



OFFICIAL MINUTES OF THE NEWTON CITY COUNCIL
108 N. VAN BUREN St.
NEWTON, IL 62448
September 19, 2023

1. CALL TO ORDER: Joshua J. Kuhl, Mayor

Mayor Joshua Kuhl called the meeting to order at 6:00 PM.

2. PLEDGE OF ALLEGIANCE led by Alderman RJ Lindemann.

Pledge of allegiance to the flag was led by Alderman RJ Lindemann.

3. ROLL CALL: Maggie McDonald, Deputy City Clerk

Physically present: Gayle Glumac, Kaleb Wright, Larry Brooks, RJ Lindemann, Eric Blake and Michael Swick

Also present: Attorney William Heap, Treasurer Melissa Brooks, and Deputy Clerk Maggie McDonald

4. ADOPT OR AMEND AGENDA:

Motion was made by RJ Lindemann, seconded by Gayle Glumac, to adopt the proposed agenda.

Ayes: Glumac, Wright, Brooks, Lindemann, Blake, Swick

Nays: None

5. APPROVAL OF REGULAR MINUTES of September 5, 2023.

Motion was made by Larry Brooks, seconded by RJ Lindemann, to approve the minutes of the September 5, 2023 meeting of the Newton City Council.

Ayes: Wright, Brooks, Lindemann, Blake, Swick, Glumac

Nays: None

6. APPROVAL OF BILLS & ACCOUNTS PAYABLE

Alderman Lindemann reviewed the pre-pays in the amount of \$288,211.89 and the bills and accounts payable earlier today and made a motion to approve the pre-pays and authorize payment of the bills and accounts payable in the amount of \$242,856.28. Kaleb Wright seconded the motion.

Ayes: Brooks, Lindemann, Blake, Swick, Glumac, Wright

Nays: None

7. PUBLIC COMMENTS/COMMUNICATIONS: Brooke Frederick with South Central Illinois Regional Planning and Development Commission (SCIRPDC) spoke on behalf of the Safe Route to Schools Grant the City of Newton is applying for. She presented a Resolution in conjunction with the Illinois Safe Route to School Grant. The City Council approved having SCIRPDC help submit the grant application process at the August 1, 2023 City Council meeting. Due to competitiveness of this grant, Frederick stated that letters of support from our residents and local businesses play a crucial role in the grant process. If awarded, this will help our city replace sidewalks, hold safety days at school, new signs and other benefits to the safety of our children.

Sarah Diel Kinkade from the Jasper County Chamber of Commerce recognized Rosie York and all she did for the Chamber and the community. She spoke on behalf of the amazing outcome at the Fall Festival and the City Utility Departments' eagerness to help in preparation. From vendors, parade participants, citizens, and everyone else involved, it was an incredible turnout.

8. COMMITTEE REPORTS OR COUNCIL REPRESENTATIVE REPORTS: Finance/Audit Committee Meeting Monday, September 18, 2023 at 6:00 PM.

Finance/Audit Committee Meeting Minutes Monday, September 18, 2023 6:00 PM – 6:25 PM

The meeting called to order at 6:00 p.m.

- A demolition reimbursement application for Jed Ernest was discussed. It is expected that Jed will be accomplishing a great deal with the money that is to be awarded (up to \$15,000). With that in mind, the committee recommends Jed's application be approved by the council.
- A TIF application for 500 Woods Farm Lane was discussed. It was decided to recommend that 15% percent of the project cost be awarded, totaling \$45,160.00, with the amount to be reimbursed each year to be based on the incremental tax increase after the project is complete.
- Tyler mentioned that the timeline for the replacement of their radios is no longer valid. He believes we will need new ones sooner than expected. It is expected new radios will cost around \$23,000. The committee gave him the ok to begin the process of purchasing them.

The meeting adjourned at 6:25 p.m.

Those in attendance were:

Melissa Brooks

Larry Brooks

Gayle Glumac

Mike Swick

Eric Blake

RJ Lindemann - Chairman

Tyler Weber

Kenneth Belcher



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Elizabeth Belcher

9. OLD BUSINESS:

A. Consider and act on appointment of Maggie McDonald as Newton City Clerk.

Motion was made by RJ Lindemann, seconded by Mike Swick, to authorize the appointment of Maggie McDonald as Interim City Clerk of Newton.

Ayes: Lindemann, Blake, Swick, Glumac, Wright, Brooks

Nays: None

B. Consider and act on sending one employee from the City Clerk's office to attend the Clerks Institute in Bloomington, Illinois on October 8-13, 2023. Total cost of enrollment and lodging is \$1,300 plus allowable expenses.

Motion was made by Gayle Glumac, seconded by Kaleb Wright, to authorize sending one employee from the City Clerk's office to attend the Clerks Institute in Bloomington, Illinois on October 8-13, 2023. Total cost of enrollment and lodging is \$1,300 plus allowable expenses. (Scholarship awarded for enrollment fee, reimbursed upon completion).

Ayes: Blake, Swick, Glumac, Wright, Brooks, Lindemann

Nays: None

10. NEW BUSINESS:

A. Consider and act on authorizing one city employee and two aldermen to attend Snedeker Risk Management 2023 Fall Client Conference on September 27, 2023 with no attendance fee and no hotel fee, only allowable expenses (milage).

Motion was made by RJ Lindemann, seconded by Gayle Glumac, to authorize one city employee and two aldermen to attend Snedeker Risk Management 2023 Fall Client Conference on September 27, 2023 with no attendance fee and no hotel fee, only allowable expenses (milage).

Ayes: Swick, Glumac, Wright, Brooks, Lindemann, Blake

Nays: None

B. Discuss sidewalk replacement on the West side of N. Goble St.

Distance being replaced on North Goble St. and efficient ways to conserve funds to accomplish more sidewalk replacements in the future were discussed.

C. Consider and act on sidewalk replacement on the West side of N. Goble St. going North from Hardees to 107 N. Goble with an estimated cost of \$1,000, or continuing to Hickory Dr. with an estimated cost of \$3,000.

Motion was made by Eric Blake, seconded by RJ Lindemann, to authorize sidewalk replacement on the West side of N. Goble St. going North from Hardees to Hickory Dr.

Ayes: Glumac, Wright, Brooks, Lindemann, Blake, Swick

Nays: None

D. Review and discuss, roofing quote for the Newton Water Plant from Ron Diel in the amount of \$17,000. **Further consideration on roof replacement was discussed.**

E. Consider and act on Ron Diel replacing the roof at the Newton Water Plant in the amount of \$17,000.

Motion was made by Eric Blake, seconded by RJ Lindemann, to table the motion of replacing the roof at the Newton Water Plant to the October 3, 2023 City Council Meeting.

Ayes: Wright, Brooks, Lindemann, Blake, Swick, Glumac

Nays: None

F. Consider and act on providing flu shots for all part-time and full-time city employees.

Motion was made by Kaleb Wright, seconded by Mike Swick, to authorize providing flu shots for all part-time and full-time city employees.

Ayes: Brooks, Lindemann, Blake, Swick, Glumac, Wright

Nays: None

G. Consider and act on approving Halloween Trick or Treat Night for Tuesday, October 31, 2023 between 5:00 PM and 7:00 PM, with a rain date of Wednesday, November 1, 2023 from 5:00 PM – 7:00 PM. (If any questions call 618-783-8478).

Motion was made by RJ Lindemann, seconded by Kaleb Wright, to approve Halloween Trick or Treat Night for Tuesday, October 31, 2023 between 5:00 PM and 7:00 PM, with a rain date of Wednesday, November 1, 2023 from 5:00 PM – 7:00 PM. (If any questions call 618-783-8478).

Ayes: Lindemann, Blake, Swick, Glumac, Wright, Brooks

Nays: None

11. STATEMENTS BY:

Glumac: Thank you to Sarah Kinkade and everyone from the Chamber, all the vendors, the city utility departments, and all involved in making the Fall Festival a great day. Shout out to Matt Tarr and our Police



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Department for their active response when the flashing light at the Elementary School was out. Matt for replacing the light, and the police for monitoring traffic for our students while the light was out.

Wright: Fall Festival was a wonderful turnout.

Brooks: No Comments

Lindemann: Presented the billing adjustments. Thanked Jed Earnest for his efforts and time to help clean up the city.

Blake: No Comments

Swick: Congratulations to the Jasper County Jr. High Girls Softball Team on winning the Sectionals. They are on their way to state this weekend. The Hickory Dr. landscape project will be continued in a few weeks. Would like to inquire more about a website update. Fall Festival was great, let's keep improving. Get out to Peterson Park and play pickleball.

City Attorney: No Comments

City Treasurer: Direct deposit has been implemented for our city employees.

City Clerk: Thanked the Council and Mayor on appointment. It's an honor to serve the businesses and citizens of the City of Newton. Excited for future and role in this community.

(1 PO) PO# 6536 for the Water Dept. Purchasing (8) eight 4 RF Aprisa SR+ Radios from R.E. Pedrotti. 5 will go on the water wells, 2 on the elevated tanks, and 1 for the water treatment plant. Plus, setup fees, with a total cost of \$23,745.

Motion was made by Kaleb Wright, seconded by RJ Lindemann, to authorize PO# 6536 for the Water Dept for the purchase of 8 4RF Aprisa SR+ Radios from R.E. Pedrotti in the amount of \$23,745.

Ayes: Blake, Swick, Glumac, Wright, Brooks, Lindemann

Nays: None

Mayor: Congratulated the Jasper County Jr. High Softball team. They are going to State and will play Friday in Peoria. The Jasper County Boys Baseball won the Regionals last night. They will be playing in Sectionals this weekend. Thanked St. Thomas, Mike Swick and Connor Landscaping for their participation in the beautification project in front of Hickory Dr. Voiced appreciation to Melissa Brooks, Donna Watkins and Rachel McVicar for all their diligent work getting us on direct deposit. As always, thanked all City Employees for their hard work and dedication to the community. Richland County is asking for adjustment to the Enterprise Zone. Discussions on this to come in the future. Acknowledged the Chamber and all involved in the Fall Festival.

12. NEXT REGULAR MEETING: **October 3, 2023 at 6:00 PM**

SCHEDULED COMMITTEE MEETINGS: **None**

13. EXECUTIVE SESSION: **None**

14. ADJOURNMENT:

Motion was made by RJ Lindemann, seconded by Kaleb Wright, to adjourn the meeting.

Ayes: Swick, Glumac, Wright, Brooks, Lindemann, Blake

Nays: None

Meeting adjourned at 7:30 PM.

Submitted by:

Maggie E. McDonald, City Clerk

A handwritten signature in cursive script that reads "Maggie E. McDonald".

ACCOUNTS PAYABLES September 20, 2023

ZONING

Vin Sun Commercial, Hometown Register	\$65.10
Weber, Heap, Ayres & Greene, P.C.	\$175.00
Total Zoning	<u>\$240.10</u>

STREET

Crossroads Contractor Supply Corp.	\$156.60
Steve Jones Plumbing & Hardware	\$167.95
Kirchner Building Center	\$81.20
Lorenz Supply Co.	\$103.74
Martin's IGA	\$31.92
McCoy Construction & Forestry, Inc.	\$1,519.53
Newton Part Supply, Inc.	\$392.75
Pennington Chevrolet	\$109.50
Terminix International	\$28.33
Michael Todd Supply	\$343.46
Van Dyke Metal Culverts, Inc.	\$1,377.00
Wabash Valley Service Co.	\$970.87
Total Street	<u>\$5,282.85</u>

POLICE

Backwoods Lawn Service	120.00
Brooks Auto Glass Inc.	\$290.70
Card Service Center	\$361.55
Sarah Carter	\$41.09
CCI Redi-Mix	\$6,157.80
Cintas Corporation No.2	\$72.15
Cintas Corporation #370	\$135.24
County of Jasper	\$7,634.15
Clint Crossen	\$1,750.00
Mike Fischer	\$400.00
Hinckley Springs	\$88.91
Jansen's Heating and Air Conditioning	\$388.00
Jasper Clothiers	\$38.00
Steve Jones Plumbing & Hardware	\$6.64
Kemper Technology Consulting	\$219.50
Kirchner Building Centers	\$256.70
McClane Motor Sales, Inc.	\$114.60
Kelsey McClure	\$389.43
Kim Muska	\$389.43
Office 360	\$49.99
Ray O'Herron	\$652.01
Linda S. Pieczynski	\$82.00
Radar Man Inc.	\$450.00
Red Warrior Tactical, LLC	\$139.97
Terminix International	\$30.00
Verizon Wireless	\$98.36
Weber, Heap, Ayres & Greene, P.C.	\$1,662.50
Wabash Valley Service Co.	\$1,019.33
Total Police	<u>\$23,038.05</u>

CEMETERY

Backwoods Lawn Service	\$4,650.00
Total Cemetery	<u>\$4,650.00</u>

PARK

Alliance Tractor LLC	\$132.50
Backwoods Lawn Service	\$2,420.00
Card Service Center	\$22.58
Dollar General	\$33.40
Kirchner Building Centers	\$120.52
Newton Part Supply, Inc.	\$24.97
Wabash Valley Service Co.	\$314.19
Total Park	<u>\$3,068.16</u>

GENERAL ADMINISTRATION

American Solutions for Business	\$203.20
Card Service Center	\$75.95
Civic Systems, LLC	\$150.00
Column Software PBC	\$86.91

Gen. Adm. Cont.	
Vin Sun Commercial, Hometown Register	\$63.55
Indiana Media Group	\$69.52
Kemper Technology Consulting	\$313.70
Lee Enterprises - Central Illinois	\$62.78
Kelsey McClure	\$389.42
Maggie McDonald	\$89.64
Miller Office Equipment	\$485.24
Kim Muska	\$389.42
Office 360	\$249.95
Office Essentials	\$224.90
Sage Software Inc.	\$1,009.12
Subscriber Renewals	\$47.09
Terminix International	\$30.00
Weber, Heap, Ayres & Greene, P.C.	\$218.75
Total General Administration	<u>\$4,159.14</u>

POOL

A-J Welding & Steel Inc.	\$5.32
Altamont Overhead Doors	\$18.00
Card Service Center	\$523.30
Central Cigar-Candy Co.	\$109.07
Don's Refrigeration	\$147.97
Kim's Ice Cream, LLC.	\$361.20
Martin's IGA	\$8.78
Newton Part Supply, Inc.	\$1.45
Recreation Supply Co.	\$424.00
Terminix International	\$45.00
Wabash Foodservice	\$769.47
Total Pool	<u>\$2,413.56</u>

TOTAL GENERAL FUNDS \$42,851.86

EMA

County of Jasper	\$1,066.08
Total EMA	<u>\$1,066.08</u>

MFT

Jasper County Highway Dept.	\$5,253.32
Lee Kintner & Sons Inc.	\$88,380.23
Total MFT	<u>\$93,633.55</u>

CAPITAL DEVELOPMENT

Backwoods Lawn Service	\$120.00
Weber, Heap, Ayres & Greene, P.C.	\$979.24
Total Capital Development	<u>\$1,099.24</u>

TIF

Weber, Heap, Ayres & Greene, P.C.	\$350.00
Total TIF	<u>\$350.00</u>

TOTAL SPECIALS \$96,148.87

ELECTRIC

Association of Illinois Electric Cooperatives	1,600.00
American Solutions for Business	520.48
Anixter, Inc.	\$955.95
BH Electric, LLC	\$15,682.68
BHMG Engineers, Inc.	\$6,603.75
Brownstown Electric Supply	\$146.00
Card Service Center	\$551.94
CCI Redi-Mix	\$267.00
Civic Systems, LLC	\$150.00
Cummins Sales & Service	\$2,530.21
Grainger	\$411.66
Itron, Inc.	\$1,709.73

Electric Cont.	
Jansen's Heating & Air Conditioning	\$904.00
Jasper Clothiers	\$110.97
JM Test Systems, LLC.	\$382.75
Kirchner Building Centers	\$67.95
Martin's IGA	\$23.94
Newton Auto Parts, Inc.	\$149.37
Online Information Services	\$22.82
Pennington Chevrolet	\$36.50
Sage Software Inc.	\$1,009.13
South Central FS	\$12.12
Terminix International	\$28.33
United Systems & Software, Inc.	\$5,214.92
Vision Metering, LLC.	\$500.00
Wabash Valley Service Co.	\$1,023.51
TOTAL ELECTRIC	\$40,615.71

WATER

A-J Welding and Steel Inc.	24.96
American Solutions for Business	520.49
Birch Auto Service & Towing	441.05
Bradford Supply Co.	\$473.24
Card Service Center	\$400.00
Civic Systems, LLC	\$150.00
Connor & Connor	\$3,696.00
EJ Water Cooperative, Inc.	\$54.00
Hach Company	\$114.00
Hawkins, Inc.	\$344.02
Itron Inc.	\$1,709.73
McCoy Heating & Air Conditioning	\$138.26
Midwest Meter, Inc.	\$6,276.00
Newton Part Supply	\$9.77
Office Essentials	\$46.99
Online Information Services	\$22.83
Sage Software Inc.	\$1,009.12
Schulte Supply Inc.	\$484.79
Smithenry Grain LLC	\$571.62
United Systems & Software, Inc.	\$5,214.93
USA Bluebook	\$201.81
Weber, Heap, Ayres & Greene, P.C.	\$175.00
Wabash Valley Service Co.	\$534.12
Tyler Weber	\$423.17
TOTAL WATER	\$23,035.90

WWT

American Solutions for Business	\$520.49
Cintas Corporation No. 2	\$69.82
Civic Systems, LLC	\$150.00
Cummins Sales and Service	\$3,333.24
Hawkins, Inc.	\$1,543.35
Itron, Inc.	\$1,709.73
Jasper Clothiers	\$146.95
Kirchner Building Centers	\$203.52
Martin's IGA	\$57.92
Newton Auto Part, Inc.	\$510.32
Office Essentials	\$113.28
Online Information Services	\$22.83
City of Robinson - WWTF	\$128.00
Sage Software Inc.	\$1,009.12
Schulte Supply, Inc.	\$240.00
Terminix International	\$28.34
United Systems & Software, Inc.	\$5,214.92
USA BlueBook	\$4,158.99
Vandevanter Engineering	\$20,415.51
Wabash Valley Service Co.	\$627.61
TOTAL WWT	\$40,203.94

TOTAL PAYABLES = \$242,856.28

General Fund

Dollar General Regions	\$128.47
Sparklight	\$311.72
Verizon Wireless	\$1.63
Ameren Illinois	\$111.63
CHN Industrial Accounts	\$5,464.53
Pitney Bowes, Inc.	\$33.96
Wabash Food Service	\$1,964.87
LIUNA National (Industrial) Pension Fund	\$2,617.93
Pitney Bowes Bank Inc. Purchase Power	\$251.25
Birch Towing	\$200.00
AT & T Mobility	\$256.92
Hint's Laser Engraving	\$40.00
William Heap	\$150.00
City of Newton	\$3,821.86
MCC Network Services, LLC.	\$732.18
Suzie McCann	\$310.04
Wabash Valley Service Co.	\$1,707.55
Sandy Dhom	\$105.69
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	\$18,210.23

INS A

The Standard	\$194.01
Standard Insurance Co.	\$175.00
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	\$369.01

Payroll

AFLAC	\$1,903.00
State Disbursement Unit	\$86.76
NCPERS Group Life Insurance	\$96.00
Local 1197 Secretary Treasurer	\$812.00
Standard Insurance Co.	\$248.02
Standard Insurance	\$98.52
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	\$3,244.30

Specials

Backwoods Lawn Service	\$90.00
County of Jasper	\$665.90
Weber, Heap, Ayres & Greene PC	\$587.50
Trustmark Health Benefits, Inc.	\$1,092.22
City of Newton	\$13.80
Symetra Life Insurance Co.	\$32,268.00
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	\$34,717.42

Electric

Dollar General	\$30.00
Matthew Tarr	\$90.00
Ameren Illinois	\$70.49
Pitney Bowes, Inc.	\$33.96
Sparklight	\$115.57
Pitney Bowes Bank Inc. Purchase Power	\$251.25
Norris Electric Cooperative	\$135.25
Newton Post Office	\$188.67
City of Newton	\$382.74
Wabash Valley Service Co.	\$823.65
Regena Dossey	\$107.12
Illinois Power Marketing	\$140,109.99
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	\$142,338.69

Water

Illinois Environmental Protection Agency	\$10.00
Pitney Bowes, Inc.	\$33.96
Ameren Illinois	\$88.85
R.E. Pedrotti Company, Inc.	\$3,130.00
Verizon Wireless	\$20.37
Pitney Bowes Bank Inc/Purchase Power	\$251.25
Sparklight	\$86.26
Newton Post Office	\$188.67
City of Newton	\$1,660.51
UPS	\$41.72
CNH Industrial accts	\$3,564.65
Wabash Valley Service Co.	\$478.08
Regena Dossey	\$46.71
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	\$9,601.03

WWT

Southern IL Wastewater Operators	\$90.00
Verizon Wireless	\$49.09
Ameren IL	\$80.73
Pitney Bowes Inc.	\$33.96
CNH Industrial Accts.	\$9,029.19
Sparklight	\$97.25
Pitney Bowes Bank Inc. Purchase Power	\$251.25
Newton Post Office	\$188.66
City of Newton	\$4,434.16
Wabash Valley Service Co.	\$420.23
Regena Dossey	\$56.69
Coe Equipment, Inc.	\$65,000.00
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	\$79,731.21

Total Prepays =

 \$288,211.89