work.

- I. Blood Alcohol Concentration: A driver subject to FMCSA or DOT regulations, or any other employee who is required to perform a safety-sensitive function and who is found to have an alcohol concentration of 0.02 or greater but less than 0.04 shall not perform, nor be permitted to perform, safety-sensitive functions for at least 24 hours.
- J. THC Concentration: As of this writing, the State of Illinois has no established limit of tetrahydrocannabinol (THC) in the bloodstream that constitutes impairment under the law. A person may be under the influence of marijuana as defined by a positive test for cannabis without being visibly impaired. The County should train its managers and supervisors on the specific, articulable symptoms of impairment as defined above.
- K. Reasonable Zero Tolerance or Drug-Free Workplace Policy: Under the law, the County has the right to implement a reasonable zero tolerance or drug-free workplace policy that is applied in a non-discriminatory manner. With the enactment of the Cannabis Regulation and Tax Act and the amendment to the Right to Privacy in the Workplace Act, the County is limited in its ability to prohibit or limit the use of cannabis and other Substances considered legal under Illinois law by County employees while off duty and not on-call unless those employees perform safety-sensitive functions. For employees in safety-sensitive positions, such as those employees who drive commercial motor vehicles, operate or repair heavy or large mobile equipment, police officers, correctional officers, firefighters, EMTs, and health care providers with direct patient care, it is reasonable for the County to implement and consistently apply a zero tolerance or drug-free workplace policy that includes a prohibition on off duty use and to terminate any safety-sensitive employee who violates this policy. Such a restrictive policy is reasonable because if these employees used cannabis or other Substances while off duty, they could cause great human loss while at work before any signs of impairment become noticeable to supervisors or others. For those employees who work in non-safety sensitive positions, the County can test the employee for cannabis or other Substances if first, the County's representative can articulate after observing the employee at work that a reasonable suspicion of impairment exists.

15.9 Disciplinary Action:

- a. Any employee who possesses, sells, purchases, uses, distributes, delivers or transfers alcohol, cannabis or any illegal substance on the County's premises will be removed from the work area, and may be subject to immediate disciplinary action up to and including discharge.

- b. Any employee who reports to work under the influence of alcohol, cannabis, or with an illegal drug or Substance traceable in his/her system will be removed from the work area and may be subject to immediate disciplinary action up to and including discharge.
- c. An employee who refuses to submit to testing when required under this policy will be removed from the work area and may be subject to immediate disciplinary action up to and including discharge. Refusal to submit to testing shall include, but may not be limited to: (1) failure to appear for any test within a reasonable amount of time, after being directed to do so by the County, consistent with this policy and/or applicable regulations, including but not limited to FMCSA or DOT regulation; (2) failure to remain at the testing site until testing is complete; (3) failure to provide a sufficient breath, saliva, blood or urine specimen for any drug or alcohol test required by this policy or applicable FMCSA or DOT regulation; (4) in the case of directly observed or monitored collection in a drug test, failure to permit the observation or monitoring of the provision of a specimen; (5) failure to provide a sufficient amount of saliva, breath, blood or urine when directed, and it has been determined, through a required medical evaluation, that there was no adequate medical explanation for the failure; (6) failing or declining to take a second test that the County or the collector has directed the employee to take; (7) failure to undergo a medical examination or evaluation, as directed by the Medical Review Officer as part of the verification process or as directed by the Designated Employer Representative; (8) failure to cooperate with any part of the testing process; (9) having a verified adulterated or substituted test result as reported by the Medical Review Officer.
- d. Any employee who refuses to participate in rehabilitation/treatment, as recommended as a result of a positive test and evaluation by a substance abuse professional, will not be allowed to perform work for the County and may be subject to disciplinary action up to and including discharge.

15.10 Testing Procedures:

- A. Testing: The County may require an employee or candidate to provide a urine specimen, submit to a blood test, provide saliva samples, and/or undergo breath/alcohol testing for laboratory analysis at a medical clinic or other location as designated by the County, immediately upon the request of authorized County representatives or agents in accordance with this policy.
  - 1. Where the County has reasonable suspicion that an employee is under the influence of a substance, he or she will be removed from the work area and provided with transportation to the place of testing. The County should call the emergency contact

- indicated by the employee or, if unavailable, arrange for the employee to be transported home following the test.
2. Prior to submitting to testing, an employee or candidate may confidentially disclose to the independent medical examiner any prescription drugs or over-the-counter medications that he/she has taken or known medical conditions that might interfere with an accurate test result. Such information will only be revealed to the County as permitted by law.
  3. At the discretion of the County, employees suspected of violating this policy may be placed on administrative leave without pay pending test results. If the test results are negative; the employee will be reimbursed for any salary lost during administrative leave.
  4. Specimens reported by the testing laboratory as adulterated or substituted will be considered a refusal to test and may be grounds for immediate termination of employment or ineligibility for hire.
  5. Should a candidate or employee fail the initial drug test, he or she will be notified of the results and will not be allowed to perform work on behalf of the County. The candidate or employee will have the option of requesting testing of the split specimen within 72 hours at the County's expense unless the candidate or employee presents documentation that serious injury, illness, lack of actual knowledge of the verified test result, or inability to contact the Medical Review Officer prevented a timely request. If the candidate fails to request testing of the split specimen within 72 hours and the candidate or employee has not presented sufficient documentation to excuse the delay, the County will take appropriate action including but not limited to discipline or discharge.
  6. If the test of the split specimen is also positive, the candidate or employee will have the opportunity to explain the results. The County retains the discretion to determine the appropriate disciplinary action, including discharge, following two positive drug tests.
  7. An employee who has been removed from the work area or barred from working as a result of violating this policy, may be subject to disciplinary action up to and including immediate discharge. If an employee has not been terminated as a result of a violation, he or she may not commence or return to work unless he or she provides sufficient documentation that he or she has tested negative for the presence of a substance and is not under the influence of a substance; has been approved to commence or return to work under the terms of this policy; has received an evaluation from a Substance Abuse Professional, has successfully complied with

the recommendations of the Substance Abuse Professional, and testing for the presence of a substance and the handling of test specimens was conducted in accordance with guidelines for laboratory testing procedures and chain-of-custody procedures established by applicable federal or state regulation.

8. The County will take steps to ensure the integrity of the testing process and to ensure that all test results are attributed to the correct employee.
- B. Consent: The employee may be required to sign a consent form authorizing the medical clinic or other location as designated by the County to perform the aforementioned tests and release the results of the testing to the County.
  - C. Chain of Custody Procedures: At the time specimens are taken, standard ‘chain of custody’ or ‘chain of possession’ procedures will be followed and the employee shall be given a copy of these specimen collection procedures.
  - D. Confidentiality and Privacy: The employee’s right to privacy will be respected, and the results of any testing shall be kept strictly confidential by the County to the extent required and permitted by law. However, the County may use the results to decide upon an action to be taken towards an employee, or to the extent necessary, to defend its actions in any subsequent grievance, arbitration, or legal or other proceeding.
  - E. Treatment: An employee who voluntarily informs the County that he/she has a drug or alcohol abuse problem and desires rehabilitation assistance may be granted a leave of absence, in accordance with the County’s Family Medical Leave Act policy. The sole purpose of such leave is to obtain the necessary rehabilitation assistance. An employee with an alcohol abuse problem may also qualify for an accommodation under the Americans with Disabilities Act, if appropriate. The employee may be required to periodically provide proof that he/she is participating in an appropriate rehabilitation or after-care program. Any employee who returns to work after completion of a rehabilitation program and who subsequently violates the substance abuse policy may be immediately discharged without regard to a request for further rehabilitation.

15.11 Additional Policies:

- A. Searches: Upon reasonable suspicion, authorized representatives or agents of the County may conduct searches of personal effects, vehicles, lockers, desks, and rooms for drugs/alcohol and related paraphernalia, dangerous weapons, County property, or property of other employees. Items discovered through such searches may be turned over to law enforcement authorities.



- B. Employees must notify the County within 5 days of any criminal drug statute conviction.
- C. The County, with the development and implementation of this policy, is making a good-faith effort to maintain a drug/alcohol-free workplace.
- D. The Designated Employer Representatives responsible for receipt of testing results and removal of employees from safety-sensitive functions when they violate this policy are The Jasper County State's Attorney James S. Treccia and Sheriff Brandon Francis.

## **16. SMOKING AND TOBACCO USE**

- 16.1 Smoking and Tobacco Use Prohibited in County Facilities and County Vehicles. In keeping with the County's intent to provide a safe and healthful work environment, and in accordance with the Smoke-Free Illinois Act, smoking and the other use of tobacco products, including smokeless tobacco in any form and electronic cigarettes in any form, is prohibited within County facilities, within 15 feet of any entrance, exit, window that opens, or ventilation intake, and in County vehicles. This policy applies equally to all employees, customers, and visitors. The County complies with all state and federal laws concerning smoking or the use of tobacco in public places.

## **17. OPERATING COUNTY-OWNED VEHICLES**

- 17.1 Valid Driver's License and Adherence to State Laws. Any employee operating a county-owned vehicle must possess a valid driver's license for the class of vehicle operated and shall adhere to state laws regarding driving on the roadways. The County of Jasper will not be responsible for law enforcement citations issued to an employee due to driver conduct while operating a county-owned vehicle.

## **18. POLITICAL ACTIVITIES**

- 18.1 The County prohibits employees from engaging in political activity during working time, in any areas where employees are working, or while in a uniform which identifies them as an employee of the County. The political activity prohibited by this policy shall be defined in accordance with the definition of "prohibited political activity" in the State Officials and Employees Ethics Act (5 ILCS 430/1-5).

The County also prohibits employees from requiring other employees to perform prohibited political activities as part of their job duties, as a condition of employment, or during any compensated time off from work.

The County prohibits employees from misappropriating any property or resources owned by the County for the purposes of political activity.

The County prohibits employees from awarding or promising to award other employees with additional compensation, employment benefits, bonuses, time off, continued employment, or any other employment benefit for performing political activity.

The County supports the right of employees to support candidates and causes of their own choosing, to participate in the political process, and to engage in political activities while on their own time, so long as these political activities do not pose a conflict of interest with the employee's duties on behalf of the County.

Any employees with questions or concerns regarding this policy should contact the Jasper County State's Attorney James Treccia.

Employees should report suspected violations of this policy to Jasper County State's Attorney James Treccia.

The County will promptly and thoroughly investigate policy violation complaints and will take appropriate action against employees who violate this policy.

## **19. SOLICITATIONS**

- 19.1 Solicitations Not Permitted by Employees During Working Hours. Solicitations by employees seeking payments, contributions, memberships, signatures, funds, and other similar solicitations or the distribution of non-work-related materials or literature by employees will not be permitted during working hours of employees. Solicitations or distributions by employees on non-working time in a manner that disturbs other employees performing work or is otherwise disruptive of the performance of work will not be permitted
- 19.2 Solicitations Not Permitted by Non-Employees During Working Hours. Solicitations or distribution by non-employees will not be permitted during the working time of any employee receiving the solicitation or distribution or in a manner that disturbs employees who are working.
- 19.3 Break-Time and Lunch Periods Not Included. Working time does not include break time, lunch periods, or other periods where employees are not required to perform their job functions. Working time does include times when employees are required to be engaged in work tasks and covers both the employee who solicits or distributes materials or who receives solicitations or distributions.

## **20. DISCIPLINARY ACTION**

- 20.1 Progressive and Fair Discipline. The County subscribes to the concept of progressive and fair discipline which is a system of implementing more formal severe discipline if behavior fails to improve or offenses become more serious. The County reserves the right to bypass any step and may immediately terminate employment when it is determined to be in the best interest of the County.
- 20.2 Inform the Employee Promptly. Whenever an employee's work habits, performance, attitude, or personal conduct falls below a desirable level, the department head should inform the employee promptly and specifically and give counsel, guidance, and assistance in the form of an oral warning. After a reasonable period, if improvement or correction is not evident, further disciplinary action may be initiated. A note shall be made of oral warnings by the Department head and shall be placed in the employee's personnel file.
- 20.3 If Counseling by Department Head Had No Effect. If counseling by an employee's Department head has met with little or no success, or in the case of more serious conduct, a written reprimand may be sent to the employee with a copy placed in the employee's personnel file. The employee shall give his department head a written commitment that he/she will resolve the problem that is the subject of a complaint.
- 20.4 Suspension Without Pay. Suspension without pay is appropriate if oral or written reprimands have been unsuccessful or when the gravity of the offense necessitates corrective action of great severity.
- 20.5 Employee Informed in Writing by Department Head. Before any employee is suspended without pay, the employee must be given written notice of the charges against them, an explanation of the county's evidence, and the chance to contest the charges at a hearing before the adverse action is taken. Unless delay in the imposition of discipline will result in clear harm or damage to the department, the employee shall be informed in writing by the Department head of any proposed suspension and the reasons therefore at least four (4) working days prior to the effective date of the proposed suspension and be provided with copies of pertinent documents (if in existence) on which the proposed suspension is base. The employee shall have three (3) working days after being informed of the proposed suspension within which to address a written rebuttal to the reasons given for the suspension to the Board. A recommendation of the Board-not to suspend the employee shall be rendered in writing to the Department head. The final authority is that of the Jasper County Board, within statutory limitations. Suspension may range from a period of five (5) to thirty (30) working days.
- 20.6 Terminate Employee. Each department head may terminate any employee in his/her department but within legal or statutory limitations. Before any employee is terminated, the employee must be given written notice of the charges against them, an explanation of

the county's evidence, and the chance to contest the charges at a hearing before the adverse action is taken.

## **21. GRIEVANCE PROCEDURE**

- 21.1 Definition of a grievance is the dissatisfaction that an employee feels when he/she believes, rightly or wrongly, that he/she has not been treated fairly concerning, hours of work, vacation and holiday eligibility, or other related terms and conditions of employment, or when he/she believes a mistake has been made in the administration of a rule, plan, policy or disciplinary action.
- 21.2 Employees who have any grievance shall have the right to appeal. Appeals shall be submitted in writing, signed by the employee, and presented personally or through an authorized representative to the Department head within five (5) working days of the event that has caused the grievance with the department head. Failure of the employee to file written notice automatically waives the grievance. The Department head shall make every attempt to resolve the grievance. Department heads shall submit a written reply within two (2) working days after receipt of the grievance to the employee.
- 21.3 If settlement of the grievance is not reached by the employee and Department head, the grievance shall be presented before the Board. In any case, the final authority to deal with the grievance is that of the Jasper County Board, within statutory limits.
- 21.4 Freedom from Discrimination or Retaliation. In any case, the employee shall be assured freedom from restraint, interference, discrimination, and or retaliation arising from any grievance.
- 21.5 Records of the grievance appeal process shall be maintained and placed in the employee's personnel file.
- 21.6 Any further appeal of the matter is to be handled through the procedure outlined in the Administrative Review Act of the State of Illinois.

## **22. UNLAWFUL ACTS**

- 22.1 Report Known or Suspected Violations. All Jasper County employees are required as part of the job duties to report any known or suspected violations of federal or state law engaged in by Jasper County employees to their department head or the Jasper County State's Attorney.

## **23. FREEDOM OF INFORMATION ACT (FOIA) REQUEST**

- 23.1 Notification. All FOIA requests shall immediately be forwarded to the FOIA Officer: State's Attorney James Treccia statesattorney@jaspercounty.illinois.gov or 618-783-3115 for review.

## **24. PERSONNEL FILES**

- 24.1 Maintain Personnel Records. Each Department head shall maintain personnel records on each employee which shall be securely stored in his/her office, and which shall not be available for inspection by other employees, except by members of County management with a legitimate business need. Employees have the right to inspect their own personnel file in accordance with the provisions of the Illinois Personnel Record Review Act. Some records in an employee's personnel file may also be subject to disclosure pursuant to the Freedom of Information Act.
- 24.2 Personnel files shall contain the following when available:
- Employment application and or resume.
  - Educational background.
  - Verification of past employment.
  - Correspondence regarding personal references.
  - Job description and or employee classification.
  - Training records concerning workshop or conference attendance.
  - Performance evaluations.
  - A signed statement verifying the employee has reviewed the County's personnel policy.
  - Disciplinary action and appeal.
  - Job attendance and general pay information.
  - Any information required by the Fair Labor Standard Act.
- 24.3 Written evaluations of employees will typically take place in December of each year. Evaluations shall be kept in the employee's personnel file.
- 24.4 Employees have a responsibility to keep their personnel records up-to-date. If you have any change in any of the following items, please be sure to notify your department head as soon as possible:

Legal name, home address, home telephone number, person to call in case of an emergency, number of dependents, marital status, change of beneficiary, driving record or status of driver's license if you operate any County vehicles, military or draft status or exemptions on your W-4 form. Coverage or benefits that you and your family may receive under the County's benefits package could be negatively affected if the information in your personnel file is incorrect.

24.5 Access to Files. The following is a list of persons who shall have access to departmental personnel files:

- Employee or his legal representative.
- Department head or his/her legal representative.
- Jasper County State's Attorney

24.6 Statutory Constraints. The review of personnel records shall be subject to statutory constraints.

24.7 Disagree with Information. If any employee disagrees with any information contained in his/her personnel file, a removal or correction of that information may be mutually agreed upon by the Department head and employee. If an agreement cannot be reached, the employee may submit a written statement regarding the disputed portion of the personnel record. The employees' statement shall be included whenever that portion of the record is released to a third party. The inclusion of the employees' statement shall not imply or create any presumption of an agreement by the employer.

24.8 Employee Inspection. An employee's personnel file shall be made available for inspection by an employee or an authorized representative thereof upon written request by the employee. All requests for file inspection shall be governed by the Personnel Records Review Act, as amended, as well as the Illinois Freedom of Information Act, as amended.

## **25. BUDGET**

25.1 Department/Office Budget. Each department head shall provide the Board with a proposed budget for the fiscal year when requested. Such a proposal shall contain a realistic estimate of the necessary expenses for the operation of each department. Each department head shall make himself/herself available to the Board to discuss his or her proposed budget before the determination of final appropriations. Each department head shall make a good-faith effort to maintain his department's expense within its appropriations without failing to do his/her constitutional duties.

## **26. VERIFICATION BY EMPLOYEE**

- 26.1 Department Head Responsibility. It shall be the responsibility of each Department head to carry out the provisions of the personnel policy.
- 26.2 All Employees Review Policy. All employees shall review the County's personnel policy and shall sign a statement verifying they have read and understand its contents and agree to abide by its terms. The verification statement shall be placed in the personnel files of the employees.
- 26.3 Public Copy on Display in County Clerk's Office. A copy of the County's personnel policy shall be placed on public display in the office of the Jasper County Clerk.
- 26.4 Report Violations of Policy. Employees should report any violations of this policy or complaints under this policy to:
1. Their Department head; and
  2. The County Board in that respective order, unless the exception below applies.

If people at any level of the violation or complaint filing process are party to the violation or complaint, the violation or complaint may be filed at the next higher level.

**COMPLAINT OF IMPROPER GOVERNMENTAL ACTION**  
**AND/OR RETALIATION**

Employee name: \_\_\_\_\_

Position held: \_\_\_\_\_

Employee address: \_\_\_\_\_

Employee phone number: \_\_\_\_\_

Employee email address: \_\_\_\_\_

Date: \_\_\_\_\_

Nature of Complaint (check all that apply):

\_\_\_\_ violation of federal, state, or local law, rule or regulation

If you checked the box above, identify the specific law, rule, or regulation you believe was violated \_\_\_\_\_

\_\_\_\_ abuse of authority

\_\_\_\_ violation of public trust or expectation

\_\_\_\_ substantial and specific danger to public health or safety

\_\_\_\_ gross waste of public funds

\_\_\_\_ conflict of interest

\_\_\_\_ unethical conduct

\_\_\_\_ retaliation

Provide the name, title, and contact information of any person who engaged in the conduct about which you are complaining.

\_\_\_\_\_

\_\_\_\_\_

Provide the name, title, and contact information for any person(s) who witnessed or may have knowledge of the conduct about which you are complaining:

\_\_\_\_\_

\_\_\_\_\_

Location(s) where the conduct occurred: \_\_\_\_\_

Date(s) of the conduct: \_\_\_\_\_



In the space provided below, provide a summary of the conduct about which you are complaining. If more space is needed, please attach a separate sheet.

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Has conduct of a similar nature occurred on prior occasions? \_\_\_\_\_

If you answered “yes” to the previous question, provide a summary including the nature of the prior conduct, date(s) of prior conduct, witness(es) to prior conduct, and location of prior conduct. If more space is needed, please attach a separate sheet:

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Do you have any records that support the allegations of your complaint? \_\_\_\_\_

If you answered “yes” to the previous question, please attach the records to this form.

Describe the effect that the complaint of conduct has had on you:

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\_\_\_\_\_  
Signature of Complaining Employee

**RESOLUTION**  
**PERSONNEL POLICY OF THE COUNTY OF JASPER**

WHEREAS, The County Board finds it is for the mutual benefit of the employees of the County, the County officials, and the County Board, to adopt a personnel policy that is comprehensive in scope so that employee-employer relations are addressed in an equitable and like manner and

WHEREAS, The Jasper County Board has compiled a personnel policy, using existing policy and making appropriate changes and

NOW, THEREFORE, BE IT RESOLVED, That the personnel policy compiled and presented to the County Board the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ be adopted as the official Personnel Policy of the County of Jasper, effective as of \_\_\_\_\_.

BE IT FURTHER RESOLVED, That each employee be provided a copy of the said policy as adopted by the Jasper County Board and that employee shall provide a signed receipt to their respective supervisor stating that they have read, understand, and agree to abide by the provision of this policy during the duration of their employment with the County of Jasper.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_  
JASON A. WARFEL  
COUNTY BOARD CHAIR

\_\_\_\_\_  
AMY TARR  
JASPER COUNTY CLERK/RECORDER

**RECEIPT – EMPLOYEE COPY**

**PLEASE READ THIS RECEIPT PAGE, THEN SIGN AND RETURN IT TO THE DEPARTMENT HEAD OR SUPERVISOR. KEEP A SECOND COPY IN YOUR HANDBOOK.**

This personnel policy is provided to employees as a guide and is not meant to create a binding contract between the employee and Jasper County. The information in this policy is subject to change as Jasper County updates its policies. Any changes may modify, supersede, or eliminate the policies currently described. Every effort will be made to notify employees of any changes in the policy through the various communication channels used in Jasper County. The County of Jasper will make every effort to issue revised policies, but it is the responsibility of the employee to maintain this document.

Due to statutory requirements, there may be exceptions to the policies, rules, and regulations stated in this handbook. Employees who work in an office headed by an elected official with internal control should consult that official for guidance. Employees who work in unionized offices or departments should consult the collective bargaining agreement governing that specific office or department.

The benefits, policies, practices, and procedures described herein do not create a protected or enforceable interest and are subject to change, at the discretion of Jasper County without notice.

**I, THE UNDERSIGNED, HAVE RECEIVED A COPY OF THE JASPER COUNTY PERSONNEL POLICY. I HAVE READ THE CONTENTS OF THE BOOK AND I UNDERSTAND THAT IT CONSTITUTES A SUMMARY OF THE PERSONNEL POLICIES ADOPTED BY THE JASPER COUNTY BOARD.**

**EMPLOYEE’S NAME (PRINT)** \_\_\_\_\_

**EMPLOYEE’S SIGNATURE** \_\_\_\_\_

**DEPARTMENT/OFFICE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**RECEIPT – EMPLOYEE SIGNS AND RETURNS COPY**

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**EMPLOYEE’S NAME (PRINT)** \_\_\_\_\_

**EMPLOYEE’S SIGNATURE** \_\_\_\_\_

**DEPARTMENT/OFFICE** \_\_\_\_\_

**DATE** \_\_\_\_\_

# **ADDITIONAL ITEMS**

County Holiday Schedule  
End of 2024 – Through 2025



# JASPER COUNTY HOLIDAY SCHEDULE

## December 2024-December 2025

HOLIDAY	DATES COUNTY CLOSED
Christmas Eve*	Tuesday, December 24, 2024
Christmas Day	Wednesday, December 25, 2024
New Year's Eve*	Tuesday, December 31, 2024
New Years Day	Wednesday, January 1, 2025
Martin Luther King Day	Monday, January 20, 2025
President's Day	Monday, February 17, 2025
Good Friday	Friday, April 18, 2025
Memorial Day	Monday, May 26, 2025
Juneteenth	Thursday, June 19, 2025
Independence Day	Friday, July 4, 2025
Labor Day	Monday, September 1, 2025
Columbus Day	Monday, October 13, 2025
Veteran's Day	Tuesday, November 11, 2025
Thanksgiving Day	Thursday, November 27, 2025
Day After Thanksgiving	Friday, November 28, 2025
Christmas Eve*	Wednesday, December 24, 2025
Christmas Day	Thursday, December 25, 2025
New Year's Eve*	Wednesday, December 31, 2025
New Year's Day	Thursday, January 1, 2026

*The above Holiday Schedule applies to County Offices & Departments except for the Jasper County Ambulance Service. The Jasper County Ambulance Service only observes the following days: **New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day.** For the Ambulance Service holidays are only observed on the calendar date on which they fall beginning with shift start at 07:00 and ending the next day at 07:00.*

*If a holiday falls on a Saturday, it is observed on Friday. If the holiday falls on a Sunday, it is observed on Monday. (none apply with the above dates) \*Christmas Eve and New Year's Eve are only observed holidays when they fall on a Monday through Friday. No observed Friday or Monday holiday when they fall over the weekend.*

# **ADDITIONAL ITEMS**

Illinois Association of County Board Members  
November 2024 County Bulletin

# COUNTY BULLETIN

NOVEMBER 2024



## Residential Sharps Collection Program



The Illinois Environmental Protection Agency (IEPA) announced an additional \$400,000 in funding available to units of local government to conduct collection and disposal of household sharps for their residents. Sharps, including needles, syringes, and lancets, collected from private citizens are a household waste.

IEPA provides funding for grantees to operate a sharps collection station, as defined in Section 3.458 of the Illinois Environmental Protection Act. Grant funding of up to \$35,000 per applicant is available to cover expenses incurred in collecting, storing, and disposing of used sharps. Eligible expenses include costs to obtain collection containers for use by individual residents, collection receptacles to store sharps at the sharps collection station, mobilization fees assessed by a permitted PIMW transporter to pick-up collected sharps, and disposal fees for the collected sharps.

All required forms and information can be found at <https://epa.illinois.gov>.

## IACO conference proves valuable and informative for county officials

The Illinois Association of County Officials (IACO) Fall Conference returned to the city of Normal this November for three days of learning and networking. This year's event attracted more than 500 government officials and private-sector partners. County government leaders addressed a variety of pressing issues which included leveraging Artificial Intelligence (AI) to better serve the public.

***"I am honored to lead this established organization that unites Illinois' counties with an equal voice to meet the challenges of governing," said newly-elected President Richard "Quijas" Brunk. "The IACBM Board with its strong experience and diverse perspectives, is uniquely equipped to represent both urban and rural counties at the state level as we advocate for positive change in our communities."***



Educational sessions were interactive and focused on such significant topics as "how to keep politics out of your government job" and "enhancing local leadership through civility". Conference highlights included a panel discussion on Artificial Intelligence in Government featuring Rita Reynolds, NACo Chief Information Officer and Managing Director of Technology Programs.

County board members and commissioners met in a separate meeting on November 18 focused on legislative initiatives and considerations for the 2025 Policy Platform. Executive Director Kelly Murray and Legislative Director Taylor Anderson provided members with a head start on learning more about the issues that promise to be top legislative priorities for the Governor and new Legislature. Policy discussion included the advancement of legislation to responsibly accommodate Battery Energy Storage Systems (BESS) in Illinois communities.

**Pictured:** President Richard "Quijas" Brunk (Rock Island County Chair) presents outgoing President Jim Soeldner (McLean County) with the President's award for outstanding service.





# Officials celebrate groundbreaking of \$28.6 million interchange project in Cook County

*"This project was truly a team effort, combining the resources of local, state and federal governments to ensure its success," said Cook County President Toni Preckwinkle. "Motorists will be able to travel more efficiently through this area and businesses will benefit from enhanced economic opportunities."*



## NEWS & UPDATES



The **Peoria County** Veterans Assistance Commission paid tribute to local Medal of Honor recipient, Lt. Colonel Harold Fritz, by renaming the VAC in his honor. Fritz received the Medal of Honor from President Nixon in 1971, for military valor during his service in Vietnam.

The **DuPage County Board** announced the approval of a new policy to provide eligible employees up to 12 weeks of paid parental leave. All full-time and part-time employees who have worked for the County for at least one year will be eligible to take leave to care for a newborn child or for adoption of a child younger than 18.

Federal, state and local officials, celebrated the groundbreaking for a major roadway and bridge improvement project at I-294 on 88th/Cork Avenue in the Village of Justice on November 22nd. This significant regional improvement will address an interstate bottleneck by installing a new interchange with I-294 and enhancing access to local roads.

The improved interstate access will benefit southwest Cook County by attracting private development, creating job opportunities, easing congestion on the nearby tollway ramps, improving traffic flow and providing new traffic patterns to local business districts that rely on the efficient movement of freight.

***"In Cook County, we know that in order for you to GO somewhere, you have to GET there!", said Cook County Commissioner Donna Miller. "This multi-agency partnership is a testament to what we can achieve when we collaborate to enhance infrastructure and benefit our communities."***



The road project is the result of a multi-agency partnership between Cook County, the Illinois Tollway, Illinois Dept. of Transportation and the Village of Justice. Cook County is leading construction of this \$28.6 million project while also providing funding, technical expertise and serving as the link between agency partners. The County secured \$13.4 million in federal Illinois Competitive Freight Program funds for the project. Cook County is providing a \$10.7 million match with funds from the Motor Fuel Tax and Rebuild Illinois Bond funds. The Illinois Tollway contributed \$4.1 million and the Village of Justice provided \$350,000 for the project. The improvements are planned to be completed by 2026.



## EVERY SURVIVOR COUNTS!

Madison County State's Attorney Tom Haine met with representatives from Metro East Every Survivor Counts on Nov. 8, to discuss the vital services this and other organizations provide to survivors of violence. Haine emphasized the importance of community support for such organizations through donations and volunteer opportunities, which are essential for sustaining their work with victims of sexual violence. The representatives from Metro East Every Survivor Counts – Pearl Campbell and Hannah Bozorgzadeh – described to Haine and his team how they offer an array of services designed to assist survivors at every stage of recovery. To learn more visit [www.metroeasteversurvivorcounts.org](http://www.metroeasteversurvivorcounts.org).

# Kane County Family Division staff offers pour painting activity to specialty court participants

What began as a wall decorating project for the recently renovated Kane County Court's Family Order of Protection Division became a collaborative effort benefitting staff and over 40 specialty court participants of the 16th Judicial Circuit.

Family Order of Protection Division Coordinator Elizabeth Williamson says that after their department was renovated to be more purposeful to individuals seeking orders of protection, they still needed to think about what type of artwork they would hang on their walls to connote a safe and welcoming space. Knowing that artwork can be expensive, and tastes vary, the staff decided they needed an abstract theme.

Williamson said, "A few years ago, during COVID, my neighbor did pour paintings, and I thought they were interesting. Our staff is creative in their own ways, and all love color and patterns. We agreed that we would like to create our artwork together and do pour paintings."

Williamson also speculated if their department's art project could be multi-beneficial by including specialty court participants in its creation. Currently, participants in the four specialty courts of Kane County — DUI Problem-Solving Court, Drug Rehabilitation Court, Treatment Alternative Court, and Veterans Court — have been provided with group opportunities such as book clubs, art shows, and movie discussions. Williamson wondered if offering specialty court participants an opportunity to assist in pour paintings could also help them have a "stake in moving forward in their treatment plan."

Williamson proposed her idea to the Presiding Judge of the DUI Problem-Solving Court, Rene Cruz, and Judge Christine Downs of the Drug Rehabilitation Court and Treatment Alternative (Mental Health) Court. A series of collaborative events was developed to create artwork for the building while participants created artwork they could keep. The staff used purple to represent standing against domestic violence, teal to support survivors of sexual assault, and blue to represent standing against child abuse in the colors they chose for their artwork. Specialty court participants could choose colors that were meaningful to them for their canvases.

Williamson said her staff, Mikaela Thorne and Cassandra Gasca, then worked in the Kane County Judicial Center jury lounge, individually with three of the four specialty courts. She said that, at first, the tension was palpable with each group. "Some participants worried they would be judged for lack of talent," but Williamson explained, "In pour painting, no brushes or tools are involved. She continued, "Participants simply picked their colors, and then we demonstrated how to pour the paint. A few seconds later, as their masterpieces began to emerge, the tension in the room evaporated. Everyone was excited about their creations; every single one was a masterpiece."

**Feedback was positive from project participants and their families, and many had brought their partners and children to the activity. Judge Rene Cruz shared, "One of the participants and his wife enjoyed it so much that they're doing painting on their date nights."**

Treatment Alternative Court Program Coordinator Julissa Gonzalez said she heard from several participants who really enjoyed the activity and that "It was nice to hear their interpretations of what their pieces reminded them of." Williamson said the pour project was exciting for a few reasons, "It was nice to see families enjoying time together and being supportive, and they all seemed to enjoy the opportunity to be creative."



Kane County Family Law Division staff display their pour painting artwork. (L-R) Cassandra Gaskas, Elizabeth Williamson, and Mikaela Thorne.

## NEWS & UPDATES

USDA Secretary Thomas Vilsack issued a disaster declaration for **Fulton County** due to losses caused by a derecho that occurred July 15 through July 18, 2024. Counties contiguous to Fulton, including Knox, Mason, McDonough, Schuyler, Peoria, Tazewell and Warren, are eligible for the same assistance.

**Will County Board** delayed a vote on a large solar farm until February. The 3,600-acre project ran into opposition from neighboring landowners. Acciona Energy may make changes in its plans to accommodate residents concerns.

Action **Brown County** is in the final stages of set-up for the return of ice skating in Mount Sterling for the holiday season, bigger than before. The rink helps drive local economic activity.

## John Deere Equipment Purchasing Program

Local governments in Illinois are eligible to receive discounts on John Deere equipment through a purchasing program established by IACBM and Deere & Company. Visit [www.ilcounty.org](http://www.ilcounty.org) for more information and to view the discount schedule.







*“Employers should review their current policies and handbooks to ensure that they are updated with the new amendments to the Illinois Human Rights Act. Further, supervisors and other employees should be trained on the new protected classes and protections afforded.”*

**Brian Smith, Heyl Royster**  
Employment and Law Practice Chair

## Illinois expands civil rights protections to employees

Recently, Governor Pritzker signed into law several bills that amend the Illinois Human Rights Act and extend civil rights protections to employees. These amendments extend the time for filing a charge of discrimination, add new protected classes, and address the growing use of artificial intelligence in the recruiting and hiring process.

### New Protected Classes

**Family Responsibilities.** One amendment to the Human Rights Act makes it unlawful for an employer to discriminate, harass, or retaliate against an individual on the basis of their “family responsibilities.” Family responsibilities means an employee’s actual or perceived provision of personal care to a family member. The meaning of “personal care,” is borrowed from the Employee Sick Leave Act, and means: “Activities to ensure that a covered family member’s basic medical, hygiene, nutritional, or safety needs are met, or to provide transportation to medical appointments, for a covered family member who is unable to meet those needs himself or herself.” 820 ILCS 191/5. Notably, nothing in the amendment obligates an employer to make accommodations or modifications to reasonable workplace rules or policies for an employee based on family responsibilities, so long as the employer’s rules or policies are applied in accordance with the Human Rights Act. 775 ILCS 5/2-104(E).

**Reproductive Health Decisions.** The Illinois Human Rights Act has also been amended to include “reproductive health decisions” as a protected class. Reproductive health decisions means, “A person’s decisions regarding the person’s use of: contraception; fertility or sterilization care; assisted reproductive technologies; miscarriage management care; health care related to the continuation or termination of pregnancy, prenatal, intranatal, or postnatal care.” 775 ILCS 5/1-103(O-2).

***These new protected classes become effective January 1, 2025.***



### Use of Artificial Intelligence

Illinois recently passed legislation, effective January 1, 2026, that prohibits the use of artificial intelligence with respect to recruiting, hiring, promotion, and other employment decisions and conditions when the use of AI “has the effect of subjecting employees to discrimination on the basis of protected classes” or to use zip codes as a proxy for protected classes. 775 ILCS 5/2-102(L)(1). When artificial intelligence is used by an employer, notice must be provided to the employees. It is anticipated that rules and regulations will further define the use of AI technology in the employment context prior to this Act taking effect on January 1, 2026.

### Extension of Deadline for Filing Charges of Discrimination with the Illinois Department of Human Rights

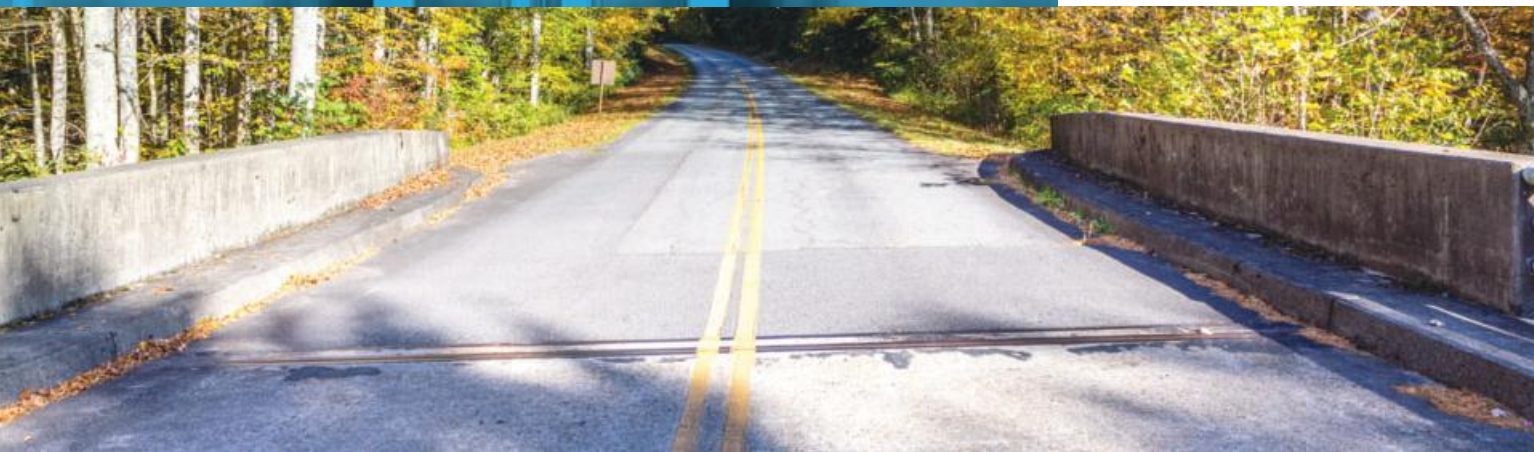
Finally, the Illinois Human Rights Act has been amended to extend the deadline for an individual to file a charge of discrimination. Currently, an individual must file within 300 calendar days after the date that a civil rights violation allegedly has been committed. The amendment extends this deadline to two years. However, charges filed under Title VII with the EEOC still must be filed within 300 calendar days after the date of the alleged civil rights violation.

***The likely outcome of this new legislation, which becomes effective on January 1, 2025, is that we will see an increase in Illinois Human Rights Act filings in state court.***

### Conclusion

Employers should review their current policies and handbooks to ensure that they are updated with the new amendments to the Illinois Human Rights Act. Further, supervisors and other employees should be trained on the new protected classes and protections afforded. Also, record retention policies should be reconsidered in light of the extension of the deadline for filing charges of discrimination. Artificial intelligence technology is rapidly changing and so too are the laws regulating it. For employers using or considering the use of artificial intelligence in making employment-related decisions, they should carefully review the amendments and upcoming regulations to ensure compliance with both state and federal law.

*Brian Smith is Chair of Heyl Royster’s Employment and Labor Practice, working with employers throughout Illinois. He provides guidance and training to employers on best practices and how to navigate the ever-changing employment landscape. [bsmith@heyloyster.com](mailto:bsmith@heyloyster.com)*



## Study reveals economic costs and opportunities of rural bridge maintenance

Leading the nation in soybean production, Illinois farmers rely on strong infrastructure, like bridges, to transport their products to market. And, with the United States Department of Agriculture (USDA) forecasting a record-setting soybean harvest of 720 million bushels for 2024, robust infrastructure is crucial to support this increased output. Agricultural productivity is also expected to grow by 15-30% over the next 20 years, so the need for efficient infrastructure will only become more critical. Recognizing this, the Illinois Soybean Association (ISA) recently commissioned a study evaluating the economic impact of maintaining reliable bridge infrastructure in Illinois.

***“Roads and bridges are the first point of connection between soybean farmers and the market,” said ISA Market Development Committee Chair Brady Holst. “Well-maintained bridges ensure farmers have timely access to processing facilities, grain elevators and transportation hubs. That’s why ISA commissioned this study to gain insights into the economic impacts of this vital infrastructure, not just for farmers, but our state as a whole.”***

The ISA study conducted a cost-benefit analysis for all roadway bridges within the State of Illinois after removing bridges in the Chicago Metropolitan Area and interstate bridges. The study also analyzed the economic impacts specific to Illinois’ top 13 agricultural-producing counties, including Bureau, Champaign, Christian, Henry, Iroquois, LaSalle, Lee, Livingston, McLean, Ogle, Sangamon, Shelby and Vermillion.

A major takeaway of the study is that every dollar invested in Illinois bridge maintenance results in \$4.97 in benefits for all roadway users. For the top 13 agricultural counties, specifically, every dollar invested in bridge maintenance results in \$3.00 in benefits for all users.

The broader impacts of investing in the maintenance of reliable bridges can include additional employment, labor income and value to the local, regional and state economies. According to the ISA study, bridge investments in the State of Illinois will provide approximately 52,640 jobs, a labor income of \$2.83 billion, and an added economic value of \$5.63 billion over the next 30 years. For Illinois’ top 13 agricultural counties, bridge investments will provide approximately 5,979 jobs, \$231.9 million in labor income and \$639.8 million in total value added.

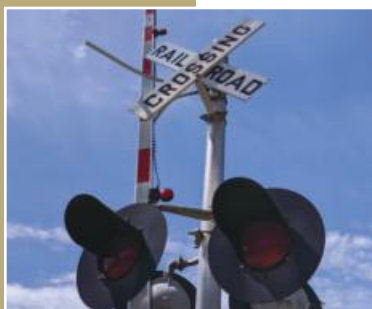
“Investing in bridges isn’t just a good deal for Illinois farmers, it’s a win for all Illinois citizens,” said Holst. “The long-term benefits of bridge repair and maintenance are significant economic opportunities for our state.”

The ISA study also underscored the need for continued investment by assessing the condition of Illinois’ 26,873 bridges statewide. Alarming, many of Illinois’ bridges are in a state of disrepair, posing significant risks. In fact, 65% of bridges statewide are in fair or poor condition.

**The study highlighted that 72% of bridges in Illinois are owned by local governments, making repair or replacement significantly challenging due to budget constraints.**

To read the full study on the economic impact of rural bridges in Illinois, visit, [ilsoy.org/market-development-study](https://ilsoy.org/market-development-study).

## ICC approves rail safety upgrades for Shelby County



The Illinois Commerce Commission (ICC) greenlit the installation of new automatic warning gates and highway grade approach improvements to enhance safety measures at multiple highway-rail grade crossings in Shelby County.

“Rail safety infrastructure improvements benefit all who live, work and travel along the train tracks,” said ICC Commissioner Michael Carrigan. “The new warning devices at these crossings will go far in reducing the risk of collisions and fostering safer travel for everyone.”

The total estimated cost of the signal designs and installation is approximately \$1,061,673. Staff recommends the Grade Crossing Protection Fund (GCPF) be used to cover 95 percent of the costs, not to exceed \$1,008,589. Union Pacific Railroad Co. is responsible for the remaining five percent of the design and installation costs, as well as all future maintenance costs.





## Lake County unveils new bird-friendly building design

Lake County officials gathered to celebrate the bird-friendly enhancements at the Lake County Central Permit Facility in an effort to mitigate bird strikes against glass windows.

After a study was conducted at the facility, the building was retrofitted with improvements in high-strike zones. Proven bird-friendly modifications were added to the building, including a dot pattern applied to the windows on the front of the facility and paracord hung four inches apart on the south side of the building.

The Central Permit Facility is now the first Lake County government building outfitted with a bird-friendly building design. Earlier this year, the Lake County Board approved amendments to the building code to mitigate bird collisions with glass on new and renovated non-residential buildings in unincorporated Lake County as well as a policy for newly constructed Lake County government facilities.

"Incorporating bird-friendly building design may prevent the death of thousands of birds every year," said Lake County Board Chair Sandy Hart. "I'm proud that Lake County is making these simple, cost effective improvements and continues to be a leader in protecting wildlife."

Lake County lies within the path of the busy Mississippi Flyway, one of North America's major bird migratory routes, with millions of birds flying through the area each year. Bird collisions

into glass have become a common occurrence in our region and nationwide. It is estimated over 1 billion birds are killed annually in the United States due to building strikes. Birds do not see glass the way humans do, making it an invisible threat, and the reflection of trees in glass further confuses birds leading to additional collisions.

***"Lake County is committed to reducing man-made threats to our bird populations," said Paul Frank, Lake County Financial and Administrative Committee Chair. "Earlier this year we adopted one of the region's first bird-friendly building design ordinances. This is an exciting step today as we lead by example adding low-cost decals to our own buildings in Lake County."***



While the Central Permit Facility is the first bird-friendly Lake County government building, it won't be the last. The Regional Operations and Communications Facility, currently under construction in Libertyville, is being built as a bird-friendly facility.

Learn more about the County's sustainability efforts at [lakecountyil.gov/sustainability](https://lakecountyil.gov/sustainability).

## NEWS & UPDATES



Eleven farmers and small business owners in **Piatt, Madison and Macoupin Counties** will receive a combined \$952,249 in Rural Energy for America Program (REAP) grant funding from the U.S. Department of Agriculture. These funds will go directly to energy efficiency upgrades – namely the buildout of new solar arrays – that will lower energy bills for recipients. In total, the solar energy capacity added from this funding will generate \$140,000 in energy savings per year for local businesses, and the energy generated from the new installations is enough to power 75 homes. The Rural Energy for America Program offers guaranteed loan financing and grants to agricultural producers and rural small businesses for renewable energy systems or to make energy efficiency improvements. To learn more visit <https://www.rd.usda.gov/>.

**Madison County** approved more than \$5.7 million in funding to upgrade its emergency radio system for first responders. The county board approved the purchase of 803 radios for \$5.18 million and 705 pagers at \$564,509. The county is using approximately \$4.7 million in American Rescue Plan Act funding for the project and the remaining funds are being supplied by ETSB.

A \$5 million state grant will keep the doors open for a manufacturer in **McDonough County**. Vaughan and Bushnell Manufacturing was on the verge of closing earlier this year after 155 years in business. The grant helps fellow toolmaker Marshalltown acquire the company with around 130 employees.



# ADDITIONAL ITEMS

Illinois Department of Commerce  
& Economic Opportunity  
Southeast Region Weekly Update



## Illinois Department of Commerce & Economic Opportunity

JB Pritzker, Governor

### Southeast Region Weekly Update December 16, 2024

#### Tourism Attractions Grant and Tourism Private Sector Grant

#### **Application deadline December 20!**

Governor JB Pritzker and the Illinois Department of Commerce and Economic Opportunity (DCEO) announced \$2.3 million in tourism funding through two grant programs, the Tourism Attractions Grant Program (\$1.7 million) and the Tourism Private Sector Grant Program (\$600,000). Eligible entities can apply for grants to develop and improve new and existing tourism attractions through the Tourism Attractions Grant Program as well as grants to support and attract events and festivals through the Tourism Private Sector Grant Program in an effort to boost tourism across the state and welcome more visitors. Grantees will be selected through a competitive Notice of Funding Opportunity (NOFO) process.

The \$1.7 million Tourism Attractions Grant Program will provide funding for the development or improvement of tourism attractions in Illinois, such as museums, recreation areas, amusement parks, and more. The goal of the program is to provide assistance for projects that increase the economic impact of tourism throughout Illinois by increasing visitation rates, boosting hotel occupancy, increasing local hotel and sales tax revenue, and more.

Additionally, DCEO is allocating \$600,000 through the Tourism Private Sector Grant Program which provides funding to entities to attract, host and develop new or enhanced events and festivals across Illinois. The grant opportunity is open to non-profits, government entities, for-profit institutions, and local promotional groups and as defined in state statute, matching funds must be provided by private sector entities, which is the origin of the program's name. Grant funds can be used for a variety of purposes that support new, expanded, or enhanced events and festivals including advertising and marketing, transportation, building or equipment rental, receptions and banquets, registration, entertainment, and more.

Eligible applicants for both tourism grants include counties, municipalities, not-for-profit organizations, local promotion groups, and for-profit entities, and Tourism Attraction grants are also open to units of local government.

For the Tourism Attraction program, qualified entities can apply for grants between \$15,000 to \$200,000, with a 1:1 match required. **Applications will be accepted until December 20, 2024, at 5:00 p.m.** To view the NOFO and apply for the grant, please visit the [DCEO website](#).

Eligible entities can apply for Tourism Private Sector grants between \$10,000 to \$50,000, with a 1:1 match requirement. **Applications will be accepted until December 20, 2024, at 5:00 p.m.** To view the NOFO and apply for the grant, please visit the [DCEO website](#). Interested parties are also encouraged to reach out to CEO.GrantHelp@illinois.gov for application assistance.

## Office of Trade and Investment

### [Expo Manufactura](#) | Monterrey, Mexico | February 11 –13, 2025

Expo Manufactura 2025 is the leading platform integrating the most influential communities for advanced manufacturing. National and international companies showcasing innovative solutions for the automotive/auto parts, aerospace/aeronautics, energy, medical devices, home appliances, and electronics industries. The show has five specialized pavilions for plastics, automation, additive manufacturing, medical manufacturing, industrial printing, and the newest ETMS pavilion (experienced technology solutions for manufacturing).

With over 280 exhibitors and 9200 visitors, Expo Manufactura is the most important meeting place for the manufacturing and processing industry in Mexico. Located in Monterrey, the center of Mexican manufacturing, this show will showcase the latest in manufacturing technology.

The Dept. of Commerce and Economic Opportunity's Office of Trade and Investment invites small businesses to exhibit in the Illinois Pavilion at Expo Manufactura 2025 in Monterrey **February 11-13, 2025**. Participation fee: \$750. Also, eligible small businesses can also apply for ISTEP funding for 25%-75% partial reimbursement of lodging and airfare costs. **Registration deadline: December 13, 2024**. For more information contact Chris Sedgwick, International Trade Specialist – Americas at Chris.Sedgwick@illinois.gov

### TradeWinds The Americas - Webinar Series

- [Doing Business in Colombia](#) – **December 19, 2024 @ 1:00pm EST**

**Why attend?** Attendees will hear, firsthand, from the experts about the region's market potential, as well as business opportunities.

**Registration Cost:** \$25 per webinar, per participant. Prior to submitting payment, please select the webinar(s) of interest. [Registration Guide](#)

## Low Income Energy Home Assistance Program (LIHEAP)

The Illinois Department of Commerce and Economic Opportunity (DCEO) released information about this year's Low Income Home Energy Assistance Program (LIHEAP) to support income eligible households with utility costs. **LIHEAP will begin accepting applications on October 1, 2024, through August 15, 2025, or until funds are exhausted. All income eligible households are now eligible to apply.** They can apply by visiting [helpillinoisfamilies.com](http://helpillinoisfamilies.com) or by visiting their local agency (a list of partners throughout the state can be found [here](#)). Families can also call 1-833-711-0374 for assistance in 30 languages.

LIHEAP provides one-time payments directly to energy service providers on behalf of recipients. While the amount of support varies based on the needs of individual families, last year over 333,000 households received LIHEAP, with an average of over \$724 per household. All families who meet the qualifications and provide proper documentation will receive support until funding is exhausted. Families who earn up to two times the federal poverty level are eligible to receive support through LIHEAP. A chart with eligible income thresholds can be found on the [webpage](#).

## CEJA Updates



If you haven't already, please sign up for our mailing list [HERE](#), so you can receive updates in your email as they are announced. Finally, stay tuned to the [DCEO CEJA Updates and Program Status page](#) for additional announcements and program information.

## Illinois Works Bid Credit Program

Contractors or subcontractors that employ apprentices that have completed the Illinois Works Pre-Apprenticeship Program on any project (stated or privately funded) are eligible to earn bid credits they can use to make their bids for future state-funded public works projects more competitive. The Illinois Works Bid Credit Program provides bid credits for both hiring and retaining graduates.

For general program questions, please contact the Illinois Works Bid Credit Program at [CEO.BidCreditProgram@illinois.gov](mailto:CEO.BidCreditProgram@illinois.gov). If you're a state agency seeking information regarding the Bid Credit Program, email Rebecca Bailey, Senior Bid Credit Program Manager at [Rebecca.j.bailey@illinois.gov](mailto:Rebecca.j.bailey@illinois.gov). For additional information, please download the [Bid Credit Program One sheeter](#). To view application information and apply for the Bid Credit Program, please visit the [DCEO website](#).

### Interested in joining the Illinois Works Bid Credit Program?

If you are a contractor or subcontractor and are interested in registering for the Bid Credit Program, complete the [Contractor Registration Form](#) today!

Learn more about the Bid Credit Program at an upcoming information webinar.

*\*Recordings of our past webinars can be found on the Illinois Works [Bid Credit Program Partner Guide](#).*

## Office of Accountability

Curious about the grant lifecycle or wanting to learn more about the different facets of grants? Do you have a grant-related question that you would like answered in real time? DCEO is pleased to offer three training options for current and potential grantees. Interested in participating in a training session? Sign up [here](#)

### Virtual Office Hour Q & A - Tuesdays at 2pm:

Join for a virtual question and answer session via Webex in which potential and current Grantees may attend to ask questions and seek assistance. Technical Support Managers will be online to field questions, demonstrate steps, or provide instructions as needed to assist entities and individuals with the grant process.

### Pre-Qualification Training – 1<sup>st</sup> Wednesday of the month 9AM:

This slide presentation will cover Pre-Qualification requirements. Pre-qualification is required of all grantees with the State of Illinois and must be maintained throughout a grant program. To be in pre-qualified status means that all required registrations have been met and an entity is in good standing and able to conduct business with the State of Illinois. Join DCEO's Technical Support Team as we explain each step in the pre-qualification process and how to get started.

### Various topics Training – 3<sup>rd</sup> Wednesday of the month 9AM:

This slide presentation will discuss important grant-related topics pertaining to grant management. Each month we will discuss a different component, process, or emerging practice that can benefit potential and existing grantees. Future topics offerings include:

- **12/18/24 Audit Submissions:** This training will introduce grantees to the different Audit types, requirements, and the importance of record retention.

**For a complete list of current DCEO grant opportunities, upcoming grant trainings, video resource library and Grant Help Desk assistance, visit [DCEO Grants \(illinois.gov\)](https://illinois.gov/dceo/grants)**

Grant opportunities include:

Tourism Private Sector – Click [here](#) **Deadline December 20, 2024**

Tourism Attraction – Click [here](#) **Deadline December 20, 2024**

Equitable Energy Future Grant Program – Click [here](#) **Deadline December 31, 2024**

Route 66 Grant Program – Click [here](#) **Deadline January 8, 2025**

SBIR/STTR Match Program - Click [here](#) **Deadline June 30, 2025**

Illinois Returning Residents Clean Jobs (CEJA) - Click [here](#) **Deadline Rolling**

Federal Grant Support Program - Click [here](#) **No specific due date but must submit at least 3 weeks ahead of federal application**

CDBG Economic Development Program - Click [here](#) **Deadline Rolling**

## Webinars & Events

### **Master TIF Reporting Webinar**

**Date and time:** Thursday, January 9th 10:00 - 11:00 AM

[Register](#) : The cost is free for ITIA Member Communities | \$50 for non-members

Join the Illinois Tax Increment Association for any upcoming webinar regarding annual TIF reporting requirements, presented by the Illinois Comptroller's Office Local Government Division.

This informative session will provide everything you need to know about TIF reporting, covering the **WHO, WHERE, HOW, WHAT, and WHEN** to report.

### **Re-Entry Virtual Job Fair**

**Date and time:** Tuesday, January 28th 1:00 - 3:00 PM

Register: Registration is required. Please contact [Freddie.L.Buckingham@illinois.gov](mailto:Freddie.L.Buckingham@illinois.gov) for more information.

The Illinois Department of Employment Security, New York University, and Illinois Department of Corrections would like to invite you to participate in a Virtual Job Fair highlighting your company and job opportunities for Returning Citizens to the Southern Illinois Area.

## Kaskaskia College Workforce Wednesday Schedule

**Date and time:** Wednesday's starting January 26th 1:00 - 4:00 PM

**Register:** each class is \$30 per person

Essential Workplace Skills (EWS) is a series of six, 3-hour workshops that develop critical professional skills and improve the performance of the “doers” in your organization, whether they serve customers or coworkers.

Questions? Call 618-545-3255 or email [ce@kaskaskia.edu](mailto:ce@kaskaskia.edu)

Communicating Effectively

Date & Time: January, 22, 2025 | Crisp Technology Center in Centralia

Practicing Professionalism at Work

Date & Time: February 5, 2025 | Salem Education Center

Advancing Equity, Diversity and Inclusion

Date & Time: February 19, 2025 | Salem Education Center

Understanding Customer Service Essentials

Date & Time: March 5, 2025 | Crisp Technology Center in Centralia

Navigating Challenges and Stressors

Date & Time: March 19, 2025 | Nashville Education Center

Thinking Critically at Work

Date & Time: April 9, 2025 | Crisp Technology Center in Centralia



**KASKASKIA COLLEGE** **WORKFORCE WEDNESDAYS**

### ESSENTIAL WORKPLACE SKILLS

Essential Workplace Skills (EWS) is a series of six, 3-hour workshops that develop critical professional skills and improve the performance of the “doers” in your organization, whether they serve customers or coworkers. The workshops below are offered on Wednesdays from 1-4pm. Each workshop is priced at \$30 per person\*.

**COMMUNICATING EFFECTIVELY**  
January 22, 2025 - Crisp Technology Center in Centralia  
In this session, get more strategic about communication as a professional skill. Learn how to customize your approach and get the best results.

**PRACTICING PROFESSIONALISM AT WORK**  
February 5, 2025 - Salem Education Center  
Learn how to positively influence coworkers and customers, relate to diversity, and adapt to various work environments. Understand how to use feedback to improve performance and be seen as a problem-solver.

**ADVANCING EQUITY, DIVERSITY AND INCLUSION**  
February 19, 2025 - Salem Education Center  
Explore how to approach and improve interactions with others, so they feel involved and respected. Walk away with a plan to address implicit bias and contribute to an inclusive, high-performing workplace.

**UNDERSTANDING CUSTOMER SERVICE ESSENTIALS**  
March 5, 2025 - Crisp Technology Center in Centralia  
Expand communication skills, including use of technology, to serve internal and external customers equally well. Learn recovery steps that rebuild customer loyalty. Leave ready to provide professional customer service.

**NAVIGATING CHALLENGES & STRESSORS**  
March 19, 2025 - Nashville Education Center  
Adopt strategies such as a proactive mindset and what-if thinking to anticipate problems before they arise. Leave with an action plan that promotes resilience in the face of workplace demands.

**THINKING CRITICALLY AT WORK**  
April 9, 2025 - Crisp Technology Center in Centralia  
Explore the skills and strategies behind critical thinking - what it is and how to show it. Explore techniques for evaluating solutions and communicating them to key stakeholders.

\* This program is made possible by a workforce training grant from the Illinois Community College Board, which helps offset the cost of the classes for participants.

Questions? Call: (618) 545-3255 or email [ce@kaskaskia.edu](mailto:ce@kaskaskia.edu)  
For the full class schedule & registration scan the QR Code or visit:  
<https://www.kaskaskia.edu/wfce/continuing-and-community-education/ce-registration/>



## IDOR Tax Education Webinar Series

2025 Tax Changes & Updates

Recordings are now available for you to catch up on all the essential tax changes and updates coming in 2025. Dive in and get informed—don't miss out on this important information!

### Webinar Recordings

2025 Tax Changes and Updates

- [Individual Income Tax](#)
- [Earned Income Tax Credit & Illinois Child Tax Credit](#)
- [Schedule M](#)
- [Invest in Kids](#)
- [Illinois Gives](#)
- [Publications](#)
- [Withholding and Business Income Tax](#)
- [Sales Tax](#)
- [MyTax Illinois](#)
- [Miscellaneous](#)
- [Volunteer Emergency Worker Tax Credit](#)

## Other Federal and State Agency Grants & Programs

### **Illinois EPA Unsewered Communities Planning Grants**

Illinois Environmental Protection Agency (EPA) Acting Director James Jennings announced a new funding opportunity to assist communities where there are currently no wastewater collection and/or treatment facilities. Illinois EPA is making \$1 million available for grants through the Unsewered Communities Planning Grant Program, which will assist small and disadvantaged communities in developing a project plan that identifies a solution to wastewater collection and treatment needs. A Notice of Funding Opportunity (NOFO) has been posted to the [Illinois EPA website](#).

The Unsewered Communities [Planning Grant Program](#) (UCPGP) provides grant funding to develop a plan that will address problems associated with the collection and treatment of wastewater in an unsewered community. Ultimately, this information can be used in an application for a project that would be funded by the Illinois Unsewered Communities [Construction Grant Program](#).

Funding for the UCPGP is made possible by utilizing a portion of Illinois EPA's Water Pollution Control Loan Program Loan Support funds generated from loan repayments. Applicants that qualify can receive funding up to \$30,000, and Illinois EPA expects to fund up to 50 grants.

All required forms and information are available on the [Illinois EPA's UCPGP webpage](#). **The application period will remain open until all funding has been expended.** Applications will be reviewed for eligibility and completeness and awarded on a first-come, first-serve basis. Applicants must be pre-qualified through the [Grant Accountability and Transparency Act \(GATA\) Grantee Portal](#).

### **OSFM New Fire Station Construction and Rehabilitation Grant**

The Office of the Illinois State Fire Marshal (OSFM) is announcing the opening of the application period for our new Fire Station Construction and Rehabilitation Grant Program. The Fire Station Construction and Rehabilitation Grant program provides grants up to \$350,000 for the construction or rehabilitation of fire stations with a total of 5 million dollars available to departments across the state. **Applications must be electronically submitted or postmarked no later than February 28, 2025.**

In order to be eligible to receive these grants departments must have an active registration with SAM.gov and also be registered with the state's Grantee Portal. Also, applicants must be NFIRS compliant for at least the last two years. The two-year required reporting period will be from December 2022 through November 2024. Fire departments are required to report all incidents responded to, including ambulance calls.

To learn more about the grant program and to find the application please visit our website at [sfm.illinois.gov/iam/firedepartment/grants-and-loans.html](http://sfm.illinois.gov/iam/firedepartment/grants-and-loans.html).

### **Illinois EPA Energy Efficiency and Conservation Block Grant Program**

The Illinois Environmental Protection Agency's (EPA) Office of Energy is announcing a fourth Notice of Funding Opportunity available to municipalities and counties through the Energy Efficiency and Conservation Block Grant (EECBG) Program for the completion of energy efficiency building audits and/or building upgrades identified in a published energy or climate action plan. Awards for projects will range from \$50,000 to \$250,000 with a total award distribution over \$1,000,000. Examples of eligible projects include installation of insulation, energy

efficiency lighting, HVAC upgrades, weather sealing, and retrofit and/or replacement of windows and doors in publicly owned buildings.

Grant applications will be competitively scored based on funding justification, projects located in environmental justice areas of concern, energy burden, areas of co-op or municipally owned electric, and partnerships between local units of governments and organizations, or where planning benefits multiple communities. Application materials are available at the [Illinois EPA Office of Energy webpage](#). **The application period closes at 5:00 pm (CST) on February 3, 2025.** Municipalities and counties eligible for direct formula funding through the U.S. DOE are not eligible for funding through this state program.

Illinois' EECBG Program invests U.S. Department of Energy (U.S. DOE) Infrastructure Investment and Jobs Act (IIJA) funds in energy planning, building energy audits, and energy efficiency projects. To date, the Program has awarded \$1,837,082.55 to fourteen (14) municipalities and counties statewide to develop or update comprehensive energy plans and complete building inventory audits and energy efficiency projects.

For more information about Office of Energy programming, including the Energy Efficiency and Conservation Block Grant Program, please visit <https://epa.illinois.gov/topics/energy.html> or call 217-785-8841. More information on the U.S. DOE EECBG is available at <https://www.energy.gov/infrastructure/articles/doe-iija-congressional-report>

### **IDOT Illinois National Electric Vehicle Infrastructure (NEVI) Program**

The Illinois Department of Transportation has announced the [second Notice of Funding Opportunity](#) of the Illinois National Electric Vehicle Infrastructure (NEVI) Program, which will provide approximately \$24 million for the construction of charging stations along Illinois interstates. This second funding opportunity aims to make approximately 20 awards, building upon the 37 awards from the [first NEVI funding opportunity](#) IDOT announced in September and aligning with the State of Illinois goal to deploy 1 million electric vehicles on Illinois roadways by 2030.

**Applications for funding must be submitted by Tuesday, December 17, 2024, at 11:59 p.m Central Time.** All application materials can be found on IDOT's website at [idot.click/drive-electric](http://idot.click/drive-electric). Awards are anticipated to be announced in early 2025. Selected locations will have at least four fast-charging ports; when complete, these projects will provide access to fast charging at least every 50 miles along Illinois interstates.

### **IEPA Residential Sharps Collection Program**

Illinois Environmental Protection Agency (Illinois EPA) Acting Director James Jennings announced an additional \$400,000 in funding available to units of local government to conduct collection and disposal of household sharps for their residents. Sharps, including needles, syringes, and lancets, collected from private citizens are a household waste. Through the grant program, Illinois EPA provides funding for grantees to operate a sharps collection station, as defined in Section 3.458 of the [Illinois Environmental Protection Act](#), and disposal of the collected sharps as Potentially Infectious Medical Waste (PIMW) rather than comingled with other household items.

Grant funding of up to \$35,000 per applicant is available to cover expenses incurred in collecting, storing, and disposing of used sharps. Eligible expenses include costs to obtain collection containers for use by individual residents, collection receptacles to store sharps at the sharps collection station, mobilization fees assessed by a permitted PIMW transporter to pick-up collected sharps, and disposal fees for the collected sharps. All required

forms and information can be found at: <https://epa.illinois.gov/topics/waste-management/waste-disposal/medication-disposal/sharps/residential-sharps-collection-program.html>.

**Applications for the Residential Sharps Collection Program will be accepted until funding is expended or June 30, 2025.** Applicants must be pre-qualified through the [Grant Accountability and Transparency Act \(GATA\) Grantee Portal](#).

## **IEMA-OHS Urban Area & Statewide Non-Profit Security Grant Program**

The Illinois Emergency Management Agency and Office of Homeland Security (IEMA-OHS) was notified by the Federal Emergency Management Agency (FEMA) on October 28, 2024, of two grant opportunities for non-profit organizations across Illinois. Available funding for these two grant opportunities for the Fiscal Year (FY) 2024 Nonprofit Security Grant Program National Security Supplemental (NSGP-NSS) is \$210 million nationally.

The **FY 2024 Urban Area Nonprofit Security Grant Program National Security Supplemental (NSGP-NSS-UASI)** will provide a total of \$105 million nationally to eligible 501(c) (3) organizations who are deemed at high-risk of a potential terrorist attack and are located in one of the FY 2024 UASI-eligible urban areas. The designated urban area for Illinois is Cook County.

The **FY 2024 Statewide Nonprofit Security Grant Program National Security Supplemental (NSGP-NSS-S)** will provide a total of \$105 million nationally to eligible 501(c)(3) organizations who are deemed at high-risk of a potential terrorist attack located outside of Cook County.

IEMA-OHS, as the State Administrative Agency, will issue these competitive grants, up to \$200,000, to applicants that are approved by the Grants Program Directorate/FEMA. Eligible non-profit organizations with one site may apply for up to \$200,000 for that site. Eligible non-profit organizations with multiple sites may apply for up to \$200,000 per site, for up to three sites, for a maximum of \$600,000 per sub-applicant, per funding stream. The period of performance is 36 months.

Both NSGP-Urban Area and NSGP-National Security Program funds must be used for security enhancements activities, which can be accomplished through the purchase or installation of security equipment on real property (including buildings and improvements) owned or leased by the non-profit organization, as well as through contracted security personnel. Security enhancements must be for the location(s) that the nonprofit occupies at the time of the application, and the projects must be fully completed during the three-year performance period.

**Complete applications from eligible nonprofit organizations must be submitted no later than 5:00 p.m. CDT on Wednesday, December 18, 2024.**

To learn more about this funding opportunity, eligible applicants should visit the IEMA-OHS website: [https://iemaohs.illinois.gov/content/dam/soi/en/web/iemaohs/hs/documents/grants/uasi-nsgp/uasi-nsgpnofo\\_uasi\\_nsgp.pdf](https://iemaohs.illinois.gov/content/dam/soi/en/web/iemaohs/hs/documents/grants/uasi-nsgp/uasi-nsgpnofo_uasi_nsgp.pdf) and download the Notice of Funding Opportunity (NOFO). For questions on the application process, email [EMA.ITTF.grants@illinois.gov](mailto:EMA.ITTF.grants@illinois.gov) Additional information about these grant programs are located on the FEMA website: <https://www.fema.gov/grants/preparedness/nonprofit-security> Illinois Emergency Management Agency and Office of Homeland Security (IEMA-OHS): [Ready.Illinois.gov](https://Ready.Illinois.gov)

## **IEPA EV Rebate Program**

The Illinois EPA will open the next EV Rebate Program funding round on **January 21, 2025**. The funding round will run **from January 21, 2025, to April 30, 2025**. Illinois residents purchasing a new or used all-electric passenger



vehicle (\$4,000) or all-electric motorcycle (\$1,500) from an Illinois licensed dealer are eligible for the rebate. Applicants that certify as low income are given priority in disbursement of the rebates.

EV rebates are subject to the availability of funds for each cycle. The Illinois General Assembly has appropriated \$14 million to Illinois EPA for the current fiscal year, which ends on June 30, 2025. Actual funding amounts will be determined by the amount of money available in the Electric Vehicle Rebate Fund, not to exceed \$14 million. The Illinois EPA is announcing the funding round now to allow Illinois residents time to plan vehicle purchases.

Applicants must apply during the rebate cycle window and within 90 days of purchase of the vehicle. The application and instructions will be available shortly before the opening of the rebate cycle on the Illinois EPA's [Electric Vehicle Rebate Program](#) webpage.

Eligibility requirements for an EV rebate in Illinois are set forth in the Illinois EPA's regulations at [35 Ill. Adm. Code 275](#). These requirements include, but are not limited to:

- The purchaser must reside in Illinois at time of vehicle purchase and at the time the rebate is issued.
- An applicant may not previously have received an Electric Vehicle Rebate.
- The vehicle must be purchased from a dealer licensed by the Illinois Secretary of State.
  - Rented or leased vehicles do not qualify for the rebate.
  - Vehicles purchased from an out-of-state dealership, and vehicles delivered to or received by the purchaser out-of-state are not eligible for a rebate.
- The purchaser must apply for the rebate within 90-days after the vehicle purchase date.
- The purchaser must retain ownership of the vehicle for a minimum of 12 consecutive months immediately after the vehicle purchase date.
- The rebate amount cannot exceed the purchase price of the vehicle.

Applicants will need to submit the following along with the information contained in the rebate application:

- Copy of the bill of sale, purchase invoice, or purchase agreement from an Illinois dealership;
- Documentation of proof of purchase, such as a copy of a canceled check, an invoice or bill showing that the applicable amount has been paid or that no remaining balance exists, or loan documents
- Copy of the Illinois vehicle registration or temporary permit provided by the dealership at the time of sale/delivery; and
- IRS W-9 or W-8 form

### **Illinois Farm Bureau Rural Development Grant**

The 2024-2025 Illinois Farm Bureau (IFB) Rural Development Grant Program officially opened on Tuesday, October 1, with **applications being accepted through Wednesday, December 18, 2024**. In conjunction with county Farm Bureaus, IFB will award a total of \$100,000 spread across multiple grants. The purpose of this program is to develop partnerships by providing funding through the county Farm Bureaus for investment in rural development projects being implemented in a community or county that will positively impact Farm Bureau members and other residents. Successful rural development projects will improve the economic well-being and/or quality of life in their community or county. To discuss your project and request a link to the online JotForm application, please

contact your county Farm Bureau. For more information, including FAQs, please visit [ilfb.org/rdgrants](http://ilfb.org/rdgrants) . **Grant recipients will be notified by January 31, 2025.**

## **IEPA Announces Expanded Eligibility for Energy Efficiency Grants**

Illinois Environmental Protection Agency (EPA) Acting Director James Jennings announced the expansion of two energy efficiency grant opportunities. The Energy Efficiency Assessment Program and the Energy Efficiency Trust Fund Program provide funding for energy efficiency assessments and upgrade projects at eligible properties serving residents receiving housing assistance. These grant programs will now accept applications statewide for single-family residential and multifamily properties with up to 20 dwelling units serving residents receiving housing assistance.

The Energy Efficiency Assessment Program and the Energy Efficiency Trust Fund Grant Program give organizations the tools to identify renovations that will improve both energy efficiency and comfort of the buildings and then fund those projects. Eligible applicants include public housing authorities, units of local governments, or nonprofit organizations throughout Illinois that serve residents using housing assistance programs. **Both programs will make awards on a first-come, first-serve basis and will remain open until funds are depleted.** For eligibility and application information, visit:

- Energy Efficiency Assessment Program <https://epa.illinois.gov/topics/energy/energy-efficiency/energy-efficiency-assessment-program.html> Send EE Assessment Program questions to Rebecca Luke, Office of Energy - Energy Projects Coordinator at [Rebecca.J.Luke@Illinois.gov](mailto:Rebecca.J.Luke@Illinois.gov).
- Energy Efficiency Trust Fund Grant Program <https://epa.illinois.gov/topics/energy/energy-efficiency/energy-efficiency-trust-fund-grant.html> **Still have questions?** Review the FAQ Document Link OR send EE Trust Fund Grant Program questions to Rebecca Luke, Office of Energy - Energy Projects Coordinator at [Rebecca.J.Luke@Illinois.gov](mailto:Rebecca.J.Luke@Illinois.gov)

Before applying to the grant program, applicants must be pre-qualified through the Grant Accountability and Transparency Act (GATA) Grantee Portal, <https://gata.illinois.gov/>. For more information about these grant programs and other Office of Energy efforts to increase energy efficiency and resiliency please visit <https://epa.illinois.gov/topics/energy.html>

## **Helpful Resources**

### **Grant Help Desk Resources DCEO Office of Accountability**

- Office Hours for Grantees – Office of Accountability is hosting a weekly office hour **every Tuesday from 2-3pm** for any questions grantees or potential grantees may have.
- [Sign up for any of these sessions with this link](#)
- **Email Us:**
- [ceo.granthelp@illinois.gov](mailto:ceo.granthelp@illinois.gov)
- Or use our Inquiry Form: <https://app.smartsheet.com/b/form/df9d38efa4e241218ced486c54f3c109>
- **Visit Our Website:**
- <https://dceo.illinois.gov/aboutdceo/grantopportunities.html>
- Video Training & Resources Library [Video Training & Resources \(illinois.gov\)](#)



## Grant Accountability and Transparency (GATA)

- GATA Grantee Portal: <https://grants.illinois.gov/portal/>
- GATA Grantee Portal New User Guide: <https://www2.illinois.gov/sites/GATA/Documents/Resource%20Library/GATA%20New%20User%20Guide.pdf>
- GATU Resource Site: <https://gata.illinois.gov/>
- Catalog of State Financial Assistance (CSFA): <https://gata.illinois.gov/grants/csfa.html>
- DCEO Current Grant Opportunities: <https://dceo.illinois.gov/aboutdceo/grantopportunities/grants.html>

Audit Report Review Process Manual:

<https://gata.illinois.gov/content/dam/soi/en/web/gata/documents/audit/audit-manual-august-2018-revision.pdf>

## Workforce Development – Office of Employment & Training

The Office of Employment and Training supports innovative workforce programs and career, training and employment services that connect employers to a highly skilled workforce. Providing assistance and resources for job seekers is central to Illinois' commitment to ensuring that businesses thrive in our state.

Programs and services:

- [Illinois workNet®](#)
- [WIOA Works Illinois](#)
- [Apprenticeship Illinois](#)
- [Trade Adjustment Assistance Program \(TAA\)](#)
- [WIOA Success Stories](#)
- [More Programs and Resources](#)
- [Illinois Workforce Development System \(IWDS\)](#)
- [Climate and Equitable Jobs Act](#)

## American Rescue Plan (ARPA) for Non-Entitlement Units of Local Government (NEU)

Do you have questions about ARPA? Check out the Technical Assistance page on our DCEO website. Click [here](#)

August 8, 2024 - offices hours presentation slides Click [here](#)

FAQs: View [frequently asked questions](#) about this program.

**Need help?** To ask a question or request a support call, contact the NEU Support Team at either [ILARPA@crowe.com](mailto:ILARPA@crowe.com) or [CEO.CURE@illinois.gov](mailto:CEO.CURE@illinois.gov). To ask a question about the U.S Treasury Reporting Portal, please contact [covidrelieftsupport@treasury.gov](mailto:covidrelieftsupport@treasury.gov).

## DCEO Website – <https://dceo.illinois.gov>

The Illinois DCEO website includes a page dedicated to current state and federal grant opportunities as well as Grantee resources. Click [here](#) to find valuable information!

## Join DCEO's Team

DCEO's Team is expanding around the state, including on Team RED. To apply for these jobs, please go to the Work4Illinois website at <https://illinois.jobs2web.com/> and use the search function to find the positions for our department.

**Posting closing 12/17/24**

CENTRAL ILLINOIS WORKFORCE REGIONAL MANAGER – SPSA, Opt. 1 – Office of Employment & Training – Sangamon County

**Posting closing 12/18/24**

ECONOMIC DEVELOPMENT REPRESENTATIVE II – SPANISH SPEAKING – Office of Entrepreneurship, Innovation & Technology – Sangamon County

**Posting closing 12/23/24**

LIVE THEATER & FILM TAX CREDIT COORDINATOR – Illinois Film Office – Cook County

**Following DCEO & Connecting with Team RED**

If you have upcoming meetings or events and would like DCEO to participate, please reach out to us. Follow us on our social media channels for real time updates.

Facebook: @illinoisdceo

LinkedIn: Illinois Department of Commerce & Economic Opportunity

# **ADDITIONAL ITEMS**

United Counties Council of Illinois  
Laws taking Effect January 1, 2025  
For Local Governments



UNITED COUNTIES  
COUNCIL *of* ILLINOIS

***List of Laws taking effect Jan. 1, 2025 for local governments***

SB 694 - Allows counties to increase the fees allowed in the predictable fee schedule if the increase is justified by an acceptable cost study or internal analysis of a minimum of 3 years. Requires an increase to be adopted via ordinance or resolution.

SB 1102 - Provides that the Shelby County Board may form, fund, and operate a volunteer rescue squad to assist law enforcement, firefighters, emergency disaster response, and any other first responder services within Shelby County.

SB 2197 - Provides that the Independent Juvenile Ombudsman within the Department of Juvenile Justice must also serve as the ombudsman for county-operated juvenile detention facilities, in addition to DJJ facilities.

SB 2617 - If a county government does not have their own health department, the county government will work with an adjacent health department, including Mobile Farmers Market, to register cottage food operations in the county's jurisdiction and take care of complaints, inspections, fees and penalties.

SB 2751 - Prevents a veteran with a disability or their caregiver to be charged a building permit fee for improvements to the residence that are required to accommodate the veteran's disability. The County/ Municipality is in charge of determination of proof.

SB 2779 - Requires counties to indemnify and hold harmless a physician who has been designated by the county or the coroner's office to perform autopsies for all of the physician's acts.

SB 2876 - Requires owners and operators of large event facilities to participate in their respective county recycling program and send recyclable materials from the facility to a recycling center.

SB 3173 - Permits a county to lease, license, or grant access to the use of infrastructure, including fiber optic cables, that the county owns or controls to public or private entities to allow for the delivery of broadband services.

SB 3279 - Allows the Illinois Emergency Management Agency and the Office of Homeland Security to approve requests for terminating licenses of milling facilities after the local municipality or county adopts ordinances restricting ground water use and addresses public safety.

SB 3342 - Requires 24 hour notice to be given before the state or a unit of local government applies a pesticide intended to control mosquitoes to a public right-of-way.

SB 3405 - A county may use funds designated by law or ordinance for transportation purposes to fund rides for persons to attend problem solving-courts. The county may enter into an intergovernmental agreement with another unit of local government for purposes of providing rides to problem-solving court.

SB 3418 - Counties under township organization or Counties organized as a commission form of Government with a road district, a board of trustees may elect or appoint a highway commissioner or clerk to provide highway commissioner or clerk services.

SB 3448 - IEMA must provide more thorough, accurate information on exact locations of Tier II chemicals to local and county emergency response dispatchers and planners.

SB 3566 - Landfills in counties with a population over 250,000 (rather than landfills in counties with a population over 275,000) must provide and operate facilities to clean the wheels and undercarriages of vehicles departing the landfill.

SB 3538 - Requires county or municipality that provides health insurance coverage for its employees, to include mental health counseling in that coverage for employees who are first responders without imposing any cost-sharing requirements.

SB 4351 - Provides an option for plaintiffs in all counties to use a licensed private detective agency to serve process without a court order.

HB 2154 - Local governments may not require a permit or approval to install a battery-charged fence if the fence is installed on non-residential property and meets specific height requirements. This would set a common standard for use of solar-powered electric fences.

HB 4255 - Allows tow trucks, motor vehicles or equipment of the state, a local authority or municipality, or Illinois Toll Highway Authority to use green lights in combination with amber or amber-white lights.

HB 4460 - Requires every self-insured county and municipality across the state to provide coverage for marriage and couples counseling for firefighters, police officers and EMT. Requires the same coverage for ISP officers and their spouses.

HB 4899 - Prohibits DPH from charging fees to local health departments in connection with licensure of a home health agency or hospice program.

HB 5128 - Amends the Emergency Telephone System Act to explicitly allow county sheriffs, in a county with a population of more than 100,000 but less than 2,000,000, to serve on their county's Emergency Telephone System Board.

HB 5138 - Provides that upon request from a unit of local government the Illinois Department of Transportation must make available any study or survey that concerns traffic or environmental impact of road projects, unless prohibited by a state or federal confidentiality restriction.

HB 5431 - Ensures pregnant and postpartum prisoners are made aware their rights, are not forcibly restrained and have access to supplemental nutrition while imprisoned. Also ensures all female prisoners receive a medical screening within 14 days of arrival to a county or state facility.

HB 5459 - Requires public utilities that provide drinking water services to provide water usage data to a municipal wastewater agency or a unit of local government that handles wastewater upon request for purposes of calculating wastewater billings.

Public Act 103-510 amends the Capital Development Board Act. It requires that certain building code standards be adopted and followed effective January 1, 2025. The Act does not require counties that do not currently have building codes to adopt building codes, but does require minimum construction standards in those communities. For counties that have adopted building codes, the act requires that those codes meet certain requirements. Having a county zoning ordinance is sperate from having a county building code.

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